

Dietrich School District #314
"Educate Empower and Prepare"

August 11, 2025

7:00 P. M. Regular Meeting

Regular School Board Meeting Agenda

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

Regular Session

7:00 PM

1. Call to Order
 - a. Pledge of Allegiance
 - b. Vision and Mission
2. **Public Input:** Those wishing to address the Board will fill out a Request to Appear Before the Board (4105F) and submit to the district clerk before the beginning of the meeting. **There will be no action taken at this time.**
3. Consent Agenda **Action**
 - a. Approval of [July 14, 2025 Board Meeting Minutes](#)
 - b. Approval of [Accounts Payable](#)
 - c. Approval of [Student Body Balance Sheet](#)
 - d. [Encumbrance report](#)
 - e. [Personnel](#)
4. **Action Item:** Approve/Deny Consent Agenda
5. [Superintendent Report](#)
 - a. Imagine Excellence Update
 - b. Community Building Old Ag Shop
 - c. Facilities Update
 - d. Maintenance Report
6. [Principal Report](#)
 - a. AD Parent Sport Meeting
 - b. Student Withdrawals Information
 - c. AD Report
7. Board Business
 - a. [Board Trainer Contract](#) **Action**
 - b. Bus Routes **Action**
 - i. [Hidden Valley](#)
 - ii. [Local](#)
 - c. [Safety Bus](#) **Action**
 - d. [Facilities Schedule for 25-26 School Year](#)
 - e. [Christmas Party Date Change](#)
8. Policy
 - a. 1st Reading Policies [6100](#), [6300](#), [6330](#), [6400](#)
 - b. 2nd Reading policies [1500P](#), [1500B](#), [1615](#), [2320](#), [2320P](#), [2340](#), [3005](#), [3010](#), [3010P](#), [3340](#), [3440](#), [3525](#), [4105](#), [4105F](#), [4600P](#), [5100](#), [5110](#), [7407](#), [7408](#), [8300](#), [8300P](#), [9803](#). **Action**
 - c. 2nd Reading Policies [2435](#), [2435F](#). **Action**
9. Board Training
 - a. Roberts Rules
 - b. Board/Superintendent Roles [6100](#) and [6100P](#)

10. Executive Session as per code 74-206 (1) subsections(b)(d)

Board of Trustees
Valerie Varadi, Chairman/ Starr Olsen, Vice Chair
Rick Bingham/Wyatt Weber/Ben Hoskisson

Superintendent of Schools
Stefanie Shaw

Board Clerk
Sarah Shaw

Business Manager/ Treasurer
Kacy Bradshaw

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- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public office, employee, staff member or individual agent, or public school student;
- (d) To consider records that are exempt from disclosure as provided in [chapter 1, title 74](#), Idaho Code.

11. [Superintendent Goals](#)

12. Board Goals

13. Future Agenda Items

- a. The next regular board meeting will be held on September 8, 2025 at 7:00 pm.

14. Adjournment

Board of Trustees
Valerie Varadi, Chairman/ Starr Olsen, Vice Chair
Rick Bingham/Wyatt Weber/Ben Hoskisson

Superintendent of Schools
Stefanie Shaw

Board Clerk
Sarah Shaw

Business Manager/ Treasurer
Kacy Bradshaw



**Dietrich School District #314
Board of Trustees Board Meeting
July 14, 2025
Regular Board Meeting Minutes
7:00 P.M.**

Board Meeting Session

Board Chair Valerie Varadi called the meeting to order at 7:03 pm. The board members present were Valerie Varadi, Ben Hoskisson, Rick Bingham, Wyatt Weber and Starr Olsen. Staff members present were Superintendent Shaw, Sarah Shaw, Elizabeth Hollibaugh, and Principal Crystal Hampton. Patrons present were Heather Torgerson, Mike Torgerson, Angela Hubert, Lindy Smith, and Collette Robertson. Board trainer David Brinkman was also present.

Starr Olsen made a motion to add “b” to the executive session with public input. The motion was seconded by Ben Hoskisson. The vote was unanimous in favor.

Consent Agenda

Ben Hoskisson made a motion to approve the consent agenda. The motion was seconded by Wyatt Weber. The vote was unanimous in favor.

Superintendent Report

The Superintendent report was as read with the following points:

- Gym Floor
- Enrollment Concerns
- JH Sports Update
- Facilities Update
- Maintenance Report

Board Business

Imagine Excellence- Elizabeth Hollibaugh presented her research to the board regarding the recent project that Idaho Senator Dave Lent is spearheading. Elizabeth’s findings highlighted the advantages to incorporating a new curriculum for student learning that is based on the students’ individual needs and advancing based on their interests.

CIP Plan- Rick Bingham made a motion to approve the CIP Plan presented. The motion was seconded by Starr Olsen. The vote was unanimous in favor.

IHSAA Passes- Rick Bingham made a motion to approve the IHSAA passes. The motion was seconded by Wyatt Weber. The vote was unanimous in favor.

Bus 12 Repairs- Wyatt Weber made a motion to approve the repairs for bus 12. The motion was seconded by Rick Bingham. The vote was unanimous in favor.

Policy

Starr Olsen made a motion to approve the first readings of policies 1500P, 1500B, 1615, 2320, 2320P, 2340, 3005, 3010, 3010P, 3340, 3440, 3525, 4105, 4105F, 4600P, 5100, 5110, 7407, 7408, 8300, 8300P, 9803, 2435, and 2435F. The motion was seconded by Ben Hoskisson. The vote was unanimous in favor.

Rick Bingham made a motion to adopt policies 2125, 2215, 2395F, 3040F2, 3335, 3335F, 7405, 7405P, 2000, 2100, 2110, 2200, 2210P1, 2210P2, 2230, 2315, 2395, 3040, 3050, 3330, 3380, 3570P1, 3570F1, 5280, 5400, and 8185. The motion was seconded by Ben Hoskisson. The vote was unanimous in favor.

Board Training

The board of trustees received training from board trainer David Brinkman on the topics of Roberts Rules and the code of ethics.

Executive session

Starr Olsen made a motion to enter into executive session as per code 74-206 (1) subsection (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need, and (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public office, employee, staff member or individual agent, or public school student. The motion was seconded by Ben Hoskisson. The roll call vote was unanimous in favor.

The board entered into the executive session at 9:11 pm.

Superintendent Shaw and board trainer David Brinkman were invited to attend the executive session in its entirety.

Patrons Mike Torgerson and Heather Torgerson were invited to attend the executive session from 9:16-9:45 pm.

Board Clerk Sarah Shaw was invited to attend the executive session at 9:16 pm for the duration of the session.

Personnel was discussed from 10:09-10:20 pm. Board members Rick Bingham and Starr Olsen recused themselves from this discussion.

The board exited the executive session at 10:20 pm.

Personnel

Ben Hoskisson made a motion to hire Rebecca Bingham as a school counselor. The motion was seconded by Wyatt Weber. Rick Bingham and Starr Olsen abstained from the vote. The vote was unanimous in favor.

Future Agenda Items

-The next regular meeting will be held on August 11, 2025 at 7:00 pm.

- Superintendent meeting with AD and coach and potentially hold a parent meeting for 2025-2026 sports
- Superintendent goals
- Board trainer contract and expectations (Roberts Rules next month)
- Update on any more student withdrawals in Superintendent Report

The meeting was adjourned at 10:28 pm.

Board Report - Board

Posted - All; Check Date 5 Records Selected

Invoice Number

Description

Page: 1

User ID: KAB

Amount

Fund Number 100

GENERAL FUND (M&O)

supplies for remodel in the office

111.60

111.60

AMAZON/SYNCB

20250731

charging cart

435.59

AMAZON/SYNCB

20250805

Ice maker

249.99

AMAZON/SYNCB

20250805-0001

PALLET FORK

1,125.60

AMAZON/SYNCB

20250805-0002

Ice maker

0.00

AMAZON/SYNCB

20250805-0003

Ice maker

0.00

AMAZON/SYNCB

20250805-0004

pallet of paper

1,638.00

AMAZON/SYNCB

20250805-0006

Expo markers

14.74

AMAZON/SYNCB

20250805-0007

PALLET FORK

1,125.60

AMAZON/SYNCB

20250805-0009

Expo markers

14.74

AMAZON/SYNCB

V*20250805

Ice maker

(249.99)

AMAZON/SYNCB

V*20250805-0001

PALLET FORK

(1,125.60)

AMAZON/SYNCB

V*20250805-0002

Ice maker

0.00

AMAZON/SYNCB

V*20250805-0003

Ice maker

0.00

AMAZON/SYNCB

V*20250805-0004

pallet of paper

(1,638.00)

AMAZON/SYNCB

V*20250805-0006

Expo markers

(14.74)

Total AMAZON/SYNCB

1,575.93

ANDERSONS. INC

20250804

insulated flex

58.29

Total ANDERSONS. INC

58.29

ARNOLD MACHINERY

20250723

FILTER

623.00

ARNOLD MACHINERY

20250804

LOADER REPAIRS

1,515.93

Total ARNOLD MACHINERY

2,138.93

BUS RIGHT

20250804

BUS SOFTWARE

6,000.00

Total BUS RIGHT

6,000.00

CENTURYLINK

20250805

elevator line

120.07

Total CENTURYLINK

120.07

CITY OF DIETRICH

20250723

water services

873.00

Total CITY OF DIETRICH

873.00

D.L. EVANS BANK VISA SHAW

20250804

rooms team lead

257.57

Total D.L. EVANS BANK VISA SHAW

257.57

D.L. EVANS VISA BRADSHAW

20250805

harbor freight supplie

662.50

Total D.L. EVANS VISA BRADSHAW

662.50

DEX IMAGING

20250723

staples for copier

96.32

Total DEX IMAGING

96.32

EMERGENT 3

20250723

emergency system

500.00

Total EMERGENT 3

500.00

FOURTH DISTRICT SUPERINTENDENT

20250804

DUES

300.00

Total FOURTH DISTRICT SUPERINTENDENT

300.00

IDAHO DIVISION OCCUPATIONAL LICENSES

20250804

ELEVATOR PROGRAM

125.00

Total IDAHO DIVISION OCCUPATIONAL

125.00

LICENSES

IDAHO POWER	20250804	POWER	2,366.90
Total IDAHO POWER			2,366.90
IDAHO SCHOOL DISTRICT COUNCIL	20250804	dues for 2025-26	60.00
Total IDAHO SCHOOL DISTRICT COUNCIL			60.00
IDAHO STATE INSURANCE FUND	20250723	INSURANCE FUND	10,620.00
Total IDAHO STATE INSURANCE FUND			10,620.00
IDAHO STATE TAX COMMISSION	20250804	SALES TAX Q2	26.06
Total IDAHO STATE TAX COMMISSION			26.06
MORETON & COMPANY IDAHO	20250723	INSURANCE	55,644.00
Total MORETON & COMPANY IDAHO			55,644.00
MOSS GREEN HOUSE	20250723	FLOWERS	289.00
Total MOSS GREEN HOUSE			289.00
MOUNTAIN EDGE PLUMBING	20250804	BOILER SYSTEM	105,600.00
Total MOUNTAIN EDGE PLUMBING			105,600.00
MYSTERY WRITING	20250804	MYSTERY WRITING PROGRAM	299.00
Total MYSTERY WRITING			299.00
ONE STOP PARTS LLC	20250805	REPAIRS AND MAINTENANCE FOR BUSES	2,517.80
Total ONE STOP PARTS LLC			2,517.80
PREMIER TRUCK GROUP	20250805	REPAIRS TO BUS 13	5,302.72
Total PREMIER TRUCK GROUP			5,302.72
SAVVAS LEARNING COMPANY LLC	20250723	envision	2,765.90
Total SAVVAS LEARNING COMPANY LLC			2,765.90
SOFTWARE UNLIMITED INC	20250723	WEBLINK FEES	1,190.00
Total SOFTWARE UNLIMITED INC			1,190.00
SOUTH CENTRAL PUBLIC HEALTH	20250804	SCHOOL HEALTH	981.00
Total SOUTH CENTRAL PUBLIC HEALTH			981.00
TIMBERLINE TRASH LLC	20250723	GARBAGE SERVICES	175.00
Total TIMBERLINE TRASH LLC			175.00
TIMES NEWS	20250723	leagal ad	166.81
Total TIMES NEWS			166.81
US BANK EQUIPMENT FINANCE	20250805	COPY MACHINE LEASE	773.41
Total US BANK EQUIPMENT FINANCE			773.41
VALLEYWIDE COOPERATIVE	20250805	PROPANE	3,434.60
Total VALLEYWIDE COOPERATIVE			3,434.60

08/05/2025 11:33 AM

Posted - All; Check Date 5 Records Selected

User ID: KAB

Vendor Name

Invoice Number

Description

Amount

WHITE CLOUD COMMUNICATIONS

20250723

ULY INTERNET

500.00

Total WHITE CLOUD COMMUNICATIONS

500.00

Fund Number 100

208,511.41

Checking Account ID 1

Fund Number 235

EXPANDING ART GRANT

AMAZON/SYNCB

20250731

charging cart

1,037.63

Total AMAZON/SYNCB

1,037.63

IDAHO STATE DEPT OF EDUCATION

20250804

refund unused grant money

1,886.05

Total IDAHO STATE DEPT OF EDUCATION

1,886.05

Fund Number 235

2,923.68

Checking Account ID 1

Fund Number 243

PROFESSIONAL TECHNICAL

D.L. EVANS BANK VISA SHAW

20250804

rooms team lead

849.00

Total D.L. EVANS BANK VISA SHAW

849.00

NORCO

20250723

cylinder rent

115.80

Total NORCO

115.80

Fund Number 243

964.80

Checking Account ID 1

Fund Number 290

NUTRITION FUND

AMAZON/SYNCB

20250805-0005

Pancake maker for kitchen

118.89

AMAZON/SYNCB

20250805-0008

Pancake maker for kitchen

118.89

AMAZON/SYNCB

V*20250805-0005

Pancake maker for kitchen

(118.89)

Total AMAZON/SYNCB

118.89

IDAHO STATE TAX COMMISSION

20250804

SALES TAX Q2

144.47

Total IDAHO STATE TAX COMMISSION

144.47

Fund Number 290

263.36

Checking Account ID 1

209,683.25

Checking Account ID 2

Fund Number 238

STUDENT ACTIVITY FUND

BYU IDAHO

20250722

scholarships- Jenna Christen

500.00

Total BYU IDAHO

500.00

D.L. EVANS VISA STUDENT BODY

20250804

supplies quick books and sunshine \$

239.48

Total D.L. EVANS VISA STUDENT BODY

239.48

FOURTH DISTRICT ACTIVITIES ASSOCIATION

20250804

Sports membership fees

400.00

Total FOURTH DISTRICT ACTIVITIES
ASSOCIATION

400.00

IDAHO FFA ASSOCIATION

10136057A

ffa team and student

445.00

Total IDAHO FFA ASSOCIATION

445.00

IDAHO STATE TAX COMMISSION

20250804

SALES TAX Q2

239.06

Total IDAHO STATE TAX COMMISSION

239.06

RIDDELL ALL AMERICAN SPORTS

20250723

JUNIOR HIGH FOOTBALL HELMETS

3,091.40

Total RIDDELL ALL AMERICAN SPORTS

3,091.40

Fund Number 238

6,391.94

Checking Account ID 2

6,391.94

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 238 STUDENT ACTIVITY FUND				
<u>Current Assets</u>				
238 111100	CASH IN BANK	118,470.58	(14,655.25)	103,815.33
238 114000	OTHER RECEIVABLES STUDENT BODY	250.00	0.00	250.00
238 115000	STUDENT BODY INVENTORY	972.93	0.00	972.93
	Current Assets Subtotal:	119,693.51	(14,655.25)	105,038.26
<u>Other Assets</u>				
238 114500	ACCOUNTS RECEIVABLE	10,384.86	0.00	10,384.86
238 161100	LESS: REVENUE RECEIVED	0.00	3,549.85	3,549.85
238 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	10,384.86	3,549.85	13,934.71
Total Assets and Deferred Outflows of Resources:		130,078.37	(11,105.40)	118,972.97
<u>Current Liabilities</u>				
238 213000	ACCOUNTS PAYABLE	(1,480.05)	0.00	(1,480.05)
238 213001	SHANIA'S SB CC	369.82	0.00	369.82
	Current Liabilities Subtotal:	(1,110.23)	0.00	(1,110.23)
<u>Other Liabilities</u>				
238 261100	LESS: EXPENDITURES TO DATE	0.00	(11,105.40)	(11,105.40)
238 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	(11,105.40)	(11,105.40)
<u>Fund Balance</u>				
238 111119	CASH - STUDENT BODY	0.00	0.00	0.00
238 320100	FUND BALANCE OTHER RESERVED	(2,171.15)	0.00	(2,171.15)
238 320100 101	SALES TAX	(862.16)	0.00	(862.16)
238 320100 102	SAWTOOTH CONVERENCE	0.00	0.00	0.00
238 320100 103	SCHOLARSHIP- WAYNE DILL "BE SOMEBODY"	1,500.00	0.00	1,500.00
238 320100 104	SCHOLARSHIP- COMMUNITY	1,101.01	0.00	1,101.01
238 320100 105	SCHOLARSHIP-DAVID SORENSEN	2,925.00	0.00	2,925.00
238 320100 106	SCHOLARSHIP- LUKE BECKLEY	0.00	0.00	0.00
238 320100 107	SCHOLARSHIP- STAFF	4,417.56	0.00	4,417.56
238 320100 108	VOLUNTEER SCHOLARSHIP	1,010.00	0.00	1,010.00
238 320100 109	SPORTS POSTER	2,300.00	0.00	2,300.00
238 320100 110	RAMBURG-00	159.80	0.00	159.80
238 320100 111	M. HEIMERDINGER-01	734.22	0.00	734.22
238 320100 112	NOVOTNY-02	59.86	0.00	59.86
238 320100 113	STOWELL-03	187.80	0.00	187.80
238 320100 114	HOLLIBAUGH-04	188.32	0.00	188.32
238 320100 115	ASTLE-05	326.07	0.00	326.07
238 320100 116	NORMAN-06	435.11	0.00	435.11
238 320100 117	ATHLETICS	(47,190.58)	0.00	(47,190.58)

Balance Sheet
Period Ending: July 2025
Monthly; Processing Month 07/2025; Fund Number 238

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
238 320100 118	ACTIVITY CARDS	24,079.80	0.00	24,079.80
238 320100 119	ADULT/SENIOR PASS	1,810.98	0.00	1,810.98
238 320100 120	FAMILY PASS	11,160.02	0.00	11,160.02
238 320100 121	GATES	49,229.48	0.00	49,229.48
238 320100 122	ICE CREAM	800.17	0.00	800.17
238 320100 123	NFHS KICKBACK	1,051.40	0.00	1,051.40
238 320100 124	OFFICIAL CONTRACT FEE	(39,451.00)	0.00	(39,451.00)
238 320100 125	BBB	10,750.00	0.00	10,750.00
238 320100 126	CHEER	363.59	0.00	363.59
238 320100 127	FB	10,969.43	0.00	10,969.43
238 320100 128	GBB	8,173.89	0.00	8,173.89
238 320100 129	SHOOTER SHIRT - GBB/BBB	375.70	0.00	375.70
238 320100 130	TRACK	8,049.12	0.00	8,049.12
238 320100 131	VB	7,273.67	0.00	7,273.67
238 320100 132	XC	998.00	0.00	998.00
238 320100 133	CLASS PROJECTS	0.00	0.00	0.00
238 320100 134	NOVA PROJECTS	0.00	0.00	0.00
238 320100 135	BOX TOPS/FIELD TRIPS	(281.79)	0.00	(281.79)
238 320100 136	CLASS OF 2018	407.65	0.00	407.65
238 320100 137	CLASS OF 2019	286.97	0.00	286.97
238 320100 138	CLASS OF 2020	2.42	0.00	2.42
238 320100 139	CLASS OF 2021	378.63	0.00	378.63
238 320100 140	CLASS OF 2022	29.49	0.00	29.49
238 320100 141	CLASS OF 2023	191.29	0.00	191.29
238 320100 142	CLASS OF 2024	61.82	0.00	61.82
238 320100 143	CLASS OF 2025	185.45	0.00	185.45
238 320100 144	CLASS OF 2026	1,558.41	0.00	1,558.41
238 320100 145	CLASS OF 2027	2,111.50	0.00	2,111.50
238 320100 146	CLASS OF 2028	632.52	0.00	632.52
238 320100 147	CLASS OF 2029	1,142.02	0.00	1,142.02
238 320100 148	CLASS OF 2030	112.00	0.00	112.00
238 320100 149	CLUB BPA	943.46	0.00	943.46
238 320100 150	CLUB FFA	(161.45)	0.00	(161.45)
238 320100 151	CLUB FFA FUNDRAISING	3,757.01	0.00	3,757.01
238 320100 152	CLUB MUSIC	6,673.11	0.00	6,673.11
238 320100 153	CONCESSIONS	4,192.99	0.00	4,192.99
238 320100 154	ELEMENTARY FIELD TRIPS	363.68	0.00	363.68
238 320100 155	GENERAL STUDENT BODY	(267.84)	0.00	(267.84)
238 320100 156	HS SCIENCE	175.51	0.00	175.51
238 320100 157	IN/OUT	8,008.77	0.00	8,008.77
238 320100 158	JAE FOUNDATION	2,976.70	0.00	2,976.70
238 320100 159	LIBRARY	714.94	0.00	714.94
238 320100 160	OTHER STUDENT BODY INCOME	0.00	0.00	0.00
238 320100 161	ROBOTICS	457.88	0.00	457.88

Balance Sheet
Period Ending: July 2025
Monthly; Processing Month 07/2025; Fund Number 238

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
238 320100 162	SECONDARY SOCIAL STUDIES	138.65	0.00	138.65
238 320100 163	SKI/SKATE/ WAHOOZ	1,126.50	0.00	1,126.50
238 320100 164	SPED	183.87	0.00	183.87
238 320100 165	STUDENT COUNCIL	511.19	0.00	511.19
238 320100 166	SUNSHINE COMMITTEE	1,124.35	0.00	1,124.35
238 320100 167	TEAM BBB	7,536.94	0.00	7,536.94
238 320100 168	TEAM CHEER	154.82	0.00	154.82
238 320100 169	TEAM FB	8,772.83	0.00	8,772.83
238 320100 170	TEAM GBB	9,301.91	0.00	9,301.91
238 320100 171	TEAM TRACK	204.34	0.00	204.34
238 320100 172	TEAM VB	8,376.45	0.00	8,376.45
238 320100 173	TEAM WRESTLING	940.10	0.00	940.10
238 320100 174	TEAM XC AND TRACK	3,700.76	0.00	3,700.76
238 320100 175	WALKING/ATTENDANCE	(783.89)	0.00	(783.89)
238 320100 176	YEARBOOK	4,029.08	0.00	4,029.08
238 320100 177	TOURNAMENT/ ALL SPORTS	623.53	0.00	623.53
238 320100 178	TOURNAMENT/ DIST. BASKETBALL	0.00	0.00	0.00
238 320100 179	UNRESTRICTED NET ASSETS	0.00	0.00	0.00
238 320100 180	YEA	(370.81)	0.00	(370.81)
238 320100 181	SCHOLARSHIPS	1,279.95	0.00	1,279.95
238 320100 182	OFFICIALS	(11,070.22)	0.00	(11,070.22)
238 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
Fund Balance Subtotal:		131,188.60	0.00	131,188.60
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		130,078.37	(11,105.40)	118,972.97

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 100 GENERAL FUND (M&O)				
<u>Current Assets</u>				
100 111100	CASH IN BANK	161,581.04	(137,968.96)	23,612.08
100 111100 030	CASH IN BANK- PAYROLL	0.00	0.00	0.00
100 111100 040	D L EVANS SAVINGS ACCT	7,978.52	0.00	7,978.52
100 111100 070	D.L. EVANS M&O CASH ACCOUNT	0.00	0.00	0.00
100 111100 080	D.L. EVANS PAYROLL CASH ACCOUNT	0.00	0.00	0.00
100 111100 090	LGIP 4217	592,765.19	0.00	592,765.19
100 112100 090	STATE TREASURER INVESTMENT ACCT	1,188,159.65	0.00	1,188,159.65
100 113000	M&O PROPERTY TAXES REC	2.92	0.00	2.92
100 114000	M&O ACCTS REC	0.00	0.00	0.00
100 114100	STATE APPORTIONMENT REC	0.00	0.00	0.00
Current Assets Subtotal:		1,950,487.32	(137,968.96)	1,812,518.36
<u>Other Assets</u>				
100 113100	M&O TAXES RECEIVABLE	(833.68)	0.00	(833.68)
100 114200	M&O RECEIVABLES OTHER	1,500.00	0.00	1,500.00
100 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
100 161100	LESS: REVENUE RECEIVED	0.00	(25,829.05)	(25,829.05)
100 161300	BUDGETED REVENUE	0.00	2,798,047.08	2,798,047.08
Other Assets Subtotal:		666.32	2,772,218.03	2,772,884.35
Total Assets and Deferred Outflows of Resources:		1,951,153.64	2,634,249.07	4,585,402.71
<u>Current Liabilities</u>				
100 211000	IN AND OUT	138,440.05	31,386.96	169,827.01
100 211000 080	IN AND OUT PAYROLL BENEFITS	(7,305.07)	0.00	(7,305.07)
100 213000	ACCOUNTS PAYABLE	9,914.65	0.00	9,914.65
100 213010	ACCOUNTS PAYABLE ACCOUNTANT	0.00	0.00	0.00
100 214000	CONTRACTS PAYABLE	0.00	0.00	0.00
100 217000	PAYROLL SALARIES LIABILITIES	191,424.92	0.00	191,424.92
100 217100	SALARIES PAYABLE	84,579.80	(87,515.30)	(2,935.50)
100 217200	BENEFITS PAYABLE	29,919.37	(31,222.08)	(1,302.71)
100 218000	BENEFIT LIABILITIES	87,460.31	0.00	87,460.31
100 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
100 218102	STATE TAX PAYABLE	0.00	0.00	0.00
100 218103	FICA PAYABLE	0.00	0.00	0.00
100 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
100 218105	INSURANCE PAYABLE	0.00	0.00	0.00
100 218106	TSA PAYABLE	0.00	0.00	0.00
100 218107	DUES PAYABLE	0.00	0.00	0.00
100 218108	MISC PAYROLL PAYABLES	(1,555.46)	0.00	(1,555.46)
100 218110	PERSI DED	0.00	0.00	0.00
100 221000	DEFERRED REVENUE	(140.38)	0.00	(140.38)
Current Liabilities Subtotal:		532,738.19	(87,350.42)	445,387.77

Balance Sheet
Period Ending: July 2025
Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<u>Other Liabilities</u>				
100 261100	LESS: EXPENDITURES TO DATE	0.00	(76,447.59)	(76,447.59)
100 261300	BUDGETED EXPENDITURES	0.00	2,810,168.08	2,810,168.08
	Other Liabilities Subtotal:	0.00	2,733,720.49	2,733,720.49
<u>Fund Balance</u>				
100 320000	FUND BALANCE CARRY FORWARD	0.00	0.00	0.00
100 320100	FUND BALANCE	0.00	0.00	0.00
100 320200	FUND BALANCE	1,418,415.45	0.00	1,418,415.45
100 320300	BUDGETED FUND BALANCE	0.00	(12,121.00)	(12,121.00)
	Fund Balance Subtotal:	1,418,415.45	(12,121.00)	1,406,294.45
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		1,951,153.64	2,634,249.07	4,585,402.71

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 230 HOMELESS GRANT				
<u>Current Assets</u>				
230 111100	CASH IN BANK	(744.29)	0.00	(744.29)
230 111100 070	MV HOMELESS GRANT CASH ACCOUNT	0.00	0.00	0.00
	Current Assets Subtotal:	(744.29)	0.00	(744.29)
<u>Other Assets</u>				
230 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
230 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
230 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(744.29)	0.00	(744.29)
<u>Current Liabilities</u>				
230 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
230 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
230 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
230 320100	MV HOMELESS GRANT-FUND BALANCE	0.00	0.00	0.00
230 320200	FUND BALANCE	(744.29)	0.00	(744.29)
230 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	(744.29)	0.00	(744.29)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(744.29)	0.00	(744.29)

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 235 EXPANDING ART GRANT				
<u>Current Assets</u>				
235 111100	CASH IN BANK	2,985.55	(2,464.88)	520.67
235 111100 070	EXPANDING ARTS GRANT- CASH ACCOUNT	0.00	0.00	0.00
	Current Assets Subtotal:	2,985.55	(2,464.88)	520.67
<u>Other Assets</u>				
235 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
235 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
235 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		2,985.55	(2,464.88)	520.67
<u>Current Liabilities</u>				
235 213000	ACCOUNTS PAYABLE	991.50	0.00	991.50
	Current Liabilities Subtotal:	991.50	0.00	991.50
<u>Other Liabilities</u>				
235 261100	LESS: EXPENDITURES TO DATE	0.00	(2,464.88)	(2,464.88)
235 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	(2,464.88)	(2,464.88)
<u>Fund Balance</u>				
235 320000	EXPANDING ARTS GRANT- CARRY FWD	3,764.50	0.00	3,764.50
235 320100	EXPANDING ARTS GRANT- FUND BALANCE	0.00	0.00	0.00
235 320200	FUND BALANCE	(1,770.45)	0.00	(1,770.45)
235 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	1,994.05	0.00	1,994.05
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		2,985.55	(2,464.88)	520.67

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 243 PROFESSIONAL TECHNICAL				
<u>Current Assets</u>				
243 111100	CASH IN BANK	35,736.45	(1,143.17)	34,593.28
243 114000	ACCTS REC PROF TECH	0.00	0.00	0.00
	Current Assets Subtotal:	35,736.45	(1,143.17)	34,593.28
<u>Other Assets</u>				
243 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
243 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
243 161300	BUDGETED REVENUE	0.00	31,172.91	31,172.91
	Other Assets Subtotal:	0.00	31,172.91	31,172.91
Total Assets and Deferred Outflows of Resources:		35,736.45	30,029.74	65,766.19
<u>Current Liabilities</u>				
243 211000	DUE TO FROM OTHER FUNDS	0.00	0.00	0.00
243 213000	ACCOUNTS PAYABLE	250.00	0.00	250.00
243 213010	ACCTS PAY VOC ACCOUNTANT	0.00	0.00	0.00
243 217000	SALARIES PAYABLE	0.00	0.00	0.00
243 217100	SALARIES PAYABLE	708.79	(708.79)	0.00
243 217200	BENEFITS PAYABLE	254.44	(254.44)	0.00
243 218000	BENEFITS PAYABLE	132.00	0.00	132.00
243 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
243 218102	STATE TAX PAYABLE	0.00	0.00	0.00
243 218103	FICA PAYABLE	0.00	0.00	0.00
243 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
243 218105	INSURANCE PAYABLE	0.00	0.00	0.00
243 218106	TSA PAYABLE	0.00	0.00	0.00
243 218107	DUES PAYABLE	0.00	0.00	0.00
243 218108	MISC PAYROLL PAYABLES	0.00	0.00	0.00
243 218210	PERSI DED	0.00	0.00	0.00
243 218400	PERSI REPAYMENT	0.00	0.00	0.00
	Current Liabilities Subtotal:	1,345.23	(963.23)	382.00
<u>Other Liabilities</u>				
243 261100	LESS: EXPENDITURES TO DATE	0.00	(179.94)	(179.94)
243 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	(179.94)	(179.94)
<u>Fund Balance</u>				
243 320000	FUND BALANCE PROF TECH - CARRY FOR	0.00	0.00	0.00
243 320100	FUND BALANCE PROF TECH	0.00	0.00	0.00
243 320200	FUND BALANCE	34,391.22	0.00	34,391.22
243 320300	BUDGETED FUND BALANCE	0.00	31,172.91	31,172.91
243 321000	FUND NET CHANGE PROF TECH	0.00	0.00	0.00

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Fund Balance Subtotal:	34,391.22	31,172.91	65,564.13
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		35,736.45	30,029.74	65,766.19

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 245 TECHNOLOGY FUND				
<u>Current Assets</u>				
245 111100	CASH IN BANK	17,522.86	0.00	17,522.86
245 114000	ACCTS REC ICTL	0.00	0.00	0.00
	Current Assets Subtotal:	17,522.86	0.00	17,522.86
<u>Other Assets</u>				
245 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
245 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
245 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		17,522.86	0.00	17,522.86
<u>Current Liabilities</u>				
245 211000	DUE TO OTHER FUNDS ITCL	0.00	0.00	0.00
245 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
245 213010	ACCTS PAY ICTL ACCOUNTANT	0.00	0.00	0.00
245 217000	PAYROLL SALARIES PAYABLE	0.00	0.00	0.00
245 218000	BENEFITS PAYABLE	0.00	0.00	0.00
245 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
245 218102	STATE TAX PAYABLE	0.00	0.00	0.00
245 218103	FICA PAYABLE	0.00	0.00	0.00
245 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
245 218105	INSURANCE PAYABLE	0.00	0.00	0.00
245 218106	TSA PAYABLE	0.00	0.00	0.00
245 218107	DUES PAYABLE	0.00	0.00	0.00
245 218108	MISC PAYROLL PAYABLES	0.00	0.00	0.00
245 218210	PERSI DED	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
245 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
245 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
245 320000	FUND BALANCE ICTL CARRY FORWARD	0.00	0.00	0.00
245 320100	FUND BALANCE ICTL	0.00	0.00	0.00
245 320200	FUND BALANCE	17,522.86	0.00	17,522.86
245 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
245 321000	FUND NET CHANGE ICTL	0.00	0.00	0.00
	Fund Balance Subtotal:	17,522.86	0.00	17,522.86
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		17,522.86	0.00	17,522.86

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 246 SAFE DRUG FREE SCHOOL				
<u>Current Assets</u>				
246 111100	CASH IN BANK	21,277.22	0.00	21,277.22
	Current Assets Subtotal:	21,277.22	0.00	21,277.22
<u>Other Assets</u>				
246 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
246 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
246 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		21,277.22	0.00	21,277.22
<u>Current Liabilities</u>				
246 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
246 213100	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
246 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
246 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
246 320100	FUND BALANCE	0.00	0.00	0.00
246 320200	FUND BALANCE	21,277.22	0.00	21,277.22
246 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	21,277.22	0.00	21,277.22
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		21,277.22	0.00	21,277.22

Balance Sheet
Period Ending: July 2025
Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 248 SECURING OUR FUTURE GRANT				
<u>Current Assets</u>				
248 111100	CASH IN BANK	17,490.19	0.00	17,490.19
	Current Assets Subtotal:	17,490.19	0.00	17,490.19
<u>Other Assets</u>				
248 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
248 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
248 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		17,490.19	0.00	17,490.19
<u>Current Liabilities</u>				
248 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
248 213100	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
248 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
248 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
248 320100	FUND BALANCE	0.00	0.00	0.00
248 320200	FUND BALANCE	17,490.19	0.00	17,490.19
248 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	17,490.19	0.00	17,490.19
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		17,490.19	0.00	17,490.19

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 251 TITLE I A				
<u>Current Assets</u>				
251 111100	CASH IN BANK	(11,055.01)	(2,269.08)	(13,324.09)
251 114000	ACCTS REC TITLE I-A	0.00	0.00	0.00
	Current Assets Subtotal:	(11,055.01)	(2,269.08)	(13,324.09)
<u>Other Assets</u>				
251 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
251 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
251 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(11,055.01)	(2,269.08)	(13,324.09)
<u>Current Liabilities</u>				
251 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
251 213010	ACCTS PAY TITLE I-A ACCOUNTANT	0.00	0.00	0.00
251 217000	PAYROLL SALARY LIABILITIES	4,463.22	0.00	4,463.22
251 217100	SALARIES PAYABLE	1,285.17	(1,285.17)	0.00
251 217200	BENEFITS PAYABLE	983.91	(983.91)	0.00
251 218000	BENEFIT LIABILITIES	1,967.76	0.00	1,967.76
251 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
251 218102	STATE TAX PAYABLE	0.00	0.00	0.00
251 218103	FICA PAYABLE	0.00	0.00	0.00
251 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
251 218105	INSURANCE PAYABLE	0.00	0.00	0.00
251 218106	TSA PAYABLE	0.00	0.00	0.00
251 218107	DUES PAYABLE	0.00	0.00	0.00
251 218108	MISC PAYROLL PAYABLES	(5.00)	0.00	(5.00)
251 218210	TITLE I-A PERSI DED	0.00	0.00	0.00
	Current Liabilities Subtotal:	8,695.06	(2,269.08)	6,425.98
<u>Other Liabilities</u>				
251 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
251 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
251 320000	FUND BALANCE TITLE I-A CARRY FORWA	0.00	0.00	0.00
251 320100	FUND BALANCE TITLE I-A	0.00	0.00	0.00
251 320200	FUND BALANCE	(19,750.07)	0.00	(19,750.07)
251 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
251 321000	FUND NET CHANGE TITLE I-A	0.00	0.00	0.00
	Fund Balance Subtotal:	(19,750.07)	0.00	(19,750.07)

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	(11,055.01)	(2,269.08)	(13,324.09)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 253 TITLE 1-C				
<u>Current Assets</u>				
253 111100	CASH IN BANK	(1,523.84)	(3,684.60)	(5,208.44)
253 114000	ACCTS REC TITLETITLE I-C MIGRANT	0.00	0.00	0.00
	Current Assets Subtotal:	(1,523.84)	(3,684.60)	(5,208.44)
<u>Other Assets</u>				
253 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
253 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
253 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
<div>Total Assets and Deferred Outflows of Resources:</div>		(1,523.84)	(3,684.60)	(5,208.44)
<u>Current Liabilities</u>				
253 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
253 213010	ACCTS PAY TITLE I-C MIGRANT ACCOU	0.00	0.00	0.00
253 214000	ACCTS PAYTITLE I-C MIGRANT	0.00	0.00	0.00
253 217000	PAYROLL SALARY LIABILITIES	9,770.14	0.00	9,770.14
253 217100	SALARIES PAYABLE	3,047.59	(3,047.59)	0.00
253 217200	BENEFITS PAYABLE	637.01	(637.01)	0.00
253 218000	BENEFIT LIABILITIES	1,274.02	0.00	1,274.02
253 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
253 218102	STATE TAX PAYABLE	0.00	0.00	0.00
253 218103	FICA PAYABLE	0.00	0.00	0.00
253 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
253 218105	INSURANCE PAYABLE	0.00	0.00	0.00
253 218106	TSA PAYABLE	0.00	0.00	0.00
253 218107	DUES PAYABLE	0.00	0.00	0.00
253 218108	MISC PAYROLL PAYABLES	(5.00)	0.00	(5.00)
253 218210	PERSI DEDUCTION	0.00	0.00	0.00
	Current Liabilities Subtotal:	14,723.76	(3,684.60)	11,039.16
<u>Other Liabilities</u>				
253 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
253 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
253 320000	FUND BALANCE MIGRANT CARRY FORWARD	0.00	0.00	0.00
253 320100	FUND BALANCE TITLE 1-C MIGRANT	0.00	0.00	0.00
253 320200	FUND BALANCE	(16,247.60)	0.00	(16,247.60)
253 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
253 321000	FUND NET CHANGE TITLE I-C MIGRANT	0.00	0.00	0.00
	Fund Balance Subtotal:	(16,247.60)	0.00	(16,247.60)

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	(1,523.84)	(3,684.60)	(5,208.44)

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 257 IDEA PART B SCHOOL AGE				
<u>Current Assets</u>				
257 111100	CASH IN BANK	(36,555.01)	0.00	(36,555.01)
257 111100 030	CASH IN ELECTR PAYROLL IDEA PART B	0.00	0.00	0.00
257 111100 070	D.L. EVANS IDEA PART B CASH	0.00	0.00	0.00
257 111100 080	IDEA PART B CASH ACCOUNT DL	0.00	0.00	0.00
257 114000	ACCTS REC IDEA PART B	0.00	0.00	0.00
	Current Assets Subtotal:	(36,555.01)	0.00	(36,555.01)
<u>Other Assets</u>				
257 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
257 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
257 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(36,555.01)	0.00	(36,555.01)
<u>Current Liabilities</u>				
257 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
257 213010	ACCTS PAY IDEA PART B	0.00	0.00	0.00
257 217000	PAYROLL SALARIES LIABILITIES	4,699.84	0.00	4,699.84
257 218000	BENEFIT LIABILITIES	0.00	0.00	0.00
257 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
257 218102	STATE TAX PAYABLE	0.00	0.00	0.00
257 218103	FICA PAYABLE	0.00	0.00	0.00
257 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
257 218105	INSURANCE PAYABLE	0.00	0.00	0.00
257 218106	TSA PAYABLE	0.00	0.00	0.00
257 218107	DUES PAYABLE	0.00	0.00	0.00
257 218108	MISC PAYROLL PAYABLES	0.00	0.00	0.00
	Current Liabilities Subtotal:	4,699.84	0.00	4,699.84
<u>Other Liabilities</u>				
257 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
257 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
257 320000	FUND BALANCE IDEA PART B CARRY FO	5,083.59	0.00	5,083.59
257 320100	FUND BALANCE IDEA PART B	0.00	0.00	0.00
257 320200	FUND BALANCE	(46,338.44)	0.00	(46,338.44)
257 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
257 321000	IDEA PART B FUND NET CH	0.00	0.00	0.00
	Fund Balance Subtotal:	(41,254.85)	0.00	(41,254.85)

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	(36,555.01)	0.00	(36,555.01)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 258 IDEA PART B PRESCHOOL				
<u>Current Assets</u>				
258 111100	CASH IN BANK	2,060.20	0.00	2,060.20
258 114000	ACCTS REC PRESCHOOL IDEA PART B	0.00	0.00	0.00
Current Assets Subtotal:		2,060.20	0.00	2,060.20
<u>Other Assets</u>				
258 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
258 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
258 161300	BUDGETED REVENUE	0.00	0.00	0.00
Other Assets Subtotal:		0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		2,060.20	0.00	2,060.20
<u>Current Liabilities</u>				
258 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
258 217100	CONTRACTS PAY PRESCHOOL IDEA PART	0.00	0.00	0.00
Current Liabilities Subtotal:		0.00	0.00	0.00
<u>Other Liabilities</u>				
258 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
258 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
Other Liabilities Subtotal:		0.00	0.00	0.00
<u>Fund Balance</u>				
258 320000	FUND BALANCE IDEA PART B CARRY FOR	0.00	0.00	0.00
258 320001	BEGINNING BALANCE	0.00	0.00	0.00
258 320100	FUND BALANCE IDEA PART B PRESCHOOL	0.00	0.00	0.00
258 320200	FUND BALANCE	2,060.20	0.00	2,060.20
258 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
Fund Balance Subtotal:		2,060.20	0.00	2,060.20
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		2,060.20	0.00	2,060.20

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 261 STUDENT SUPPORT & ACADEMIC ENRICHMENT				
<u>Current Assets</u>				
261 111100	CASH IN BANK	(3,291.02)	(1,178.22)	(4,469.24)
261 111100 070	SSAE CASH ACCOUNT	0.00	0.00	0.00
261 111100 080	SSAE PAYROLL CASH ACCOUNT	0.00	0.00	0.00
	Current Assets Subtotal:	(3,291.02)	(1,178.22)	(4,469.24)
<u>Other Assets</u>				
261 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
261 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
261 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(3,291.02)	(1,178.22)	(4,469.24)
<u>Current Liabilities</u>				
261 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
261 217100	SSAE PAYROLL LIABILITIES	666.92	(666.92)	0.00
261 217200	SSAE BENEFITS LIABILITIES	2,505.04	(511.30)	1,993.74
261 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
261 218102	STATE WITHHOLDING PAYABLE	0.00	0.00	0.00
261 218103	FICA WITHHOLDING PAYABLE	0.00	0.00	0.00
261 218104	PERSI PAYABLE	0.00	0.00	0.00
261 218105	AUL LIFE PAYABLE	0.00	0.00	0.00
261 218108	ID THEFT PAYABLE	(5.00)	0.00	(5.00)
	Current Liabilities Subtotal:	3,166.96	(1,178.22)	1,988.74
<u>Other Liabilities</u>				
261 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
261 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
261 320000	SSAE FUND BALANCE	0.00	0.00	0.00
261 320100	SSAE FUND BALANCE	0.00	0.00	0.00
261 320200	FUND BALANCE	(6,457.98)	0.00	(6,457.98)
261 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	(6,457.98)	0.00	(6,457.98)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(3,291.02)	(1,178.22)	(4,469.24)

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 262 TITLE VI-8 ESEA RURAL EDUCATION				
<u>Current Assets</u>				
262 111100	CASH IN BANK	(40,452.82)	(2,326.90)	(42,779.72)
	Current Assets Subtotal:	(40,452.82)	(2,326.90)	(42,779.72)
<u>Other Assets</u>				
262 114500	ACCOUNTS RECEIVABLE	(2,023.80)	0.00	(2,023.80)
262 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
262 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	(2,023.80)	0.00	(2,023.80)
Total Assets and Deferred Outflows of Resources:		(42,476.62)	(2,326.90)	(44,803.52)
<u>Current Liabilities</u>				
262 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
262 217000	PAYROLL SALARIES PAYABLE	4,260.88	0.00	4,260.88
262 217100	SALARIES PAYABLE	1,333.85	(1,333.85)	0.00
262 217200	BENEFITS PAYABLE	993.05	(993.05)	0.00
262 218000	BENEFITS PAYABLE	1,856.69	0.00	1,856.69
262 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
262 218102	STATE TAX PAYABLE	0.00	0.00	0.00
262 218103	FICA PAYABLE	0.00	0.00	0.00
262 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
262 218105	INSURANCE PAYABLE	0.00	0.00	0.00
262 218106	TSA PAYABLE	0.00	0.00	0.00
262 218107	DUES PAYABLE	0.00	0.00	0.00
262 218108	MISC PAYROLL PAYABLES	0.00	0.00	0.00
	Current Liabilities Subtotal:	8,444.47	(2,326.90)	6,117.57
<u>Other Liabilities</u>				
262 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
262 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
262 320000	FUND BALANCE REAP CARRY FORWARD	0.00	0.00	0.00
262 320100	FUND BALANCE REAP	0.00	0.00	0.00
262 320200	FUND BALANCE	(50,921.09)	0.00	(50,921.09)
262 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	(50,921.09)	0.00	(50,921.09)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(42,476.62)	(2,326.90)	(44,803.52)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 263 PERKINS III				
<u>Current Assets</u>				
263 111100	CASH IN BANK	(8,585.84)	0.00	(8,585.84)
263 111100 070	CARL PERKINS CASH ACCOUNT DL	0.00	0.00	0.00
263 111300	CASH IN CARL PERKINS ELEC PAYROLL	0.00	0.00	0.00
263 114000	ACCTS REC CARL PERKINS	0.00	0.00	0.00
	Current Assets Subtotal:	(8,585.84)	0.00	(8,585.84)
<u>Other Assets</u>				
263 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
263 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
263 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(8,585.84)	0.00	(8,585.84)
<u>Current Liabilities</u>				
263 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
263 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
263 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
263 320000	FUND BALANCE PERKINS CARRY FORWARD	0.00	0.00	0.00
263 320100	FUND BALANCE CARL PERKINS	0.00	0.00	0.00
263 320200	FUND BALANCE	(8,585.84)	0.00	(8,585.84)
263 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
263 321000	FUND NET CHANGE CARL PERKINS	0.00	0.00	0.00
	Fund Balance Subtotal:	(8,585.84)	0.00	(8,585.84)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(8,585.84)	0.00	(8,585.84)

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 271 TITLE IIA				
<u>Current Assets</u>				
271 111100	CASH IN BANK	(4,613.29)	(300.00)	(4,913.29)
271 111100 070	D.L. EVANS CASH TITLE IIA	0.00	0.00	0.00
271 111100 080	TITLE IIA - PAYROLL CASH	0.00	0.00	0.00
271 111300	CASH IN ELECTR PAYROLL	0.00	0.00	0.00
271 114000	ACCTS REC TITLE II-A TEACH QUAL	0.00	0.00	0.00
Current Assets Subtotal:		(4,613.29)	(300.00)	(4,913.29)
<u>Other Assets</u>				
271 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
271 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
271 161300	BUDGETED REVENUE	0.00	0.00	0.00
Other Assets Subtotal:		0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(4,613.29)	(300.00)	(4,913.29)
<u>Current Liabilities</u>				
271 213000	ACCOUNTS PAYABLE	895.65	0.00	895.65
271 218000	TITLE IIA - BENEFIT LIABILITIES	0.00	0.00	0.00
Current Liabilities Subtotal:		895.65	0.00	895.65
<u>Other Liabilities</u>				
271 261100	LESS: EXPENDITURES TO DATE	0.00	(300.00)	(300.00)
271 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
Other Liabilities Subtotal:		0.00	(300.00)	(300.00)
<u>Fund Balance</u>				
271 320000	FUND BAL TITLE II-A CARRY FORWARD	0.00	0.00	0.00
271 320100	FUND BAL TITLE II-A TEACHER QUAL	0.00	0.00	0.00
271 320200	FUND BALANCE	(5,508.94)	0.00	(5,508.94)
271 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
Fund Balance Subtotal:		(5,508.94)	0.00	(5,508.94)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(4,613.29)	(300.00)	(4,913.29)

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 290 NUTRITION FUND				
<u>Current Assets</u>				
290 111100	CASH IN BANK	(85,746.87)	0.00	(85,746.87)
290 111100 060	CHILD NUTRIC SAVINGS - D L EVANS	29,311.88	0.00	29,311.88
290 111100 855	NUTRITION PAYROLL	(13,487.19)	(6,516.86)	(20,004.05)
290 114000	ACCTS RECEIVABLE CNP	0.00	0.00	0.00
	Current Assets Subtotal:	(69,922.18)	(6,516.86)	(76,439.04)
<u>Other Assets</u>				
290 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
290 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
290 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(69,922.18)	(6,516.86)	(76,439.04)
<u>Current Liabilities</u>				
290 211100	CNP ACCOUNTS PAYABLE PREV BAL	0.00	0.00	0.00
290 213000	ACCOUNTS PAYABLE	(298.79)	0.00	(298.79)
290 213010	ACCTS PAY HL ACCOUNTANT	0.00	0.00	0.00
290 217000	CNP SALARIES PAYABLE	16,395.10	0.00	16,395.10
290 217100	SALARIES PAYABLE	2,404.39	(2,404.39)	0.00
290 217200	BENEFITS PAYABLE	1,826.61	(1,826.61)	0.00
290 217280	CNP UNUSED SICK LEAVE DEDUCTION	0.00	0.00	0.00
290 218000	BENEFIT LIABILITIES	1,862.62	0.00	1,862.62
290 218101	FIT WITHHOLDING PAYABLE	0.00	0.00	0.00
290 218102	STATE TAX PAYABLE	0.00	0.00	0.00
290 218103	FICA PAYABLE	0.00	0.00	0.00
290 218104	RETIREMENT PAYABLE	0.00	0.00	0.00
290 218105	INSURANCE PAYABLE	0.00	0.00	0.00
290 218106	TSA PAYABLE	0.00	0.00	0.00
290 218107	DUES PAYABLE	0.00	0.00	0.00
290 218108	MISC PAYROLL PAYABLES	0.00	0.00	0.00
290 218210	CNP PERSI DEDUCTION	0.00	0.00	0.00
	Current Liabilities Subtotal:	22,189.93	(4,231.00)	17,958.93
<u>Other Liabilities</u>				
290 261100	LESS: EXPENDITURES TO DATE	0.00	(2,285.86)	(2,285.86)
290 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	(2,285.86)	(2,285.86)
<u>Fund Balance</u>				
290 320000	FUND BALANCE CNP CARRY FORWARD	0.00	0.00	0.00
290 320100	FUND BALANCE CNP	0.00	0.00	0.00
290 320200	FUND BALANCE	(92,112.11)	0.00	(92,112.11)

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
290 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
	Fund Balance Subtotal:	(92,112.11)	0.00	(92,112.11)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(69,922.18)	(6,516.86)	(76,439.04)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 310 BOND INTEREST AND REDEMPTION FUND				
<u>Current Assets</u>				
310 111100	CASH IN BANK	147,063.22	0.00	147,063.22
310 111100 070	D.L. EVANS CASH BOND	0.00	0.00	0.00
310 111100 090	BOND CASH ACCOUNT - LGIP	185,612.76	0.00	185,612.76
310 111110	BOND SINKING FUND #1	140,479.00	0.00	140,479.00
310 111120	BOND SINKING FUND #2	0.00	0.00	0.00
310 113000	PROPTAXES REC BOND (MIKES)	26,429.37	0.00	26,429.37
Current Assets Subtotal:		499,584.35	0.00	499,584.35
<u>Other Assets</u>				
310 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
310 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
310 161300	BUDGETED REVENUE	0.00	0.00	0.00
Other Assets Subtotal:		0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		499,584.35	0.00	499,584.35
<u>Current Liabilities</u>				
310 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
310 221000	BOND & INTEREST DEFERRED REVENUE	1,638.85	0.00	1,638.85
Current Liabilities Subtotal:		1,638.85	0.00	1,638.85
<u>Other Liabilities</u>				
310 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
310 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
Other Liabilities Subtotal:		0.00	0.00	0.00
<u>Fund Balance</u>				
310 320000	FUND BAL BOND & INTEREST CARRY FOW	0.00	0.00	0.00
310 320100	FUND BALANCE BOND & INTEREST	0.00	0.00	0.00
310 320200	FUND BALANCE	497,945.50	0.00	497,945.50
310 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
310 321000	FUND NET CHANGE BOND & INT	0.00	0.00	0.00
Fund Balance Subtotal:		497,945.50	0.00	497,945.50
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		499,584.35	0.00	499,584.35

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 410 CAPITAL CONSTRUCTION PROJECTS FUND				
<u>Current Assets</u>				
410 111100	CASH IN BANK	(27,924.92)	0.00	(27,924.92)
410 111100 090	LGIP BOND CONSTRUCTION	58,125.26	0.00	58,125.26
410 111300	PAYROLL LIABILITY CASH PL FAC	0.00	0.00	0.00
410 111300 001	CASH IN ELECTR PAYROLL PL FAC	0.00	0.00	0.00
410 111400	CASH IN CAP IMP FROM BOISE	0.00	0.00	0.00
410 112000	INVESTMENT BOND ST TREASURER	0.00	0.00	0.00
Current Assets Subtotal:		30,200.34	0.00	30,200.34
<u>Other Assets</u>				
410 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
410 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
410 161300	BUDGETED REVENUE	0.00	0.00	0.00
Other Assets Subtotal:		0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		30,200.34	0.00	30,200.34
<u>Current Liabilities</u>				
410 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
410 213010	ACCTS PAY CAP CNST ACCTANT	0.00	0.00	0.00
410 213100	ACCOUNTS PAYABLE	0.00	0.00	0.00
410 217100	PL FAC CONTRACTS PAYABLE CONSTRUC	0.00	0.00	0.00
410 217210	PL FAC PERSI BENEFIT	0.00	0.00	0.00
410 217220	PL FAC FICA BENEFIT	0.00	0.00	0.00
410 217240	PL FAC BLUE CROSS BENEFIT	0.00	0.00	0.00
410 217280	PL FAC UNUSED SICK LEAVE	0.00	0.00	0.00
410 218200	PL FAC FEDERAL TAX DED	0.00	0.00	0.00
410 218210	PL FAC PERSI DED	0.00	0.00	0.00
410 218220	PL FAC FICA	0.00	0.00	0.00
410 218240	PL FAC BLUE CROSS PRETAX	0.00	0.00	0.00
410 218245	PL FAC AFLAC PRETAX	0.00	0.00	0.00
410 218249	PL FAC LIFE INS DED	0.00	0.00	0.00
410 218300	PL FAC ID STATE DED	0.00	0.00	0.00
410 218620	PL FAC SCHOLARSHIP DEDUCTION	0.00	0.00	0.00
Current Liabilities Subtotal:		0.00	0.00	0.00
<u>Other Liabilities</u>				
410 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
410 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
Other Liabilities Subtotal:		0.00	0.00	0.00
<u>Fund Balance</u>				
410 320000	FUND BAL PI FAC BOND CARRY FORWARD	0.00	0.00	0.00
410 320100	FUND BALANCE PI FAC BOND	0.00	0.00	0.00

Balance Sheet

Period Ending: July 2025

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
410 320200	FUND BALANCE	30,200.34	0.00	30,200.34
410 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
410 321000	PL FAC FUND NET CHANGE BOND	0.00	0.00	0.00
Fund Balance Subtotal:		30,200.34	0.00	30,200.34
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		30,200.34	0.00	30,200.34

Monthly; Processing Month 07/2025; Fund Number 20 Records Selected

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 420 PLANT FACILITIES				
<u>Current Assets</u>				
420 111100	CASH IN BANK	(34,828.86)	0.00	(34,828.86)
420 111100 070	D.L. EVANS PLANT FACILITIES CASH	0.00	0.00	0.00
420 111100 080	PLANT - CASH ACCOUNT DL	0.00	0.00	0.00
420 111120	CASH IN PLAYGROUND	0.00	0.00	0.00
420 111130	CASH IN BUILDING FUND	0.00	0.00	0.00
420 111300	PAYROLL LIABILITY CASH	0.00	0.00	0.00
420 112000	PL FAC INVESTMENT STATE POOL	0.00	0.00	0.00
420 112100	PL FAC STATE POOL INTEREST	0.00	0.00	0.00
420 114000	ACCTS REC PLANT FACILITIES	0.00	0.00	0.00
420 116000	PLANT FAC OTHER CURRENT ASSETS	0.00	0.00	0.00
Current Assets Subtotal:		(34,828.86)	0.00	(34,828.86)
<u>Other Assets</u>				
420 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
420 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
420 161300	BUDGETED REVENUE	0.00	0.00	0.00
Other Assets Subtotal:		0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(34,828.86)	0.00	(34,828.86)
<u>Current Liabilities</u>				
420 211000	DUE TO OTHER FUNDS PLANT FAC	0.00	0.00	0.00
420 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
420 213010	ACCTS PAY PLANT FAC ACCT	0.00	0.00	0.00
420 217000	PAYROLL SALARIES LIABILITY	0.00	0.00	0.00
420 218000	PLANT - BENEFIT LIABILITIES	0.00	0.00	0.00
420 221000	PLANT FAC DEFERRED REVENUE	0.00	0.00	0.00
Current Liabilities Subtotal:		0.00	0.00	0.00
<u>Other Liabilities</u>				
420 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
420 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
Other Liabilities Subtotal:		0.00	0.00	0.00
<u>Fund Balance</u>				
420 320000	FUND BALANCE PLANT FAC CARRY FORWA	0.00	0.00	0.00
420 320100	FUND BALANCE PLANT FACILITY	0.00	0.00	0.00
420 320200	FUND BALANCE	(34,828.86)	0.00	(34,828.86)
420 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
420 321000	PLANT FAC FUND NET CHANGE	0.00	0.00	0.00
Fund Balance Subtotal:		(34,828.86)	0.00	(34,828.86)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(34,828.86)	0.00	(34,828.86)

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 424 BUS DEPRECIATION				
<u>Current Assets</u>				
424 111100	CASH IN BANK	(78,778.00)	0.00	(78,778.00)
424 111100 070	PLANT BUS - DL CASH ACCOUNT	0.00	0.00	0.00
	Current Assets Subtotal:	(78,778.00)	0.00	(78,778.00)
<u>Other Assets</u>				
424 114500	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
424 161100	LESS: REVENUE RECEIVED	0.00	0.00	0.00
424 161300	BUDGETED REVENUE	0.00	0.00	0.00
	Other Assets Subtotal:	0.00	0.00	0.00
Total Assets and Deferred Outflows of Resources:		(78,778.00)	0.00	(78,778.00)
<u>Current Liabilities</u>				
424 213000	ACCOUNTS PAYABLE	0.00	0.00	0.00
	Current Liabilities Subtotal:	0.00	0.00	0.00
<u>Other Liabilities</u>				
424 261100	LESS: EXPENDITURES TO DATE	0.00	0.00	0.00
424 261300	BUDGETED EXPENDITURES	0.00	0.00	0.00
	Other Liabilities Subtotal:	0.00	0.00	0.00
<u>Fund Balance</u>				
424 320000	FUND BAL BUS DEP CARRY FORWARD	0.00	0.00	0.00
424 320100	FUND BALANCE BUS DEPR	0.00	0.00	0.00
424 320200	FUND BALANCE	(78,778.00)	0.00	(78,778.00)
424 320300	BUDGETED FUND BALANCE	0.00	0.00	0.00
424 321000	FUND NET CHANGE BUS DEP	0.00	0.00	0.00
	Fund Balance Subtotal:	(78,778.00)	0.00	(78,778.00)
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		(78,778.00)	0.00	(78,778.00)

Personnel

Educate, Empower, Prepare

- ❖ Resignations
 - Glenna Wendt
- ❖ New Openings
 - Special Education Teacher
 - Part time custodial after school position
- ❖ New Hires
 - Substitute - Dori Hendrix
 - Team Leads
 - Elementary
 - Secondary Eric McHan Amy Wood
 - Guiding Coalition
 - Amy Wood
 - Eric McHan
 - Diane Norman
 - Maureen Heimerdinger
 - Reading Intervention Specialist
 - Kathleen Novotny
 - After School Help
 - Tanya Astle
 - Eric McHan
 - Mentors
 - Ruger Jennings - Eric McHan
 - Denise Hanson- Maureen Heimerdinger

informational Item

I am transferring part of Trevors hours to the in town route. I will give him 5 hours a day custodial/Maintenance and 4 hours a day bus driver with a half hour lunch.

I will be opening a position after school for a student or anyone interested in helping with some of the custodial duties after the school day that he will not be able to complete due to needing to drive the route. With the changes in not hiring a bus driver we could have up to 3 hours a day for a part time custodial position and stay within budget.

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

SUPERINTENDENT REPORT

AUGUST 2025

UPCOMING DATES

AUGUST

4- STUDENT REGISTRATION

5-6 IASA CONFERENCE IN BOISE

7- PERSONAL LEAVE

11-12 TEACHER INSERVICE

13-14 ALL STAFF INSERVICE

18 STUDENTS RETURN TO SCHOOL

SEPTEMBER

4- LABOR DAY

IMAGINE EXCELLENCE

MRS. HAMPTON WILL BE WORKING CLOSELY WITH HER STAFF TO DEVELOP A PLAN AIMED AT ENHANCING STUDENT SUPPORT SERVICES. THE GOAL IS TO HAVE A GROUP OF STUDENTS PILOTING THIS PROGRAM NO LATER THAN JANUARY.

AS PART OF THE PROFESSIONAL DEVELOPMENT SCHEDULED FOR THE WEEK OF AUGUST 11TH, SHE WILL BEGIN LAYING THE GROUNDWORK FOR THIS INITIATIVE WITH HER TEAM, ALONGSIDE OTHER REQUIRED START-OF-YEAR TRAININGS.

AT THE HIGH SCHOOL LEVEL, THE SUCCESS OF THIS PROGRAM WILL INVOLVE EXTENSIVE COLLABORATION WITH THE SCHOOL COUNSELOR, ENSURING ALIGNMENT WITH STUDENT NEEDS AND OVERALL SUPPORT SYSTEMS.

COMMUNITY BUILDING OLD AG SHOP

AT THE LAST MEETING WE DISCUSSED A PRESENTATION AT THE NOVEMBER ISBA CONFERENCE REGARDING HOW ANOTHER DISTRICT SUCCESSFULLY REPURPOSED AN UNUSED BUILDING INTO A COMMUNITY FACILITY. THIS ALIGNS CLOSELY WITH OUR INTEREST IN TRANSFORMING THE OLD AG SHOP INTO A SIMILAR COMMUNITY SPACE.

I HAVE REACHED OUT TO THE PRESENTER TO GATHER MORE INFORMATION AND EXPLORE THE PROCESS THEY FOLLOWED. I HAVE A MEETING SCHEDULED WITH THEM ON MONDAY AUGUST 11TH. I WILL HAVE A DETAILED REPORT OF THAT MEETING AT THE AUGUST 11TH BOARD MEETING.

FACILITIES TO DO LIST BEFORE SCHOOL STARTS

- 1.2 AIR CONDITIONER REPAIRS ONE IN THE ELEMENTARY UPPER LEVEL. ONE IN AG SHOP.
- 2.WAX FLOORS
- 3.CLEAN UP WEEDS BY THE GREENHOUSE ALONG THE SIDEWALK ALL THE WAY AROUND THE BUILDING.
- 4.CLEAN UP PAD OUTSIDE DOORS OUT TO THE FOOTBALL FIELD.
- 5.GET COB WEBBS AROUND ALL ENTRY DOORS.
- 6.CLEAN CARPETS.
- 7.CLEAN ALL STAIRS.
- 8.CLEAN ALL ENTRY WAY MATS.
- 9.REQUESTS FROM TEACHERS/STAFF.

FACILITIES/ TRANSPORTATION

JULY 2025

OVER THE PAST MONTH, SEVERAL MAINTENANCE AND IMPROVEMENT PROJECTS HAVE BEEN COMPLETED ACROSS THE DISTRICT:

- REPLACED THE FRONT FENCE BY THE BUS LANE FOR IMPROVED SAFETY AND APPEARANCE.
- INSTALLED NEW WOOD CHIPS IN THE PLAYGROUND AREA TO ENHANCE STUDENT SAFETY.
- DISTRICT OFFICE UPDATES: SHELVING INSTALLATION WILL BE COMPLETE IN NEXT TWO WEEKS. PAINTING HAS BEEN FINISHED, AND STAFF HAVE BEEN MOVED BACK INTO THE SPACE. WE ARE CURRENTLY WAITING ON THE FINAL INSTALLATION OF DOORS AND SHELVING.
- BOILERS AT 90% COMPLETION. THEY ARE INSTALLED. THEY NEED TO COME DRAIN THE SYSTEM AND CHEMICAL ANALYSIS. THEN BOILERS WILL BE FIRED UP.
- COMPLETED FENCING AROUND THE AG SHOP TO SECURE THE AREA.
- GROUNDSKEEPING HAS BEEN REGULARLY MAINTAINED TO KEEP ALL CAMPUS AREAS CLEAN AND PRESENTABLE.
- RESURFACING OF GYM FLOOR COMPLETE
- FLOWER BEDS
- BUS BARN AND OUTSIDE LIGHTING SHOULD BE COMPLETE BY THE END OF THE WEEK AUGUST 9TH.
-
-

TRANSPORTATION

BUS 12 IS BACK WITH ALL REPAIRS COMPLETE.

ALL ANNUAL INSPECTIONS COMPLETE EXCEPT FOR BUS 12. BUS 12 WILL BE COMPLETE BY END OF NEXT WEEK AUGUST 15.

BUS RIGHT PROGRAM WILL BE INSTALLED BY THE END OF WEEK OF AUGUST 15.

TRAINING ON BUS RIGHT PROGRAM

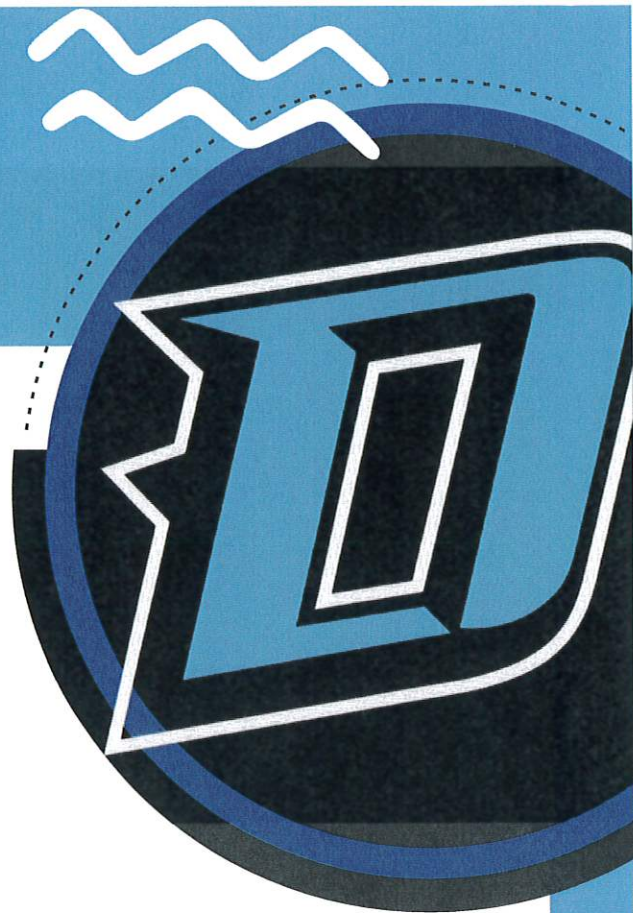
STUDENT TRANSPORTATION TRAINING WITH THE STATE..

WE ARE GOING TO GET DRIVERS COMFORTABLE WITH THE NEW APP FOR BUS RIGHT PRIOR TO LAUNCHING THE PARENT APP.

PRINCIPAL UPDATES

FROM THE PRINCIPAL'S DESK

I'm excited and honored to begin my first year as principal of Dietrich Schools. As I settle into the role, I'm looking forward to getting to know the students, staff, and families who make this school such a special place. Even in my first few days, I've already seen signs of a strong, supportive community. I'm eager to build relationships, support our shared goals, and begin this journey together. I look forward to sharing more updates as we kick off the school year.



THE AD PLAYBOOK

On July 22, we hosted our Fall Sports Parent Meeting, where we introduced families to DragonFly, our new digital platform. DragonFly will help streamline athletics by allowing parents to pay sports fees, upload health documents, and sign required forms—all in one place. We had a great turnout with 15 parents in attendance!

In other exciting news, our new football helmets have arrived! Not only do they look sharp, but they're also designed to provide top-tier safety for our athletes as we head into the season.

Guardian caps are approximately \$45 a piece at BSN Sports. At this time, it may be best to purchase on a case-by-case basis.

EXIT INTERVIEWS

To better understand why families leave our school, I've started a simple exit feedback process. When a student withdraws, I make a brief phone call to thank the family and ask three key questions about their decision. Their feedback helps us identify trends, address concerns, and improve the experience for current and future students.

FEEDBACK

1. A desire for a stronger football program.
2. Concerns about junior high students participating in sports practice during PE time.
3. A perception that the school's focus is more on community involvement than on students themselves.

GENERAL SERVICE AGREEMENT

THIS GENERAL SERVICE AGREEMENT (the "Agreement") is dated this

1st day of July 2025 .

Client: Dietrich School District 406 N park st Dietrich,, ID 83324	Contractor Idaho Association of School Administrators PO Box 864 Boise, ID 83701
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BACKGROUND

A. The Client is of the opinion that the Contractor has the necessary qualifications, experience and abilities to provide services to the Client.

B. The Contractor is agreeable to providing such services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Contractor (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SERVICES PROVIDED

1. The Client hereby agrees to engage the Contractor to provide the Client with the following services (the "Services"):

Administrator and Board Training on Governance, Cultivating Leadership Through Shared Understanding of Roles, Governance, Team Building, Planning (Continuous, Strategic, Math and Literacy) Operations, Administrator Effectiveness and Evaluation. . Services include the following:

- a. Minimum of 3 in person training with a facilitator
 - b. Virtual trainings minimum of 3.
 - c. 1 year access to facilitator for questions and advice by phone for board members and Superintendent
 - d. All training materials on a virtual drive with access for 1 year
2. The Services will also include any other tasks which the Parties may agree on. The Contractor hereby agrees to provide such Services to the Client.

TERM OF AGREEMENT

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect for one calendar year, subject to earlier termination as provided in this Agreement. The Term may be extended with the written consent of the Parties.
4. In the event that either Party wishes to terminate this Agreement prior to the completion of the Services, that Party will be required to provide 20 days' written notice to the other Party.

PERFORMANCE

5. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

CURRENCY

6. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (US Dollars).

COMPENSATION

7. The Contractor will charge the Client a flat fee of \$4,500.00 for the Services (the "Compensation").
8. The Client will be invoiced as follows:
 - Upon execution of this contract
9. Invoices submitted by the Contractor to the Client are due within 30 days of receipt.
10. In the event that this Agreement is terminated by the Client prior to completion of the Services but where the Services have been partially performed, the Contractor will be entitled to pro rata payment of the Compensation to the date of termination provided that there has been no breach of contract on the part of the Contractor.
11. The Contractor will not be reimbursed for any expenses incurred in connection with providing the Services of this Agreement.

CONFIDENTIALITY

12. Confidential information (the "Confidential Information") refers to any data or information relating to the business of the Client which would reasonably be considered to be proprietary to the Client including, but not limited to, accounting records, business processes, and client records and that is not generally known in the industry of the Client and where the release of that Confidential Information could reasonably be expected to cause harm to the Client.
13. The Contractor agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Contractor has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will survive indefinitely upon termination of this Agreement.
14. All written and oral information and material disclosed or provided by the Client to the Contractor under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Contractor.

CAPACITY/INDEPENDENT CONTRACTOR

15. In providing the Services under this Agreement it is expressly agreed that the Contractor is acting as an independent contractor and not as an employee. The Contractor and the Client acknowledge that this Agreement does not create a partnership or joint venture between them, and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Contractor during the Term. The Contractor is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Contractor under this Agreement.

RIGHT OF SUBSTITUTION

16. Except as otherwise provided in this Agreement, the Contractor may, at the Contractor's absolute discretion, engage a third party sub-contractor to perform some or all of the obligations of the Contractor under this Agreement and the Client will not hire or engage any third parties to assist with the provision of the Services.

17. In the event that the Contractor hires a sub-contractor:

- o the Contractor will pay the sub-contractor for its services and the Compensation will remain payable by the Client to the Contractor.
- o For the purposes of the indemnification clause of this Agreement, the sub-contractor is an agent of the Contractor.

AUTONOMY

18. Except as otherwise provided in this Agreement, the Contractor will have full control over working time, methods, and decision making in relation to provision of the Services in accordance with the Agreement. The Contractor will work autonomously and not at the direction of the Client. However, the Contractor will be responsive to the reasonable needs and concerns of the Client.

NO EXCLUSIVITY

19. The Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third parties for the provision of services similar to the Services.

NOTICE

20. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties at the following addresses:

Dietrich School District 406 N Park st Dietrich, ID 83324

- Idaho Association of School Administrators PO Box 864, Boise, ID 83701

or to such other address as either Party may from time to time notify the other and will be

deemed to be properly delivered (a) immediately upon being served personally, (b) two days after being deposited with the postal service if served by registered mail, or (c) the following day after being deposited with an overnight courier.

INDEMNIFICATION

21. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occurs in connection with this Agreement. This indemnification will survive the termination of this Agreement.

ASSIGNMENT

22. The Contractor will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

GOVERNING LAW

23. This Agreement will be governed by and construed in accordance with the laws of the State of Idaho.

SEVERABILITY

24. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

25. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

IN WITNESS WHEREOF the parties have duly affixed their signatures under hand and seal of this _____ day of _____, _____.

School District per Stefanie Shaw, Superintendent

Signature.

Print Name

Email Address: _____

Idaho Association of School Administrators (Insert) Officers Name: Andy Grover

Signature



Directions for Hidden Valley - AM

Drive: 40.66 miles | 10 Stops

Dietrich Schools







Driver:	Michelle Johnson	Start Time:	06:20 AM	Total Students:	19
Bus Aide:	-	End Time:	07:50 AM	Max Load:	
Total Time:	1 hr 15 min				

Directions

Distance








Pick Up Students

06:20 AM		START	BUS BARN	
		↑	Head toward N Main St on E 1st St. Go for 423 ft.	0.08 mi
		↶	Turn left onto N Washington St. Go for 522 ft.	0.10 mi
		↑	Continue on S 650 E. Go for 0.6 mi.	0.63 mi
		↶	Turn slightly left onto Sewer Lagoon Rd. Go for 75 ft.	0.01 mi
		↶	Turn left onto E Highway 24 (ID-24). Go for 5.2 mi.	5.16 mi
		↑	Continue on Kimama Hwy (ID-24). Go for 8.5 mi.	8.51 mi
		↷	Turn right onto S 1950 E. Go for 2.3 mi.	2.33 mi
		↑	Arrive at 1611 1775 W. Your destination is on the right.	0.00 mi
-		STOP 1	1611 1775 W	2 STUDENTS
		↑	Head toward E 470 S on S 1950 E. Go for 1.2 mi.	1.16 mi
		↑	Arrive at 1775 W. Your destination is on the right.	0.00 mi
-		STOP 2	1775 W	1 STUDENT
		↑	Head toward Kimama Hwy on S 1950 E. Go for 1.2 mi.	1.17 mi
		↶	Turn left onto Kimama Hwy (ID-24). Go for 8.5 mi.	8.51 mi
		↷	Turn right onto S 1150 E. Go for 0.7 mi.	0.68 mi
		↷	Turn right onto E 170 S. Go for 138 ft.	0.03 mi
		↑	Arrive at 168 S 1150 Rd. Your destination is on the left.	0.00 mi

-		STOP 3	168 S 1150 RD		2 STUDENTS
		↑	Head toward S 1150 E on E 170 S. Go for 138 ft.	0.03 mi	Claire Bingham (3)
		↩	Turn left onto S 1150 E. Go for 0.7 mi.	0.68 mi	Kate Bingham (1)
		↪	Turn right onto E Highway 24 (ID-24). Go for 3.6 mi.	3.63 mi	
		↑	Arrive at 814 ID-24. Your destination is on the right.	0.00 mi	
-		STOP 4	814 ID-24		1 STUDENT
		↑	Head toward S 850 E on E Highway 24 (ID-24). Go for 0.6 mi.	0.63 mi	Emmanuel Marmolejo Frias (9)
		↪	Turn right onto S 850 E. Go for 1.0 mi.	0.99 mi	
		↪	Turn right onto E 330 S. Go for 0.2 mi.	0.23 mi	
		↑	Arrive at 826 E 330 S. Your destination is on the right.	0.00 mi	
-		STOP 5	826 E 330 S		1 STUDENT
		↑	Head east on E 330 S. Go for 0.2 mi.	0.23 mi	Brice Logan Ferrer (8)
		↪	Turn right onto S 850 E. Go for 85 ft.	0.02 mi	
		↑	Arrive at 843 E 330 S. Your destination is on the left.	0.00 mi	
-		STOP 6	843 E 330 S		1 STUDENT
		↑	Head toward E 330 S on S 850 E. Go for 0.3 mi.	0.28 mi	Mailen Alvarado Rios (6)
		↑	Arrive at 365 S 850 E. Your destination is on the right.	0.00 mi	
-		STOP 7	365 S 850 E		1 STUDENT
		↑	Head toward E 270 S on S 850 E. Go for 0.2 mi.	0.24 mi	Joselyn Alvarado (8)
		↩	Turn left onto E 270 S. Go for 0.2 mi.	0.23 mi	
		↑	Arrive at 827 E 270 S. Your destination is on the left.	0.00 mi	
-		STOP 8	827 E 270 S		3 STUDENTS
		↑	Head toward S 750 E on E 270 S. Go for 0.9 mi.	0.93 mi	Cannon Webb (3)
		↪	Turn right onto S 750 E. Go for 0.2 mi.	0.23 mi	Colton Webb (5)
		↑	Arrive at 248 S 750 E.	0.00 mi	McKinley Webb (11)

-		STOP 9	248 S 750 E	
			Head toward E Highway 24 on S 750 E. Go for 0.3 mi.	0.26 mi
			Turn left onto E Highway 24 (ID-24). Go for 1.0 mi.	0.99 mi
			Turn right onto Sewer Lagoon Rd. Go for 75 ft.	0.01 mi
			Turn slightly right onto S 650 E. Go for 0.6 mi.	0.63 mi
			Continue on N Washington St. Go for 0.5 mi.	0.53 mi
			Turn right onto W 7th St. Go for 0.3 mi.	0.27 mi
			Continue on E 130 S. Go for 0.3 mi.	0.29 mi
			Turn left onto S 750 E. Go for 0.1 mi.	0.13 mi
			Arrive at 118 S 750 E. Your destination is on the right.	0.00 mi

2 STUDENTSCarlos Aguirre
Gaona (11)Hillary Aguirre Lugo
(2)

-		STOP 10	118 S 750 E	
			Head south on S 750 E. Go for 0.1 mi.	0.13 mi
			Turn right onto E 130 S. Go for 0.3 mi.	0.29 mi
			Continue on E 7th St. Go for 0.1 mi.	0.14 mi
			Turn left onto N Park St. Go for 0.2 mi.	0.22 mi
			Turn left onto E 4th St. Go for 266 ft.	0.05 mi
			Arrive at 406 N Park St. Your destination is on the left.	0.00 mi

5 STUDENTS

Emery Dill (7)

Janice Dill (9)

Miles Dill (3)

Wyatt Dill (2)

Zane Dill (5)

07:50 AM  **END** **DIETRICH SCHOOLS**



Directions for Hidden Valley - PM

Drive: 43.78 miles | 10 Stops

Dietrich Schools

Driver:	Michelle Johnson	Start Time:	03:50 PM	Total Students:	19
Bus Aide:	-	End Time:	05:17 PM	Max Load:	60
Total Time:	1 hr 27 min				

Directions	Distance	Pick Up Students
------------	----------	------------------

03:50 PM		START	BUS BARN	
↑		Head toward W 1st St on E 1st St. Go for 72 ft.		0.01 mi
↱		Turn right onto N Main St. Go for 0.4 mi.		0.43 mi
↱		Turn right onto E 7th St. Go for 0.2 mi.		0.20 mi
↑		Continue on E 130 S. Go for 0.3 mi.		0.29 mi
↶		Turn left onto S 750 E. Go for 0.1 mi.		0.13 mi
↑		Arrive at 118 S 750 E. Your destination is on the right.		0.00 mi

03:54 PM		STOP 1	118 S 750 E	5 STUDENTS
↑		Head toward E 130 S on S 750 E. Go for 0.6 mi.		Emery Dill (7)
↑		Continue on Dietrich Butte Rd. Go for 210 ft.		Janice Dill (9)
↑		Continue on S 750 E. Go for 0.5 mi.		Miles Dill (3)
↶		Turn left onto E Highway 24 (ID-24). Go for 1.2 mi.		Wyatt Dill (2)
↱		Turn right onto S 850 E. Go for 1.0 mi.		Zane Dill (5)
↱		Turn right onto E 330 S. Go for 0.2 mi.		
↑		Arrive at 829 E 330 S. Your destination is on the right.		

04:04 PM		STOP 2	829 E 330 S	1 STUDENT
↑		Head east on E 330 S. Go for 0.2 mi.		Brice Logan Ferrer (8)
↱		Turn right onto S 850 E. Go for 85 ft.		
↑		Arrive at 843 E 330 S. Your destination is on the left.		

04:06 PM 

STOP 3 843 E 330 S

1 STUDENT

- ↑ Head toward E 330 S on S 850 E. Go for 0.3 mi. 0.28 mi
- ↑ Arrive at 365 S 850 E. Your destination is on the right. 0.00 mi

Mailen Alvarado
Rios (6)

04:07 PM 

STOP 4 365 S 850 E

1 STUDENT

- ↑ Head toward E 270 S on S 850 E. Go for 0.2 mi. 0.24 mi
- ↩ Turn left onto E 270 S. Go for 0.2 mi. 0.23 mi
- ↑ Arrive at 827 E 270 S. Your destination is on the left. 0.00 mi

Joselyn Alvarado (8)

04:09 PM 

STOP 5 827 E 270 S

3 STUDENTS

- ↑ Head toward S 750 E on E 270 S. Go for 0.9 mi. 0.93 mi
- ↪ Turn right onto S 750 E. Go for 0.2 mi. 0.23 mi
- ↑ Arrive at 248 S 750 E. 0.00 mi

Cannon Webb (3)
Colton Webb (5)
McKinley Webb (11)

04:13 PM 

STOP 6 248 S 750 E

2 STUDENTS

- ↑ Head toward E Highway 24 on S 750 E. Go for 0.3 mi. 0.26 mi
- ↪ Turn right onto E Highway 24 (ID-24). Go for 2.2 mi. 2.16 mi
- ↪ Turn right onto S 950 E. Go for 0.5 mi. 0.48 mi
- ↪ Turn right onto E 270 S. Go for 1.0 mi. 0.99 mi
- ↪ Turn right onto S 850 E. Go for 0.5 mi. 0.49 mi
- ↩ Turn left onto E Highway 24 (ID-24). Go for 0.6 mi. 0.63 mi
- ↑ Arrive at 814 ID-24. Your destination is on the right. 0.00 mi

Carlos Aguirre
Gaona (11)
Hillary Aguirre Lugo
(2)

04:25 PM 

STOP 7 814 ID-24

1 STUDENT

- ↑ Head toward S 850 E on E Highway 24 (ID-24). Go for 3.6 mi. 3.63 mi
- ↩ Turn left onto S 1150 E. Go for 0.7 mi. 0.68 mi
- ↪ Turn right onto E 170 S. Go for 138 ft. 0.03 mi
- ↑ Arrive at 168 S 1150 Rd. Your destination is on the left. 0.00 mi

Emmanuel
Marmolejo Frias (9)

04:32 PM **STOP 8 168 S 1150 RD****2 STUDENTS**

↑	Head toward S 1150 E on E 170 S. Go for 138 ft.	0.03 mi
↶	Turn left onto S 1150 E. Go for 0.7 mi.	0.68 mi
↶	Turn left onto Kimama Hwy (ID-24). Go for 8.5 mi.	8.51 mi
↷	Turn right onto S 1950 E. Go for 0.9 mi.	0.91 mi
↑	Arrive at VXCP+VR.	0.00 mi

Claire Bingham (3)

Kate Bingham (1)

04:46 PM **STOP 9 VXCP+VR****1 STUDENT**

↑	Head toward E 470 S on S 1950 E. Go for 1.4 mi.	1.42 mi
↑	Arrive at 1611 1775 W. Your destination is on the right.	0.00 mi

Octavio Sanchez
Zavala (4)04:52 PM **STOP 10 1611 1775 W****2 STUDENTS**

↑	Head toward E 470 S on S 1950 E. Go for 2.3 mi.	2.33 mi
↶	Turn left onto Kimama Hwy (ID-24). Go for 8.5 mi.	8.51 mi
↑	Continue on E Highway 24 (ID-24). Go for 4.2 mi.	4.16 mi
↷	Turn right onto S 750 E. Go for 0.5 mi.	0.47 mi
↑	Continue on Dietrich Butte Rd. Go for 210 ft.	0.04 mi
↶	Turn left onto E North Rail St. Go for 0.3 mi.	0.35 mi
↷	Turn slightly right onto N Lincoln St. Go for 276 ft.	0.05 mi
↷	Turn slightly right onto N Lincoln St. Go for 0.2 mi.	0.22 mi
↶	Turn slightly left onto E 4th St. Go for 89 ft.	0.02 mi
↑	Arrive at 406 N Park St. Your destination is on the right.	0.00 mi

Skyla Robertson (4)

Zoe Robertson (2)

05:17 PM **END DIETRICH HIGH**



Directions for Local Am - AM

Drive: 27.55 miles | 12 Stops

Dietrich Schools

Driver:	Trever Rands	Start Time:	-	Total Students:	31
Bus Aide:	-	End Time:	-	Max Load:	
Total Time:	1 hr 37 min				

Directions

Distance

Pick Up Students

-		START	DIETRICH SCHOOLS	
		↑	Head toward N Park St on E 4th St. Go for 0.1 mi.	0.12 mi
		↘	Turn right onto N Main St. Go for 0.2 mi.	0.22 mi
		↙	Turn left onto W 7th St. Go for 354 ft.	0.07 mi
		↙	Turn left onto N Washington St. Go for 0.5 mi.	0.53 mi
		↑	Continue on S 650 E. Go for 0.6 mi.	0.63 mi
		↙	Turn slightly left onto Sewer Lagoon Rd. Go for 75 ft.	0.01 mi
		↘	Turn right onto E Highway 24 (ID-24). Go for 1.7 mi.	1.69 mi
		↑	Arrive at 481 ID-24. Your destination is on the left.	0.00 mi

12:07 AM		STOP 1	481 ID-24	3 STUDENTS
		↑	Head toward S 550 E on E Highway 24 (ID-24). Go for 0.7 mi.	0.68 mi
		↘	Turn right onto S 550 E. Go for 3.2 mi.	3.20 mi
		↑	Arrive at 615 70 S. Your destination is on the left.	0.00 mi
				Braelyn Hubert (6) Carson Hubert (4) James Hubert (1)

12:20 AM		STOP 2	615 70 S	1 STUDENT
		↑	Head toward E 570 S on S 550 E. Go for 0.4 mi.	0.38 mi
		↑	Arrive at 615 70 S. Your destination is on the right.	0.00 mi
				Sully Inga Guerra (6)

12:21 AM		STOP 3	615 70 S	1 STUDENT
		↑	Head northeast on S 550 E. Go for 141 ft.	0.03 mi
		↘	Turn right onto E 570 S. Go for 0.3 mi.	0.34 mi
		↑	Arrive at 604 E 570 S. Your destination is on the left.	0.00 mi
				Yaretzy Castillo Flores (9)

12:23 AM

**STOP 4 604 E 570 S****1 STUDENT**

↑	Head toward S 550 E on E 570 S. Go for 0.3 mi.	0.34 mi
↘	Turn right onto S 550 E. Go for 1.0 mi.	0.96 mi
↘	Turn right onto E 470 S. Go for 1.9 mi.	1.91 mi
↘	Turn right onto S 750 E. Go for 0.7 mi.	0.74 mi
↙	Turn left. Go for 348 ft.	0.07 mi
↑	Arrive at 546 S 750 E.	0.00 mi

Hensley Bird (2)

12:38 AM

**STOP 5 546 S 750 E****2 STUDENTS**

↑	Head toward S 750 E. Go for 348 ft.	0.07 mi
↘	Turn right onto S 750 E. Go for 1.2 mi.	1.16 mi
↑	Arrive at 427 Detrich Butte Rd. Your destination is on the left.	0.00 mi

Jaxsen Philibert (6)

Luka Philibert (4)

12:42 AM

**STOP 6 427 DETRICH BUTTE RD****6 STUDENTS**

↑	Head north on S 750 E. Go for 0.6 mi.	0.58 mi
↘	Turn right onto E 370 S. Go for 3.0 mi.	2.96 mi
↑	Arrive at VRH2+PV. Your destination is on the right.	0.00 mi

Gael Villa Cruz (12)

Jace Garcia (2)

Jayden Garcia (8)

Madeline Garcia (4)

Melanie Garcia (6)

Xitlali Villa (9)

12:55 AM

**STOP 7 VRH2+PV****3 STUDENTS**

↑	Head toward S 950 E on E 370 S. Go for 0.8 mi.	0.78 mi
↙	Turn left onto S 950 E. Go for 2.0 mi.	1.97 mi
↑	Continue on E 570 S. Go for 0.2 mi.	0.17 mi
↑	Arrive at 950 E 570 S.	0.00 mi

Amory Shaw (12)

Aveeva Shaw (6)


Daedrie Shaw (8)


01:06 AM


**STOP 8 950 E 570 S****1 STUDENT**


↑	Head toward E 470 S on E 570 S. Go for 0.2 mi.	0.17 mi
↑	Continue on S 950 E. Go for 1.0 mi.	0.97 mi
↙	Turn left onto E 470 S. Go for 1.2 mi.	1.18 mi
↑	Arrive at 834 E 470 S. Your destination is on the right.	0.00 mi

Lydia Weber (7)

01:15 AM		STOP 9	834 E 470 S		2 STUDENTS
		↑	Head east on E 470 S. Go for 0.2 mi.	0.18 mi	Contessa Dilworth (6)
		↶	Turn left onto S 850 E. Go for 0.5 mi.	0.49 mi	Jericho Dilworth (8)
		↑	Arrive at 425 S 850 E. Your destination is on the left.	0.00 mi	

01:18 AM		STOP 10	425 S 850 E		2 STUDENTS
		↑	Head toward E 370 S on S 850 E. Go for 0.5 mi.	0.51 mi	Bella Rands (9)
		↶	Turn left onto E 370 S. Go for 0.9 mi.	0.86 mi	William Rands (7)
		↑	Arrive at 783 E 370 S. Your destination is on the right.	0.00 mi	

01:23 AM		STOP 11	783 E 370 S		4 STUDENTS
		↑	Head toward S 750 E on E 370 S. Go for 0.3 mi.	0.32 mi	Payton Olsen (10)
		↷	Turn right onto S 750 E. Go for 0.2 mi.	0.19 mi	Ryan Olsen (8)
		↑	Arrive at 354 S 750 E.	0.00 mi	Taylor Olsen (12)
					Wayne Olsen (5)

01:25 AM		STOP 12	354 S 750 E		5 STUDENTS
		↑	Head toward E 330 S on S 750 E. Go for 1.8 mi.	1.77 mi	Breena Cobian (12)
		↑	Continue on Dietrich Butte Rd. Go for 210 ft.	0.04 mi	Ignacio Cobian (11)
		↶	Turn left onto E North Rail St. Go for 0.3 mi.	0.35 mi	Isidro Ortega (4)
		↷	Turn slightly right onto N Lincoln St. Go for 276 ft.	0.05 mi	Juanita Ortega (5)
		↑	Continue on E 1st St. Go for 335 ft.	0.06 mi	Yessica Lopez Reyna (1)
		↷	Turn right onto N Park St. Go for 0.4 mi.	0.36 mi	
		↶	Turn left onto E 6th St. Go for 351 ft.	0.07 mi	
		↶	Turn left onto N Main St. Go for 0.4 mi.	0.36 mi	
		↶	Turn left onto E 1st St. Go for 72 ft.	0.01 mi	
		↑	Arrive at 23 E 1st St. Your destination is on the left.	0.00 mi	

-  END BUS BARN



Directions for Local - PM

Drive: 29.79 miles | 14 Stops

Dietrich Schools

Driver: Trever Rands

Start Time: 03:50 PM

Total Students: 37

Bus Aide: -

End Time: 05:40 PM

Max Load:

Total Time: 1 hr 50 min

Directions

Distance

Pick Up Students

03:50 PM



START

DIETRICH SCHOOLS



Head toward N Park St on E 4th St. Go for 266 ft.

0.05 mi



Turn left onto N Park St. Go for 0.1 mi.

0.14 mi



Turn right onto E 2nd St. Go for 0.1 mi.

0.13 mi



Turn left onto N Washington St. Go for 0.2 mi.

0.17 mi



Turn left onto Sewer Lagoon Rd. Go for 354 ft.

0.07 mi



Turn slightly right onto S 700 E. Go for 0.1 mi.

0.10 mi



Make a U-Turn onto S 700 E. Go for 0.1 mi.

0.10 mi



Turn slightly left onto Sewer Lagoon Rd. Go for 354 ft.

0.07 mi



Turn right onto N Washington St. Go for 522 ft.

0.10 mi



Turn right onto W 1st St. Go for 0.1 mi.

0.13 mi



Turn left onto N Park St. Go for 0.4 mi.

0.43 mi



Turn left onto E 7th St. Go for 0.2 mi.

0.20 mi



Continue on E 130 S. Go for 0.4 mi.

0.37 mi



Turn right onto N 650 E. Go for 377 ft.

0.07 mi



Arrive at 647 E 130 S.

0.00 mi

04:01 PM



STOP 1

647 E 130 S

2 STUDENTS



Head south on N 650 E. Go for 377 ft.

0.07 mi

Charlie Eldredge (4)



Turn left onto E 130 S. Go for 62 ft.

0.01 mi

Dali Eldredge (3)



Arrive at 653 E 130 S. Your destination is on the right.

0.00 mi

04:02 PM 

STOP 2 653 E 130 S

- ↑ Head toward N Waucanza St on E 130 S. Go for 0.4 mi. 0.35 mi
- ↑ Continue on W 7th St. Go for 341 ft. 0.06 mi
- ↱ Turn right onto N Washington St. Go for 0.5 mi. 0.53 mi
- ↑ Continue on S 650 E. Go for 0.6 mi. 0.63 mi
- ↶ Turn slightly left onto Sewer Lagoon Rd. Go for 75 ft. 0.01 mi
- ↱ Turn right onto E Highway 24 (ID-24). Go for 1.7 mi. 1.69 mi
- ↑ Arrive at 481 ID-24. Your destination is on the left. 0.00 mi

4 STUDENTS

- Alli Smith (9)
- Bridger Smith (7)
- Crew Smith (4)
- Dayton Smith (2)

04:10 PM 

STOP 3 481 ID-24

- ↑ Head toward S 550 E on E Highway 24 (ID-24). Go for 0.7 mi. 0.68 mi
- ↱ Turn right onto S 550 E. Go for 3.2 mi. 3.20 mi
- ↑ Arrive at 615 70 S. Your destination is on the left. 0.00 mi

3 STUDENTS

- Braelyn Hubert (6)
- Carson Hubert (4)
- James Hubert (1)

04:22 PM 

STOP 4 615 70 S

- ↑ Head toward E 570 S on S 550 E. Go for 0.4 mi. 0.38 mi
- ↑ Arrive at 615 70 S. Your destination is on the right. 0.00 mi

1 STUDENT

- Sully Inga Guerra (6)

04:23 PM 

STOP 5 615 70 S

- ↑ Head northeast on S 550 E. Go for 141 ft. 0.03 mi
- ↱ Turn right onto E 570 S. Go for 0.3 mi. 0.34 mi
- ↑ Arrive at 604 E 570 S. Your destination is on the left. 0.00 mi

1 STUDENT

- Yaretzy Castillo Flores (9)

04:25 PM 

STOP 6 604 E 570 S

- ↑ Head toward S 550 E on E 570 S. Go for 0.3 mi. 0.34 mi
- ↱ Turn right onto S 550 E. Go for 1.0 mi. 0.96 mi
- ↱ Turn right onto E 470 S. Go for 1.9 mi. 1.91 mi
- ↱ Turn right onto S 750 E. Go for 0.7 mi. 0.74 mi
- ↶ Turn left. Go for 348 ft. 0.07 mi
- ↑ Arrive at 546 S 750 E. 0.00 mi

1 STUDENT

- Hensley Bird (2)

04:40 PM

**STOP 7****546 S 750 E****2 STUDENTS**

Head toward S 750 E. Go for 348 ft.

0.07 mi

Jaxsen Philibert (6)



Turn right onto S 750 E. Go for 1.2 mi.

1.16 mi

Luka Philibert (4)



Arrive at 427 Detrich Butte Rd. Your destination is on the left.

0.00 mi

04:45 PM

**STOP 8****427 DETRICH BUTTE RD****6 STUDENTS**

Head north on S 750 E. Go for 0.6 mi.

0.58 mi

Gael Villa Cruz (12)



Turn right onto E 370 S. Go for 3.0 mi.

2.96 mi

Jace Garcia (2)



Arrive at VRH2+PV. Your destination is on the right.

0.00 mi

Jayden Garcia (8)

Madeline Garcia (4)

Melanie Garcia (6)

Xitlali Villa (9)

04:57 PM

**STOP 9****VRH2+PV****3 STUDENTS**

Head toward S 950 E on E 370 S. Go for 0.8 mi.

0.78 mi

Amory Shaw (12)



Turn left onto S 950 E. Go for 2.0 mi.

1.97 mi

Aveeva Shaw (6)



Continue on E 570 S. Go for 0.2 mi.

0.17 mi

Daedrie Shaw (8)



Arrive at 950 E 570 S.

0.00 mi

05:09 PM

**STOP 10****950 E 570 S****1 STUDENT**

Head toward E 470 S on E 570 S. Go for 0.2 mi.

0.17 mi

Lydia Weber (7)



Continue on S 950 E. Go for 1.0 mi.

0.97 mi



Turn left onto E 470 S. Go for 1.2 mi.

1.18 mi



Arrive at 834 E 470 S. Your destination is on the right.

0.00 mi

05:18 PM

**STOP 11****834 E 470 S****2 STUDENTS**

Head east on E 470 S. Go for 0.2 mi.

0.18 mi

Contessa Dilworth (6)



Turn left onto S 850 E. Go for 0.5 mi.

0.49 mi

Jericho Dilworth (8)



Arrive at 425 S 850 E. Your destination is on the left.

0.00 mi

05:20 PM

**STOP 12****425 S 850 E****2 STUDENTS**

Head toward E 370 S on S 850 E. Go for 0.5 mi.

0.51 mi

Bella Rands (9)



Turn left onto E 370 S. Go for 0.9 mi.

0.86 mi




William Rands (7)



Arrive at 783 E 370 S. Your destination is on the right.

0.00 mi

05:26 PM **STOP 13 783 E 370 S****4 STUDENTS**

-  Head toward S 750 E on E 370 S. Go for 0.3 mi. 0.32 mi
-  Turn right onto S 750 E. Go for 0.2 mi. 0.19 mi
-  Arrive at 354 S 750 E. 0.00 mi











Payton Olsen (10)

Ryan Olsen (8)

Taylor Olsen (12)

Wayne Olsen (5)

05:28 PM **STOP 14 354 S 750 E****5 STUDENTS**

-  Head toward E 330 S on S 750 E. Go for 1.8 mi. 1.77 mi
-  Continue on Dietrich Butte Rd. Go for 210 ft. 0.04 mi
-  Turn left onto E North Rail St. Go for 0.3 mi. 0.35 mi
-  Turn slightly right onto N Lincoln St. Go for 276 ft. 0.05 mi
-  Continue on E 1st St. Go for 335 ft. 0.06 mi
-  Turn right onto N Park St. Go for 0.4 mi. 0.36 mi
-  Turn left onto E 6th St. Go for 351 ft. 0.07 mi
-  Turn left onto N Main St. Go for 0.4 mi. 0.36 mi
-  Turn left onto E 1st St. Go for 72 ft. 0.01 mi
-  Arrive at 23 E 1st St. Your destination is on the left. 0.00 mi

Breena Cobian (12)

Ignacio Cobian (11)

Isidro Ortega (4)

Juanita Ortega (5)

Yessica Lopez Reyna
(1)05:40 PM **END BUS BARN**

Safety Bussing

Educate, Empower, Prepare

- ❖ I would like to bring forward a **safety bussing request** from the **Eldridge and the Smith family**. Under last year's guidelines, they qualified for regular bussing as their residence was within one mile of the school, which met the distance requirement at that time.
- ❖ However, due to a recent change in state transportation guidelines, the minimum distance for regular bussing eligibility has increased from **one mile to one and a half miles**. As a result, the Eldridge family no longer qualifies for standard transportation services.
- ❖ Given the circumstances and the location of their home in relation to traffic patterns and potential safety concerns, the family is **requesting approval for safety bussing**. I am bringing this to the board for consideration and approval under our safety bussing policy.
- ❖ It is my recommendation that we approve this safety bussing request.

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

10 Year Projection and Progression Maintenance Plan

25-26 School Year

Major Up Grades and Repairs

- Fresh air circulation for the weight room
- Safety ladders for each upper classrooms
- 1 Finish announcers booth/ Wood Shop Classroom
- 2 bus barn repairs- lighting, bathroom remodel, roof repairs
- 3 Install white boards in classrooms
- 4 Install new carpet in secondary classrooms
- 5 Finish outside concessions
- 6 Soffit Outside Kitchen doors
- 7 Install cabinet space for bussiness room, remove counter tops
- 8 Complete gym fresh air system
- 9 Resurface secondary gym floor
- 10 District office separation
- 11 Clean up area around the old shop.
- 12 Handicapped Doors
- 13 AG Shop Fence
- 14 Locker Room
- 15 Fence bus lane and Basketball Courts
- 16 Outside restrooms Lighting replacement and paint
- 17 Ag Shop Roof
- Science Room
- Small projects in the building replacing outlets, office window etc.
- Boiler Repair

26-27 School Year

- 1 Major Upgrades and Repairs
- 2 Weight room protection wall panels
- 3 Elementary Basketball drop downhoops
- 4 elementary commons area speaker system
- 5 Split heating system in secondary classrooms
- 6 Add ventilation to indoor concessions room
- 7 Install school lettering on front of building
- 8 Boardroom Improvement
- 9 Roof Covers over elementary gym exterior doors Ag shop exits
- 10 Replace Football Scoreboard
- 11 Sealing seams of Roof on entire roof

3 to 5 Years

Replacement and up grade

- 1 Office file keeping fire safe replacement
- 2 Replace Door locks to the remaining outside entrances with fob system
- 3 Outlets installed in the floor for IDLA classroom
- 4 Lounge chairs for offices and secondary areas
- 5 Lockeroom showerhead replacements

- 6 Outside restroom modesty panels installed
- 7 Outside guest bleacher replacements
- 8 Finish instalation of radiant heat in side walks
- 9 Old vo-ag shop upgrade, building upkeep
- 10 Floor mats for entries
- 11 Vo-Ag classroom closet space built in
- 12 Paint halls with some type of striping or colors
- 13 Add three way switches to kitchen
- 14 Create storage space for vo-ag shop projects
- 15 Kitchen equipment replacement
- 16 Insall parking lot south barrier
- 17 Border around Playground

5 to 10 years

Replacement and, up grade

- 1 Fresh air to secondary hall furnace replacement
- 2 Furnace replacement to all secondary equipment
- 3 Patio removable wall system
- 4 Replacement of Secondary lockers
- 5 Change lighting to LED in older part of the school
- 6 Build new Bus Barn, Sell old barn
- 7 Build new Teacher housing
- 8 Add more lighting to parking lot
- 9 Add new locker rooms,storage, and weight room to back side of older gym
- 10 Improve baseball dimond
- 11 Play ground pavllion built
- 12 Improved lighting for the playground

Continuous yearly upgrade and replacement

Land scape beautification plan
Yearly painting
Teachers desks
Teachers chairs
Student desks
Student chairs
Sink and urinal valve replacement

Completion

75% Complete

Complete

60% Complete

In Progress

Complete

Complete

In Progress Budget concerns

In Progress

Complete

In Progress

Complete

In Progress Completion date End of August Ryan will need to do shelving after rest is complete 1st of August

Complete

In Progress New quote

90% Complete

95%

In Progress

In progress

In progress

In Progress

In progress

In Progress 1st phase complete

Complete

25-26 completion

25-26 Completion

In Progress

1

Timeline to completion

spring 26

complete

Fall

August

Complete

Complete

Summer 26

Fall

Complete

October

Complete

August

Continual

Fall

August

Fall

August/September

Spring 26

Fall

Spring 26

Summer 26

Fall

Will be done in phases during this school year

Christmas Party Date

Educate, Empower, Prepare

We have a scheduling conflict that requires a change to the originally planned date for our staff Christmas celebration. The former Athletic Director scheduled a **boys basketball tournament at Mountain View on Saturday, December 13th**, which cannot be changed. Due to this, we will need to select a new date for the event.

I am proposing two possible options:

- **Friday, December 12th** – An evening event, if we choose to stay with a more traditional format.
- **Friday, December 19th** – A morning **staff breakfast celebration**, which would take place on a scheduled workday for certified staff.

In addition, I have received **strong feedback from staff supporting the return of the Christmas breakfast**. Many shared that last year's breakfast was more enjoyable, easier to attend, and a refreshing change from previous celebrations.

I would like to continue with the Christmas Breakfast unless the board feels strongly about having an event at night like in the past.

Mission: We exist to Educate, Empower, and Prepare students for a productive life.

Vision: Maintain a culture where Respect, Integrity, and Perseverance are cultivated. Operate a safe and welcoming school. Where each student is challenged to achieve excellence in Preparation for College, Career and a Productive Life.

Board Policy 6330: Professional Growth and Development

Status: DRAFT

Original Adopted Date: | Last Reviewed Date:

The Board recognizes that training and study for administrators contribute to skill development necessary to better serve the needs of the District. Each year, the Superintendent should develop an administrative inservice program based upon the needs of the District, as well as the needs of individual administrators.

Administrative staff are encouraged to be members of and participate in professional associations which have as their purposes the upgrading of school administration and the continued improvement of education in general.

Board Policy 6400: Principals**Status: Draft****Original Adopted Date: 06/01/2015 | Last Reviewed Date: 11/2016**

Principals are the chief administrators of their assigned schools. The primary responsibility of principals is to supervise the operation and management of their assigned schools. They shall be under the direct supervision of the Superintendent. The majority of the principals' time shall be spent on curriculum and staff development through formal and informal activities establishing clear lines of communication regarding the school rules, accomplishments, practices, and policies with parents, students, and teachers. Principals are responsible for management of their staff, maintenance of the facility and equipment, administration of the educational program, control of the students attending the school, management of the school's budget, and communication between the school and the community.

Evaluation of Principals

Each principal shall receive at least one written evaluation to be completed no later than June 1st for each annual contract year of employment. Each principal evaluation shall use multiple measures that are research based and aligned to the State minimum standards based on the Interstate School Leaders Licensure Consortium (ISLLC) standards and include proof of proficiency in conducting teacher evaluations using the State's adopted model, the *Charlotte Danielson Framework for Teaching Second Edition*.

The process of developing criteria and procedures for principal evaluations will allow opportunities for input from stakeholders, including the Board, administrators, teachers, and parents/guardians.

Evaluation Objectives

The District's Principal Evaluation Program is designed to:

1. Maintain or improve each principal's job satisfaction and morale by letting him or her know that the Superintendent is interested in his or her job progress and personal development;
2. Serve as a systematic guide for planning each principal's further training and professional development;
3. Assure considered opinion of a principal's performance and focus maximum attention on achievement of assigned duties;
4. Assist in determining and recording special talents, skills, and capabilities that might otherwise not be noticed or recognized;
5. Assist in planning personnel moves and placements that will best utilize each principal's capabilities;
6. Provide an opportunity for each principal to discuss job problems and interests with the Superintendent; and

7. Assemble substantiating data for use as a guide, although not necessarily the sole governing factor, for such purposes as wage adjustments, promotions, disciplinary action, and termination.

Responsibility

The Superintendent shall have the responsibility for administering and monitoring the District's Principal Evaluation Program and will ensure the fairness and efficiency of its execution, including:

1. Creating and implementing a plan for ongoing training and professional development and the funding thereof for principals in the District's Performance Evaluation Program, including evaluation standards, forms, procedures, and processes and a plan for collecting and using data gathered from evaluation;
2. Creating a plan for ongoing review of the District's Principal Evaluation Program that includes stakeholder input from teachers, Board Members, administrators, parents/guardians, and other interested parties;
3. Creating a procedure for remediation for principals that receive evaluations indicating that remediation would be an appropriate course of action;
4. Creating an individualized evaluation rating system for how principal evaluations will be used to identify proficiency and record growth over time with a minimum of four rankings used to differentiate performance of principals including:
 - A. Unsatisfactory being equal to a rating of 1;
 - B. Basic being equal to a rating of 2;
 - C. Proficient being equal to a rating of 3; and
 - D. Distinguished being equal to a rating of 4.
5. Completing Principal Evaluation annually, ensuring proper safeguards, and filing completed evaluations.

The individuals assigned this responsibility shall have received training in administrator evaluations based on the statewide framework for evaluations.

Written Evaluation

A written summative evaluation will be completed for each principal by the Superintendent no later than June 1st for each annual contract year of employment. A copy will be given to the principal. The original will be retained by the Superintendent. The evaluation shall be reviewed annually and revised as necessary to indicate any significant changes in duties or responsibilities. The evaluation is designed to increase planning and relate performance to assigned responsibilities through joint understanding between the Superintendent and the principal as to the job description and major performance objectives.

The evaluation will identify the sources of data used in conducting the evaluation. Proficiency in conducting observations and evaluating effective teacher performance shall be included as one source of data.

Evaluation Measures and Criteria

Professional Practice: Principals must receive an evaluation in which a majority of the summative evaluation results are based on Professional Practice. All measures within the Professional Practice portion of the evaluation must be aligned at a minimum to the following Domains and Components based upon the Idaho Standards for Effective Principals.

Domain 1: School Climate: The principal promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional development. The principal articulates and promotes high expectations for teaching and learning while responding to diverse community interests and needs.

1. **School Culture:** The principal establishes a safe, collaborative, and supportive culture ensuring all students are successfully prepared to meet the requirements for tomorrow's careers and life endeavors;
2. **Communication:** The principal is proactive in communicating the vision and goals of the school or District, the plans for the future, and the successes and challenges to all stakeholders; and
3. **Advocacy:** The principal advocates for education, the District and school, teachers, parents, and students and engenders school support and involvement.

Domain 2: Collaborative Leadership: The principal promotes the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment. In collaboration with others, he or she uses appropriate data to establish rigorous, concrete goals in the context of student achievement and instructional programs. The principal uses research and/or best practices in student achievement, instructional programs, and improving the education program.

1. **Shared Leadership:** The principal fosters shared leadership that takes advantage of individual expertise, strengths, and talents, and cultivates professional growth;
2. **Priority Management:** The principal organizes time and delegates responsibilities to balance administrative/managerial, educational, and community leadership priorities;
3. **Transparency:** The principal seeks input from stakeholders and takes all perspectives into consideration when making decisions;
4. **Leadership Renewal:** The principal strives to continuously improve leadership skills through professional development, self-reflection, and utilization of input from others; and
5. **Accountability:** The principal establishes high standards for professional, legal, ethical, and fiscal accountability for self and others.

Domain 3: Instructional Leadership: The principal promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community. The principal provides leadership for major initiatives and change efforts and uses research and/or best practices in improving the education program.

1. **Innovation:** The principal seeks and implements innovative and effective solutions that comply with general and special education law;

2. **Instructional Vision:** The principal ensures that instruction is guided by a shared, research-based instructional vision that articulates what students do to effectively learn;
3. **High Expectations:** The principal sets high expectation for all students academically, behaviorally, and in all aspects of student well-being;
4. **Continuous Improvement of Instruction:** The principal has proof of proficiency in assessing teacher performance based upon the Charlotte Danielson Framework for Teaching Second Edition and aligns resources, policies, and procedures toward continuous improvement of instructional practice guided by the instructional vision;
5. **Evaluation:** The principal uses teacher/principal evaluation and other formative feedback mechanisms to continuously improve teacher/principal effectiveness; and
6. **Recruitment and Retention:** The principal recruits and maintains a high quality staff.

The evaluation will also include at least one of the following as a measure to inform the Professional Practice portion:

1. Input received from parents or guardians;
2. Input received from students;
3. Input received from teachers; and/or
4. Portfolios.

The District has chosen 1 and 3 as its measure(s) to inform the Professional Practice portion. The Board shall determine the manner and weight of parental input, student input, teacher input, and/or portfolios on the evaluation.

Student Achievement: Part of the evaluation must be based on multiple objective measures of growth in measurable student achievement as defined in Section 33-1001, Idaho Code. This portion of the evaluation may be calculated using current and/or the immediate past year's data and may use one or both years of data. Growth in student achievement may be considered as an optional measure for all other school-based and District-based administrators, as determined by the Board.

Proof of Proficiency in Teacher Evaluations

Proof of proficiency in evaluating teacher performance shall be required of all individuals assigned the responsibility for appraising, observing, or evaluating certificated personnel performance. The individuals assigned this responsibility shall have received training in administrator evaluations based on the statewide framework for evaluations.

Communicating Evaluation Results

Each evaluation shall include a meeting between the Superintendent and principal wherein the Superintendent will:

1. Discuss the evaluation with the principal, emphasizing strong and weak points in job performance. Commend the principal for a job well done if applicable and discuss specific corrective action if warranted. Recommendations should specifically state methods to correct weaknesses. Set mutual goals for the principal to reach before the next performance evaluation.

2. Allow the principal to make any written comments he or she desires. Inform the principal that he or she may turn in a written rebuttal/appeal of any portion of the evaluation within seven days and outline the process for rebuttal/appeal. Have the principal sign the evaluation indicating that he or she has been given a copy.

Rebuttal/Appeal

Within seven days from the date of the evaluation meeting with the Superintendent the principal may file a written rebuttal/appeal of any portion of the evaluation. The written rebuttal/appeal shall state the specific content of the evaluation with which the principal disagrees, a statement of the reason(s) for disagreement, and the amendment to the evaluation requested.

If a written rebuttal/appeal is received by the Superintendent within seven days, the Superintendent shall provide the principal with a written response within ten working days either amending the evaluation as requested by the principal or stating the reason(s) why the Superintendent will not be amending the evaluation as requested.

If the Superintendent chooses to amend the evaluation as requested by the principal then the amended copy of the evaluation will be provided to, and signed by, the principal and retained in the principal's personnel file.

If the Superintendent chooses not to amend the evaluation as requested by the principal then the evaluation along with the written rebuttal/appeal, and the Superintendent's response, if any, will be retained in the principal's personnel file.

Action

Each evaluation will include identification of the actions, if any, available to the District as a result of the evaluation as well as the procedure(s) for implementing each action. Available actions include, but are not limited to, recommendations for renewal of employment, non-renewal of employment, probation, and others as determined. Should any action be taken as a result of an evaluation to not renew a principal's contract the District will comply with the requirements and procedures established by State law.

Records

Permanent records of each principal evaluation will be maintained in the principal's personnel file. All evaluation records, including rebuttal/appeal documentation, will be kept confidential within the parameters identified in State and federal law regarding the right to privacy.

Reporting

Any subsequent changes to the District's evaluation plan shall be resubmitted to the State Department of Education for approval. The District shall report the rankings of individual principal evaluations annually to the State Department of Education.

Legal References

Description

IC § 33-1001

Foundation Program — State Aid —Apportionment —
Definitions

IC § 33-513

Professional Personnel

IC § 33-518

Employee Personnel Files

IDAPA 08.02.02.121

Local District Evaluation Policy — School Principal

Board Policy 6100: Superintendent**Status: DRAFT****Original Adopted Date: 06/2015 | Last Reviewed Date:****Duties and Authorities**

The Superintendent is the District's executive officer and is responsible for the administration and management of the District schools, in accordance with Board policies and directives and State and federal law. The Superintendent is hereby granted authority to act on behalf of the Board and the District in all administrative matters with the exception of those matters specifically reserved for the Board in law or rule for which there lawfully cannot be any delegation by the Board. The Superintendent is also authorized to develop administrative procedures to implement Board policy and to delegate duties and responsibilities. ~~When a written procedure is developed, the Superintendent or designee shall submit it to the Board as an information item.~~ Delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action which was delegated.

The Board hereby delegates authority to the Superintendent to declare positions vacant should an employee willfully refuse to acknowledge receipt of an employment contract or the employment contract is not signed and returned to the Board in the designated period of time.

Qualifications and Appointment

The Superintendent must be of good character -morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent shall have a valid superintendent's endorsement.

When the office of the Superintendent becomes vacant, the Board will conduct a search to find the most capable person for the position. ~~Qualified staff members who apply for the position will be considered for the vacancy.~~

Evaluation

The Board will conduct a written formal evaluation, at least annually, of the performance of the Superintendent using standards and objectives developed by the Superintendent and the Board which are consistent with the District's mission and goal statements. The Board shall include progress towards the targets for student outcomes found in the Annual Strategic Plan in the evaluation by using relevant data to measure growth.

~~At least thirty three percent (33%) of the evaluation will be based on growth in student achievement as measured by Idaho's statewide assessment for federal accountability purposes.~~

A specific time shall be designated for a formal evaluation session. The evaluation should include a discussion of strengths and weaknesses in the year immediately preceding the evaluation, as well as performance areas needing improvement.

A portion of the evaluation must include multiple objective measures of student growth in achievement as defined in Section 33-1001, Idaho Code.

As part of the superintendent's annual evaluation, surveys will be administered to district staff and community members in conjunction with the same surveys for the principal. The feedback collected will be reviewed and considered by the Board when evaluating the superintendent's performance. Survey results will also be used in collaboration with the superintendent to establish goals and priorities for the following school year.

Compensation and Benefits

The Board and the Superintendent shall enter into a contract approved by the State Superintendent of Public Instruction. This contract shall govern the employment relationship between the Board and the Superintendent.

Legal References

IC § 33-1001

Description

Foundation Program — State Aid —Apportionment – Definitions

IC § 33-320

Continuous Improvement Plans and Training

IC § 33-513

Professional Personnel

IDAPA 08.02.02.120

Local District Evaluation Policy

No. CV-04-537-E-BLW, 2006 U.S.
Dist. Ct.

Hancock v. Idaho Falls School District No. 91, LEXIS
52243

Cross References

Code

1315

Description

District Planning

1320

Management Rights

1410

Board/Superintendent Relationship

5105

Certificated Personnel Employment

5220

Assignments, Reassignments, Transfers

Board Policy 6300: Duties and Qualifications of Administrative Staff Status: ADOPTED
Other Than Superintendent

Original Adopted Date: | Last Reviewed Date:

Duty and Authority

As authorized by the Superintendent, administrative staff shall have full responsibility for the day-to-day administration of the area to which they are assigned. Administrative staff are governed by the policies of the District and are responsible for implementing the administrative procedures that relate to their assigned responsibilities.

Each administrator's duties and responsibilities shall be listed in the job description for that position.

Qualifications

All administrative personnel shall have a valid certificate and appropriate endorsements issued by the State Board of Education, and other qualifications as specified in the position's job description.

Administrative Work Year

The administrators' work year shall be the same as the District's fiscal year, unless otherwise stated in the employment agreement. In addition to legal holidays, the administrators shall have vacation periods as approved by the Superintendent.

Compensation and Benefits

All administrators shall be placed on a written contract approved by the State Superintendent of Public Instruction.

Legal References

IC § 33-513

Description

Professional Personnel

Cross References

Code

6320

Description

Evaluation of Administrative Staff

Background 1500-B: Board Meetings - Board Operating Procedure & Protocol **Status: Adopted**

Original Adopted Date: 8/20/2024 | Last Revised Date: 8/11/2025 | Last Reviewed Date: 07/14/2025

Idaho Law requires school boards to adopt rules of order that govern their meetings, including offering in-person public comment during regular meetings. ISBA School Board Standards recommend that boards develop Board Operating Protocols from the concepts below with adaptation to their local context – this should be unique to your board, however, the first 4 items are strongly recommended for inclusion. Once developed, we suggest that boards publicly commit collectively and individually to their operating protocols to enhance teamwork among board members and between the board and chief administrator. Once you've finalized the protocols, we recommend that you have a display copy available for your public in your board room, along with your relevant policies on public comment.

1. The Board will conduct its meetings and order of business using general rules of parliamentary procedure for small boards. Should a question on parliamentary procedure arise at any meeting, the most current edition of *Robert's Rules of Order (small boards)* will be used as a guide.
2. All Board meetings shall be held in a location that is accessible to the public. Any person with a disability that requires accommodation or support to allow them to attend a meeting and/or provide comment may request such accommodation as described in Policy 4150.
3. The Board will abide by all rules of the Idaho Open Meetings Law, and the Board Clerk shall keep written minutes of all open Board meetings.
4. The order of business shall be reflected on the agenda and is determined by the Board Chair and Superintendent with input from the Board. Upon consent of a majority of the Board, the order of business at any meeting may be changed. Patrons may suggest items for inclusion on the agenda by submitting a written request to the Board Clerk.
5. Proxy voting is not permitted. Board Members are allowed, by Idaho Law, to attend virtually or by phone when they are unable to attend the meeting in-person. Each Board Member will attend all meetings in-person and only remotely when necessary.
6. The Board will accept in-person public comment at every regular meeting before action is taken on District business, including the consent agenda, except the Board may take up public comment on items not related to the Board's agenda at another specified time during the meeting. The Board may take action to approve an agenda prior to public comment. Our rules for patron comment are outlined in **Policy 4105**. The Board may accept public comment at Special Meetings on items that warrant input. No public comment will be allowed on items that require an executive session as outlined in Idaho Code 74-206, including but not limited to, subject matter that includes personnel, students, pending

litigation, or other items that are deemed confidential by Idaho Law.

7. The Board will consistently follow our public participation procedures outlined in **Policy 4105**.

8. The Board will consider and represent the needs and interests of ALL of the children in our District.

9. The Board will lead by example. We agree to avoid inflammatory and personally directed language and actions that create a negative impression of an individual, the Board, or the District. While we encourage debate and differing points of view, we will do it thoughtfully and with respect.

10. Surprises to Board Members or the Superintendent will be the exception and not frequent. We agree to ask the Board Chair and/or the Superintendent to place an item on the agenda instead of bringing it up unexpectedly at a meeting, as doing so may be an Open Meeting Law violation and not conducive to good governance practices.

11. Board requests of staff are to be made through the Superintendent.

12. All personnel complaints and criticisms received by the Board or its individual members will be directed to the Superintendent through the Board's Uniform Grievance Procedure.

13. Board Members will encourage others to follow the Board policy on complaint procedures to present their concerns, problems, or proposals to the person who can properly address their issue by using the Board's Uniform Grievance Procedure.

14. To be efficient and effective, long Board meetings will be avoided. If a Board Member needs more background information on business items, they will contact the superintendent in advance of the meeting and consider a special meeting to address tabled matters.

15. The Board will consider research, best practices, public input, and financial impacts in our decision making.

16. The superintendent is the CEO (chief executive officer) and should recommend, propose, or advise on all items that go before the Board.

17. The Board will speak to the issues on the agenda and not engage in off-topic debate. Facts and information needed from the administration will be referred to the Superintendent.

18. Work sessions will be for in-depth discussion on one or two agreed-upon topics, which will be identified on an agenda.

19. When executive sessions are held, Board Members will honor the confidentiality of everything presented or discussed.

20. The Board commits itself to continuous improvement through annual Board retreats, work sessions, and participating together in learning opportunities. The Board will ensure it includes a properly noticed agenda for such meetings.

21. The Board and Superintendent will annually facilitate goal setting for the School District.

22. Board Members will do their homework and improve their board skills by attending learning and networking opportunities.

23. We recognize that individual Board Members do not have authority. Only the Board as a whole has authority. We agree that an individual Board Member will not take unilateral action.

24. The Board Chair or designee will be the Board's spokesperson.

25. When Board Members serve on committees or attend committee meetings, their role shall be as liaison to the Board and, when addressing the committee, shall be only as one individual on the Board.

The Board will establish the vision, mission, and goals for the District, adopt policies, and assure accountability. The Superintendent will manage the schools.

Legal References

IC § 33-205

Description

Denial of School Attendance

IC § 33-510

Annual Meetings – Regular Meetings – Board of Trustees

IC § 74-202

Open Public Meetings – Definitions

IC § 74-203

Governing Bodies--Requirement for Open Public Meetings

IC § 74-204

Notice of Meetings

IC § 74-205

Written Minutes of Meetings

IC § 74-206

Executive Sessions – When Authorized

IC § 74-206A

Negotiations in Open Session

Idaho Open Meeting Law Manual

Current edition

Cross References**Code**

1140

Description

Vacancies

4105

Public Participation in Board Meeting

4105

Public Participation in Board Meeting

Procedure 1500-P(1): Board Meetings - Board Meeting Procedure

Status: Adopted

Original Adopted Date: March 2014 | **Last Revised Date:** August 11, 2025 |

Last Reviewed Date: July 14, 2025

Agenda

The agenda for any Board meeting shall be prepared by the Superintendent and Board Chair. Items submitted by the Board Chair or at least two Board Members shall be placed on the agenda. The clerk, administration, or patrons of the District may also suggest inclusions on the agenda. Such suggestions must be received by the Board Clerk at least 7 days before the Board meeting, unless of immediate importance. Individuals who wish to address the Board must also notify the Superintendent, in writing, of the request.

Regular Meeting Agendas

A 48 hour agenda notice shall be required in advance of each regular meeting. Notices and agendas must be posted in a prominent place at the principal office of the District or, if no such office exists, at the building where the meeting is to be held. All meeting notices and agendas must be posted on the District website.

Special Meeting Agendas

Special meetings require a 24 hour meeting and agenda notice. The agenda notice shall include at a minimum the meeting date, time, and place. The Board clerk or their designee shall maintain a list of the news media requesting notification of meetings and shall make a good faith effort to provide advance notification to them of the time and place of each meeting. All meeting notices and agendas must be posted on the District website.

Amending Agendas

An agenda may be amended provided that a good faith effort is made to include, in the original agenda notice, all items known to be probable items of discussion.

Amending the Agenda More than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting: If an amendment to an agenda is made after an agenda has been posted but 48 hours or more prior to the start of a regular meeting, or 24 hours or more prior to the start of a special meeting, then the agenda is amended upon the posting of the amended agenda.

Amending the Agenda Less than 48 Hours Before a Regular Meeting or 24 Hours Before a Special Meeting: If an amendment to an agenda is proposed after an agenda has been posted and less than 48 hours prior to a regular meeting or less than 24 hours prior to a special meeting but prior to the start of the meeting, the proposed amended agenda shall be posted but shall not become effective

until a motion is made at the meeting and the Board votes to amend the agenda.

Amending the Agenda After the Start of a Meeting: An agenda may be amended after the start of a meeting upon a motion that states the reason for the amendment and states the good faith reason the agenda item was not included in the original agenda posting.

Negotiation Meeting Notices

Notice of all negotiation sessions between the District and the local education organization shall be posted at the earliest time practicable on the front page of the District's website. Additionally, if time permits, the District shall post notice of the negotiation sessions within 24 hours at the same physical locations the District uses for posting its regular meetings.

Order of Business

The order of business will be determined by the Board Chair and Superintendent with input from the Board. Upon consent of the majority of the Members present, the order of business at any meeting may be changed. The Board shall accept public comment before it takes action on any District business.

Consent Agenda

To expedite business at a Board meeting, the Board approves the use of a consent agenda, which includes those items considered to be routine in nature and shall not include fee resolutions or items requiring more than a simple majority. Any item which appears on the consent agenda may be removed by a Member of the Board. It is strongly suggested that any Board Member who wishes to remove an item from the consent agenda give advance notice in a timely manner to the Board Chair and Superintendent. The remaining items will be voted on by a single motion. The approved motion will be recorded in the minutes, including a listing of all items appearing on the consent agenda.

Action Items

All agenda items that require a vote shall be identified on the agenda as such. Final action may not be taken on any agenda item added after the start of a meeting unless an emergency is declared necessitating action at that meeting. The declaration and justification shall be reflected in the Board minutes.

Minutes

The clerk shall keep written minutes of all open Board meetings, which shall be signed by the Chair and the clerk. The minutes shall include:

1. The date, time, and place of the meeting;
2. The presiding officer;
3. Board Members recorded as absent or present;
4. All motions, resolutions, orders, or ordinances proposed and their disposition;
5. The results of all votes, and upon the request of a Member, the vote of each Member, by name;
6. Legal basis for recessing into executive session; and

7. Time of adjournment.

When issues are discussed that may require a detailed record, the Board may direct the clerk to record the discussion verbatim.

Unofficial minutes shall be delivered to Board Members in advance of the next regularly scheduled meeting of the Board. Minutes need not be read publicly, provided that Members have had an opportunity to review them before adoption. A file of permanent minutes of Board meetings shall be maintained in the office of the clerk, to be made available within a reasonable period of time after a meeting for inspection upon request.

Minutes of Executive Session

The clerk shall keep written minutes of executive session. Said minutes shall be limited to a specific reference to the Idaho Code subsection authorizing the executive session and sufficient detail to provide the general subject matter to identify the purpose and topic of the executive session. The roll call vote to go into executive session shall be recorded in the minutes. The minutes shall not contain information that would compromise the purpose of going into executive session.

Minutes of Negotiation Sessions

In all negotiation sessions between the District and the local education organization, the District shall cause to be taken written minutes. All documentation exchanged between the parties during a negotiation session, including all offers and counter-offers, shall be retained by the District and shall be subject to public writings disclosure laws.

Quorum

No business shall be transacted at any meeting of the Board unless a quorum of the Members is present. A majority of the full membership of the Board shall constitute a quorum, a majority of the quorum may pass a resolution. However, in the event one or more vacancies on the board exist in accordance with Policy 1140, a majority of the remaining members of the board shall constitute a quorum.

Meeting Conduct and Order of Business

General rules of parliamentary procedure are used for every Board meeting. The most current edition of Robert's Rules of Order may be used as a guide at any meeting. The order of business shall be reflected on the agenda. The use of proxy votes shall not be permitted. Voting rights are reserved to those Board Members in attendance. Voting shall be by acclamation or show of hands. The Board shall adopt a board operating protocol and rules of procedure, and make it available for patrons at all Board meetings.

Recall of School Trustees

In the event one or more Board Members are subject to a recall election, those Board Member(s) shall not vote on any of the following action items until after the certification of the recall election results:

1. Action items that would alter the structure of the Board; or
2. Action items that would create a new contractual or financial obligation for the District.

This prohibition shall apply to all Board Members who are subject to the recall election, regardless of the result of the election, and it shall apply from the date of the recall election until the results are certified. These Board Members may participate and vote in all other routine matters.

Legal References

IC § 33-205

Description

Denial of School Attendance

IC § 33-510

Annual Meetings – Regular Meetings – Board of Trustees

IC § 74-202

Open Public Meetings – Definitions

IC § 74-203

Governing Bodies--Requirement for Open Public Meetings

IC § 74-204

Notice of Meetings

IC § 74-205

Written Minutes of Meetings

IC § 74-206

Executive Sessions – When Authorized

IC § 74-206A

Negotiations in Open Session

Idaho Open Meeting Law Manual

Current edition

Cross References**Code**

1140

Description

Vacancies

4105

Public Participation in Board Meeting

4105

Public Participation in Board Meeting

Board Policy 1615: Trustee Spouse Employment

Status: Adopted

Original Adopted Date: 07/2016 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

It is generally unlawful for a Trustee to have their spouse employed by the District in any paying position whereby such employment would require the payment or delivery of any District funds, money, or property to their spouse.

Districts with 400 or Fewer Students

However, if the District had a fall enrollment of 400 or fewer students in the prior school the Board may employ the spouse of a Trustee if the following conditions are met:

1. The spouse will be employed in a nonadministrative position;
2. The spouse is selected through the District's approved hiring process.

Districts with 401 to 1,200 Students

If the District had a fall enrollment of more than 400, but fewer than 1,200 students in the prior school, the Board may employ the spouse of a Trustee if the following conditions are met each year:

1. The spouse will be employed in a nonadministrative position;
2. The position has been listed as open for application on the District's website or in a local newspaper for at least 60 days unless the opening occurred during the school year, in which case the position must have been listed as open for at least 15 days on the District's website or in a local newspaper;
3. No applications were received that met the minimum certification, endorsement, education, or experience requirements of the position except the Trustee's spouse;
4. The Trustee abstained from voting in the employment of the spouse and was absent from the meeting while such employment was being considered and determined; and
5. Notwithstanding any other policy or law to the contrary, the Trustee's spouse may only be employed under a Category 1 annual contract pursuant to section 33-514A, Idaho Code, and so long as the status of Trustee and spouse employee remains, shall not progress to subsequent contract stages with the District.

All Districts with 1,200 or Fewer Students

In any case where the Board hires a Trustee's spouse, throughout the course of the spouse's employment, the Trustee shall abstain from voting in any decision that affects the compensation, benefits, individual performance evaluation, or disciplinary action relating to the spouse and shall be

absent from the meeting while such issues are being considered. Such limitation shall include a prohibition on voting and attendance with regard to the following subject matters:

1. Negotiations regarding compensation and benefits;
2. Discussion and negotiation with District benefits providers; and
3. Any matters relating to the spouse and letters of reprimand, direction, probation, or termination.
4. Regardless of spouse employment status, the Trustee may participate in deliberations and vote upon the District's annual fiscal budget and annual audit report;
If a Trustee's spouse is hired in a classified position, they shall be employed as an at-will employee with no contract status and no right to continue employment.

Legal References

IC § 33-507

Description

Limitation Upon Authority of Trustees

Board Policy 2320: Health, Sex Education, and Human Sexuality

Status: DRAFT

Original Adopted Date: 06/2014 | Last Revised Date: 08/11/2025 | Last Reviewed Date: 07/14/2025

Health, family life, and sex education; including information about parts of the body, reproduction, and related topics; shall be included in the instructional program as appropriate to the grade level and course of study. The instructional approach shall be developed after consultation with parents and other community representatives.

Sex Education

While District schools do not provide instruction on all of the following topics, the term "human sexuality" shall mean the following, as required by state law:

1. Sexual conduct;
2. Sexual pleasure;
3. Sexual intimacy;
4. Sexual abuse;
5. Sexual violence;
6. Eroticism;
7. Pornography;
8. Deviant sexual behavior;
9. Sexual attraction;
10. Sexual orientation or any form of sexual identity;
11. Gender identity or gender conversion.

Instruction in any of these topics shall be age-appropriate, developmentally appropriate, and in accordance with state standards. Before providing instruction on any of these topics or other sex education, the District shall provide parents/guardians with at least two weeks of notice and the opportunity to review any materials that will be used in this instruction. This notice shall include a brief description of the content of this instruction. Parents/guardians shall be provided with a form to provide written permission for their student to receive the instruction. Students will only participate in instruction on this topic if their parent/guardian has provided this signed form within one week of the time this instruction begins. Alternative educational activities shall be provided for students who have not received this permission.

If a parent/guardian believes their student has received instruction on one of these topics without the permission described above, the parent may address their complaint as described in Procedure 2320.

The Board directs that a philosophy of abstinence shall be a part of and the underlying principal in all sex education instruction. However, it is recognized that this alone may not prevent pregnancies and sexually transmitted infections (STIs). Therefore, the Board allows for instruction in sex education including STIs, birth control, adoption, and general human sexuality. In all cases the known facts will

be taught, not the opinions or moral judgment of the instructor.

Any sex education instruction shall include instruction on:

1. Available adoption resources and current adoption practices in the United States as a means of providing for the well-being of a child;
2. The Idaho Safe Haven Act, IC 39-8201 et seq.; and
3. Where to find resources and support in the State of Idaho.

Additionally, any instruction on human biology, contraception, or STIs provided to students in grades 5 through 12 shall be accompanied by a viewing of a video that meets the following requirements:

1. It must be at least three minutes long;
2. It must show the development of the brain, heart, sex organs, and other vital organs in early fetal development; and
3. It must include a high-quality, computer-generated rendering or animation showing the process of fertilization and every stage of human development inside the uterus, noting significant markers in cell growth and organ development for every week of pregnancy until birth.

Before a student can view such a video, their parent/guardian must be given notice, be provided with the opportunity to review the video, and provide permission as described above.

The Board believes that instruction on STIs is most effective when integrated into a comprehensive health education program. Instruction shall be developmentally appropriate to the grade level of the students and shall occur in a systematic manner. The Board particularly desires that students receive proper education about STIs before they reach the age when they may adopt behaviors that increase their risk of contracting an STI.

In order for education about STIs to be most effective, the Superintendent shall require that faculty members who present this instruction receive continuing inservice training that includes appropriate teaching strategies and techniques.

No sex education materials or instruction may be provided by any individual or organization that is an abortion provider.

Alcohol, Tobacco, and Drug Education

Students shall receive education regarding the use of alcohol, tobacco, vaping, and drugs. The Superintendent or designee shall develop curriculum for use in health education that provides instruction to students in the areas of prevention; education; treatment; rehabilitation; and legal consequences of alcohol, tobacco, and drug use.

Legal References

IC § 18-8707

Description

Abortion-Related Activities Prohibited in School-Based Health Clinics and Sex Education Curricula

IC § 33-1605

Health and Physical Fitness – Effects of Alcohol, Tobacco, Stimulants and Narcotics

IC § 33-1608, et seq.

Family Life and Sex Education – Legislative Policy

IC § 33-1611A

Requiring Permission for Instruction Addressing Human Sexuality

IC § 33-1637

Human Growth and Development Instruction in Public Schools

IC § 33-342

Adoption Education

IC § 33-6001

Parental Rights

IC § 39-8201 et. seq.

Idaho Safe Haven Act

IDAPA 08.02.03.160

Safe Environment and Discipline

Cross References

Code

Description

2315

Physical Activity Opportunities and Physical Education

2340

Controversial Issues

2340

Controversial Issues

3281

Gender Identity and Sexual Orientation

Procedure 2320-P1: Health, Sex Education, and Human Sexuality - Status: Adopted
Parent Complaints

Original Adopted Date: 08/11/2025 **Last Revised Date:** | **Last Reviewed Date:** 07/14/2025

If a child receives instruction in human sexuality, as defined in Policy 2320 or in IC 33-1609, without the written parent permission described in that policy, the parent/guardian is encouraged to first discuss it with the **teacher OR building principal** with the objective of resolving the matter promptly and informally. If the parent and **teacher OR building principal** resolve the situation informally, **teacher OR building principal** shall seek to obtain a retroactive permission slip from the parent/guardian to be filed with the other permission slips.

If the complaint is not resolved informally, the parent/guardian can provide written notice to the Superintendent that they believe a violation of the parent notice portion of Policy 2320 has occurred. The District shall provide a form for the parent/guardian to use in making such complaints. The parent/guardian shall indicate on the form whether they:

1. Provide retroactive permission for the instruction; or
2. Request rectification.

The Superintendent or their designee shall meet with the parent/guardian and the student who attended the class. The Superintendent or designee shall then investigate the complaint. This investigation may include, but will not necessarily be limited to:

1. Student interviews and statements;
2. Interviewing the teacher and other adults who may have been present or otherwise have knowledge of the situation; and
3. A review of the educational standards, District process and District procedures relating to educational matters of sex education and human sexuality as defined in Policy 2320.

Within 30 days of receiving the written complaint, the Superintendent or designee shall provide a summary of their findings to the Board at a regular or special Board meeting. If the parent/guardian provided retroactive permission for the instruction, this permission shall be added to the District records. If the parent/guardian requested rectification, the Board shall determine whether rectification should be provided. The Superintendent shall determine what form this rectification shall take, which may include:

1. A recommendation from the Superintendent to the Board for amendments to the District's policies and procedures regarding human sexuality as defined in Policy 2320;
2. A recommendation from the Superintendent to the Board to revisit the District's curriculum relating to sex education, human sexuality as defined in Policy 2320 or related subject matters;
3. An apology from the District; and
4. Direction from the Superintendent to District staff on how similar situations should be addressed in the future.

The Superintendent shall also decide whether to take disciplinary action against any employee who violated the parent notice requirements described in Policy 2320. Any such action would be confidential, as described in IC 33-518, IC 74-104, and IC 74-106 Therefore, the complaining parent/guardian will not be notified of any disciplinary action taken.

Legal References

IC § 18-8707

Description

Abortion-Related Activities Prohibited in School-Based Health Clinics and Sex Education Curricula

IC § 33-1605

Health and Physical Fitness – Effects of Alcohol, Tobacco, Stimulants and Narcotics

IC § 33-1608, et seq.

Family Life and Sex Education – Legislative Policy

IC § 33-1611A

Requiring Permission for Instruction Addressing Human Sexuality

IC § 33-1637

Human Growth and Development Instruction in Public Schools

IC § 33-342

Adoption Education

IC § 33-6001

Parental Rights

IC § 39-8201 et. seq.

Idaho Safe Haven Act

IDAPA 08.02.03.160

Safe Environment and Discipline

Cross References**Code**

2315

Description

Physical Activity Opportunities and Physical Education

2340

Controversial Issues

2340

Controversial Issues

3281

Gender Identity and Sexual Orientation

Board Policy 2340: Controversial Issues

Status: DRAFT

Original Adopted Date: 06/2014 | Last Revised Date: | Last Reviewed Date:

[REQUIRED POLICY: A law or administrative rule requires districts to have a policy on at least one of the topics addressed here.]

The District shall offer courses of study that provide which will afford learning experiences appropriate to the students' level of student understanding. The instructional program shall respect the right of students to face issues; to have free access to information; to study under teachers in situations free from prejudice; and to form, hold, and express their own opinions without personal prejudice or discrimination.

The District affirms that the District, including its employees and students, are to respect the dignity of others and acknowledges the rights of others to express differing opinions and foster and defend intellectual honesty, freedom of inquiry, and instruction as well as speech and association rights appropriate for the educational setting.

The Board recognizes the need for teachers to have the freedom to discuss and teach subjects and issues which may be controversial. Such subjects and issues may include but are not necessarily limited to:

1. Politics;
2. Science;
3. Health and sex education; and
4. Values and ethics.

Teachers shall guide discussions and instruction in a thorough and objective way to help students understand procedures with thoroughness and objectivity to acquaint students with the need to recognize opposing viewpoints, the importance of fact, the value of good judgment, and the virtue of respect for conflicting opinions.

~~The Board encourages and supports the concept of academic freedom, recognizing it as a necessary condition to aid in maintaining an environment conducive to learning and the free exchange of ideas and information. The Board also believes that academic freedom carries with it a responsibility that is shaped by the basic ideals, goals, and institutions of the local community. These standards are expressed via the goals and objectives of the adopted curriculum, by the adopted textbooks, by Board policy, and by the District's mission statement.~~

In the study or discussion of controversial issues or materials, however, the Board directs the teaching staff to take into account the following criteria:

1. Relative maturity of students;
2. District philosophy of education;
3. Community standards, morals, and values;
4. The necessity of a balanced presentation; and
5. The necessity of seeking prior administrative counsel and guidance in such matters.

As a consequence of its responsibility to guarantee academic freedom to both students and teachers, the Board expects that:

1. All classroom studies will be curriculum-related, objective, and impartial;
2. Teachers will create and maintain an atmosphere of open-mindedness and tolerance, and recognize that no one idea or viewpoint should necessarily prevail;
3. Teachers will not attempt, directly or indirectly, to limit or control students' judgment concerning any issue, including but not limited to requiring students to personally affirm, adopt, or adhere that any race is inferior or superior or on inherent responsibilities regarding: sex, race, ethnicity, religion, color or national origin, but will make certain that full and fair consideration is given to the subject and that facts are carefully examined as to their accuracy and interpretation. This shall include not arguing that individuals should be treated adversely on the basis of any of the attributes listed above;
4. Teachers will exercise professional judgment in determining the appropriateness of the issue to the curriculum and to the age and grade level of the students; and
5. No distinction or classification of students shall be made on account of race or color, other than as required for collection or reporting of demographic data required by public schools.

To this end:

1. The teacher shall be free to choose supplemental materials to support and enhance the regular classroom curriculum except in sex education instruction as outlined in item four of this section. To encourage the free flow of information and enhance student creativity, unplanned issues may be brought up in the classroom and briefly discussed.
2. The school shall provide for parents or guardians to have their child excused from a topic which may be contrary to their religious or moral values. This shall be done in writing by the parent or guardian and include an explanation of the conflict. The student may also request to be excused if the student personally finds the topic to be contrary to their religious or moral values. The student must explain in writing the nature of the conflict. The teacher will provide an alternative assignment if the request is approved by the teacher and principal.
3. The teacher shall notify parents or guardians when controversial issues may be discussed and that they may have their child excused if family religious or moral values so dictate. The teacher should have the principal view questionable materials, etc.]
4. Any sex education instruction shall be in accordance with Policy 2320 Health Enhancement Education and include the required information about adoption described in that policy.
5. Members of the community may only be invited to speak in class with permission of the principal. When speakers are to be used, the principal must always give approval as outlined in Procedure 2345P Controversial Speakers Procedure.

Legal References

IC § 33-138

Description

Dignity and Nondiscrimination in Public Education

IC § 33-139

Prohibition on the Expenditure of Moneys for Certain Purposes

IC § 33-512

District Trustees - Governance of Schools

Cross References

Code

Description

2320

Health, Sex Education, and Human Sexuality

2320

Health, Sex Education, and Human Sexuality

2345

Speakers in the Classroom and at School Functions

2345

Speakers in the Classroom and at School Functions

2425

Parental Rights

2425

Parental Rights

2425

Parental Rights

2580

Use of Animals in Educational Programs

2580

Use of Animals in Educational Programs

2580

Use of Animals in Educational Programs

Board Policy 3005: Entrance, Placement, and Transfer

Status: Adopted

Original Adopted Date: 08/11/2025 | Last Revised Date: | Last Reviewed Date: 07/14/2025

Entrance, Date, and Age

No pupil may be enrolled in kindergarten or first grade whose fifth or sixth birthday respectively does not occur on or before the first day of September of the school year in which the child registers to enter school. Any child of the age of five years who has completed a private or public out-of-state kindergarten for the required 450 hours but has not reached the age and date requirements set above shall be allowed to enter the first grade.

Initial Enrollment

Immunization records or an appropriate waiver and birth certificate are required for admission to all District schools (subject to provisions of the McKinney Homeless Assistance Act). Communication of the requirement for immunization records or exemptions shall comply with District Policy 3525.

If a birth certificate is not provided upon enrollment of a student for the first time in elementary or secondary school, the District shall notify the person enrolling the student in writing that they must provide within 30 days either a certified copy of the student's birth certificate or other reliable proof of the student's identity and birth date, which proof shall be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate. Other reliable proof of the student's identity and birth date may include a passport, visa, or other governmental documentation of the child's identity. If the person enrolling a student fails to provide the information within the requested 30 days, the District shall immediately notify the local law enforcement agency of such failure and again notify the person enrolling the student, in writing, that they have an additional ten days to comply. If any documentation or affidavit received pursuant to this section appears inaccurate or suspicious in form or content, the District shall immediately report the same to the local law enforcement agency. Local law enforcement will investigate these reports.

A student transferring schools within the District need not provide proof of identity and birth date if the student's record already contains such verified information.

Consistent with Policy 3340, the Board has the authority to deny enrollment to any student if they were expelled from a previous school in any state, including if they were disenrolled in lieu of discipline. The Board may also deny enrollment if the student has a conviction or adjudication of offenses outlined in IC 20-252A(5) or other criminal offenses listed in chapter 9, 61, or 66 in Title 18, Idaho Code. Such convictions or adjudications are required to be disclosed by the student's parent/guardian at the time of initial enrollment, and failure to disclose will result in a denial of enrollment to the student.

Placement

The goal of the District shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing together with other relevant criteria, including

but not limited to health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the principal, subject to review by the Superintendent and the Board.

Advanced Enrollment For Military Dependents

Any member of the United States Armed forces who has received transfer orders to a location in Idaho and will, upon such transfer, reside in the District's attendance boundary may enroll their child in the District regardless of where the child resides at the time of enrollment.

Transfer

District policies regulating pupil enrollment from other accredited elementary and secondary schools are designed to protect the educational welfare of the child and of other children enrolled in the District.

Elementary Grades (K-8): Any student transferring into the District will be admitted and placed on a probationary basis for a period of two weeks.

Should any doubt exist with their teacher and/or principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

During the two-week probationary period, the student will be subject to observation by their teacher and building principal.

Secondary Grades (9-12), Credit Transfer: Requests for transfer of credits from any secondary school shall be subject to a satisfactory examination of the following:

1. Appropriate certificates of accreditation;
2. Length of course, school day, and school year;
3. Content of applicable courses;
4. The school facility as it relates to credit earned (i.e., lab areas for appropriate science or career and technical instruction);
5. An appropriate evaluation of student performance leading toward credit issuance; and
6. Final approval of transfer credits will be determined by the high school principal, subject to review upon approval by the Superintendent and Board of Trustees.

Transfer from Persistently Dangerous Schools

If any school within the District is found to be persistently dangerous in accordance with federal law or the State Department of Education's definition of persistently dangerous, students attending the school shall be permitted to transfer to another traditional or charter school within the District which is not persistently dangerous. The transfer may be either permanent or temporary and lasting until the school of origin is no longer designated as persistently dangerous. Parents/guardians of students shall be notified that the school has been designated as persistently dangerous within ten days of being so designated. Within 20 days of receiving such notification, students may be transferred to another school within the District.

Any student who is the victim of a violent criminal offense on school grounds shall be permitted to transfer to another school within the District.

Legal References

20 USC § 6313

Description

Eligible School Attendance Areas

20 USC § 7912

Unsafe School Choice Option

42 USC § 11432

Grants for State and Local Activities for the Education of Homeless Children and Youths

IC § 18-4511

School Duties — Records of Missing Child — Identification Upon Enrollment — Transfer of Student Records

IC § 33-201

Attendance at Schools - School Age

IC § 33-209

Attendance at Schools —Transfer of Student Records — Duties

IC § 33-525

Advance Enrollment for Military Dependents

IC § 39-4801

Immunization - Exemptions

IC § 39-4801

Immunization - Exemptions

Id. Const. art. IX, § 9

Compulsory Attendance at School

Cross References**Code**

3060

Description

Education of Homeless Children

3340

Corrective Actions, Punishment, and Denial of Enrollment

3340

Corrective Actions, Punishment, and Denial of Enrollment

4160

Parents Right-to-Know Notices

Board Policy 3010: Open Enrollment**Status: Adopted****Original Adopted Date: 02/2015 | Last Revised Date: 08/11/2025 | Last Reviewed Date: 07/14/2025**

The Board of Trustees recognizes that some of its patrons may want to enroll their children in a different school than the school that serves the attendance area in which they reside. The Board also recognizes that some out-of-District parents/guardians may want to send their child to a District school. Therefore, this policy is adopted to allow all in-District and out-of-District patrons to choose among this District's schools under specified conditions. In making a decision on a student's open enrollment application, the District shall consider the needs of the student requesting the transfer as well as the other students affected by the transfer and will accept students if capacity allows.

The District will prioritize applications from students who live within the District and may deny students for one or more of the following reasons:

1. The student was expelled, or disenrolled in lieu of discipline, by the previous District;
2. The student has a conviction or adjudication of offenses outlined in IC 20-252A(5) or other criminal offenses listed in chapter 9, 61, or 66 in Title 18, Idaho Code. Such convictions or adjudications are required to be disclosed by the student's parent or legal guardian at the time of applying for open enrollment, and failure to disclose will result in a denial of open enrollment to the student.
3. The student has a documented history of significant disciplinary issues or history of chronic absenteeism. However, students applying who have a 504 plan or IEP may not be denied enrollment or have enrollment revoked if the behavior resulting in disciplinary action or chronic absenteeism is a manifestation of the student's disability.
4. The receiving school within the District does not have space available according to the capacity limits set by the Board of Trustees.

The process outlined in this policy is required for admission to any school within the District and shall be initiated again when a change in grade warrants a change in school – such as when the pupil wishes to continue open enrollment into middle school or high school.

Due process for all students remains the same regardless of which school they attend within the District and regardless of where the student resides once accepted under the open enrollment policy.

Transportation

Parents/guardians of a student accepted under this policy will be responsible for transporting the accepted student. If bus space is available, then students accepted under the open enrollment policy may be transported from an appropriate, established bus stop within District boundaries. However, this may not apply to students with disabilities who have transportation identified in their IEP as a related service need.

Sports

Eligibility rules for participating in extracurricular activities shall apply to students who request to attend a different school as described in this policy and any related procedures.

It is recommended that a student who is considering submitting an open enrollment application to this District and who anticipates participating in a sport governed by the Idaho High School Activities Association (IHSAA) review IHSAA rules prior to submitting their open enrollment application. Certain school transfers could lead to a student being ineligible to play at the varsity level for one year.

Application/Approval Process

Applications will be accepted on a form provided by the State Department until February 1 of each year for enrollment in the subsequent school year. This deadline shall be waived in the case of students who move out of their attendance zone during the school year. The District may also consider other applications submitted after February 1.

At the time of application, the District will provide the student's parent/guardian a list of eligible reasons for denial or revocation of open enrollment.

Maximum Capacity

The District will only accept an open enrollment student if the grade level and/or programs they require are below the capacity limits specified in 3010P. The District shall report, at least four times during the school year, the space available at each grade level, by school, using these capacity limits and will post it prominently on the District website.

The Superintendent shall establish a procedure for:

1. Determining which students are chosen when classroom space allows the admission of some, but not all, qualified applicants;
2. Notifying parents/guardians of the possible reasons for denial or revocation;
3. Notifying parents of the action taken on the open enrollment application, including the reasons for the denial of any application;
4. Removing a student from a transfer school, including the grounds for removal, parent notification, and the appeal process; and
5. Notifying parents/guardians of the appeal process available to them in the event their student's application is denied.

Re-enrollment

Open Enrollment students do not need to re-apply to maintain their enrollment at the school in which they're enrolled; However, the parent/guardian shall notify the District of their intention to re-enroll on an annual basis no later than February 1. The District will provide a form for parents/guardians that will serve as a notice of Intent to re-enroll.

Students who reside in the District and move out of their school attendance zone during the school year must initiate an Open Enrollment request to stay in their school.

Revocation of Open Enrollment

Open enrollment students are required to comply with all District policies. Unacceptable behaviors

by a student or false or misleading information on their open enrollment application are grounds for the District to remove an open enrollment student at any time. The District may revoke a student's enrollment if one or more of the following occurs:

1. The student is chronically absent.
2. The student commits repeated, serious disciplinary infractions.
3. The student has been expelled.
4. The student is convicted or adjudicated, or their parent/guardian failed to disclose conviction or adjudication at time of enrollment, of offenses outlined in IC 20-252A(5), or other criminal offenses listed in chapter 9, 61, or 66 in Title 18, Idaho Code.
5. The number of resident students exceeds the capacity limits set in Procedure 3010P. A student's open enrollment cannot be revoked on these grounds if a student has attended the receiving school for more than two consecutive school years. If a student's enrollment is revoked for this reason, the District shall offer information about other District schools that may be accepting open enrollment students.

Students under consideration of revocation who have a 504 plan or IEP may not have enrollment revoked if the behavior resulting in disciplinary action or chronic absenteeism is a manifestation of the student's disability.

Student Appeals

If an open enrollment application request is denied or revoked, a parent/guardian may request an administrative review by the Board. The parent/guardian must request the review within five school days of receiving the written denial notice. The Board shall consider the appeal at its next regularly scheduled meeting, and issue its decision in writing.

Student Rights and Responsibilities

All student's rights and responsibilities remain the same regardless of what school they attend within the District and regardless of where the student resides once accepted under the open enrollment policy.

Preventing or Recruiting Potential Open Enrollment Students

Neither the District nor its employees will take any action to prohibit or prevent application by a student to attend school in another school district or to attend another school within the District. In no event is the District, or an employee of the District to recruit students outside of their attendance area. Violation of this policy may involve disciplinary action up to and including dismissal.

Evaluation of Policy

Annually, the Superintendent shall report to the Board the effect of this policy. The report should include the number of open enrollment requests accepted or denied by each school, the reasons for denial, and any unanticipated results of this policy.

Legal References

IC § 33-1401

Description

Transfer of Pupils - Definitions

IC § 33-1402

Enrollment Options

IC § 33-1404

Districts to Receive Pupils

IC § 33-1409

Measuring and Reporting Capacity

IC § 33-1410

Student Appeals

IC § 33-2001

Education of Exceptional Children - Definitions

IC § 33-512

District Trustees - Governance of Schools

Cross References**Code**

2240

Description

Class Size

3080

Nonresident Student Attendance Policy

Procedure 3010-P(1): Open Enrollment - Procedures

Status: Adopted

Original Adopted Date: 02/2015 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

Open Enrollment Application forms are available on the State Department of Education website OR at Dietrich School District OR on the District's website. Students who reside in the District and move out of their school attendance zone during the school year must initiate an Open Enrollment request to stay in their school. The application, together with the student's cumulative record, special education file, IEP, or other applicable documents, if any, shall be submitted to the receiving district no later than February 1 for enrollment during the following school year. The District will not admit any student prior to viewing that student's records from their previous school districts.

The District has the option of accepting a student who does not meet the criteria set forth herein, if the student agrees to special conditions of admission, as set forth by the District.

No tuition shall be charged when a student from another school attendance area or other Idaho school district attends a District school as described in this procedure and the related District policy.

Application for District Students

1. For students who reside in the District, the parent/guardian completes the Open Enrollment Application form and submits it to the principal of their attendance zone school (home school).

Application for Out-of-District Students

For students who reside outside the District boundary, the parent/guardian shall complete the Open Enrollment Application form and submit it to the principal of the school they wish to attend (receiving school).

Decision Regarding Application

Once the receiving school principal receives the application from an in-District or out-of-District parent/guardian, along with the student's file from their home district, the principal or designee makes a recommendation to approve or not approve the transfer using the criteria set forth in Policy 3010.

The principal sends the form to the Superintendent, who shall:

Form a team of at least three people to consider Open Enrollment Applications. All members of the team must be knowledgeable about:

1. The student;
2. The student's disciplinary record;
3. The student's attendance record ;

4. The student's disability, if applicable; and
5. The placement options, given the District's capacity limits.

This team shall include the Superintendent, the principal, principal of the building the student wishes to attend, and the Superintendent's designee. After reviewing the student's file, the team shall have discretion to review and accept or deny the open enrollment applications on a case by case basis, utilizing and applying the factors noted above.

Applications will normally be considered on a "first-come first-serve" basis. Idaho Code does not discuss granting priority like this. It appears to be neither prohibited nor required.) However, in situations where openings are limited and applications are received in a similar timely fashion, the Superintendent may give priority if a student:

1. Resides in the Dietrich School District and seeks enrollment in another District school;
2. Has a brother or sister enrolled at the requested school;
3. Has a parent/guardian who is employed by the District;
4. Has a unique situation or extraordinary circumstances; or
5. Seeks full-time enrollment rather than part-time enrollment.

Any non-resident student placed by court order under the Idaho Youth Rehabilitation Act or the Child Protection Act and residing in a licensed home, agency, or institution located within the District shall be enrolled and shall not be charged tuition.

Homeless children as defined by the Stewart B. McKinney Homeless Assistance Act (P.L. 100-77), may attend any school district or school within a district without payment of tuition when it is determined to be in the best interest of the homeless child.

The Superintendent will notify the parent/guardian of their decision no later than March 31.

If the request for open enrollment is denied, the denial will include a written explanation. If the application is denied because classroom capacity has been reached at the school of choice, the denial will include information about other schools in the District that are below capacity. All parents/guardians whose open enrollment application for a student is denied shall be provided with notice of the denial and information about their options to appeal the denial.

If the request for open enrollment is approved, the notification will inform the parents of the following:

1. Parents must provide transportation or get student to the nearest District bus stop, if space is available;
2. Parents must notify the District by February 1 of each year regarding their intention to re-enroll their child under the Open Enrollment program;
3. That open enrollment may be revoked if the student presents issues of chronic absenteeism, commits serious disciplinary infractions, is expelled, or if the receiving school exceeds maximum capacity with resident students within their first two years of admission;

Grounds for Denial of Application

Factors which may cause an Open Enrollment Application to be denied include:

1. A school, grade, or program(s) has lack of available classroom space and/or staff, such as when the current enrollment is at or above the following capacity limits:

Grade	Class Size
K-1	15
2-3	15
4-6	15
7-12	15 per core teacher
Special Education classroom, Self-Contained	An average of 6 students per teacher
English Language Learners (ELL)	15 per full-time ELL teacher

2. The student has been suspended or expelled in their home district.
3. The student has a documented history of repeated serious disciplinary infractions. This includes infractions which could be grounds for suspension or expulsion, or if the student has a conviction, or adjudication, of offenses outlined in IC 20-252A(5) or other criminal offenses listed in chapter 9, 61, or 66 in Title 18, Idaho Code. Such convictions or adjudications are required to be disclosed by the student's parent/guardian at the time of applying for open enrollment, and failure to disclose will result in a denial of open enrollment to the student.
4. The student has issues of chronic absenteeism. A student is considered chronically absent if the student is absent 10% or more school days during the school year.
5. It is determined that information on the Open Enrollment Application has been misrepresented or was incomplete.

However, if the student has a 504 plan or IEP and the disciplinary or absenteeism issues are a manifestation of the disability, this shall not be grounds for denial of the application.

Revocation of Open Enrollment

As long as an open enrollment student's parent/guardian has, before the preceding February, notified the District of their intention to re-enroll the student the Superintendent shall treat that student as if they reside in that school's attendance area. However, the District reserves the right to remove an open enrollment student if:

1. The student has a documented history of chronic absenteeism;
2. The student has a documented history of repeated serious disciplinary infractions, or has a conviction or adjudication of offenses outlined in IC 20-252A(5) or other criminal offenses listed in chapter 9, 61, or 66 in Title 18, Idaho Code. Such convictions or adjudications are required to be disclosed by the student's parent/guardian at the time of applying for open enrollment, and the failure to disclose qualifies to revoke open enrollment status;
3. The student has been expelled.
4. The number of resident students exceeds the capacity limits set in this procedure. A student's open enrollment cannot be revoked on these grounds if a student has attended the receiving school for more than two consecutive school years. If a student's enrollment is revoked for this reason, the District may offer information about other District schools that may be able to accept open enrollment students.

If a student's open enrollment is revoked, the parent/guardian may appeal the revocation to the Board within five school days.

The Board of the receiving school must render a decision to the parent/guardian at their next regular meeting, and the Board must issue their decision in writing. The decision of the Board may be appealed to the State Board of Education.

If a student who is a resident of another district applies to this District and is accepted under the terms of this policy and fails to attend they shall be ineligible to apply again for open; enrollment in this District.

Students with Disabilities

In-district and out-of-district students with disabilities are not treated differently from students without disabilities with respect to consideration for placement in the school of their choice, unless the District has made an individual determination that disability-related needs of a particular student with a disability cannot be reasonably met at the school of their choice. Additionally, students applying who have a 504 plan or IEP may not be denied enrollment or have enrollment revoked if the behavior resulting in disciplinary action or chronic absenteeism is a manifestation of the student's disability.

Legal References

Description

IC § 33-1401	Transfer of Pupils - Definitions
IC § 33-1402	Enrollment Options
IC § 33-1404	Districts to Receive Pupils
IC § 33-1409	Measuring and Reporting Capacity
IC § 33-1410	Student Appeals
IC § 33-2001	Education of Exceptional Children - Definitions

Cross References

Code

2240

3080

Description

Class Size

Nonresident Student Attendance Policy

Board Policy 3340: Corrective Actions, Punishment, and Denial of Enrollment **Status: Adopted**

Original Adopted Date: 06/2015 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

All students shall submit to the reasonable rules of the District. Refusal to comply with written rules and regulations established for the governing of the school shall constitute sufficient cause for discipline, suspension, expulsion, or denial of enrollment.

For the purposes of the District's policies relating to corrective action or punishment:

1. "Temporary Suspension" is the exclusion from school or individual classes for a specific period of up to five school days.

The Superintendent or the principal of any school may temporarily suspend any student for disciplinary reasons, including student harassment, intimidation, or bullying, or for other conduct disruptive of good order or of the instructional effectiveness of the school. Prior to suspending any student, the Superintendent or principal shall grant an informal hearing on the reasons for the suspension and the opportunity to challenge those reasons. Any student who has been suspended may be readmitted to the school by the Superintendent or principal who suspended them on reasonable conditions prescribed by the Superintendent or principal. The Board of Trustees shall be notified of any temporary suspensions, the reasons for them, and the response to them.

2. "Extended Temporary Suspension" is the exclusion from school or individual classes by the Superintendent for an additional ten school days. Prior to suspending any student, the Superintendent shall grant an additional informal hearing on the reasons for the extended temporary suspension and the opportunity to challenge those reasons. The student may still be readmitted to the school by the Superintendent who suspended them on reasonable conditions prescribed by the Superintendent. The Board of Trustees shall be notified of any extended temporary suspensions, the reasons for them, and the response to them.
3. "Prolonged Temporary Suspension" is the exclusion from school or individual classes for an additional five school days. Only the Board can extend a temporary suspension for an additional five days and only upon a finding that immediate return to school attendance by the temporarily suspended student would be detrimental to other students' health, welfare, or safety.
4. "Expulsion" is exclusion from school. Only the Board has the authority to expel or deny enrollment to any student who is a habitual truant, whose conduct is such as to be continuously disruptive of school discipline or of the instructional effectiveness of the school, or whose presence is detrimental to the health and safety of other students or who has been expelled from another school district in the State of Idaho or any other state, including if they were disenrolled from a previous school or district in any state in lieu of discipline. In addition, the Board has authority to expel or deny enrollment to any student if they are convicted or adjudicated of offenses outlined in 20-252A(5), or other criminal offenses listed in chapter 9, 61, or 66 in Title 18, Idaho Code. Such convictions or adjudications shall be disclosed by the student's parent/-guardian at the time of enrollment, and failure to do so may result in

expulsion or denial of enrollment to the student. The District will provide written notice of any student who is expelled or denied enrollment to the prosecuting attorney within five days of the Board's actions.

No student shall be expelled nor denied enrollment without the Board having first given written notice to the parent/guardian of the student stating the grounds for the proposed expulsion or denial of enrollment and the time and place where such parent/guardian may appear to contest the action of the Board. The notice shall also state the rights of the student to be represented by counsel, to produce witnesses and submit evidence on their own behalf, and to cross-examine any adult witnesses who may appear against them. Within a reasonable period of time following such notification, the Board shall grant the student and their parents/guardian a full and fair hearing on the proposed expulsion or denial of enrollment. However, the Board shall allow a reasonable period of time between notification and the hearing to allow the student and their parents/guardian to prepare their response to the charge.

5. "Discipline" constitutes all forms of corrective action or punishment, including brief exclusions from a class for not more than the remainder of the class period and exclusion from any other type of activity conducted by or for the District. Discipline shall not adversely affect a student's academic grade or graduation requirements as long as all required work is performed.

Except in extreme cases, students will not be expelled unless other forms of corrective action or punishment have failed, or unless there is good reason to believe that other forms of corrective action or punishment would fail if employed. Suspensions or expulsions shall be used only for instances of serious student misconduct.

No student shall be expelled, suspended, or disciplined in any manner for any act not related to the orderly operation of the school or school-sponsored activities or any other aspect of the educational process.

Discipline of Students with Disabilities

Additional requirements apply when suspending or expelling a student with a disability. The District shall comply with these requirements as outlined in Procedure 3340P.

Legal References

20 USC § 1400, et seq.

20-252A(5)

IC § 33-1631

IC § 33-205

IC § 33-512

Cross References

Code

Description

Individuals with Disabilities Education Act (IDEA)

Expungement of Record - Exceptions

Requirements for Harassment, Intimidation and Bullying
Information and Professional Development

Denial of School Attendance

District Trustees - Governance of Schools

Description

3005	Entrance, Placement, and Transfer
3070	Students of Legal Age
3265	Student Owned Electronic Communication Devices
3320	Substance and Alcohol Abuse
3330	Student Discipline
5265	Employee Responsibilities Regarding Student Harassment
8130	Transportation of Students with Disabilities

Board Policy 3440: Student Fees, Fines, and Charges/Return of Property Status: Adopted

Original Adopted Date: 06/2014 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

The District shall charge no fee for any course for which academic credit is awarded.

A student may be charged a reasonable fee for any non-credit course or non-curricular activity such as an extracurricular activity, student activity, or membership in a voluntary club or association. The Board may waive the fee in cases of financial hardship.

Additional fees may be charged for "enhanced programming and materials" which are voluntary enrichments to the curriculum beyond what is necessary to meet the learning expectations for a particular grade or course (i.e. students may wish to use a superior product or consumable than that provided by the school, in which case they may be asked to pay the additional cost of the upgrade). This includes online enrollment when solely a matter of preference.

A student shall be responsible for the cost of replacing materials or property lost or damaged due to negligence. If school property in a student's possession is lost, broken, or otherwise damaged, the student may be charged the lesser of the fair market value of the item at the time or the cost of repair.

The District may require, as condition of graduation or issuance of a diploma or certificate that all lawful indebtedness incurred by a student be satisfied and/or that all books or other instructional materials, uniforms, athletic equipment, advances on loans or other personal property of the District be returned. A diploma will not be issued until above items have been taken care of by the satisfaction of the district.

Legal References

IC § 33-603

Description

Payment of Fees or Returning of Property

Cross References

Code

2325

Description

Driver Training Education

2470

Self-Directed Learners

2470

Self-Directed Learners

2470

Self-Directed Learners

Board Policy 3525: Immunization Requirements**Status: Adopted****Original Adopted Date: 06/2015 | Last Revised Date: 08/11/2025 | Last Reviewed Date: 07/14/2025**

The District is required to provide educational services to all school age children who reside within its boundaries. Attendance at school may be denied to any child who does not provide an immunization record to the school regarding the child's immunity to certain childhood diseases. Immunity requirements are met if the child has received or is in the process of receiving immunization as specified by Idaho Code or has previously contracted the disease. The parent/guardian of the child must comply with the immunization requirements at the time of admission and before attendance for the child, or provide the appropriate exemption information described under "Exemptions."

Summary of Immunization Requirements		
Immunization Requirement	Child born after September 1, 2005	Child born after September 1, 1999 through September 1, 2005
Measles, Mumps, and Rubella (MMR)	2 doses	2 doses
Diphtheria, Tetanus, Pertussis	5 doses	5 doses
Polio	4 doses	3 doses
Hepatitis B	3 doses	3 doses
Hepatitis A	2 doses	0 doses
Varicella	2 doses	0 doses

Summary of Seventh Grade Immunization Requirements	
Immunization Requirement	Number of Doses
Diphtheria, Tetanus, Pertussis	1 dose
Meningococcal	1 dose

Summary of Twelfth Grade Immunization Requirements		
Immunization Requirement	Child admitted to 12 th grade during 2020-2021 school year and each year thereafter, if student received their first dose of Meningococcal	Child admitted to the 12 th grade during 2020-2021 school year and each year thereafter, if student received their first dose of

	vaccine at 16 years of age or older, or if student has never received a dose.	Meningococcal vaccine before the age of 16
Meningococcal	1 dose	2 doses

Immunization Certification

The immunization record must be signed by a physician, physician's representative, or another licensed health care professional including an osteopath, nurse practitioner, physician's assistant, licensed professional nurse, registered nurse, or pharmacist stating the type, number, and dates of the immunizations received.

Intended Immunization Schedule

The schedule of intended immunizations statement must be provided by the parent/guardian of a child who is in the process of receiving or has been scheduled to receive the required immunizations. A form is provided by the Department of Health and Welfare or a similar one may be used provided it includes the following information:

1. Name and date of birth of child;
2. School and grade child is enrolling in and attending;
3. Types, numbers, and dates of immunizations to be administered;
4. Signature of the parent, custodian, or legal guardian; and
5. Signature of a licensed health care professional providing care to the child.

Children admitted to school and failing to continue the schedule of intended immunizations will be excluded from school until documentation of administration of the required immunizations is provided by the child's parent, custodian, or legal guardian.

Exemptions

1. Any child who submits a certificate signed by a physician licensed by the State Board of Medicine stating the physical condition of the child is such that all or any of the required immunization would endanger the life or health of the child is exempt from the immunization requirements;
2. Any minor child whose parent/guardian submits a signed statement to school officials stating their objections on religious or other grounds is exempt from the immunization requirements. The parent/guardian can use a form provided by the District or submit a written, signed statement that the District will attach to the form. Students of majority age may exempt themselves using a written, signed statement; and
3. A child who has laboratory proof of immunity to any of the childhood diseases listed above will not be required to be immunized for that disease; and
4. A child who has had varicella (chickenpox) diagnosed by a licensed physician upon personal examination will not be required to be immunized for the disease provided they submit a signed statement from the diagnosing physician.

A child exempted under one of the above requirements may be excluded by the District in the event of a disease outbreak.

Communication of Immunization Requirements and Exemptions

In accordance with Idaho law, all communication to parents/guardians regarding immunization requirements shall also describe the exemptions and make reference to 39-4801 Idaho Code. For purposes of this section, 'communication' includes physical or digital letters, mailers, phone calls, registration packets, etc.

Reporting

The District shall submit a report of each school's immunization status to the State Department of Education on or before the first day of November of each year. The report shall include:

1. Inclusive dates of the reporting period;
2. Name and address of the school, District, and county;
3. Grade being reported and total number of children enrolled in the grade;
4. Name and title of the person completing the report form;
5. Number of children who have had all of the required immunizations listed in the tables above;
6. Number of children who have not had all of the required immunizations listed in the tables above, but are in the process of receiving the required immunizations; and
7. Number of children who claimed exemption to the required immunizations listed in the tables above.

Legal References

IC § 39-4801

Description

Immunization - Exemptions

IC § 39-4801

Immunization - Exemptions

IDAPA 16.02.15

Immunization Requirements for Idaho School Children

Cross References

Code

2385

Description

English Learners Program

2705

Military Compact Waiver

3030

Part-Time Attendance/Dual Enrollment

3060

Education of Homeless Children

Board Policy 4105: Public Participation in Board Meeting

Status: Adopted

Original Adopted Date: 05/2016 | Last Revised Date: 08/11/2025 | Last Reviewed Date: 07/14/2025

All regular and special meetings of the Board shall be open to the public, but any person who disturbs good order may be required to leave.

During all regular meetings and board public hearings, the Board of Trustees encourages all members of the District community to express their ideas and concerns on agenda items. The comments of the community will be given careful consideration. In the evaluation of such comments, the first priority will be District students and their educational program. Public input on agenda items shall not be on any subject that would compel the Board to enter into executive session. The Board shall make a determination as to whether or not the desired subject matter requested for public input is related to the Board's agenda and/or if a matter would require executive session.

The Board may offer the ability to attend their meeting remotely, including the ability to submit patron input electronically ahead of time at a time and in a manner identified by the Board. Such electronically provided input shall be provided to the Trustees and made a part of the minutes.

Addressing Complaints and Grievances

Due to their sensitive nature, comments and complaints about personnel or individual students cannot be heard in open session. Additionally, other topics described in Policy 1500 may only be appropriate for executive session and all grievance processes shall be followed before the Board may entertain such subject matter. The Board shall determine whether a public comment is appropriate in open session and notify the commenter if it is not.

Any complaint about the District on these or other topics; including instruction, discipline, District personnel policy, procedure, or curriculum; should be referred through proper administrative channels before it is presented to the Board for consideration and action. All complaints should be resolved through proper channels in the following order:

1. Teacher or staff;
2. Principal or supervisor;
3. Director or administrator;
4. Superintendent; then
5. Board of Trustees.

Please also see District Policy No. 4110 Public Complaints and Suggestions.

Complaints or grievances on topics that may only be considered in executive session will only be heard by the Board in accordance with the applicable grievance or complaint policy. Such executive session may be arranged in advance and included on the agenda as described in Policy 1500 and Procedure 1500P.

Rules and Process for Public Comment

Members of the public will not be recognized by the Chair as the Board conducts its official business except during the Board's scheduled comment periods during regular meetings and public hearings of the Board. The Board will listen to the public but, at the same time, expects the public to listen and speak only when properly recognized. The Board may take public comment on items on the Board's agenda before action items and reserve space at the end of the meeting for public comment on items not before the Board for discussion or action.

At each regular meeting of the Board the agenda shall provide time for public comment before the Board on agenda items or at public hearings of the Board. At special meetings of the Board, the Board may accept public comment. **Public comment will be accepted on agenda items before the Board addresses action items on District business, including items in a consent agenda and the Board will reserve time during a separate portion of the agenda for items not before the Board for discussion or action.** Persons wishing to address the Board at a regular meeting or public hearing on agenda items will be required to submit a "Request to Address the Board" form. Forms are available from the Board Clerk and will be available at each meeting.

The Board shall ensure that members of the following groups, listed in no particular order, are given priority to participate in Board meetings:

1. Students who attend a District school;
2. Parents/guardians of such students;
3. District employees; and
4. People who reside within the District.

Attendees who do not belong to any of these groups will only be allowed to speak after members of the groups listed above have provided comment and only if there is still time available within the public comment period.

To be efficient and effective, long board meetings will be avoided. As such, total time allotted for public comment will not exceed 30 Minutes. Public participation will be limited to the time allotted on the agenda. Each speaker will be limited to 3 minutes. A speaker can supplement their comments with additional information provided in writing if they wish. Public comment will only be taken on action items scheduled on the Board's agenda at a regular meeting of the Board or during a Board public hearing. Should a large number of members of the public wish to speak on the same issue or topic, members of the public are encouraged to select one or more representatives to summarize their position and will not exceed 10 minutes. Additionally, the Board clerk will accept written comments on agenda items for regular meetings and Board public hearings for distribution to the Board. The Board may decline to hear repetitive comments.

Written comments for Trustees must be submitted to the Board Clerk. The written comments must include the name, address, and telephone number of the person submitting it. A copy of the materials that meet these requirements will be forwarded to Trustees if received by **5:00 pm the Thursday** preceding the Board meeting. Materials should not be sent directly to Trustees. Materials may be presented or mailed to the Board clerk at 406 North Park st. Dietrich ID, 83324, or emailed to the Board clerk at sarahsh@dietrichschools.org.

If a topic is being considered by a committee established for that purpose, the Chair may refer the public comment to that committee.

Because of the diversity of issues that may be commented on and the confines of the Open Meeting Laws, Trustees will not respond to public comment nor engage in discussion with individuals or entities presenting public input. Instead, issues may be recorded and referred to the proper staff person for follow-up and/or considered by the Board in addressing the pending agenda items through open discussion or voting. The Chair may interrupt or terminate an individual's statement when it is too lengthy, abusive, obscene, repetitive, irrelevant, threatening to any individual, or if they are going off-topic from an item listed on the agenda during a public comment period reserved for agenda items. These restrictions shall be applied narrowly and equally, regardless of the speaker's opinions or viewpoint. The Board as a whole shall have the final decision in determining the appropriateness of all such rulings.

Nothing in this policy shall prohibit the removal of any person who, in the judgement of the Board Chair, willfully disrupts a meeting to the extent that orderly conduct is seriously compromised. Defamatory or abusive remarks are always out of order, and any person may be removed from the meeting if they are engaging in illegal conduct. The presiding officer may terminate the speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

If a special meeting has been held to obtain public comment on a specific issue, the Chair of the Board may choose not to recognize speakers wishing to comment on the same topic at a regular meeting of the Board.

Legal References

IC § 33-510

Description

Annual Meetings – Regular Meetings – Board of Trustees

IC § 33-512(11)

Governance of Schools – District Permitted to Prohibit Entry to School Grounds

IC § 74-206

Executive Sessions – When Authorized

Cross References

Code

1500

Description

Board Meetings

1500

Board Meetings

1500

Board Meetings

2425

Parental Rights

2425

Parental Rights

2425

Parental Rights

4110

Public Complaints

4120

Uniform Grievance Procedure

4120

Uniform Grievance Procedure

4320

Disruption of School Operations

Board Policy 4105 F : Request to Address the Board

Status: Adopted

Original Adopted Date: 11/17/2022 | Last Revised Date: 08/11/2025 | Last Reviewed Date: 07/14/2025

COMMUNITY RELATIONS

4105F

REQUEST TO ADDRESS THE BOARD

NOTICE

DUE TO THEIR SENSITIVE NATURE, COMMENTS AND COMPLAINTS ABOUT PERSONNEL OR INDIVIDUAL STUDENTS CANNOT BE HEARD IN OPEN SESSION. ADDITIONALLY, OTHER TOPICS DESCRIBED IN POLICY 1500 MAY ONLY BE APPROPRIATE FOR EXECUTIVE SESSION. IN SUCH INSTANCES, THE BOARD WILL DETERMINE IF YOUR COMMENTS ARE APPROPRIATE FOR OPEN OR EXECUTIVE SESSION AND WILL NOTIFY YOU ACCORDINGLY. THOSE ADDRESSING THE BOARD ARE EXPECTED TO ABIDE BY THE RULES LISTED IN THIS FORM. ANY PERSON MAY BE REMOVED FROM A BOARD MEETING IF THEY WILLFULLY DISRUPT THE MEETING TO THE EXTENT THAT ORDERLY CONDUCT IS, IN THE DETERMINATION OF THE BOARD CHAIR, SERIOUSLY COMPROMISED . ANY PERSON OTHERWISE ENGAGED IN ILLEGAL CONDUCT AT THE MEETING MAY ALSO BE REMOVED.

During all regular meetings and Board public hearings, The Board of Trustees encourages all citizens of the District to express their ideas and concerns on agenda items. The comments of the community will be given careful consideration. In the evaluation of such comments, the first priority will be District students and their educational program. Public input on agenda items shall not be on any subject matter that would compel the Board to enter into executive session. The Board shall make a determination as to whether or not the subject matter a community member requests to comment on is appropriate in relation to the Board's agenda and/or if a matter would require Executive Session.

Any complaint about the District, including instruction, discipline, District personnel policy, procedure, or curriculum, should be referred through proper administrative channels before it is presented to the Board. All complaints should be resolved through proper channels in the following order, and all channels must be exhausted before the Board may entertain the complaint:

1. Teacher or Staff
2. Principal or Supervisor
3. Director or Administrator
4. Superintendent
5. Board of Trustees

If these channels have been exhausted, this form should be filled out and handed to the Board clerk prior to the beginning of the meeting to indicate you wish to provide public comment.

Complaints or grievances on topics that may only be considered in executive session will only be heard by the Board in accordance with the applicable grievance or complaint policy. Such executive session may be arranged in advance and included on the agenda as described in Policy 1500 and Procedure 1500P.

The Board of Trustees follows a written agenda, a copy of which is available to assist you in participating in the meeting.

You will have the floor a maximum of 3 minutes.

The Board of Trustees encourages input from the public at regular meetings and public hearings of the Board, but only on items on the Board's agenda. If you want the Board to receive more information than time permits, please reduce your concerns to written form and send them to the Board Clerk. Written comments must include your name, address, telephone number, and relationship to the District.

All individuals appearing before the Board are expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board Chair.
2. Identify oneself and be brief. Comments shall be limited to 3 minutes. In unusual circumstances, and when an individual has made a request in advance to provide public comment for a longer period of time, the individual may be allowed to speak for more than 3 minutes if additional time is approved by the Chair.
3. The Board Chair may shorten or lengthen an individual's opportunity to speak.
4. Speakers who are District students, parents/guardians of District students, District employees, and District residents will be given priority over speakers who are not members of any of these categories. **OPTIONAL: Attendees who do not belong to any of these groups will only be allowed to speak after members of these groups have provided comment and only if there is still time available within the public comment period.]**

5. The Board shall follow its written Board Operating Protocol to determine procedural matters regarding public participation.
6. Patrons and community members who are unable to attend meetings in-person are encouraged to submit public comment in writing for agenda items at regular meetings or public hearings of the Board. The Board Clerk will provide written comments to the Board during the period of public comment. If the agenda item or comment is related to an item that can only be discussed in executive session, comments may not be provided to the Board at that time if there is a concern regarding due process rights for student and/or personnel hearings.
7. Presentations are to be civil and respectful. Public input shall not disrupt the public meeting. There shall be no intimidation against the Board, members of the Board, school employees, or students of the District. Shouting, loud statements, threats, name calling, profanity, or other improper conduct is strictly forbidden. Individuals engaging in inappropriate conduct will be asked to leave the meeting. Nothing in this policy shall prohibit the removal of any person who willfully disrupts a meeting to the extent that orderly conduct is, in the determination of the Board Chair, seriously compromised. Any person otherwise engaged in illegal conduct at the meeting may also be removed. Failure to leave may result in law enforcement intervention.

Request to Address the Board

Date: _____

Name: _____ (Please Print)

Relationship to District (Please check all that apply):

- ☐ Parent/Guardian of a District Student
- ☐ Employee of the District
- ☐ District Student
- ☐ Resident of the District
- ☐ Trustee Zone of Residence: _____
- ☐ Other: _____

Is your comment related to an item on the agenda? Yes No

If yes, which agenda item do you wish to address:

If no, please submit your request for items to be placed on the agenda to the Board Clerk.
Agenda items will be provided to the Board and may, at the Board's discretion, be placed on a future agenda.

Check if any of the topics below are matters you wish to address in your presentation to the Board:

- ☐ The hiring of a public school employee.
- ☐ The qualifications of any individual employee/prospective employee.
- ☐ The evaluation or performance of any individual employed by the District.
- ☐ A complaint or concern about any individual employed by the District.
- ☐ A complaint or concern about any student enrolled at the District.

****Please deliver a completed copy of this form to the Board's clerk prior to the commencement of the Board meeting.**

**Procedure 4600: Volunteer Assistance - Volunteer Assistance
Procedures**

Status: Adopted

Original Adopted Date: 02/2016 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:**
07/14/2025

The District supports and encourages volunteers in our schools. Volunteers work in cooperation with schools to help in meeting the needs of children and the school staff. The final decision to accept or reject a volunteer applicant rests exclusively with the principal and/or volunteer coordinator. The following procedural guidelines are set with regard to volunteers.

Qualifications and Requirements

The qualifications and requirements of a volunteer include:

1. Being a community member of good standing and possessing an aptitude/interest for working with students and teachers;
2. Being dependable and of appropriate character to work with students and teachers;
3. Completing a Criminal History Records Check. All volunteers are subject to the background check requirements described in the "Background Check" section of this policy.
4. Reading the District's policy and procedure regarding volunteers; and
5. Completing a Volunteer Application provided by the District.

Section 3(e) of the Fair Labor Standards Act, 29 U.S.C. § 203(e)(4)(A), provides that individuals performing volunteer services for units of State and local governments will not be regarded as "employees" under the statute if several criteria are met:

1. The employee must perform the voluntary service without promise, expectation, or receipt of compensation for services rendered;
2. Individuals will be considered volunteers only where their services are offered freely and without pressure, direct or implied, from any employer; and
3. The individual may not be employed by the same school district to perform the same type of services as those for which the individual proposes to volunteer.

Additional Requirements

1. Any volunteer who falsifies information on their application will not be eligible for service;
2. Volunteers will work with students in areas designated by school staff;
3. Volunteers will treat all students equally regardless of gender, gender identity and expression, sexual orientation, race, religion, or culture and will refrain from making any comments that can be construed as racist, sexist, homophobic, transphobic, or bigoted;
4. Volunteers must refrain from promoting religious doctrines or beliefs, political candidates or parties, or commercial products;
5. Disciplinary issues should be referred to the student's teacher;
6. Volunteers may not be in possession of or under the influence of alcohol or illegal substances;
and

7. Smoking or the use of tobacco products is not permitted on school grounds or supervised trips.

If a volunteer is unwilling to agree to the requirements of the District's policy and procedure regarding volunteers, the principal will inform the applicant that they may not perform volunteer services in the District.

Background Check

The District shall conduct, at **volunteer** expense, a State criminal records check on all volunteers who

1. Have any unsupervised contact with students;
2. Have contact with students on a regularly scheduled and/or continuing basis; or
3. Have supervisory responsibility for children at a school site or on school-sponsored trips.

The background check shall include, but not be limited to, a check of the Idaho Sex Offender Registry. No volunteer shall supervise students or be deemed to have the authority to supervise students unless the volunteer has been designated to supervise students by the principal or designee and the volunteer has undergone the required background check.

If the background check reveals evidence of convictions as identified in the list below or other concerns regarding past behavior, the candidate will not be recommended.

1. Convicted of any crime against persons;
2. Found to have sexually assaulted or exploited any minor or to have physically abused any minor;
3. Found by a court in a domestic relations proceeding to have sexually abused or exploited any minor or to have physically abused any minor or their spouse; or
4. Found in any disciplinary board final decision to have sexually abused or exploited any minor or to have physically abused any minor or their spouse.

If a criminal background check reveals a conviction or pending charge which substantially relates to the nature of the position and which the candidate failed to disclose as required on the District application form, their application for volunteer assignment may be rejected.

If the criminal background check confirms a conviction or pending charge which the candidate acknowledged on the application form, a determination shall be made, in consultation with legal counsel, on whether to reject the application based upon a consideration of the circumstances of the conviction/pending charge and whether the circumstances substantially relate to the nature of the volunteer duties sought.

Selection and Placement of Volunteers

Placement of volunteers shall be the responsibility of the building principal who shall base placement decisions on data regarding staff needs. Volunteers shall not make decisions regarding students or other personnel. No volunteer shall be placed unless a need has been identified and approved by the building principal.

Supervision

All volunteers shall provide assistance only under the direct supervision of a member of the professional administrative and/or teaching staff. Volunteers who assist in the District on a scheduled and/or continuing basis shall be provided with a written task description detailing responsibilities and expectations, as well as specific qualifications that may be required.

Volunteers who jeopardize the security or safety of a facility or office may be denied access to the school. Additionally, volunteers who are inappropriately dressed may be denied access to the school.

If a volunteer is injured while on school premises or providing volunteer services, they will report this injury to the building principal as soon as reasonably possible.

Relationship Between Schools and Volunteers

When arriving at school during regular school hours, volunteers will sign in and be issued a badge.

School staff will be courteous to volunteers and show respect for their contributions. Likewise, volunteers will be expected to extend courtesy and respect to school staff.

Any issues that may arise will be referred to the volunteer coordinator or principal as appropriate.

All volunteers working in schools will be under the direct supervision of a member of the school's staff. Periodic assessments should be made to ensure volunteers are working productively with students.

Orientation and Training

The Superintendent/designee shall develop orientation materials to be provided to all volunteers who have contact with students on a regularly scheduled or continuing basis. These materials shall include, but not be limited to, pertinent policies and safety and emergency procedures. Volunteers shall be provided appropriate training at the building level consistent with their tasks and existing District standards. This training shall be developed under the leadership of the principal. Exceptions would be District-wide programs established by the administration whereby general volunteer programs would be defined.

Each school should thoroughly orient volunteers to the duties they will perform. Volunteers also should be acquainted with the overall operation of the school, including what is expected of all employees and volunteers. They should be cautioned to discuss school matters outside of school only in a responsible manner.

1. Training at local schools should not be held simultaneously with school-sponsored functions. Volunteers should not have to choose between attending a school function or a volunteer training. However, it is appropriate to hold trainings prior to or immediately following a school-sponsored event.
2. Each volunteer coordinator will provide all volunteers with a handout of expectations, guidelines, and procedures specific to the school.

3. All volunteers will be oriented on the following:

- A. Volunteer guidelines, policies, and procedures;
 - B. Expectations for creating positive school climate;
 - C. Safety and security issues;
 - D. Confidentiality: All communications are to be kept strictly confidential. Information about students may be shared only with the teacher, principal, or guidance counselor of the school;
 - E. Transportation;
 - F. Dress code;
 - G. Sexual harassment; and
 - H. Blood borne pathogens
4. Volunteers may receive initial training from any Dietrich School District school or from the District office. When a volunteer is trained away from the local schools, the District volunteer coordinator who conducts the training must provide the volunteer's name to the local school volunteer coordinator.
5. The volunteer coordinator will notify the volunteer specialist of training dates. These will be posted at the District office or on the District website.
6. At the beginning of each school year, schools are encouraged to have multiple training sessions at various times of the day. Beginning in October, the District's volunteer coordinator will hold one training session at the District office or at a local school each month.

Duties and Responsibilities

A volunteer's assignment shall be limited to assisting staff members with duties such as routine tutorial, clerical, housekeeping, and material preparation tasks. The assignment shall be limited to situations which may be supervised by a certificated staff person. In some instances, volunteers may perform clerical and material preparation tasks away from the school site. Volunteers with special talents, hobbies, or experiences may share those with students on a scheduled basis in a suitable educational setting. Volunteers will not discuss the performance or actions of students except with the student's teacher, counselor, or principal.

Additional specific areas in which a volunteer may be used are as follows:

- 1. Reading stories to students;
- 2. Assisting in supervising the loading and unloading of buses;
- 3. Helping in learning centers, computer labs, libraries, cafeterias, offices, etc.;
- 4. Lecturing on special topics;
- 5. Assisting with technology;
- 6. Helping to set up science experiments;
- 7. Acting as host for school functions;
- 8. Providing exhibits;
- 9. Arranging and assisting in field trips;
- 10. Assisting in supervising playgrounds;
- 11. Tutoring;
- 12. Contacting groups of parents by telephone;
- 13. Organizing parents for special projects;
- 14. Mentoring; and
- 15. Participating in business and community partnerships.

Volunteers will supplement and enrich programs and services in the District but will not substitute for employee activities and functions.

Termination

Although the District is not limited to the reasons below, a volunteer can be terminated for the following:

1. Breach of confidentiality concerning student or other privileged information;
2. Unlawful conduct or breach of District rules and regulations;
3. Physical or emotional stress which incapacitates the volunteer;
4. Inability to cooperate and work effectively with site staff and students;
5. Activities that threaten the order or security of the site or the safety of the volunteer;
6. Erratic or unreliable attendance or behavior;
7. Unsatisfactory service;
8. Sexual misconduct;
9. Providing falsified information on the application;
10. Establishing inappropriate relationships with youth served; and
11. Criminal charges or conviction of a crime.

A volunteer may be asked to terminate their services when, in the judgment of the administrator, circumstances necessitate termination.

Legal References

29 USC § 201 et seq.

IC § 33-130

IC § 33-512

Description

The Fair Labor Standards Act of 1985

Criminal History Checks for School District Employees or Applicants for Certificates

District Trustees - Governance of Schools

Cross References

Code

3085

3085

3085

3085

5725

Description

Sexual Harassment, Discrimination, and Retaliation Policy

Sexual Harassment, Discrimination, and Retaliation Policy

Sexual Harassment, Discrimination, and Retaliation Policy

Sexual Harassment, Discrimination, and Retaliation Policy

Private Service Providers/Consultants

Board Policy 5100: Hiring Process and Criteria**Status: Adopted****Original Adopted Date:** 07/01/2021 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

The Board of Trustees has the legal responsibility of hiring all employees. The Board assigns to the Superintendent the process of recruiting personnel and **hiring all classified personnel**. The Superintendent may involve various administrative and teaching staff as may be needed in recruiting potential personnel. All **certificated** personnel selected for employment must be recommended by the Superintendent or designee and approved by the Board. All personnel selected for employment must also go through the applicable screening process outlined in Idaho Code 33-1210.

To aid in obtaining quality staff members, the following non-exclusive list of factors will be considered, along with any other factors relevant to the position: qualifications, training, experience, personality, character, and ability to relate well with students. Every effort will be made to maintain wide diversity in staff experience and educational preparation. However, the welfare of the children of the District will be a paramount consideration in the selection of teachers and administrators.

All applicants applying for a certificated position who are pursuing an alternate route to certification shall be considered on a case-by-case basis. They must hold or demonstrate ability to hold any state certification required for the position and demonstrate they meet the alternate route requirements.

Except where otherwise specified, this policy applies to the hiring of all certificated and classified staff members in the District except for the Superintendent. This policy shall be made available to any District employee or person seeking employment with the District.

Guidelines

1. There will be no discrimination in the hiring process. See Policy 5120.
2. If the vacant position is that of the Superintendent, the hiring process and the review of all applicants is the responsibility of the Board of Trustees.
3. Applicants for teaching and administrative positions shall provide evidence of meeting State requirements for certification as described below and sign a statement authorizing current and past school district employers, including those outside the state of Idaho, to release to the District all information relating to job performance or job related conduct, and making available to the District copies of all documents in the applicant's previous personnel files, investigative, or other files. Such statement will also release the applicant's current and past employers from any liability for providing such information and documentation. Applicants who do not sign the statement/release shall not be considered for employment. The District will consider information received from current and past school district employers only for the purpose of evaluating applicants' qualifications for employment in the position for which they have applied. No District employees shall disclose this information to anyone, other than the applicant, who is not directly involved in the process of evaluating the applicants' qualifications for employment. Applicants may be employed on a non contracted provisional basis as allowed by law. Applicants shall not be prevented from gaining employment if current

or past out-of-state employers are prevented from or refuse to cooperate with the District's request. See Forms 5100F1 and 5100F2.

4. Applicants must meet the applicable State standards for the position they are applying for. Applicants for high school and middle school teaching positions should have a major or its equivalent in the field they will be teaching. Applicants for elementary school teaching positions should have a major or its equivalent in elementary education or in their area of assignment.
5. When considering coaching assignments in secondary schools, preference for hiring will be given to qualified certificated professional employees in the school where the coaching vacancy exists. The building principal will be responsible for assuring that all qualified and interested applicants within the building have been given consideration. Giving such individuals consideration does not mean that such an individual will necessarily be retained for a coaching position. Another individual who is not a certificated employee of the building in question may receive the position.
6. As required in Idaho Code 65-505, the District will observe preference for veterans and disabled veterans when considering hiring employees to fill vacancies, selecting new employees, or implementing a reduction in force.
7. As required in Idaho Code 33-130 and 33-512(16), the District will conduct a criminal history check for applicable positions. See Policy 5110.
8. Each newly hired employee must complete an Immigration and Naturalization Service form, as required by federal law.

The employment of any certified staff member is not official until the contract is approved by the Board and signed by both the Board Chair and the applicant.

To assist administrators in complying with the above policy for the hiring of staff, the following guidelines shall be utilized when hiring **certificated** staff:

Notice of Vacancies

Vacancies in certificated positions will be posted only after the Board has approved written resignation from a contracted professional employee of the District, a termination has occurred, or if a new position is created within the District. The Superintendent shall develop procedures for the posting of available positions within the District.

1. Job Vacancy Notices: Any notice from Dietrich School District will contain the following information:
 - C. Position available and job description.
 - D. Requirements for completed application, as applicable for position. For a certificated position, these include but are not limited to: 1) a completed District application form; 2) official transcripts of all university or college credits; 3) a placement center file; 4) a personal resume; and 5) verification or eligibility of Idaho certification. For all positions, a signed statement/release for current and past school district employers is required.
 - E. Timeline for receiving application.

F. Process notification of how applications will be handled.

2. Application Procedures for Certificated Positions: It will be the responsibility of any applicant to provide the information required for a completed application listed above.

- A. Such information must be received prior to the cutoff date for receiving applications as specified in the vacancy notice.
- B. It will be at the discretion of the Superintendent, the appropriate administrator, and the building administrator to determine whether such deadlines should be extended to accommodate individuals where placement center files, transcripts, or other materials are not yet received by the District for consideration. Such time extension will be restricted to a reasonable time frame.
- C. In addition to the certification information provided by the applicant, the District will also request from the Office of the Superintendent of Public Instruction verification of certification status, any past or pending violations of the professional code of ethics, any detail as to any prior or pending conditions placed upon a certificate holder's certificate, any prior or pending revocation, suspension, or the existence of any prior letters of reprimand and information relating to job performance.
- D. Within three business days of receipt of the statement releasing information from prior school district employers, as required by I.C. 33-1210, such statement shall be sent to the prior employers with a request for release of information and documentation to be provided as required by that section.

Because responses to such requests may take up to 20 days, or possibly more for out-of-state school district employers, information received pursuant to such request may be reviewed prior to or after interviews have been concluded, at the discretion of the District. Where possible, such information should be utilized as part of the screening process. However, due to considerations of time, such early review may not be possible, and such information received pursuant to this process may be reviewed or utilized up to any time prior to offering employment to an applicant or during an applicant's period of provisional employment.

- E. Upon receipt of the completed applications, those applications will be placed in a file for review and consideration at the District Office.

Preliminary Screening

For certificated and classified vacancies, at either the time the job vacancy is published, or prior to the conclusion of the application period, the school administrator will provide notice to the appropriate administrator of the desired number of qualified individuals to be included in the "screening pool". The screening pool shall be defined as the number of individuals having completed applications that may be submitted to the building or program administrator for final screening. In the event the open position is deemed by the Board to be an administrative or director position, including principal, the size of the screening pool shall be determined by the Superintendent.

Screening

1. **The Board may direct the Superintendent to establish OR The building administrator may establish** a committee to assist in the final screening process for certificated and classified positions. This committee will act in an advisory capacity to the Superintendent and to the

Board.

2. The committee, upon receiving the written applications from the appropriate administrator, will review those applications for the purpose of:
 - A. Determining those most suited to the position;
 - B. Making personal telephone contact with one or more references submitted by the applicant;
 - C. Contacting individuals who might know the candidate, but were not listed as references, if needed; and
 - D. Inviting the top candidates to be interviewed for the position.
3. The **Superintendent OR committee** will establish the procedures at the building or program level for interviewing the successful applicants and will have thoroughly vetted all applicants prior to committee review.
4. For those applicants who have no prior public school work experience or whose out-of-state former employers will not release documentation requested pursuant to IC § 33-1210, the screening committee or administrator may engage in whatever background checks it deems appropriate, but at a minimum shall verify all prior work experience and educational achievement listed by the applicant as the committee or administrator deems appropriate, preferably by contacting the prior employers and/or educational institutions listed by the applicant, and shall communicate with every person listed as a reference by the applicant.
5. Upon determining the most qualified applicant, the building administrator will submit to the Superintendent the written recommendation for the applicant to be offered the position.

Acceptance Procedure

Once the Committee or administrator has selected the final candidate, the name will be provided to the Superintendent who will review the applicant's credentials with the building/program administrator. If the Superintendent does not concur with the committee or administrator's recommendation, they shall ask the committee for their next choice until a selection the Superintendent concurs with is found.

If the Superintendent concurs with the recommendation, the Superintendent will take the following steps.

1. Authorize a statement of intention to employ, pending Board approval, to be made to the candidate.
2. If, at the time the statement of intention to employ is made, the District has not yet received documentation requested pursuant to IC 33-1210(3), the District may provisionally employ such applicant for a certificated position on a non-contracted basis for up to 30 days after receipt of the documentation. Within that 30-day time period, the Board may issue a written statement to the applicant identifying why a standard contract will not be issued and specifying which information justifies such decision. The Board may not identify any reason for non-issuance of a standard contract not based on the documentation received. If, within 30 days from the receipt of the information requested pursuant to IC 33-1210(3) no contract is issued or the written statement of non-employment is not provided to the applicant, the employee will be deemed to be employed pursuant to the appropriate type of contract. During this provisional employment, the applicant shall be provided the same compensation and benefits as if the employee had been employed on a standard certificated contract.

If no documentation is received from out of state employers, the District may employ the

applicant for the certificated position on the appropriate type of standard contract without utilizing the provisional, non-contracted employment.

3. Upon receiving a verbal or written statement of intention to accept employment, pending Board approval, by the candidate, the Superintendent will prepare the necessary papers for recommendation to the Board of Trustees at the next regular or special Board meeting.
4. Submit to the Board of Trustees such recommendation.

Board Action : on Hiring of Certificated Employees

When approving the hiring of a **certificated** employee, the Board of Trustees of Dietrich School District will:

1. Have placed before it the name of the final candidate for the position; and
2. Discuss hiring and, in situations wherein the individual qualifications of the applicant are discussed, go into executive session pursuant to law; and
3. Vote relating to approval or disapproval of the candidate. If members of the Board personally have knowledge not available to the building administrator and the screening committee the Board will not take action until all concerns have been reviewed by the building administrator.

Approval of Candidate for Certificated Position

Upon approval by the Board of Trustees, a contract, in a form approved by the State Superintendent of Public Instruction, will be sent or given to the applicant pursuant to the requirements set out in IC 33-513. The applicant must sign the contract and return it within ten days from the date the contract is delivered to them. If the person willfully refuses to acknowledge receipt of the contract or if the contract is not signed and returned to the Board in the designated period of time, the Board or designee may declare the position vacant. If the candidate is not approved, or if the person willfully refuses to acknowledge receipt of the contract or if the contract is not signed and returned to the Board, the Superintendent will remand the situation to the building administrator and screening committee to provide the next applicant's name for consideration.

Any person on provisional employment pursuant to IC 33-1210(7) shall be subject to the same time limits and provisions for return of a signed contract when and if such contract shall be provided to them for signature.

Certification

To qualify for employment, each teacher, pupil service staff, or administrator must have, and maintain during the entire school year, a valid Idaho instructional/pupil service staff/administrator certificate, (as applicable,) on file in the District Office at the beginning of the school year. If at any time the certification lapses, is revoked, or suspended, the certificated employee may be subjected to action declaring a contract violation and action will be taken to terminate the employment of the individual with the District.

IC § 33-1210	Information on Past Job Performance
IC § 33-130	Criminal History Checks for School District Employees or Applicants for Certificates
IC § 33-512	District Trustees - Governance of Schools
IC § 33-513	Professional Personnel
IC § 74-206	Executive Sessions – When Authorized
IC. § 65-501, et seq.	Rights and Privileges of Veterans
IDAPA 08.02.02.015.02	Standard Pupil Service Staff Certificate
IDAPA 21.01.06	Rules for the Enforcement of the Veteran's Preference in Public Employment

Cross References

Code	Description
5110	Criminal History/Background Checks
5120	Equal Employment Opportunity and Non-Discrimination
5500	Personnel Records
5500	Personnel Records
5740	Reduction in Force
5740	Reduction in Force
5740	Reduction in Force
5750	Employing Retired Teachers and Administrators
5751	Employing Retired School Resource Officers and Bus Drivers

Board Policy 5110: Criminal History/Background Checks

Status: Adopted

Original Adopted Date: 06/01/2020 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

It is the policy of the District not to employ or to continue the employment of classified, professional or administrative personnel who may be deemed unsuited for service by reason of arrest and/or criminal conviction. While an arrest or conviction of a crime, in and of itself, may not be an automatic bar to employment, if an arrest or conviction relates to suitability of the individual to perform duties in a particular position, such person may be denied employment or, in the case of current employees, may face disciplinary action up to and including termination.

It is the policy of this District to perform criminal history checks as required by Idaho law and to perform other types of background checks on employees or volunteers including, but not limited to:

1. Contacting prior employers for references;
2. Contacting personal references; and/or
3. Contacting other persons who, in the discretion of the District, could provide valuable information to the District.

Where a prior conviction is discovered, the District will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which application is sought, or the person is employed. Any individual convicted of a felony offense listed in I.C. § 33-1208(2) shall not be hired.

If an applicant or employee makes any misrepresentation or willful omissions of fact about their prior criminal history, this misrepresentation or omission shall be sufficient cause for disqualification of the applicant or termination of employment.

Any certificated employee who was hired prior to July 1, 2020 and has their teaching certificate revoked by the Professional Standards Commission due to the updated crimes listed in I.C. § 33-1208 shall be granted an informal review based on their contract category, as outlined in Policy 5105.

Initial Hires

In order to protect the health, safety, and welfare of the students of the District, Idaho law requires the following employees hired on or after July 1, 2008 to submit to criminal history checks. The list is to include, but is not limited to:

1. Certificated and non-certificated employees;
2. All applicants for certificates;
3. Substitute staff;
4. Individuals involved in other types of student training such as practicums and internships; and
5. All individuals who have unsupervised contact with students.

A criminal history check shall be based on a complete ten finger fingerprint card or scan and include, at a minimum, the following:

1. Idaho bureau of criminal identification;
2. Federal bureau of investigation (FBI) criminal history check; and
3. Statewide sex offender registry.

Employees will be required to undergo a criminal history check no later than five days after-starting employment or unsupervised contact with students, whichever is sooner.

The fee charged to an employee shall be \$40.00. All criminal history check records will be kept on file at the state department of education. A copy of the records will be given to the employee upon request.

Employee Arrest or Conviction

All employees shall have a continuing duty to notify the District of any arrest or criminal conviction that occurs subsequent to being hired by the District. In the event that any employee, whether full-time or part-time, probationary or non-probationary, classified or certified, is arrested, charged, or indicted for a criminal violation of any kind, whether misdemeanor or felony, with the exception of minor traffic infractions, he or she is required to report such arrest promptly to the employee's supervisor or department head within one business day unless mitigating circumstances exist. This reporting requirement applies regardless of whether such arrest has occurred on-duty or off-duty. Failure to comply with this reporting requirement shall be grounds for disciplinary action, up to and including termination.

Additionally, if an employee has a protection order served against him or her, the employee shall follow the same reporting requirements as outlined above.

Supervisors or department heads shall contact the Superintendent or designee upon receiving notification that an employee has been arrested or has a protection order served against him or her. The District reserves the right to determine appropriate disciplinary action in such cases, up to and including termination, depending upon the facts and circumstances surrounding the incident.

The District, at it's discretion, may-terminate or take other action against any employee that has either been convicted of one or more of the felony offenses set forth in I.C. § 33-1208 or made a material misrepresentation or omission on their job application.

Substitute Teachers

The State Department of Education shall maintain a statewide list of substitute teachers. To remain on the statewide substitute teacher list, the substitute teacher shall undergo a criminal history check every five years. If a substitute teacher has undergone a criminal history check within five years as a result of employment with another District, the District may in its sole discretion, not require a substitute to undergo a criminal history check. If the District does desire a substitute teacher who has undergone a criminal history check within the last five years to undergo an additional criminal history check, the District will pay the costs of such check.

Other Employees

The District may require that any employee be subjected to criminal history checks. If required, the District will pay the costs of such checks.

Volunteers

Any volunteer in the District who has unsupervised contact with students or who volunteers regularly with the District, as determined by the Superintendent or the Superintendent's designee, shall submit to a fingerprint criminal background investigation conducted by the appropriate law enforcement agency prior to consideration for volunteering in the schools of this District.

Any requirement of a volunteer to submit to a fingerprint background check shall be in compliance with the Volunteers for Children Act of 1998 and applicable federal regulations. If a volunteer has any prior record of arrest or conviction by any local, state, or federal law enforcement agency for an offense other than a minor traffic violation, the facts must be reviewed by the Superintendent, who shall decide whether the volunteer is suitable to be in the presence of the students in the District. Arrests resolved without conviction shall not be considered in the hiring process unless the charges are pending.

Contractors

The District maintains a safe environment for students by developing a system that cross-checks all District contractors or other persons who have irregular contact with students against the statewide sex offender registry.

Confidentiality

Outstanding warrants, criminal charges, and/or protective orders may be confidential. An employee who is provided access to such information relating to another employee shall ensure that the information remains confidential. If an employee discloses such information without authorization, the employee shall be subject to disciplinary action.

Legal References

IC § 33-130

IC § 33-512

IC § 74-106

Pub. L. 105-251

Description

Criminal History Checks for School District Employees or Applicants for Certificates

District Trustees - Governance of Schools

Records Exempt from Disclosure

Volunteers for Children Act

Cross References

Code

4605

5100

Description

Student Teachers

Hiring Process and Criteria

5100	Hiring Process and Criteria
5100	Hiring Process and Criteria
5100	Hiring Process and Criteria
5100	Hiring Process and Criteria
5100	Hiring Process and Criteria
5700	Substitutes
5725	Private Service Providers/Consultants

Board Policy 7407: Public Procurement of Goods and Services**Status: Adopted**

Original Adopted Date: 10/01/2021 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 06/17/2025

The District shall at all times adhere to the bidding requirements for the procurement of goods and services as set out in State law.

\$0 to \$100,000	No bidding requirements	IC 67-2803(2)
\$100,000 to \$250,000	Semi-formal bidding: Issue written requests for bids describing goods or services desired to at least three vendors. Allow three days for written response, unless an emergency exists; One day for objections. Keep records for six months when impractical to obtain three bids. <u>Accept low bid, or reject all bids.</u>	IC 67-2806(1)
\$250,000 and above	Formal bidding: Publish bid notice at least two weeks in advance of bid opening and again at least seven days before the opening. Make bid specifications available; written objections allowed. May request bid security/bond. Can reject all if able to purchase more economically in the open market.	IC 67-2806(2)

Exemptions to Public Procurement of Goods and Services Bidding

Personal Property	Already competitive bid (piggy-backing)	IC 67-2803(1)
Less than \$100,000	Contracts or purchases of goods or services	IC 67-2803(2)
Any Amount	Payments of Wages	IC 67-2803(3)
Any Amount	Personal or professional services performed by an independent contractor. (Refer to info on qualifications in IC 67-2320)	IC 67-2803(4)
Any Amount	Procurement of an interest in real property – lease or purchase	IC 67-2803(5)

Any Amount	Procurement of insurance	IC 67-2803(6)
Any Amount	Costs of Joint Powers participation	IC 67-2803(7)
Any Amount	Procurement of used personal property	IC 67-2803(8)
Any Amount	Procurement from federal government general services administration (GSA) schedules or federal multiple award schedules (MAS)	IC 67-2803(9)
Any Amount	Procurement of personal property or services through contracts entered into by the Division of Purchasing of the Department of Administration of the State of Idaho	IC 67-2803(10)
Any Amount	Procurement of goods for direct resale	IC 67-2803(11)
Any Amount	Procurement of travel and training;	IC 67-2803(12)
Any Amount	Procurement of goods and services from Idaho Correctional Industries	IC 67-2803(13)
Any Amount	Procurement of repair for heavy equipment	IC 67-2803(14)
Any Amount	Procurement of software maintenance, support and licenses of an existing system or platform that was bid in compliance with state law	IC 67-2803(15)
Any Amount	Procurement of public utilities	IC 67-2803(16)
Any Amount	Procurement of used equipment at an auction if authorized by the governing board	IC 67-2803(18)
Any Amount	Emergency Expenditures	IC 67-2808(1)

Legal References

IC § 67-2320

IC § 67-2801, et seq.

Description

Professional Service Contracts with Design
Professionals, Construction Managers and Professional
Land Surveyors

Purchasing by Political Subdivisions

Board Policy 7408: Entering into Professional Service Contracts

Status: Adopted

Original Adopted Date: 12/2019 | Last Revised Date: 08/11/2025 | Last Reviewed Date: 07/14/2025

Selection of Public Works Professionals to be Based on Qualifications

Notwithstanding any other provision of law to the contrary, the District and their agents shall make selections for professional engineering, architectural, landscape architecture, construction management, and professional land surveying services, by persons and firms licensed pursuant to Idaho law to perform such professional services, on the basis of qualifications and demonstrated competence, and shall negotiate contracts or agreements with licensed professional(s) selected to provide the requested professional service(s).

For such contracts of \$30,000 or more per year, the District shall publish the following information within 15 days on the State Controller's website:

1. The parties;
2. The amount of the contract; and
3. A one sentence description of the contract's purpose.

Additionally, such contracts shall be published as required in Policy 4130 Public Access to District Website.

No proposal, bid, or qualifications for contracts of \$100,000 or more shall be accepted or denied based on environmental, social, and governance standards, including screening or scoring bids, in whole or in part, on subjective ethical or sustainability criteria unrelated to the specifications in a solicitation or qualifications of a bidder.

Procedures to Select Public Works Professionals for Contracts Greater than \$100,000

In carrying out this policy the Board shall use the following guidelines when securing contracts for engineering, architectural, landscape architecture, construction management, and land surveying services on projects for which the professional service fee is anticipated to exceed the total sum of \$100,000 excluding, however, those professional services contracts previously awarded by the District for an associated or phased project, and for which the expenditure is otherwise exempt from the bidding process otherwise required by law. To implement this policy:

1. The Board or its designee will provide a general description of the services being solicited and encourage persons or firms engaged in the services being solicited to submit statements of qualifications and past performance data.
2. The Board or its designee will establish and make available to the public a request for qualifications that includes the criteria and the procedures to be used for measurable scoring, ranking, and selection of qualified persons or firms to perform such services.
3. After receiving responses to a request for qualifications, the Board or its designee shall score and rank the responding persons and firms based on their qualifications and demonstrated

competence pursuant to the Board's or its designee's established criteria and procedures. The list of ranked respondents, including the scoring used to develop the ranking, shall be made available to the public. Some examples of selection criteria for consideration may include but are not limited to:

- A. A description of the firm, including its location and longevity;
 - B. Its past performance;
 - C. Its project manager and key staff experience, education, and training;
 - D. Its experience with similar projects;
 - E. Its specific approach to projects or assignments;
 - F. Its proposed schedule, if applicable; and
 - G. Its quality control procedures.
4. The Board or its designee shall select for negotiation the persons or firms whom the District determines to be the highest-ranked and best qualified.
 5. The Board or its designee shall next negotiate with the highest-ranked person or firm for a contract or an agreement to perform such services at a price determined by the District to be reasonable and fair to the public after considering the estimated value, the scope, the complexity, schedule, and the nature of the services required.
 6. In the event the Board or its designee is unable to negotiate a satisfactory contract or agreement with the highest-ranked person or firm, it shall formally terminate negotiations and undertake negotiations with the next highest-ranked person or firm, following the procedure prescribed above.
 7. In the event the Board or its designee is unable to negotiate a satisfactory contract or agreement with any of the selected persons or firms, it may recommence negotiations as described in the two items immediately above, until a contract or agreement is reached, or may, in its discretion, cancel the procurement.
 8. **Published Request for Qualifications.** When the Board solicits proposals for qualifications for engineering, architectural, landscape architecture, construction management, or land surveying services for which the professional service fee is anticipated to exceed the total sum of \$100,000, it shall publish public notice in the same manner as required for procurement of public works construction projects set forth in Procedure 7405P, which sets forth the procedures required by Section 67-2805(2) of Idaho Code.
 9. **A List of Qualified Professionals.** In fulfilling the requirements of the items above, the Board may establish and select from a list of two or more persons or firms selected and preapproved for consideration by the District. When creating a preapproved list of qualified professionals, the Board or its designee shall first publish notice as set forth in the item immediately above. When selecting from such list, no notice shall be required; and
 10. Any list established under this item will be valid for up to five years, unless canceled by the Board prior to the list's expiration where the Board has first determined in open session that cancellation of the list would be in the public's best interest.

Procedures to Select Public Works Professionals for Contracts Less than \$100,000

When securing contracts for engineering, architectural, landscape architecture, construction management, or land surveying services on projects for which the professional service fee is anticipated to be less than the total sum of \$100,000 the Board may use the guidelines set forth in the above paragraphs, or may establish its own guidelines for selection based on demonstrated competence and qualifications to perform the type of services required, which shall then be followed

by negotiation of the fee at a price determined by the Board to be fair and reasonable after considering the estimated value, scope, complexity, schedule, and nature of services required.

Approvals for Phased Projects

When the Board has previously awarded a professional services contract to a person or firm for an associated or phased project, the District may, at its discretion and in accordance with all provisions of Section 59-1026 of Idaho Code, negotiate an extended or new professional services contract with that person or firm.

Legal References

IC § 59-1026

Description

Willful and Knowing Avoidance of Competitive Bidding and Procurement Statutes

IC § 67-2320

Professional Service Contracts with Design Professionals, Construction Managers and Professional Land Surveyors

IC § 67-2347

Prohibition of Environmental, Social, and Governance Standards in Public Contracts

IC § 67-2803

Exclusions

IC § 67-2805

Procurement of Public Works Construction

IC § 67-2810

Publication of Contractee, Amount, and Purpose of Personal Service Contracts -- Definition

Other References

Idaho State Department of Education

Description

[Policies and Procedures Used Template](#)

Cross References

Code

4130

Description

Public Access to District Website

7400

Miscellaneous Procurement Standards

7400

Miscellaneous Procurement Standards

7400

Miscellaneous Procurement Standards

7400

Miscellaneous Procurement Standards

7400

Miscellaneous Procurement Standards

7405

Public Works Contracting and Procurement

7405

Public Works Contracting and Procurement

Board Policy 8300: Emergencies and Disaster Preparedness

Status: Adopted

Original Adopted Date: 01/01/2006 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 06/17/2025

The Board recognizes the importance of being prepared for various types of emergencies, both natural and human, that could occur while school is in session. Because of this, the District has developed appropriate plans and procedures to deal with such emergencies at school facilities or involving school transport. It is important that students, employees, and parents be knowledgeable about the various emergency plans and procedures and be prepared should such an emergency occur.

Development of Crisis Management Plan

The District will develop and maintain an emergency operations plan to act as a guide for District Trustees, administration, staff, students, parents/guardians, and community members to address potential crises in the District. The Board also directs the Superintendent to ensure that each District school develops its own emergency operations plan. These plans shall be exempt from disclosure under public records laws, as described in IC 74-105.

The emergency operations plan will provide direction for the District and for each site to use prior to, during, or after any emergency situation.

The Superintendent or designee shall be responsible for directing the development of a comprehensive Crisis Management Plan. They shall coordinate with school staff and local emergency response agencies in developing these plans. This plan will be shared with representatives of local municipalities and appropriate emergency personnel. The emergency operations plan will be reviewed annually by the Crisis Management Committee, which shall include representatives of principals and site managers.

Each principal and site manager shall receive a copy of the emergency operations plan and shall provide inservice training on plan implementation. This training shall be provided annually for every employee and to new employees upon hiring.

The District emergency operations plan serves as the foundation for the development of individual site and program plans.

Legal References

IC § 33-512

IDAPA 08.02.03.160

Description

District Trustees - Governance of Schools

Safe Environment and Discipline

Cross References

Code

Description

Procedure 8300-P(1): Emergencies and Disaster Preparedness**Status: Adopted****Original Adopted Date:** 01/01/2006 | **Last Revised Date:** 08/11/2025 | **Last Reviewed Date:** 07/14/2025

The District has developed procedures for dealing with existing and potential student and school crises. These plans provide an organized approach to helping students. They provide direction to staff members on when and how to refer a student for help. They provide an approach to collaborative decision-making in dangerous and stressful situations. An important component of these plans is a set of inter-agency guidelines with various city and county agencies to aid timely communication and help coordinate services between the agencies and individual schools or the entire District.

The emergency response plans may include crisis response procedures and critical incident procedures. Crisis response procedures guide staff in responding to more frequently occurring crises, such as deaths of students or teachers and other traumatic events. These procedures are intended to be time-limited, problem-focused interventions designed to identify and resolve the crisis, restore equilibrium, and support productive responses. The crisis team helps administrators:

1. Gather information;
2. Establish communication with families;
3. Disseminate accurate information to faculty and students;
4. Intervene directly with students most likely to be affected;
5. Increase the available supportive counseling for students and staff; and
6. Guide students in appropriate ways to commemorate the deceased.

Critical incident procedures help District personnel handle potentially dangerous events, such as a natural disaster or an armed intruder in a school. These procedures shall emphasize a coordinated interagency approach. A plan has been established in all school buildings to provide a uniform method of warning staff and students of high-risk situations involving imminent, potentially life-threatening danger.

In the event of an emergency, employees are expected to remain at their worksite to ensure the safety and security of students under their care and/or the school's care until otherwise directed by the school administrator or person in charge.

Possible Hazards in Idaho

The emergency operations plans should address a range of events and hazards caused by nature or humans, such as:

1. Severe weather;
2. Bus crashes;

3. Bomb threats;
4. Student or staff deaths;
5. Chemical or hazardous material spills;
6. Fire;
7. School shootings;
8. Medical emergencies;
9. Acts of terror or war; and
10. Natural disasters such as earthquakes, tornados, floods, and volcanic eruptions.

The District's first responsibility is to ensure the immediate safety of students and staff by activating the appropriate Crisis Management Plans.

To assist and expedite setup, the Board directs that emergency plans and procedures be developed, implemented, and maintained by all schools, District facilities, and school buses, and that:

1. Each school's plan be developed in coordination with local school staff and local emergency response agencies.
2. Each school's plan comply the Idaho School Safety and Security Advisory Board's guidance.
3. All employees be trained annually on the emergency operations plans and procedures to be followed at their work site to ensure their safety and the safety of others. This training shall comply with the guidelines set by the Idaho School Safety and Security Advisory Board.
4. Students and employees practice the emergency procedures implemented at their school or work site.
5. Parents be advised of the emergency procedures developed at the school their child attends by September 30 of each year.
6. If materials and supplies beyond those normally provided by the School District are to be kept on hand to augment the school emergency procedures, then it shall be the responsibility of each school to obtain and maintain such supplies in good order.
7. Each school's plan is reviewed annually by the building principal. The building principal shall work with school staff and emergency response agencies to update and make other changes to these plans when needed.
8. Inservice training on plan implementation shall be provided annually for every employee and to new employees upon hiring.
9. This policy is reviewed annually.

Sequence of Crisis Management

The Crisis Management Plans should include the sequences of managing a disaster. Those sequences are as follows:

1. Mitigation and Prevention addresses what schools and the District can do to reduce risk to life and property;
2. Preparedness focuses on the process of planning for the worst-case scenario;
3. Response is devoted to the steps to take during a crisis; and
4. Recovery deals with how to restore the learning and teaching environment after a crisis.

Mitigation and Prevention

The goal of mitigation is to decrease the need for response rather than simply increasing response capability.

1. Connect with community emergency responders to identify local hazards;
2. Review the last safety audit to examine school buildings and grounds;

3. Determine who is responsible for overseeing violence prevention strategies in each school;
4. Encourage staff to provide input and feedback during the crisis planning process;
5. Review incident data;
6. Identify any major problems in your school with regard to student crime and violence;
7. Assess how the school addresses these problems; and
8. Conduct an assessment to determine how these problems, as well as others, may impact the District's vulnerability to different types of crises.

Preparedness

Good planning will facilitate a rapid, coordinated, effective response when a crisis occurs.

1. Determine what crisis plans exist in the District, school, and community;
2. Identify all stakeholders involved in crisis planning;
3. Develop procedures for communicating with staff, students, families, and the media;
4. Establish procedures to account for students during a crisis;
5. Gather information about the school facility, such as maps and the location of utility shutoffs; and
6. Identify the equipment that needs to be gathered to assist staff in a crisis.

Response

A crisis is the time to follow the crisis plan and make use of the District's and school's preparations.

1. Determine if a crisis is occurring;
2. Identify the type of crisis that is occurring and determine the appropriate response;
3. Activate the incident management system;
4. Ascertain whether an evacuation, reverse evacuation, lockdown, or shelter-in-place needs to be implemented;
5. Maintain communication among all relevant staff at officially designated locations;
6. Establish what information needs to be communicated to staff, students, families, and the community;
7. Monitor how emergency first aid is being administered to the injured; and
8. Decide if more equipment and supplies are needed.

Recovery

Recovery is the effort to return to learning and restore the infrastructure as quickly as possible.

1. Restore the physical plant as well as the school community;
2. Monitor how staff are assessing students for the emotional impact of the crisis;
3. Identify what follow up interventions are available to students, staff, and first responders;
4. Conduct debriefings with staff and first responders;
5. Assess curricular activities that address the crisis;
6. Allocate appropriate time for recovery;
7. Plan how anniversaries of events will be commemorated; and
8. Capture "lessons learned" and incorporate them into revisions and trainings.

Define Roles and Responsibilities

The emergency response plans shall define what should happen, when, and at whose direction during an emergency. School staff should be assigned to the following roles:

1. School commander;
2. Liaison to emergency responders;
3. Student caregivers;
4. Security officers;
5. Medical staff; and
6. Spokesperson.

The District will work with law enforcement officers and emergency responders to identify crises that require an outside agency to manage the scene, such as fires, bomb threats, and hostage situations.

Legal References

IC § 33-512

IDAPA 08.02.03.160

Description

District Trustees - Governance of Schools

Safe Environment and Discipline

Cross References**Code**

8520

Description

Inspection of School Facilities

Board Policy 9803: Flags and Banners

Status: ADOPTED

Original Adopted Date: | Last Reviewed Date:

The District adopts the following policy regarding flags and banners displayed on school grounds.

Only the following flags and banners may be displayed on school grounds:

- 1. Official flags or banners representing the United States;
- 2. Official flags of any US state;
- 3. Official flags of the US military;
- 4. Official flags of Idaho Indian tribes;
- 5. Official flags of recognized foreign nations that the US is not engaged in hostile action with;
- 6. Achievement flags or banners recognized by the Idaho State Department of Education; and
- 7. Flags or banners representing official school mascots and colors.

These restrictions shall not apply to:

- 1. Temporary displays of student work or other curriculum-based displays;
- 2. Electronic displays in schools;
- 3. Displays in school parking lots;
- 4. Student and staff attire, such as pins or shirts, which comply with any applicable dress code; and
- 5. Student and staff personal items which are not otherwise prohibited and which are displayed in a permissible manner.
- 6. Adoption of Official School Flags

The Dietrich School Board may, by a motion of the Board, adopt official school and District flags.

Legal References	Description
IC § 33-143	Display of Flags and Banners on Public School Property

Board Policy 2435: Advanced Opportunities

Status: Adopted

Original Adopted Date: 08/11/2025 | **Last Revised Date:** | **Last Reviewed Date:** 07/14/2025

The District provides opportunities for students to begin earning credit for college and vocational programs and/or to take advanced placement or other college credit-bearing or professional certificate examinations while they attend school in the District.

Participation in the District's advanced opportunities program requires parent and student agreement to program requirements and completion of the District's participation form documenting the program requirements found in 2435F.

In order to ensure that students have a chance to participate in advanced opportunity programs, the Board hereby directs the Superintendent to establish procedures with timelines, requirements for participation, requirements for financial transactions, and transcription of credits.

Definitions

"Credit" means middle level or high school credit.

"Dual credit" means credit awarded to a student on their secondary and postsecondary transcript for the completion of a single course. Students may be allowed dual credit when approved in advance.

"Full credit load" means at least 12 credits per school year for grades 7 through 12 or the maximum number of credits offered by the student's school during the regular school day per school year, whichever is greater.

"Overload course" means a course taken that is in excess of a full credit load and outside of the regular school day, including summer courses

"School year" means the normal school year that begins upon the conclusion of the spring semester leading up to the break between grades and ends upon the beginning of the same break of the following year.

Advanced Opportunities Program

The State's Advanced Opportunities funding, known as the Advanced Opportunities program, provides students in the District with \$4,625 to use toward overload courses, dual credits, college credit-bearing examinations, career technical certificate examinations, and federal registered workforce training programs that lead to regional 'in demand' jobs.

Students may access these funds in grades 7 through 12 for:

1. Overload courses, in an amount which may not exceed \$225 per overload course. A student must take and successfully be completing a full credit load within a given school year to be eligible for funding of an overload course. An overload course must be taken for high school credit to be eligible for funding.
2. Eligible dual credits, in an amount which may not exceed \$75 per one dual credit hour.
3. Eligible postsecondary credit-bearing examinations.
4. Career technical education (CTE) examinations that lead to an industry-recognized certificate, license, or degree.
5. Eligible CTE workforce training courses.. A list of such eligible training courses and costs will be maintained by the State Department of Education.

To qualify as an eligible overload course for the program, the course must be offered by a provider accredited by the organization that accredits Idaho high schools and be taught by an individual certified to teach the grade and subject area of the course in Idaho. Eligible examinations include advanced placement (AP), international baccalaureate (IB), college-level examination program (CLEP), and career-technical examinations.

The District shall make reasonable efforts to ensure that any student who considers participating in the District's advanced opportunities program understands the challenges and time necessary to succeed in the program. The District shall make such efforts prior to a student's participation in the program.

Parents of participating students may enroll their child in any eligible course, with or without the permission of the District, up to the course enrollment limits described in this policy. Each participating student's transcript shall include the credits earned and grades received by the student for any courses taken pursuant to this policy. For an eligible course to be transcribed as meeting the requirements of a core subject, as identified in administrative rule, the course must meet the approved content standards for the applicable subject and grade level.

The District shall establish timelines and requirements for participation in the program, including implementing procedures for the appropriate transcription of credits, reporting of program participation, and financial transaction requirements.

A student who has earned 15 postsecondary credits using the advanced opportunities program and wishes to earn additional credits must first identify his or her postsecondary goals. Advisors shall counsel any student who wishes to take dual credit courses that the student should ascertain for him/herself whether the particular postsecondary institution that they wish to attend will accept the transfer of coursework under this section.

The District will collaborate with publicly funded institutions of higher education in Idaho to assist students who seek to participate in dual credit courses or graduate high school early by enrolling in postsecondary courses.

Challenging Courses

The Board hereby directs the Superintendent or designee to develop criteria by which a student may

challenge a course. The Superintendent will present the criteria for challenging courses to the Board for approval. If a student successfully meets the criteria, then the student shall be counted as having completed all required coursework for that course.

If a student fails to earn credit for any course or examination for which the State Department of Education has paid a reimbursement, the student must pay for and successfully earn credit for one similar course before any further reimbursements for the student can be paid. If a student performs inadequately on an examination for which the State Department of Education has paid a reimbursement, the building principal shall determine whether the student must pay for and successfully pass such examination to continue receiving State funding. Repeated and remedial courses or examinations are not eligible for funding through this program. However, retaking eligible college entrance exams shall be an eligible expense.

Early Graduation Scholarship

Students who successfully complete grades 1 through 12 at least one year early may be eligible for an early graduation scholarship. A student shall be eligible if they:

1. Shows that they have met all of the graduation requirements of the District; and
2. Complete grades 1 through 12 curriculums in 11 or fewer years.
3. Apply within two years of graduating from a public school.

A student is not required to graduate early and can choose to participate in dual credit or advanced placement classes upon meeting these criteria.

If an eligible student requests an early graduation scholarship, the student shall be entitled to such a scholarship which may be used for educational costs- at any publicly funded institution of higher education in Idaho. The amount of such scholarship shall equal 35 percent of the statewide average daily attendance-driven funding per enrolled pupil for each year of grades 1-12 curriculum the student avoids due to early graduation.

The District shall collaborate with publicly funded institutions of higher education in Idaho to assist early-graduating students in enrolling in postsecondary or advanced placement courses held in high school.

Legal References

IC § 33-4601

IC § 33-4602

IC § 33-6404

IDAPA 08.02.03.106

Description

Advanced Opportunities - Definitions

Advanced Opportunities—Rulemaking

Credit for Prior Knowledge

Advanced Opportunities

Other References

Idaho State Department of Education [Advanced Opportunities Portal \(last accessed 10/18/19\)](#)

Cross References

Code	Description
2470	<u>Self-Directed Learners</u>
2470-P(1)	<u>Self-Directed Learners - Procedure</u>
2470-F(1)	<u>Self-Directed Learners - Application for Self-Directed Learner Status</u>
2700	<u>High School Graduation Requirements</u>
2700-P(1)	<u>High School Graduation Requirements - Publication of Graduation Requirements</u>

Form 2435: Advanced Opportunities - Participation Form**Status: Adopted****Original Adopted Date:** 08/11/2025 | **Last Revised Date:** | **Last Reviewed Date:** 07/14/2025**Advanced Opportunities Participation Form**

This participation form allows students to participate in the Advanced Opportunities program through the Idaho State Department of Education as authorized by Idaho Code 33, Chapter 46: Advanced Opportunities. By signing this form, the student and parent/guardian agree to the conditions and provisions of the program.

Students are allocated a total of \$4,125 to use in grades 7-12. Funds can be used towards:

1. Overload courses; high school credits taken in excess of the full credit load offered by the public high school, up to \$225 per course. Definitions of full credit load may vary between schools.

2. Dual credits; a maximum of \$75 per credit;
3. Examinations; Advanced Placement, International Baccalaureate, and College Level Examination Program;
4. Career Technical Education (CTE) examinations that lead to an industry-recognized certificate, license, or degree;
5. Eligible CTE workforce training courses up to \$500 per course and \$1,000 per year; and
6. Federal, registered workforce training programs that lead to regional "in demand" jobs.

Students should meet with their guidance counselor to develop a 4, 5, or 6 year career pathway plan that will help them maximize the benefits of this program according to the student's college and career interests. Intentional selection of coursework is a critical element of these programs.

All courses paid for by *Fast Forward* must be transcribed on the student's public high school transcript.

The parent/guardian and student understand that they will be held responsible for tuition and fees incurred as a result of participation in courses or exams taken from a college, university, or other provider, and will be responsible for complying with policies and procedures set forth by the provider.

The Idaho State Department of Education will send payment for courses to the public Idaho post-secondary institution or the student's school district. Eligibility for payment is subject to the deadlines and procedures set forth by the District in partnership with course and exam providers. All payment requests must be submitted through the Advanced Opportunities portal according to District guidelines.

If a student fails to earn credit for a course paid for by *Fast Forward*, the student must subsequently pay for a "like" course on their own before they are eligible for further *Fast Forward* funding. If a student performs inadequately on an examination paid for by *Fast Forward*, the local school district will decide whether the student may continue utilizing *Fast Forward* funding, or if they must pay for the cost of a "like" examination before using further funds. *Fast Forward* funds may not

be used for repeated or remedial course work. With the approval of the District, students can track expenditures of their allocation by creating an account in the Advanced Opportunities portal.

This form will be retained by the District.

Student Name: _____

Student Signature: _____

Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____

Date: _____

School Name: _____

School District: Dietrich School District #314

Legal References

IC § 33-4601

IC § 33-4602

IC § 33-6404

IDAPA 08.02.03.106

Description

Advanced Opportunities - Definitions

Advanced Opportunities—Rulemaking

Credit for Prior Knowledge

Advanced Opportunities

Other References

Idaho State Department of Education [Advanced Opportunities Portal \(last accessed 10/18/19\)](#)

Cross References

Code

2470

2470

2470

2700

2700

Description

Self-Directed Learners

Self-Directed Learners

Self-Directed Learners

High School Graduation Requirements

High School Graduation Requirements

Dietrich School District No. 314

6100

ADMINISTRATION

Superintendent

Duties and Authorities

The Superintendent is the District's executive officer and is responsible for the administration and management of the District school, in accordance with Board policies and directives and state and federal law. The Superintendent is hereby granted authority to act on behalf of the Board and the District in all administrative matters with the exception of those matters specifically reserved for the Board in law or rule for which there lawfully cannot be any delegation by the Board. The Superintendent is also authorized to develop administrative procedures to implement Board policy and to delegate duties and responsibilities. Delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action which was delegated.

The Board hereby delegates authority to the Superintendent to declare positions vacant should an employee willfully refuse to acknowledge receipt of an employment contract or the employment contract is not signed and returned to the Board in the designated period of time.

Qualifications and Appointment

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent shall have a valid superintendent's endorsement.

When the office of Superintendent becomes vacant, the Board will conduct a search to find the most capable person for the position. Qualified staff members who apply for the position will be considered for the vacancy.

Evaluation

The Board will conduct a written formal evaluation, at least annually, of the performance of the Superintendent, using standards and objectives developed by the Superintendent and the Board, which are consistent with the District's mission and goal statements. The Board shall include progress towards the targets for student outcomes found in the Annual Strategic Plan in the evaluation by using relevant data to measure growth.

A specific time shall be designated for a formal evaluation session. The evaluation should include a discussion of strengths and weaknesses in the year immediately preceding the evaluation, as well as performance areas needing improvement.

At least thirty-three percent (33%) of the evaluation will be based on growth in student achievement as measured by Idaho's statewide assessment for federal accountability purposes.

Compensation and Benefits

The Board and the Superintendent shall enter into a contract approved by the State Superintendent of Public Instruction. This contract shall govern the employment relationship between the Board and the Superintendent.

Cross Reference: 1315

Strategic Planning

Legal Reference: I.C. § 33-320

Strategic Planning and Training

I.C. § 33-513

Professional Personnel

IDAPA 08.02.02.120

Local District Evaluation Policy

Hancock v. Idaho Falls School District No. 91, No. CV-04-537-E-BLW, 2006

U.S. Dist. Ct. LEXIS 52243

Policy History:

Adopted on: June 2015

Revised on:

Dietrich School District No. 314

6100P

ADMINISTRATION

Board / Superintendent Relations

The Board shall:

Select the Superintendent and delegate to him/her all necessary administrative powers

Adopt policies for the operations of the school system and review administrative procedures.

Formulate a statement of goals reflecting the philosophy of the District.

Adopt annual objectives for improvement of the District.

Approve courses of study.

Approve textbooks.

Approve the annual budget.

Employ certificated and classified staff, in its discretion, upon recommendation of the Superintendent.

Authorize the allocation of certificated and classified staff.

Approve contracts for construction, remodeling, or major maintenance.

The Superintendent shall:

Serve as chief executive officer of the District.

Recommend policies or policy changes to the Board and develop procedures that implement Board policy.

Provide leadership in the development, operation, supervision and evaluation of the educational program.

Recommend annual objectives for improvement of the District.

Recommend courses of study.

Recommend textbooks.

Prepare and submit the annual budget.

Recommend candidates for employment as certificated and classified staff.

Recommend staff needs based on student enrollment, direct and assign teachers and other employees of the schools under his/her supervision; shall organize, reorganize and arrange the administrative and supervisory staff, including instruction and business affairs, as best serves the District, subject to the approval of the Board.

Recommend contracts for major construction, remodeling or maintenance.

The Board shall:

Approve payment of vouchers and payroll.

Approve proposed major changes of school plant and facilities.

Assure that appropriate criteria and processes for evaluating staff are in place.

Appoint citizens and staff to serve on special Board committees, if necessary.

Conduct regular and special meetings.

Serve as final arbitrator for staff, citizens and students.

Promptly refer all criticisms, complaints, and suggestions called to its attention to the Superintendent.

Authorize the ongoing professional enrichment of its administrative leader as feasible.

Approve appropriate District expenditures recommended by the Superintendent for the purpose of ongoing District operations.

The Superintendent shall:

Recommend payment of vouchers and payroll.

Prepare reports regarding school plant and facilities needs.

Establish criteria and processes for evaluating staff.

Recommend formation of ad hoc citizens' committees.

As necessary attend all Board meetings and all Board and citizen committee meetings, serve as an ex-officio member of all Board committees and provide administrative recommendations on each item of business considered by each of these groups.

Inform the Board of appeals and implement any such forthcoming Board decisions.

Respond and take action on all criticism, complaints, and suggestions as appropriate.

Undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations.

Diligently investigate and make purchases that benefit the most efficient and functional operation of the District.

Procedure History:

Promulgated on: June 2015

Revised on: