



**Community Action Inc. of Central Texas**  
**Board of Directors Meeting**  
 July 16, 2026, 6:00 P.M.  
 San Marcos, Texas  
**FINAL Agenda-**

Visitors and the press are welcome to attend.

|            |                                                                                                                                                                       |                 |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>1.0</b> | <b>Call to Order and Review of Agenda – Jeremy Sutton</b>                                                                                                             |                 |
|            | <b>Community Action’s Mission: “Our mission is helping Central Texans achieve economic self-reliance through a wide range of services and community partnerships”</b> |                 |
| <b>2.0</b> | <b>Roll Call – Doug Mudd</b>                                                                                                                                          |                 |
| <b>3.0</b> | <b>Public Comment Period (Public comments are limited to 2 minutes per individual) –Jeremy Sutton</b>                                                                 |                 |
| <b>4.0</b> | <b>Minutes-Jeremy Sutton</b>                                                                                                                                          | <b>Page No.</b> |
|            | Board Meeting Minutes May 21, 2026 (for approval)                                                                                                                     | 1-8             |
| <b>5.0</b> | <b>Correspondence, for review and discussion-Doug Mudd</b>                                                                                                            |                 |
| <b>6.0</b> | <b>Leadership Programmatic Reports</b>                                                                                                                                |                 |
|            | <b>6.1 Executive Director Report-Doug Mudd</b>                                                                                                                        | 9               |
|            | 6.2 Human Resources-Ruth Salinas                                                                                                                                      | 10              |
|            | <b>6.3 Agency Financial-Keith Herington</b>                                                                                                                           |                 |
|            | <b>6.3.1 Basic Financials</b>                                                                                                                                         | 13              |
|            | <b>6.3.2 Grant Financial Report</b>                                                                                                                                   | 16              |
|            | <b>6.3.3 Head Start Program Budget Reports</b>                                                                                                                        | 21              |
|            | <b>6.3.4 Head Start In-Kind</b>                                                                                                                                       | 25              |
|            | <b>6.3.5 Head Start Program CACFP Report</b>                                                                                                                          | 26              |
|            | <b>6.3.6 Credit Card Report</b>                                                                                                                                       | 27              |
|            | <b>6.3.7 Other Credit Card Purchases</b>                                                                                                                              | 39              |
|            | 6.4 Adult Education-Mary Helen Martinez                                                                                                                               | 41              |
|            | 6.5 Community Services- Francesca Ramirez                                                                                                                             | 43              |
|            | 6.6 Health Services-Stacey Martinez                                                                                                                                   | 46              |
|            | <b>6.7 Head Start – Danielle Engelke</b>                                                                                                                              |                 |
|            | <b>6.7.1 June Board Report</b>                                                                                                                                        | 51              |
|            | <b>6.7.2 Self-Assessment (for approval)</b>                                                                                                                           | 68              |
|            | <b>6.7.3 Community Needs Assessment (for approval)</b>                                                                                                                | 75              |
|            | <b>6.7.4 Head Start Procedures Manual Updates (for approval)</b>                                                                                                      | 88              |
|            | <b>6.7.5 Corrective Action Plan for FA 2 Review Finding (for approval)</b>                                                                                            | 512             |
|            | 6.8 Home Visiting-Mary Bryant                                                                                                                                         | 517             |
|            | <b>6.9 Youth Services-Cristal Lopez</b>                                                                                                                               |                 |
|            | <b>6.9.1 May-June Board Report</b>                                                                                                                                    | 520             |
|            | <b>6.9.2 Customer Satisfaction Survey Results</b>                                                                                                                     | 522             |
|            | 6.10 Community Development- Megan Campbell                                                                                                                            | 541             |
| <b>7.0</b> | <b>Action Items-Review, Discuss and Take Proper Action</b>                                                                                                            |                 |
|            | <b>7.1 Grant Budget Approvals (2026-27) Doug Mudd</b>                                                                                                                 |                 |
|            | <b>7.1.1 RASP HOPWA for \$380,622 (for approval)</b>                                                                                                                  | 542             |
|            | <b>7.1.2 RASP State Services for \$430,773 (for approval)</b>                                                                                                         | 543             |
|            | <b>7.1.3 Head Start for \$7,676,864 (for approval)</b>                                                                                                                | 544             |
|            | <b>7.1.4 Home Visiting for \$948,211 (for approval)</b>                                                                                                               | 547             |
|            | <b>7.1.5 Adult Education for \$2,258,122: Reg AEL and \$861,619: EL Civics (for approval)</b>                                                                         | 548             |
|            | <b>7.1.6 Texas School Ready grant for \$93,262.71 (for approval)</b>                                                                                                  | 549             |
|            | <b>7.1.7 Community Service Block Grant FY 2027 public hearing for \$341,788 (for approval)</b>                                                                        | 550             |
|            | <b>7.2 Audit Report [OS 8.3 &amp; 8.4] Debbie Fraser (for approval)</b>                                                                                               | 551             |
|            | <b>7.3 Discuss .635% COLA for employees including Executive Director [OS 7.5] (for approval)</b>                                                                      | N/A             |
|            | <b>7.4 HR Policies &amp; Procedures Changes (for approval)</b>                                                                                                        | 618             |
| <b>8.0</b> | <b>Success Story- Cristal Lopez</b>                                                                                                                                   | 694             |
| <b>9.0</b> | <b>Board Member’s Opportunity to Share</b>                                                                                                                            |                 |

**10.0 Board President's Report. -Jeremy Sutton**

Next Board of Directors Meeting: September 17, 2026

**11.0 Adjournment – Jeremy Sutton**

*Community Action, Inc. Board of Directors may convene an executive session at any time between the call to order and adjournment for any purpose authorized in the Texas Revised Civil Statutes Code, Article 6252-17. Prior to call for such a session, the chairman will cite the specific section of this article for authorization. Any board action developing from the executive session will be taken in open session.*