

M.S.A.D. #12 POLICY

CASH IN SCHOOL BUILDINGS

1. Money collected by a teacher (or other adult) should be counted and transmitted promptly to the school secretary.
2. No money shall be kept overnight in schools except in a locked fireproof cabinet (where available).
3. In the event that money is stolen from desks or cabinets, or elsewhere in the school buildings, the Board cannot be held liable for the loss. Teachers will be held responsible for replacing stolen funds if they have left same in the building overnight as leaving money overnight is a violation of this policy.

Adopted: November 12, 2002