



# Louisville Municipal School District

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Dear Parent/Guardian,

For the 2023/2024 school year, online registration for **ALL LMSD CITY SCHOOL STUDENTS (LHS, EMS, LES, & FAIR)** will be **July 18-19, 9:00 a.m. – 3:00 p.m., July 20, 1:00 p.m. - 6:00 p.m.** Registration will take place at the **Emergency Shelter Dome** located on the corner of North Columbus Ave. and West College Street. **Registration for Nanih Waiya and Noxapater Attendance Centers will be done at the individual schools. You must provide TWO proofs of residency at registration to receive your child's registration code. (examples listed below).** Chromebooks and assistance will be provided onsite to help complete registration. Codes will not be given out over the phone. Registration closes at the end of the day, Thursday, July 20<sup>th</sup>. All students **MUST** be registered before the beginning of the 2023/2024 school term to receive a schedule.

## **LMSD School Board Approved Documents used for Proof of Residency**

According to the State Board Policy, a minimum of Two (2) proofs of residency in the parent's or guardian's name is required for registration. The following documents are acceptable:

- Utility Bills (electricity, water, gas)- within 30 days of date of registration
- Driver's License
- Voter Registration Card
- Apartment or Home Lease
- Automobile Registration
- Mortgage Documents or Property Deed
- Filed Homestead Exemption Application Form
- Affidavit and/or personal visit by a designated school district official
- Cable or Satellite Bill - within 30 days of date of registration
- Telephone/Cell Bill - within 30 days of date of registration
- Solid Waste/garbage
- And in the case of a student living with a legal guardian who is a bona fide resident of the school district: a certified copy of filed petition for guardianship if pending and final decree when granted.

## **New Students are also required to provide:**

- Birth certificate
- Updated Immunization Records
- Report Card from previous school if possible for faster placement

**ALL incoming 7<sup>th</sup> graders** must provide an updated MS Form 121 immunization record showing that they received the T-DAP shot. Parents may have the health department or clinics fax these to the individual school at/before Monday, July 17, 2023. **The updated MS Form 121 MUST be received in the school office before Monday, July 24, 2023.**

Dr. David Luke