

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
 MAX D. WALKER ADMINISTRATION BUILDING
 35 MARTIN LUTHER KING, JR. BLVD.
 QUINCY, FLORIDA

June 11, 2013

4:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Isaac Simmons, Chairman; Mr. Roger P. Milton; Mr. Charlie D. Frost; Ms. Audrey D. Lewis; and Mr. Judge B. Helms who arrived at 4:20 p.m. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Isaac Simmons, at 4:08 p.m.

ITEMS FOR CONSENT

Mr. Simmons entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Ms. Audrey D. Lewis and carried unanimously.

2. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

a. Personnel 2013 – 2014

ACTION REQUESTED: The Superintendent recommended approval.

3. BUDGET AND FINANCIAL TRANSACTIONS

a. Budget Amendment Number Twenty-Three

Fund Source: 434 (ARRA) Race To The Top
 Amount: \$25,500 .00

ACTION REQUESTED: The Superintendent recommended approval.

b. Budget Amendment Number Twenty- Four

Fund Source: 420 (Federal) Fund
 Amount: \$.00

ACTION REQUESTED: The Superintendent recommended approval.

- c. Budget Amendment Number Twenty-Five

Fund Source: 410 School Food Service
Amount: \$-11,748.24

ACTION REQUESTED: The Superintendent recommended approval.

- d. Budget Amendment Number Twenty-Six

Fund Source: 360/394 (Capital) Funds
Amount: \$.00

ACTION REQUESTED: The Superintendent recommended approval.

4. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Purchase Order for FSU Evaluation/Intervention Services for ESE

Fund Source: Federal Fund
Amount: \$14,500.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. Write-Off of Uncollectable Receivables

Fund Source: General Fund
Amount: \$-10,851.51

ACTION REQUESTED: The Superintendent recommended approval.

- c. School Food Service Write-Off of Student Debts

Fund Source: School Food Service Fund 410
Amount: \$-21,876.10

ACTION REQUESTED: The Superintendent recommended approval.

- d. School Food Service Cafeteria Price Increase

Fund Source: School Food Service Fund 410
Amount: Estimated Increase \$10,000.00

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

*4. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- e. Approval of 2012 – 2013 GCCTA Contract, 2012 -2013 GESPA Contract and Letter of Understanding for Common Core Standards Training

Fund Source: N/A
Amount: N/A

In response to Milton's question about any significant changes to the 2012 – 2013 GCCTA Contract, 2012 – 2013 GESPA Contract and Letter of Understanding for Common Core Standards Training, Mr. Rocky Pace stated that there were date changes, Behavior Specialists position added, insurance language change, and support staff date change. He stated that the contacts were only for one year.

Mr. Simmons stated that he wanted to defer action on agenda item #4e in order to allow the Board ample time to review the contracts. He suggested having executive sessions on a monthly basis for continuous updates.

Following discussion, Ms. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #4e. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

*5. SCHOOL FACILITY/PROPERTY

- a. Surplus Property at 402 West Washington Street, Quincy, Florida known as WARDS LOT

Fund Source: N/A
Amount: N/A

Mr. Frost stated that the district was not in a position to donate anything because of its financial situation. He stated that he wants to sell the property at 402 West Washington Street known as WARDS LOT.

Mr. Simmons stated that Tallahassee Community College has partnered with the district to provide educational services to benefit the students of Gadsden County.

Mr. Milton stated that Tallahassee Community College currently rents a building to provide educational services for students in Gadsden County. He stated that the proposal for WARDS LOT is to use the facility for adults and students of Gadsden County in an effort to expand academic and educational services.

Mr. James stated that the partnership is needed to allow Tallahassee Community College to expand its campus for the benefit of the students.

Mr. Helms stated that this partnership with Tallahassee Community College was an opportunity to add to the academic history.

Ms. Lewis stated that she was in favor of the partnership to donate the WARDS LOT property to Tallahassee Community College, but wanted to add the stipulation to the agreement that the property be used for its intended purpose.

Following discussion, Ms. Audrey D. Lewis made a motion to accept the Superintendent's recommendation to approve agenda item #5a & b with the stipulation to add a reverter clause that the property be used for academic and educational purposes. The motion was seconded by Mr. Judge B. Helms.

Mr. Milton stated that he wished to abstain from voting because he was an employee of Tallahassee Community College.

The motion carried with Mr. Simmons, Mr. Helms and Ms. Lewis voting “aye.” Mr. Frost voted “nay.”

ACTION REQUESTED: The Superintendent recommended approval.

- b. Resolution of Property at 402 West Washington Street, Quincy, Florida known as WARDS LOT

Fund Source: N/A
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

6. SCHOOL FACILITY/PROPERTY

- a. Rankings of Final Three (3) Selections of Architectural Firms to Design the New Pre-K through 3rd Grade Wing at the Havana Middle School Campus

Fund Source: N/A
Amount: N/A

Mr. Wayne Shepard introduced the following final three (3) Architectural Firms to design the new PreK through 3rd grade wing at the Havana Middle School campus: The Fitzgerald Collaborative Group; Akin and Associates, Inc.; and Clemons, Rutherford & Associates, Inc.

Each of the architectural firms shared with the Board a thirty (30) minute presentation outlining their specifics for designing the new PreK through 3rd grade wing at Havana Middle School.

Board members asked questions, shared their concerns and made comments following each of the architectural firm’s presentation.

Following the architectural firm’s presentation, Mr. James made the following recommendation for negotiations to proceed with the architectural firm in the following ranking order to design the new PreK through 3rd grade wing at Havana Middle School: 1) Clemons, Rutherford & Associates, Inc; 2) The Fitzgerald Collaborative Group; and 3) Akin and Associates, Inc.

Mr. Judge B. Helms made a motion to approve the Superintendent’s recommendation for negotiations to proceed with the architectural firm in the following ranking order to design the new PreK through 3rd grade wing at Havana Middle School: 1) Clemons, Rutherford & Associates, Inc.; 2) The Fitzgerald Collaborative Group; and 3) Akin and Associates, Inc. The motion was seconded by Ms. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

7. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

None.

8. SCHOOL BOARD REQUESTS AND CONCERNS

The Board scheduled a special meeting on Monday, June 17th at 9:00 a.m. to discuss and act on personnel issues and other business.

Mr. Simmons announced a Parent/Community Meeting on Monday, June 24th @ 6:00 p.m. at the Havana Middle School Cafeteria to share information regarding the merger of Havana Elementary School and Havana Middle School.

Ms. Lewis requested that an advertisement be placed in the newspapers and a parent link to invite parents and the community to the informational meeting on Monday, June 24th @ 6:00 p.m.

Mr. James stated that he has completed personnel assignments for the next school year. He stated that personnel assignments are made for the improvement of the district.

Ms. Lewis stated that she spoke with the K12 Director regarding information on School Advisory Councils. She requested a copy of the district's organizational chart.

Mr. Helms apologized for being late to the meeting due to a Florida High School Athletics Association meeting.

9. The meeting adjourned at 7:05 p.m.