

10677
Wyoming Area School District
Combined work session/regular meeting
Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18644
Tuesday, October 22, 2013, 7:00 p.m.

The combined work session/regular meeting of the Wyoming Area Board of Education was held this evening at the Wyoming Area Secondary Center, 20 Memorial Street, Exeter, Pennsylvania, with approximately 100+ people in attendance. A non-public executive session preceded the meeting. Everyone stood for the Pledge of Allegiance. Mr. John Bolin, President of the Board, called the meeting to order at 7:00 p.m.

Roll Call:

Mr. John Bolin, President
Mrs. Deanna Farrell, Vice President
Mr. John Marianacci, Secretary
Dr. Frank Casarella, Treasurer
Mrs. Mary Louise Degnan
Mr. Gilbert Dominick
Mrs. Elizabeth Gober-Mangan
Mr. Carl Yorina

Absent: Dr. Estelle Campenni

Also present were: Raymond J. Bernardi, Superintendent, Janet Serino, Assistant Superintendent, Attorney Jarrett J. Ferentino, Tom Melone, Business Consultant, Vito Quaglia, Secondary Center Building Principal, Jon Pollard, Elementary Building Principal of Tenth St./JFK, Robert Kaluzavich, Elementary Building Principal of Montgomery Ave./SJD, Angelo Falzone, Attendance/Transportation Director, Jamie Broda, Special Education Director, Camilla Granteed, School Psychologist, Melissa Collevecchio, Foodservice Director, Frank Pugliese, Supervisor of Buildings and Grounds, Brian Wisowaty and Brittany Thomas, Student Representatives, Sam Scarantino, Quad Three Group.

Communications Report

Mr. Marianacci read the Communications Report.

1. Luzerne Intermediate Unit submitting their minutes of regular meeting of August 7, 2013.
2. Kara Anthony, 6th Grade Teacher at Tenth Street Elementary School, notification of her return to work from her child bearing leave on Monday, November 11, 2013.
3. Mike Tracy submitting his letter of intent to retire as part time cleaning personnel.
4. The Godri and Johnston Families thanking the board for allowing them to sell raffle tickets at two football games to benefit the Stephanie Godri-Johnston Memorial Scholarship. A Stephs Fall 5Krun/3K walk on October 12th at 10:30 a.m. at the Luzerne County Sports Complex in Forty Fort will also provide funds for the scholarship.
5. Lou Ciampi, Wyoming Area Football Alumni Association, requesting permission to use the stadium for Ring of Pride ceremony.
6. Right to Know Request submitted by John Bonin for various information regarding usage of cell phones by district employees.
7. Right to Know Request submitted for copies of the school district's contracts for digital copier/multifunction products including any supporting bid or RFP documentation.
8. Right to Know Request submitted for the resume of an administrator.

9. Right to Know Request submitted by Shannon Bradford, National Council on Teacher Quality, for any information between Wyoming Area School District and Baptist Bible College & Seminary, Keystone College, Wilkes University and University of Scranton: signed contracts/agreements/MOU's governing student teacher placements, letters or documents explaining desired characteristics of cooperating teachers, application and/or recommendations forms filled out for or by prospective cooperating teachers and emails or other documents relating to the placement of student teachers and/or the selection of cooperating teachers.
10. Right to Know Request submitted for a copy of the original purchase order issued to purchase, lease or rent postage equipment from vendor or a copy of the vendor agreement issued to purchase, lease or rent the equipment from the vendor. If the equipment was purchased, a copy of the most recent meter rental bill and maintenance/service contract is requested.
11. Dan Resciniti, President of the Wyoming Area Football Parents Association, to hold activities for the week of Monday, October 28th through Friday, November 1, 2013.
12. Mary Paglianite, Spotlight Dance Studio, requesting permission to rent the auditorium to hold a dance recital.
13. Ashley Aritz, Secondary Center Teacher, requesting permission to use the Secondary Center auditorium for students in 7th and 8th grades to compete in a school geography competition.
14. Correspondence from Attorney William Anzalone, Past President of the Wilkes-Barre Chapter of UNICO, on behalf of its officers, Board of Directors and the many charities which benefit from the money raised through the annual All Star Football Game, thanking the Wyoming Area School Board and all personnel such as: Joe Pizano, David Amico, George Miller, Barry Finn and Ron Foy for their dedicated professional service for making the UNICO All Star Charitable Football Classic a success. The game will be held at Lake Lehman School this year.
15. Susan McCrone, Pennsylvania Department of Education, notifying the Superintendent the Division of Federal Programs has received the District's 2013-2014 Consolidated Federal Grant Agreement in substantially approvable form.
16. Juel Anne Klepadlo, Key Club Advisor and Builders Club Advisor, requesting permission to use the Secondary Center cafeteria/kitchen for "Breakfast with Santa."
17. Louis Mondy, American Red Cross, requesting permission to use the Secondary Center multipurpose room for two blood drives.
18. Katie Vanness, Elementary Teacher, requesting permission to change the dates of her medical leave and sabbatical leave due to calendar revisions.
19. John Holland, PSEA-NEA Region Field Director, submitting a Demand for Arbitration Form to the American Arbitration Association regarding Act 88 Non-Binding Interest Arbitration between the Wyoming Area School District and Wyoming Area Education Association.
20. Notification of Grievance #13-01 submitted by the Wyoming Area Education Association.
21. Notification of Grievance #13-02 submitted by the Wyoming Area Education Association.

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Summary of Applications Received

Elementary – 5
 Special Education – 1
 Teacher’s Aide – 1

Mr. Bolin stated an information session was held on Monday, October 7th regarding teacher negotiations.

Mr. Bolin asked for approval for the regular meeting of August 20, 2013. All board members voted aye.

Superintendent’s Report

Mr. Bernardi read the report.

1. Acknowledge the **Perfect Attendance** for the **2012-2013** school year for the following employees:

PERFECT ATTENDANCE
No Sick or Personal Days Used

*Alyssa Aritz
 Ashley Aritz
 Mary Pat Augello
 James Belles
 Brian Butler
 Amy Esposito
 Edward Grivensky
 Leo Lulewicz
 Joann Pellegrini
 Maureen Pikas
 Theodora Rabel
 Susan Sherinsky
 Joan Shinko
 Carol Tabit*

No Sick Days Used

*Christopher Alberigi
 Josephine Belza
 Victoria Blazick
 Mary Lou Bosha
 Michael Bugelholl
 Paula Gardner Cecil
 Annette Falzone
 Carol Ference
 Lorraine Jarden
 Robert Kaluzavich
 Daneen Kearns*

*Ryan Kennedy
 Ann Marie Lawrence
 Catherine Maheady
 Christine Marianacci
 Deanna Mennig
 Patrick Messina III
 David Pizano
 Joseph Pizano
 Mary Ann Reino
 Janice Stefanelli
 JeanneSviatko
 Robert Yatsko*

 In celebration of **National School Lunch Week**, John F. Kennedy Elementary School hosted a Parent Lunch on Tuesday, October 15th with over 120 parents joining their children for a healthy lunch. The event increased the student lunch participation 25%. Similar events will be planned for other schools throughout the District. Thanks to Melissa Collevecchio, Food Service Director and her Cafeteria Staff.

 *Long term school directors are being honored across the state during the month of October by the Pennsylvania School Boards Association. The Honor Roll is the Association's way of saying "thank you" to those individuals who exemplify leadership and statesmanship, giving unselfishly of their time and talents for the future of our public schools and putting something back into their local communities through the guidance of the education of youth. Congratulations to the following individuals:*

John Bolin, President of the Wyoming Area School Board received recognition for 8 years of service.

John T. Marianacci, Secretary of the Wyoming Area School Board received recognition for 8 years of service.

Gilbert Dominick, a member of the Wyoming Area School Board received recognition for 20 years of service.

Mr. Bernardi recognized Frank Pugliese, Supervisor of Buildings and Grounds, and Mike Bugelholl, Custodian, for taking it on themselves to do the work for the new front entrance. Mr. Bernardi stated they did a magnificent job and made it a safer school for all staff and students.

Treasurer's Report

Dr. Casarella read the Treasurer's Report.

First National Community Bank	General Fund	4,647,253.19
First National Community Bank	Payroll Account	4,695.37
First National Community Bank	Cafeteria Account	49,784.81
First National Community Bank	Student Activities Account	61,527.97
First National Community Bank	Athletic Fund Account	18,205.83
Landmark Bank	Athletic Fund Account	1,951.30
PNC Bank	Energy Performance Proceeds Fund	30,751.53
PNC Bank	Capital Projects Fund Bank Construction Account	32,000.42
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,356.54

The treasurer's report will be kept on file for audit.

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At this time, Mr. Bolin stated he didn't skip over the student representatives. Mr. Bernardi acknowledged Brittany Thomas, the new Student Representative. Mr. Bernardi informed everyone that Miss Thomas painted the emblem WA on the wall in the new entrance.

Finance Report

Dr. Casarella read the Finance Report.

1. Received the following checks:

Berkheimer Tax Administrator(Sept.)

Earned Income Tax	162,776.03
Per Capita Tax	7,866.38
Local Service Tax	2,222.03
Delinquent Per Capita	<u>596.40</u>
Total:	173,460.84

Local Realty Transfer Tax

Luzerne County (Sept.)	8,398.11
Wyoming County (Sept.)	443.28
Wyoming County (Oct.)	<u>137.20</u>
Total:	8,978.59

Wilkes-Barre Area School District

Chapter I Federal Programs

Instructional & Parent Involvement Services	2,160.45
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Reimbursements

De Lage Landen (copier)	9,394.85
Allied Services	<u>200.00</u>
Total:	9,584.85

PA. Department of Revenue

Public Utility Realty Tax (PURTA)	19,146.52
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2013 Real Estate Taxes (Aug.)

Wayman Smith – Exeter Twp., Luzerne County	241,363.94
George Miller – West Pittston Borough	<u>280.00</u>
Total:	241,643.94

2013 Real Estate Taxes (Sept.)

Paul Konopka – Wyoming Borough	807,935.04
Thomas Polacheck – Exeter Borough	2,383,665.74
Wayman Smith – Exeter Twp., Luzerne County	428,557.60
George Miller – West Pittston Borough	1,688,301.55
Carol Bardzel- Exeter Twp., Wyoming County	<u>345,587.08</u>
Total:	5,654,047.01

State & Federal Subsidy Payments

Social Security	53,363.90
Retirement	211,358.44
Title I – Improving Basic Programs	44,258.09
School District Special Education	204,248.00
School District Transportation	<u>223,183.00</u>
Total:	736,441.43

E-Rate Credit

Verizon Wireless	6,304.15
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Miscellaneous

District Court 11-2-01	11.78
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2. Approve the October payment of \$93,647.93 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2013-2014 school year.
3. Approve the October payment of \$32,160.00 to the West Side Career and Technology Center for the 2013-2014 school year.
4. Approve the following payments of invoices from the Capital Projects fund for the Montgomery Avenue project:

Gordon Baver, Inc.	10,941.48	General Construction
Brennan Electric, Inc.	13,093.22	Electrical Work
TGW Corporation	117,422.10	Roof
Yannuzzi, Inc.	282,485.50	HVAC
Midlantic Engineering	2,307.00	Handicap Ramp
Mark J. Sobeck Roof Consulting	2,280.75	Roof Consulting
Mark J. Sobeck Roof Consulting	3,173.25	Roof Consulting
ACP, LLC	<u>3,400.00</u>	Chair Feet Glides
Total: 435,103.30		

5. Approve the following change orders for Montgomery Avenue project:

Yannuzzi, Inc.	450.00	Install Additional Aquastat
Brennan Electric, Inc.	16,027.72	Install Card Access System & Light Feeds
Gordon Baver, Inc.	5,265.85	Additional Underlayment/Paint Hallway
TGW Corporation	<u>29,158.05</u>	Additional Work due to Unforeseen Conditions
Total:	50,901.62	

6. Approve to authorize the secretary to solicit bids for refuse for (24 months) 2014-2015 and 2015-2016 school years.
7. Approve a lease for a 2014 Ford Super Duty F350 with a snowplow, salt spreader, utility box and beacon at a cost of \$39,049.25. The lease is for 60 months at an approximate cost of \$750.00 per month.
8. Approve to authorize for the business consultant to prepare a request for proposal (RFP) for Audit Services required by district.
9. Approve the General Ledger Sheet:

Bill Listing: October 2013	612,776.28	
Prepays: September 2013	<u>48,550.04</u>	661,326.32
Cafeteria Account:	22,934.81	
Athletic Account:	<u>6,495.00</u>	<u>29,429.81</u>
Total: 690,756.13		

10. Approve a motion to deny grievance #13-02 submitted by the Wyoming Area Education Association.

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Motion by Dr. Casarella, second by Mr. Dominick, to accept the finance report.

The board secretary revised item #7 to read F350 not F250.

Mrs. Degnan questioned item #8. Attorney Ferentino responded we have three auditors for specific services and this would combine all three into one.

Bob Trusavage of West Pittston asked for someone to explain why the board doesn't vote on the change orders before the work is done. Sam Scarantino, Project Manager, responded that when you have a structure with the Board, if something has to get done, instead of waiting for the next board meeting, the work is done then it is ratified at the next meeting.

Roll Call: Mrs. Gober-Mangan voted yes, Mr. Dominick, yes, Mrs. Degnan voted no on items #6 and #7, abstained on item #5 and voted yes on the remaining report. Mr. Yorina voted yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed.

Education Report

Mrs. Gober-Mangan read the Education Report.

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2013-2014 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Approve the ratify the Plan for Armstrong Programming during work stoppage for students with special needs who qualify under the "regression and recoupment" criteria set forth by the Department of Education.
3. Approve the revised calendar for the 2013-2014 school year.
4. Approve the revised professional substitute list for the 2013-2014 school year.
5. Approve the request of Katie Vanness, to change the date of her medical leave of absence beginning the 2013-2014 school year through December 23, 2013. A one year sabbatical leave is then requested beginning December 24, 2013. This is due to the calendar revisions.
6. Approve a motion to deny grievance #13-01 submitted by the Wyoming Area Education Association.

Motion by Mrs. Gober-Mangan, second by Mrs. Farrell, to accept the education report.

ON the Question: Mrs. Degnan questioned item #2. Jamie Broda, Special Education Director, responded that at a work shop we are obligated to provide programming for students who qualify under regression and recoupment and were notified by the PDE to take a look at the those students at the work shop and see if we had to provide any students with additional services. The LIU does physical, occupational, vision and hearing therapy. Mr. Race asked if there was any additional money because of the strike. Mrs. Broda responded no.

Melissa Dolman questioned the two grievances. Attorney Ferentino stated he didn't think they should discuss the grievances.

Roll Call: Mrs. Gober-Mangan voted yes, Mr. Dominick, yes, Mrs. Degnan voted no on items #4 and #5 and yes on the remaining report. Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed.

Activities Report

Mrs. Farrell read the Activities Report.

1. Approve to ratify the appointment of Kristy Voychuk as Colorguard Instructor at a salary of \$1,561.00 for the 2013-2014 school year.
2. Approve to ratify the request of the Wyoming Area Wrestling Club Parents to hold a coin drop at Gerrity's in West Pittston, corner of Wyoming Avenue and Schooley and corner of Schooley and Shoemaker Avenue, Sunday, October 13, 2013.
3. Approve to ratify the request of the Wyoming Area Girls Volleyball Parents to hold a coin drop at Gerrity's parking lot at the Midway Shopping Center, Schooley Avenue and Shoemaker Street, Saturday, October 19, 2013.
4. Approve the 2013-2014 Music Department concert dates & rehearsal schedule.
5. Approve the following assistant coaches for the 2013-2014 winter sports season:

John McNeil	7 th Grade Boys Basketball	1,446.00
Ryan Carey	8 th Grade Boys Basketball	1,446.00
Alison Wolfgang	Junior Varsity Girls Basketball	2,781.00
Michael Stefanik	9 th Grade Girls Basketball	1,446.00
Rich Musinski	8 th Grade Girls Basketball	1,446.00
Ken Kopetchney	7 th Grade Girls Basketball	1,446.00
Krissy Williams	Volunteer Girls Basketball Coach	
Michael Fanti	Volunteer Indoor Track Coach	

Motion by Mrs. Farrell, second by Dr. Casarella, to accept the activities report.

Roll Call: Mrs. Gober-Mangan voted yes, Mr. Dominick, yes, Mrs. Degnan abstained on item #1, voted no on item #5 and yes on the remaining report. Mr. Yorina voted yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed.

Building Report

Mr. Yorina read the Building Report.

1. Accept, with regret, Mike Tracey's letter of intent to retire as part time cleaning personnel effective December 13, 2013.
2. Approve to ratify the request of Kellie Romanowski, Kindergarden Aide at Tenth Street Elementary School, to take an unpaid leave beginning October 7th with a return date of October 17, 2013.

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3. Approve the request of Lou Ciampi, Wyoming Area Football Alumni Association, Inc, to hold Ring of Pride ceremony at the football stadium on Friday, November 1, 2013 and use of the weight room parking lot for a tailgate party. The ceremony will be held the first ten minutes at halftime, pending approval by the building principal and athletic director.
4. Approve the request of Dan Resciniti, President of the Wyoming Area Football Parents Association, to hold the following activities for the week of October 28th through November 1, 2013, pending approval by the building principal and athletic director:
 - Wednesday, October 30 – A parade to begin at the Secondary Center to the Exeter Panthers Football Field, beginning at 6:30 p.m., followed by a bon fire/pep-rally
 - Thursday, October 31 – A varsity pasta dinner to be held for the varsity football team at Marianacci's Restaurant at 6:00 p.m.
 - Friday, November 1 – Wyoming Area Warriors Football Tailgate Party at the weight room parking lot on Boston Avenue, from 5:00 p.m. to 11:00 p.m.
5. Approve the request of Ashley Aritz, Secondary Center Teacher, to use the Secondary Center auditorium for students in 7th and 8th grades to compete in a school geography competition on Thursday, November 21st and Friday, November 22, 2013 during the school day. The winner will take a written test to be submitted to the State and have the opportunity to continue on to a national geography bee. National prizes include money for college scholarships.
6. Approve to ratify the request of Brian Butler to hold a College Fair in the Secondary Center cafeteria on October 15, 2013.
7. Approve the request of Mary Paglianite, Spotlight Dance Studio, to rent the Secondary Center auditorium (stage, lights, music rooms, restrooms, lobby) for a dance recital on Saturday, December 28, 2013, from 9:00 a.m. to 5:00 p.m., with the show at 1:00 p.m., pending approval by the building principal. Cost to rent the auditorium is \$500.00. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed.
8. Approve to ratify the appointment of Brittany Thomas as Student Representative to serve on the Wyoming Area School Board.
9. Approve the request of Juel Anne Klepadlo, Key Club Advisor and Builders Club Advisor, to use the Secondary Center cafeteria/kitchen for "Breakfast with Santa" on Sunday, December 1, 2013, 8:00 a.m. to 1:00 p.m., with set up on Saturday, November 30, 2013, pending approval by the building principal and foodservice director.
10. Approve the request of Louis Mondy, American Red Cross, to use the Secondary Center multipurpose room for a blood drive on Thursday, November 21, 2013, 8:00 a.m. to 1:30 p.m. and Tuesday, January 28, 2014, 3:00 p.m. to 7:00 p.m., pending approval by the building principal and athletic director.
11. Approve the revised support personnel substitute list for the 2013-2014 school year.

Motion by Mr. Yorina, second by Mrs. Farrell, to accept the building report.

Roll Call: Mrs. Gober-Mangan voted yes, Mr. Dominick, yes, Mrs. Degnan voted no on item #11 and yes on the remaining report. Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed.

Open Discussion:

Mr. Trusavage asked hypothetically, if 25% or 30% of taxpayers wanted to hire an attorney and put school taxes on hold how long would the school be able to function if the taxpayers turned around and said we don't want to do this anymore, we're going to hold back our money and let the school function without it. How long could the school run short of 25% tax dollars? Mr. Melone responded in our budget process, property taxes whether they are commercial or residential make up about 12.6 million dollars of the operating budget. If you took about 25% of 12 million dollars it would be very difficult.

Joe McCabe of Exeter commented on the restroom building caved in at the stadium and asked Mr. Pugliese how it looks to him or anyone else with the building in a deplorable condition. Mr. Pugliese stated when he started, in response to a neighbor that the branches were hanging and lights that were out, he did cut some branches and fixed the lights. Mr. Pugliese also stated he only has two maintenance workers in two buildings. Attorney Ferentino asked Mr. McCabe to direct his questions to the board. Mr. McCabe stated maybe the parents club can do something. Mr. McCabe asked Mr. Melone where we stand with the budget. Late December, early January is when we start to talk about the new budget year. Mr. Melone stated he believes last year they held eight or nine public meetings. So many things come into play, we have to wait for our state funding, and local contributions. We will begin late December early January to begin those meetings. Early February is when we put a proposed budget together. Mr. Melone went on to talk about the fund balance.

George Race, Exeter, questioned sabbaticals. A sabbatical was approved in February for Lisa Barrett for half a year. In October she pleaded guilty for embezzlement and she never came back. Attorney Ferentino stated he believes Mr. Race's question is if Mrs. Barrett has an obligation to come back. There is an exception to that rule. Attorney Ferentino stated he can't comment on it. Mr. Race stated the code says they come back unless they have an illness or physical disability. Is that a physical disability? Attorney Ferentino responded he cannot comment. Mr. Race asked so she doesn't have to pay the money back? Attorney Ferentino responded no.

John Pegg, West Wyoming, asked Attorney Ferentino what members were in on negotiations. Attorney Ferentino responded Mrs. Dolman, mediator from the state, Jack Dean and John Holland as well as Mr. Bernardi and Mr. Melone. Attorney Ferentino explained the process for the proposal stating basically what they did is meet in executive session, make a proposal and engage five board members for support. If an offer is acceptable to them they would communicate that and come back to the board and say they accepted. Attorney Ferentino stated he would imagine they do the same thing on the other side but he cannot speak for them. Maybe discuss about what may or may not be on the table. Maybe take a poll of what is acceptable or not. Attorney Ferentino stated he did not know. He didn't know if Holland does that. Mr. Race and Mr. Melone also discussed the index.

At this time Dr. Casarella stated the district is going to have to pay out of the fund balance and over the last couple years we have been short 500, 700. That 1.2, if you keep taking that money out of the fund balance, that is a decrease not an increase and the board will have a monumental task down the road.

Melissa Dolman, President of the Teacher's Union, asked about the \$250,000.00 Mr. Melone talked about earlier, if the contract isn't settled what happens to the money? Mr. Melone responded if the \$250,000.00 is not utilized it would remain in the district's fund balance.

Ann Knaff, Harding, asked where she would find the school schedule. Mr. Bernardi responded it was published in the newspaper and is also on the district's web site. When the teachers went on strike the state decides they have to get 180 days in. The days off are Thanksgiving, Christmas, New Years Day and Memorial Day. Mrs. Knaff spoke about missing the Christmas and Easter vacation and the board still not coming to an agreement. She spoke about the Montgomery Avenue project and the board not giving the teachers a couple of extra dollars.

Mr. Trusavage spoke about Old Forge District's policy on cell phones. If you are caught with them in class they are taken away. Mr. Trusavage and Mr. Melone discussed the \$250,000 and the fund balance. Mr. Melone stated that in 12-13 they discussed \$600,000 into the fund balance this year. How you would come from a deficit to a positive is by not utilizing certain expenditures or by obtaining revenue more than you anticipated. Mr. Trusavage also commented that the same people don't have to get voted in time after time after time. That is your choice, the people.

With no further questions, the meeting was adjourned at 8:43 p.m. on a motion by Mr. Marianacci.

Mr. John Bolin, President

Mr. John Marianacci, Secretary