



May 16, 2022

TO: Employee Name
School Site

FROM: Kevin Platt

WORK YEAR SCHEDULE FOR 2022/23

Attached please find the 2022-23 Work Year Schedule. Please find your job title under the assignment header to locate your beginning and end dates for next school year. If there is an asterisk next to your title, please see the notes at the bottom of the page indicating additional required workdays.

Please remember that you are scheduled to work every day that school is in session. Classified staff will report to work the day before school starts in the Spring Semester, on January 11, 2023. Some positions may return earlier. Please review any notes and/or comments regarding the work year for your job title in the far-right column of the attached Work Year Schedule.

Note: Your workday schedule does not change if school gets out early for Collaboration Days, Minimum Days, etc.

If you have any questions, please contact Human Resources at 805-922-4573 for clarification.

Have a great summer!

2022-23 Work Year Schedule

MOS	DAYS	Calendar	ASSIGNMENT	2022 Beg	2023 End		
9.50	181	CL181	Accompanist	11-Aug	7-Jun		
*	9.50	181	CL181	Behavior Inst Asst-Sp Ed	11-Aug	7-Jun	
	9.50	181	CL181	Inst Asst	11-Aug	7-Jun	
*	9.50	181	CL181	Inst Asst-Bilingual	11-Aug	7-Jun	
*	9.50	181	CL181	Inst Asst-Multilingual	11-Aug	7-Jun	
*	9.50	181	CL181	Inst Asst-Sp Ed TLC - Level I	11-Aug	7-Jun	
*	9.50	181	CL181	Inst Asst-Sp Ed I	11-Aug	7-Jun	
*	9.50	181	CL181	Inst Asst-Sp Ed II	11-Aug	7-Jun	
	9.50	181	CL181	LVN Health Asst	11-Aug	7-Jun	
	9.50	181	CL181	Office Assistant	11-Aug	7-Jun	
	9.50	181	CL181	School/Comm Liaison	11-Aug	7-Jun	
	9.50	181	CL181	Speech-Language Pathology Assistant	11-Aug	7-Jun	
	9.50	181	CL181	Staff Secretary	11-Aug	7-Jun	CTEIG
	9.50	182	CL182	Accounting Asst I	10-Aug	7-Jun	
	9.50	182	CL182	Career Center/Student Support Technician - DHS	10-Aug	7-Jun	
	9.50	182	CL182	Crisis Intervention Consultant	10-Aug	7-Jun	
	9.50	182	CL182	Custodian	10-Aug	7-Jun	
	9.50	182	CL182	Intervention Lab Specialist	10-Aug	7-Jun	
*	9.50	183	CL183SEC	Campus Security Asst	10-Aug	8-Jun	
*	9.50	183	CL183SEC	Campus Security Asst II	10-Aug	8-Jun	
*	9.50	183	CL183SEC	Campus Security Coord	10-Aug	8-Jun	
*	9.50	183	CL183SEC	Campus Security Officer	10-Aug	8-Jun	
	9.50	183	CL183	Accounting Asst II	9-Aug	9-Jun	Returns on January 13th
	9.50	183	CLFSW	Food Serv Lead	9-Aug	7-Jun	
	9.50	183	CLFSW	Food Serv Wkr I	9-Aug	7-Jun	
	9.50	183	CLFSW	Food Serv Wkr II	9-Aug	7-Jun	
	9.50	185	CL185	Bus Driver	9-Aug	7-Jun	2 additional days are FDD Days pd on Jan 10 and June 8
	10.00	190	CL190	Health Tech	29-Jul	7-Jun	
	10.00	191	CL191	Outreach Consultant	4-Aug	14-Jun	
	10.00	191	CL191	Staff Secretary	4-Aug	14-Jun	Spec Ed
	10.00	192	CL192	Attendance Tech	3-Aug	14-Jun	
	10.00	192	CL192	Attendance Asst	3-Aug	14-Jun	
	10.00	192	CL192	Career Center Spec	3-Aug	14-Jun	
	10.00	192	CL192	Translators	3-Aug	14-Jun	PVHS & SMHS
	10.00	192	CL192	Multilingual Translator-Interpreter	3-Aug	14-Jun	
	10.00	196	CL196B	Administrative Asst I-DHS	29-Jul	14-Jun	Returns on January 10th
	10.00	196	CL196	Guidance Tech	28-Jul	14-Jun	
	10.00	196	CL196	Operations Specialist	28-Jul	14-Jun	
	10.00	196	CL196	School Support Secty	28-Jul	14-Jun	
	10.50	201	CL201	Library Asst	28-Jul	21-Jun	
	10.50	201	CL201	Library Tech	28-Jul	21-Jun	
	10.50	202	CL202	Translator	3-Aug	28-Jun	RHS
	10.50	206	CL206	Administrative Asst II-Site	22-Jul	20-Jun	Returns on January 9th
	10.50	206	CL206	Administrative Asst III-DHS	22-Jul	20-Jun	Returns on January 9th
	10.50	206	CL206B	Student Records Specialist - DHS	21-Jul	21-Jun	
	11.00	211	CL211A	Student Data Spec	26-Jul	28-Jun	December 19-20 (Work Days) Returns on Jan 10th
	11.00	211	CL211A	English Learner Student Data Specialist	26-Jul	28-Jun	December 19-20 (Work Days) Returns on Jan 10th
	11.00	211	CL211B	Registrar II	7-Jul	14-Jun	
	11.00	211	CL211B	Migrant School Advisor	7-Jul	14-Jun	
	11.00	211	CL211C	Migrant Education Recruiter-Statistician	1-Jul	30-Jun	Nov 28 - Dec 18 (Non-Work Days) Returns on Jan 11th
	11.00	215	CL215A	Administrative Asst IV-Site	14-Jul	23-Jun	Returns Jan 9th
	11.00	215	CL215B	Student Body Bkpr	15-Jul	28-Jun	

* **Campus Security Assistant II, Campus Security Coordinators, Campus Security Officer:**

All employees in these classifications will work on August 8 and 9, 2022

* **Instructional Assistant – Special Education I, Instructional Assistant – Special Education II, Instructional Assistant – Special Education TLC – Level I, Behavioral Instructional Assistant – Special Education:**

All employees in these classifications will work August 9 and 10, 2022

* **Instructional Assistant – Bilingual and Instructional Assistant – Multilingual:**

All employees in these classifications will work August 10, 2022.