

**REGULAR BOARD MEETING July 15, 2024 (Monday, July 15, 2024)**

Generated by Natasha Kotowicz on Tuesday, August 6, 2024

**Opening**

Procedural: Call to Order 7:00 pm.

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Jordan Johnson-Director; Jeff Steer-Director, Darby Boe Treasurer, Ashley Reinier-Director.

Absent: Mark Jones-Clerk

Procedural: Pledge of Allegiance was spoken.

Discussion: Open Forum no one spoke.

**Approval of Minutes**

Action, Minutes: Approval of Regular Meeting June 10, 2024

Recommended Action: Motion by: Johnson Second by: Roller to approve the minutes of the Regular Meeting June 10, 2024 Work Session June 3, 2024; Regular Meeting May 13, 2024. MC

**Approval of Agenda**

Action, Procedural: Approval of Agenda

Recommended Action: Motion by: Boe Second by: Steer to approve the agenda as presented or amended to include the following: MC

**Approval of Finances**

Action, Reports: Approval of Finances

Recommended Action: Motion by: Boe Second by: Reinier to approve payment of the Bremer Credit Card in the amount of \$4,833.58; bills in the amount of \$1,018,758.07, checks #76380-76470; wires in the amount of \$255,270.54; payroll in the amount of \$145,730.94; and student activity report. MC

**Enrollment**

Information, Reports: (NA) 2024/25 Student Enrollment

**Reports**

Reports: High School Principal Report

Monday, 7.15.2024 Staffing

1. High School Staffing Needs for 24/25 school year & beyond

a. Advertising for a Trades & Industry Teacher

2. Will have a new staff onboarding meeting in August

Events/Meetings

1. District QET July 31 at 2:30 PM

2. World's Best Workforce Meeting August 6 at 1:00 PM

3. Handbook Committee Meetings will be scheduled to update High School handbook in July

4. HSQET Meetings will be scheduled to plan for and develop goals for the 24/25 school year in July and August

5. Building Project Meetings every Monday

a. All the Science rooms, FACS Lab Room and Current WAO Warehouse have had all the work done for this summer and we will work to move items back into the rooms in their current state

i. These rooms will be worked on again next summer

b. Bathrooms & Band/Choir rooms are scheduled to be completely finished before school starts

c. Auditorium is scheduled to be finished end of October/Early November

i. We can still use the gym floor for PE and practices but cannot use the seating area

ii. All Volleyball games will be in the new gym

iii. Will meet with Student Council to plan out Homecoming Coronation without this area before school starts

Great Things at WAO High School the Past Month

1. FCCLANationals in Seattle-Layne Bayne was a top finalist at the event

Upcoming

1. Varsity Fall sports start Monday, August 12

2. In services start Tuesday, August 27

3. 1st day of school Tuesday, September 3

Reports: Elementary Principal Report

July 15th, 2024

What's Happening at WAO Elementary

● Lots of Summer Staff Development!

○ Bridge's Math Curriculum Training for New Classroom Teachers- July 15th & 16th (Virtual)

○ EL Education- New Literacy Curriculum Training- 2 Full Days August 7th (Virtual) & August 29th (In-Person)- All Kinder-6th Grade Teachers

○ Responsive Classroom Training- 4 Full Days- August 12th-15th- 11 Elementary Teachers

- Elementary New Staff Orientation & Training- August 21st (8:30-3:00 PM)- 6 staff members
- Paraprofessional Training- August 22nd (9:00-12:00 PM)- All Elem & HS Paras
- ADSIS Budget was approved for the 24/25 School Year at an amount of \$342,435.72
- This amount pays for the salary & benefits of 3 teachers and 2 paraprofessionals to support intervention in Math and Reading
- We will reapply in February 2025 to support fiscal years 25/26 & 26/27. We have the opportunity within the next application period to make adjustments or further requests.

#### Staffing

- Recommendation to hire of Aida Roley Elementary Paraprofessional
- Recommendation to hire Elizabeth Johnson Elementary Paraprofessional
- Recommendation to hire Morgan Bartels Elementary Paraprofessional
- Recommendation to hire Audrey Kazmierczak Elementary Paraprofessional
- Seeking an Elementary Special Education Teacher 24/25 School Year
- Seeking Subs- Teachers & Paraprofessionals

#### Upcoming Dates of Importance

July 31st @ 2:30 PM- District QET Meeting August 6th @ 8:30 AM- Elementary QET Meeting  
 August 6th @ 1:00 PM- World's Best Workforce Meeting  
 August 12th-15th- Elem Responsive Classroom Training  
 August 15th- ASEC Administrative Workshop (Erskine, MN)  
 August 21st @ 8:30-3:00 PM- Elementary New Staff Orientation/Training  
 August 27th-29th- 24/25 Inservice  
 August 28th- Elementary Open House (PreK 4:30-6:30 PM & K-5th 5:30-6:30 PM)  
 September 3rd- 1st Day of 24/25 School Year

#### Reports: Superintendent Report

1. WAO Finances - Natasha and I have been going over as much as we can and we are organizing responsibilities and tasks.
    - The finance committee met last Friday.
    - FY 25 Adopted Budget
    - Natasha and I will be attending a school finance workshop in TRF that starts tomorrow.
  2. Building Project- I have been getting up to speed on everything that is happening and learning more every day. I appreciate all the support here!
    - Construction update meetings
    - Tyler is giving us an update tonight.
    - Auditorium meeting on Wed.
    - Board member progress tours
  3. Building relationships- I have had the opportunity to meet a number of staff and members of the WAO community.
    - WAO Admin Team
    - Ed Foundation
    - City
    - Thank you everyone!
  4. 10 Year LTFM Plan/Application- This needs to be completed and sent to MDE by the end of July.
    - I have contacted EHLER's and they will help us.
    - Will need a quick special board meeting in July to approve.
  5. August 5-9, 2024- I will be out of the office.
    - Would the board consider moving the working session and regular board meeting back a week?
    - Working Session—Aug 12th
    - Regular Board—Aug 19th
- Facilities Committee Meeting on Wed  
 Policy Committee Meeting on July 25th  
 District QET Meeting on July 31st

#### Reports: Board Committees

Board committees will report on their most recent and upcoming activities.

Negotiations- NA

Community Education- NA

Curriculum-Peterson meeting Aug 6th, 2024 at 1pm.

Technology-NA

Education Foundation- Johnson gave update on meeting.

Facilities- Boe update on June's meeting.

Financial-Peterson gave update on meeting.

Policy-Roller gave update on meeting.

Quality Education Team **QET- NA**

#### Reports: Activities Report

From the Activity Director's Desk 7/12/2024

The Football Schedule 2024 has been finalized and available on the web. Sept. 27 vs WEM will be the homecoming game. The Pony Booster Club donated a impressive \$125,000 to the school this year! Thank you to the booster club. The Pony Booster Club meets the second Tuesday of each month at 7am at the Main Street Cafe; all members are welcome. To be a member one must make a \$10 donation to the the program through the purchase of a Calendar.

I'd like to acknowledge Kelsey Deschene and Denelle Narlock for managing the HS Instagram and Facebook sites. They do an amazing job telling our school's story and promoting our athletic achievements. They usually are posting after school hours and on weekends. Another relatively unknown duty Denelle champions is the placing of equipment orders for athletics and supplies and requisitions for the teaching staff. This is a time intensive task and I commend Denelle for the job she does.

Each morning I check into the weight room it is full! Coach Wang and Coach Stene are having great results in terms of participation and athletic gains this summer. Each time I stop in there are over 25 students participating! Coach Erickson's gym sessions are also full 3 mornings a week. JO volleyball participated in over 100 games this summer. Girls basketball has their annual basketball camp this month. Football has a four day full pad camp also with a scrimmage scheduled for July 31 with Larimore, ND on Curshman Field in Grand Forks. Kudos to the commitment of our athletes and coaches!

Drain tiling has completed. The next step is to crown the infields, level the outfields and seed. The Pony Booster Club has donated \$32,600 towards this stage of the project. I will be getting a more accurate cost for this step by July 19 and will be asking for funding from the school. Fencing and dugouts would be the next step and will cost between \$40,000 and \$50,000. I am working on securing funding for the dugouts and fencing through donations, advertisements, and a possible fund raiser.

The main gym floor has been resurfaced. For our upcoming volleyball season we will only have one gym. Most home games will be structured with the 7th grade starting at 3pm, 8th at 4pm, C-team at 5pm and JV and Varsity to follow.

FCCLA had a successful trip to the National FCCLA convention in Seattle, WA. FCCLA thanks the board for their support as well as Admin, Boosters, parents, and the community in general.

Respectfully submitted, Tony Gullikson

## Policy Reading

Information: First Reading of WAO District Policies

### First Reading of District Policies:

605.24.01 - Alternative Programs  
 417.24.01 - Chemical Use and Abuse  
 518.24.01 - DNR-DNI Orders  
 409.24.01 - Employee Public  
 407.24.01 - Employee Right  
 423.24.01 - Student Relationships  
 412.24.01 - Expense Reimbursement  
 421.24.01 - Gifts to Employees  
 526.24.01 - Hazing Prohibition  
 530.24.01- Immunization Requirements  
 519.24.01 - Interviews of Students by Outside Agencies  
 414.24.01 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse  
 422.24.01 - Policies Incorporated by Reference  
 523.24.01 - Policies Incorporated by Reference  
 535.24.01 - Service Animals in Schools  
 529.24.01 - Staff Notification of Violent Behavior by Students  
 521.24.01 - Student Disability Nondiscrimination  
 517.24.01 - Student Recruiting  
 520.24.01 - Student Surveys  
 527.24.01 - Student Use and Parking of Motor Vehicles, Patrols, Inspections, and Searches  
 528.24.01 - Student, Parental, Family, and Marital Status Nondiscrimination  
 420.24.01 - Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions  
 408.24.01 - Subpoena of a School District Employee  
 531.24.01 - The Pledge of Allegiance  
 533.24.01 - Wellness

Information: Second Reading of WAO District Policies

### Second Reading of District Policies:

302.24.01 - Superintendent  
 303.24.01 - Superintendent Selection  
 304.24.01 - Superintendent Contract, Duties and Evaluation  
 305.24.01 - Policy Implementation  
 306.24.01 - Administrator Code of Ethics  
 401.24.01 - Equal Employment Opportunity  
 402.24.01 - Disability Nondiscrimination Policy  
 403.24.01 - Discipline, Suspension and Dismissal of School District Employees  
 404.24.01 - Employment Background Checks

## 405.24.01 - Veteran's Preference

Action (Consent), Information: Adoption of WAO District Policies

motion:Roller

second:Boe

to approve the adoption of the District Policies as listed. MC

Adoption of District Policies:

101.24.01 - Legal Status of the School District

101.1.24.01 - Name of the School District

103.24.01 - Complaints - Students, Employees, Parents, Other Persons

104.24.01 - School District Mission Statement

201.24.01 - Legal Status of the School Board

202.24.01 - School Board Officers

203.24.01 - Operation of the School Board - Governing Rules

203.1.24.01 - School Board Procedures; Rules of Order

203.2.24.01 - Order of the Regular School Board Meeting

203.5.24.01 - School Board Meeting Agenda

203.6.24.01 - Consent Agenda

204.24.01 - School Board Meeting Minutes

205.24.01 - Open Meetings and Closed Meetings

206.24.01 - Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy

207.24.01 - Public Hearings

211.24.01 - Criminal or Civil Action Against School District, School Board Member, Employee, or Student

212.24.01 - School Board Member Development

213.24.01 - School Board Committees

214.24.01 - Out-of-State Travel by School Board Member

301.24.01 - School District Administration

## Personnel

Action:Hire - Aida Roley - Paraprofessional 24/25

Recommended Action: Motion by:Steer Second by: Boe to hire Aida Roley as elementary paraprofessional Step 11 Tier 3 for the 2024/25 School Year.MC

Action: Hire - Elizabeth Johnson - Paraprofessional 24/25

Recommended Action: Motion by: Roller Second by: Reinier to hire Elizabeth Johnson as elementary paraprofessional Step 1 Tier 3 for the 2024/25 School Year. MC

Action: Hire - Morgan Bartels - Paraprofessional 24/25

Recommended Action: Motion by: Boe Second by: Reinier to hire Morgan Bartels as elementary paraprofessional Step 7 Tier 3 for the 2024/25 School Year. MC

Action: Hire - Audrey Kazmierczak - Paraprofessional 24/25

Recommended Action: Motion by: Roller Second by: Peterson to hire Audrey Kazmierczak as elementary paraprofessional Step 11 Tier 3 for the 2024/25 School Year. MC

## District Business

Action:2024-25 Fuel Bids

Recommended Action: Motion by:Johnson Second by:Roller to accept Marshall Co. Co-op (bid) 24-25 cost to district below pump price: -14 cents. Jeff Steer abstain from voting.

Action, Procedural: Investment of funds to Certificate of Deposit

Recommended Action: Motion by:Johnson Second by:Steer to approve the investment of funds in a Certificate of Deposit in the amount of \$1,021,589.68 at a rate of 5.20% for a term of 12 mo. with Bremer Bank.

Action, Procedural: 2024-25 Fee Schedule

Recommended Action: motion:Boe second:Steer to approve Fee Schedule for FY25. MC

Action: 2024-25 Milk Bid

Recommended Action: motion:Steer second:Johnson to approve the 2024-2025 Cass-Clay Creamery milk bid at \$ 1/2 pint Skim Fat Free Milk - .346 esc (\$0.023 increase from 2023-24); 1/2 pint Chocolate Skim Fat Free Milk - .361 esc (\$0.025 increase from

2023-24); 1/2 pint 1% milk - .361 esc. (\$0.027 increase from 2023-24).

Action, Procedural: Authority to Authorize User Access to MDE

Recommended Action: Motion by Johnson Second by Boe to approve Bryan Hackbarth (Superintendent as the Identified Official with Authority to Authorize User Access to MDE secure websites for local education agency # 2176 Warren-Alvarado-Oslo. MC

Action (Consent): Presentation by Mark Thune from North Risk Partners

Recommended Action: motion:Johnson second:Roller to approve the insurance renewal for the upcoming 2024-2025 year with EMC for a premium of \$113,546.00.MC

Information: Presentation by Tyler Lawry for a construction update

Discussion on Special Board Meeting for LTFM Renewal for July 2024.

Date for Special Board Meeting- Wed July 24th, 2024 at 7:00am in the HSMPR.

Action (Consent): Approval for Temporary Shelter 2024-2025

Recommended Action: motion: Roller second: Reinier to approve the Temporary Shelter for 2024-2025. MC

Action, Procedural: Approval of Donations

Recommended Action: Motion: Steer Second:Johnson to approve the donations as presented.MC

#### **FFA DONATIONS / IN MEMORY OF WARREN JADEKE**

DARLENE HAAVE. \$20.00

TONY S JOHNSON. \$100.00

DONAVON & GLORIANNE LOESLIE. \$50.00

ROGER THOMPSON & LYNNE KING. \$100.00

RICHARD & ROSWITHA GREGA. \$50.00

DANNY E. & ANGELA M BLOMQUIST. \$20.00

WAYNE & THERESA DEVINE. \$100.00

#### **Girls Varsity State Track**

MK Holdings \$250.00

#### **Boys Basketball Program**

Pierce/Rosendahl Farm Inc. \$500.00

Action (Consent): Approval of Notice of Filing Dates for Election

Recommended Action: motion:Roller second:Boe to approve the posting of the filing dates for election of the school board. Roll Call Vote Boe to Johnson.

Boe-aye; Reinier-aye; Roller-aye; Peterson-aye; Steer-aye; Johnson aye. 6 aye/ 0 ney. Motion Carries. Jones absent.

#### **Important Dates**

Information: Communication & Events

#### **July**

17 - Facilities Meeting @ 7:00 p.m.

25 - Policy Committee Meeting @ 7:00 a.m.

26 - WAO Ed. Foundation Golf Scramble

31 - District QET @ 7:00 a.m.

#### **Adjourn**

Action: Adjourn. Special Board Meeting will be July 24, 2024 at 7:00 am in the H.S. Multipurpose room.  
Recommended Action: motion by: Roller second by:Boe. to adjourn at:8:35pm.