



Quentin H. Rueckert Executive Director

> Daniela Belanger Assistant Director

<u>MEMORANDUM</u>

TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town

Clerk, Norfolk Town Clerk

FROM: Quentin H. Rueckert

DATE: April 12, 2024

RE: Committee for Shared Services

Please be advised that the Committee for Shared Services meeting scheduled for Monday, April 22, 2024, at 5:00 is cancelled.

This meeting will not be rescheduled.

The next meeting will be held in May. However, the date of the May meeting is being changed from Monday, May 20, 2024, to Tuesday, May 21, 2024.

If you have any questions, please contact us at the number indicated above.