



**Grand Canyon Unified School**  
**September 14, 2016**  
**Regular Board Meeting Minutes**

Members Present : Kevin Hartigan, President; Brian Donehoo, Clerk; Jennifer Allen, Member; Pete Shearer, Member.

Mr. Hartigan called the regular meeting to order at 7:55 PM. Mrs. Allen seconded the motion. Motion carried 4-0.

**Pledge of Allegiance**

The pledge of Allegiance was recited.

**Approval of Agenda**

Mr. Hartigan made a motion to approve the agenda at 7:59 PM. Mr. Shearer seconded the motion. Motion carried 4-0.

**Call to the Community**

Mr. Andrew Aldaz of Tusayan addressed the School Board and administration. He thanked the School Board and administration for reaching out to the Tusayan community by having tonight's School Board meeting in Tusayan.

**Consent Agenda**

Mr. Hartigan presented the consent agenda to the Board, and asked if there were any items that the Board members wanted removed for discussion. Mr. Hartigan requested that item J be reviewed by legal. Mr. Shearer requested that item L be removed from the consent agenda for discussion, presentation by Mr. Sullivan, and possible approval.

A Approval of August 10th Governing Board meeting minutes.

B Approval of payroll vouchers.

FY 16-17 # 4 Regular Payroll \$117389.47      FY 16-17 # 5 Special Payroll \$1868.88

C Approval of expense vouchers.

FY 15-16 # 8035 \$18541.07      FY 15-16 # 8036 \$48597.26  
FY 16-17 # 9002 \$164954.78      FY 16-17 # 9003 \$28855.91  
FY 16-17 # 9004 \$38,765.50

D Approval of resignations Kati Thompson (3rd Grade) and Shane Cathers (Maintenance Housing Worker).

E Approval of new hires Elna Perkins (3rd Grade), Kristen Manning (Middle School Science), Jeanette Scheller (SPED Aide), Dan Tobin (Business Office Accounts Receivable).

F Approval of substitute teachers Ashana Jones, Becky Keck and Jeff Keck (Pending Certification).

G Approval of travel :

Rosie Evans Health and PE State Conference Aug 18  
Cyndi Moreno New AD Meeting / Workshop Sept 6  
Rosa Velazquez New AD Meeting / Workshop Sept 6

Susan Duthie Fall Counselor Workshop Sept 7-8  
Cyndi Moreno ELL Boot Camp and PELL Meeting Sept 8-9  
Cyndi Moreno AIAAA State Conference Sept 16  
Matt Yost State CTE Conference in Prescott Sept 21  
MaryAnne Citaldi New Yearbook Adviser Training Sept 23-24  
Cyndi Moreno English Language Acquisition Services Conference Dec 6-9  
Lori Rommel Qualified Evaluator Training Jan 10-12  
Matt Yost Qualified Evaluator Training Jan 10-12

H Approval of consultants:

Food Service -Mark Otto  
Policy Assistance -Dr. Diana Gilsinger  
Professional Group -David Woods  
Wing Consulting -Dr. Charlotte Wing  
Galileo Testing -Kaitlyn Russell

I Approval of donations:

Dan Tobin - Donation of 100 work hours to the District  
Scholastic - Donation of 2nd and 3rd grade Leveled Readers approximately \$3300.00  
Stilo - Donation of \$20,000

J Approval of the job description for Assistant to the Director of Maintenance and Transportation.

K Approval of the job description for Cafeteria Worker / Cashier.

Mr. Hartigan made a motion to approve the consent agenda Item A thru K with the addition that item J be reviewed by legal and remove item L from consent agenda. Mr. Shearer seconded the motion. Motion carried 4-0.

Mr. Sullivan was asked to present item L Approval of For Inspiration and Recognition of Science and Technology (FIRST) Lego League Club.

The program was presented by Mr. Sullivan, Middle School math teacher. He explained that the club will not enter competition during the 16-17 school year, however Mr. Sullivan asked the School Board for financial support to purchase a training mat and lego starter kit. It is hoped that there will be enough interest to begin competition in the 17-18 school year. Mr. Hartigan moved to approve First Lego Club with financial support. Mr. Shearer seconded the motion. Motion passed 4-0.

Old Business Approval of the REMAL consulting and addendum for engineering services related to the Head Start playground.

During the 2015-2016 school year, the District opened the first Head Start preschool classroom at Grand Canyon Unified School District. A complete Head Start program requires a playground for age specific children (3-5 year olds). In order to meet the Federal playground requirements, the National Park Service has required the District to hire a structural/civil engineer. Through due diligence, Ivan Landry identified REMAL Consulting. This company, in addition to fulfilling Park requirements, will provide construction oversight of the playground project. This project will meet all applicable building code requirements by the time it is concluded.

Mr. Hartigan made a motion to approve the REMAL contract. Mr. Donehoo seconded the motion. The motion passed 4-0.

New Business

None

Reports

Business Manager Report - Brenda Martinez Dr. Bria reported that Ms. Martinez was taken to the hospital and would not be available to present the Sept Business Manager Report. In lieu of Ms. Martinez, Dr. Bria made the report to the Board. It was noted that after all encumbrances, the available District M&O budget is \$83,591.00 for the 16-17 school year. The report for all other funds was attached to the written report.

Principal Report - Mr. Tom Rowland reported that the current attendance rate is 96%. Mr. Rowland talked about the possibility of Friday school for students who are falling behind and missing too many days of school.

SPED Report - Dr. Karen Lehman was not in attendance due to attending SPED conference in Glendale AZ. Dr. Bria reported that the replacement for the Special Education Aide position would be Jeannette Scheller the position had been filled by Elna Perkins. Dr. Bria explained plan to have Jeannette Scheller follow Elna Perkins, for one day to learn the many duties of a Special Education Aide at the Grand Canyon Unified School District.

Maintenance & Operations Report- Mr. Ivan Landry informed the School Board of the exploits in acquiring a new oven to replace the damaged oven in Housing unit 1502 where the new IT Director would be living. Mr. Landry also described the reasoning behind the additional bus route to Woodland Ranch. It was explained to the School Board the route that had been operated by the district in the past.

Food Services Report- Mrs. Barb Shields stated that she is learning a lot and has been working hard to keep the program in the black. Barb Shields mentioned that she is working to add new menu items to the usual rotation. Highlight was the homemade mashed potatoes that were made this week with the help of Mr. Sheppard and the Culinary Arts class.

Discussion and Possible Direction to Staff and Legal Counsel Regarding Stilo Donation Agreement and CC & R's. The Board may vote to enter into executive session regarding this item pursuant to A.R.S Section 38-431.03(A)(3) for legal advice.

Mr. Hartigan made a motion to move to executive session at 8:41 PM. Mr. Donehoo seconded the motion. Motion passed 4-0.

Mr. Hartigan made motion to return to regular session at 9:22 PM. Motion was seconded by Mrs. Allen. Motion passed 4:00.

Discussion and Possible Direction to Staff and Legal Counsel Regarding Stilo Donation Agreement and CC & R's. The Board may vote to enter into executive session regarding this item pursuant to A.R.S Section 38-431.03 (A)(4) for negotiations and direction to staff and legal counsel.

Mr. Hartigan made a motion to move to executive session at 9:22 PM. Mrs. Allen seconded the motion. Motion passed 4-0.

Mr. Hartigan made a motion to return to regular session at 9:28 PM. Mrs. Allen seconded the motion. Motion passed 4-0.

Superintendent and legal council are asked to follow direction of executive session.

#### Continuation of Reports

##### Superintendent Report - Dr. Shonny Bria

- Election of Board members - Dr. Bria announced that three board members are up for election and three are running. Dr. Bria gave a great big thank you to those who are running and dedicating their time and efforts to the betterment of the Grand Canyon School District.
- Board Self Evaluation - policy BAA due in October
- Open Discussion- Revision of School Calendar (Handout) , presentation of Revised Color Scheme of the School Mission and Vision.

**Consideration of Items for Future Regular Board Meetings**  
December School Board ASBA Conference and School Board Retreat.

**Adjournment**

Mr. Hartigan made a motion to adjourn School Board meeting at 9:41. Mrs. Allen seconded the motion. Motion passed 4-0.

Respectfully Submitted by MM N 10/12/16  
Matthew Yost, Board Secretary Date

Kevin Hartigan  
Kevin Hartigan, President

Brian Donehoo  
Brian Donehoo, Clerk

SuZan Pearce  
SuZan Pearce, Member

Jennifer Allen  
Jennifer Allen, Member

Pete Shearer  
Pete Shearer, Member