

CHADWICK-MILLEDGEVILLE COMMUNITY UNIT DIST. #399
JUNE 16, 2025 REGULAR BOARD MEETING

The Regular Meeting of the Chadwick-Milledgeville Community Unit School District #399 Board of Education was held at the Milledgeville School on Monday, June 16, 2025 at 7:00 p.m.

MEMBERS PRESENT: M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish. T. Hackbarth was absent.

ADMINISTRATORS PRESENT: Tim Schurman, Superintendent

OTHERS PRESENT:

CALL TO ORDER: The meeting was called to order by the Board President, P. Eubanks. A motion was made by A. Drinkall and seconded by M. Urish to approve the posted agenda. Roll call vote showed 6 ayes and no nays. Motion carried.

CONSENT ITEMS: A motion was made by M. Urish and seconded by M. Bibler to approve the following consent items as presented.

- a. Minutes of the May 19, 2025 Regular Board Meeting & Closed Session
- b. Payment of bills for June 2025
- c. Treasurer's report for May 2025
- d. Hot Lunch Report for May 2025
- e. Student Activity Fund Account Summary for May 2025.

Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

COMMENTS FROM THE PUBLIC:

OLD BUSINESS

Approved Bids for Gasoline/Fuel: A motion was made by A. Drinkall and seconded by M. Bibler to approve the fuel bid with Carroll Service. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

Approved Second Reading PRESS Board Policy Update Issue #118: A motion was made by M. Urish and seconded by C. Rahn to approve the Second Reading PRESS Board Policy Update Issue #118. Roll call vote showed 6 ayes and no nays. Motion carried.

Superintendent Schurman reported policy changes or additions in this issue are as follows: numerous Title IX reversions, public records, uniform grievance procedure, workplace harassment, equal education opportunities, harassment of students prohibited, bullying prevention, teen dating violence prohibited, student handbook requirements, artificial intelligence, five-year policy review, sexting, and various administrative procedures updated. Please review the update memo closely.

JUNE 16, 2025 REGULAR BOARD MEETING, CONT.

NEW BUSINESS

Registration Fees Set: A motion was made by C. Rahn and seconded by A. Drinkall to approve student registration and lunch fees as proposed for the 2025-26 school year. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

The following fee adjustments are proposed: ten cent increase in lunch prices and a five-cent increase to breakfast prices.

Superintendent Designated to Review, Accept, & Sign-off on Financial Statements: A motion was made by M. Urish and seconded by M. Bibler to designate Superintendent Tim Schurman to review, accept, and sign-off on the financial statements of the district which include the audit report, annual financial report, and the annual data collection for single audits. Voice vote showed 6 ayes and no nays. Motion carried.

Principal Designated to Review, Accept, & Sign-off on Activity Accounts for the District: A motion was made by M. Bibler and seconded by M. Urish to designate Principal Tyler Jakse to review, accept, and sign-off on the Activity Accounts for the District. Voice vote showed 6 ayes and no nays. Motion carried.

Resolution of Board Purchases: A motion was made by A. Drinkall and seconded by M. Bibler to approve the resolution that explains that there have been no purchases made by members of the board of education from the Chadwick-Milledgeville CUSD #399 for fiscal year 2025. Voice vote showed 6 ayes and no nays. Motion carried.

Approved Board Meeting Dates and Times: A motion was made by M. Urish and seconded by C. Rahn to approve the 2025-26 regular board meeting schedule of dates and times. Voice vote showed 6 ayes and no nays. Motion carried.
Superintendent Schurman reported that the schedule is the third Monday of each month at 7:00 P.M. in the MHS Library with three exceptions of January, February, and March to avoid conflicts with holidays or spring break.

Approved Treasurers Bond Renewal: A motion was made by M. Bibler and seconded by M. Urish to approve the Treasurer's Bond renewal for Mrs. Barb Shenefelt effective July 1, 2025-June 30, 2026. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.
Superintendent Schurman reported that it is required by the state that the district acquire a bond worth 25% of all funds deposited.

Consider and Approved Letter of Engagement: A motion was made by S. Engelkens and seconded by C. Rahn to consider and approve a letter of engagement with Allied Facility Partners to explore facility enhancements at the Milledgeville School. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.
Superintendent Schurman reported that this is an opportunity to develop a plan for possible facility improvements.

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Approved District E-Learning Plan for 2025-2027: A motion was made by M. Bibler and seconded by A. Drinkall to approve the District E-Learning Plan for 2025-2027. Voice vote showed 6 ayes and no nays. Motion carried. Superintendent Schurman reported that this plan is required to conduct E-Learning on snow emergency days.

Approved Application for the FY 2025 School Violence Prevention Program Grant: A motion was made by M. Urish and seconded by A. Drinkall to approve Application for the FY 2025 School Violence Prevention Program Grant. Voice vote showed 6 ayes and no nays. Motion carried. Superintendent Schurman reported that this is a competitive grant, and it is not guaranteed that we will receive funds. If successful, the grant would pay for new security cameras, new parking lot lighting, new door access control system, and safety platform costs.

CLOSED SESSION

A motion was made by M. Bibler and seconded by A. Drinkall to convene in closed session at 8:10 p.m. in order to consider information regarding the appointment, employment, compensation, or dismissal of an employee or officer; or deliberations concerning salary schedules for one or more classes of employees; and to review student disciplinary matters. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

A motion was made by P. Eubanks and seconded by M. Urish to reconvene into regular open session at 8:41 p.m. Voice vote showed 6 ayes and no nays. Motion carried.

ACTIONS TAKEN AFTER CLOSED SESSION

Non-Certified Salary Schedule: A motion was made by A. Drinkall and seconded by C. Rahn to approve non-certified staff salary schedule as presented for the 2025-26 school year. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

Approved Appointment of Food Services Administrator: A motion was made by C. Rahn and seconded by M. Urish to approve the appointment of Ms. Jody Mertz as Food Services Administrator. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

Approved Appointment of Food Services Kitchen Manager: A motion was made by M. Urish and seconded by A. Drinkall to approve the appointment of Mrs. Emily Dodd as Food Services Kitchen Manager. Roll call vote showed M. Bibler, A. Drinkall, S. Engelkens, P. Eubanks, C. Rahn, and M. Urish voting aye. No nays. Motion carried.

JUNE 16, 2025 REGULAR BOARD MEETING, CONT

ADMINISTRATIVE BUSINESS

- A. Report on Educational and Legislative Issues
 - B. Early Step Pre-K Report
 - C. Principal's Report
 - D. Superintendent's Report
 - 1. Book Fair
 - 2. IASB School Board Convention November 21-23, 2025
 - 3. End of Year Teacher's Institute May 27, 2025
 - 4. Summer work update
- Superintendent Schurman reported that the kitchen renovation project is going well but some change orders have increased the cost of the project. As of this date the renovation project should be completed by August 8, 2025.

ADJOURNMENT: A motion was made by M. Bibler and seconded by M. Urish to adjourn at 8:47 p.m. Voice vote showed 6 ayes. No nays. Motion carried.

PRESIDENT

SECRETARY

NEXT BOARD MEETING – Monday, July 21, 2025, at 7:00 P.M at the Milledgeville High School Library.