



Vista Grande High School

The Celestino Romero Building
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Vista Grande Family Advocate

Now Hiring

Vista Grande is a small, public, independent, state charter school serving less than 100 primarily low-income and minority high school students each year and is expanding to include 6th grade in 2023-2024. VGHS aims to provide a transformative, holistic education focused on developing critical and creative thinking, character and community involvement. *It is Vista Grande's Mission to empower the school community to create positive change in an inclusive environment that embodies our shared values of compassion, authenticity, and sustainable growth.*

Community Schools and the Innovation Zone Project

Vista has been a New Mexico Public Education Department Community School since 2019, promoting collaboration, innovation and transformation. As a small school we are able to connect deeply with each student and family. Through the Community School Project we have identified a need for a Family Advocate who can expand our family and community communications.

A new multiyear grant from the NMPED Innovation Zone supports VGHS to "...reimagine high schools as places that prepare students to feel successful, secure in who they are, and ready for whatever path they choose." The Innovation Zone Family Advocate will promote school and community program accessibility and innovation through home language translation, community referrals and family resource advocacy including communication on the phone/text/email, in group meetings (focus groups, leadership team and evaluation meetings), social media and printed materials.

More Information on NMPED Community Schools & Innovation Zones webnew.ped.state.nm.us

Job description

The Family Advocate supports the Community School Project in accomplishing the goals outlined in the Family and Community Engagement sections of the Vista Grande's Strategic Plan (full Strategic Plan at www.VistaGrande.org). This position will collaborate with the Community School Coordinator and the VGHS Leadership Team to:

- Design and implement a parent/guardian outreach initiative in their home language (i.e., Spanish)
- Independently host family focus groups and/or individualized interviews in English or Spanish as needed to build relationships and gather insights into their needs
- Assist with providing technical assistance and advocacy services in English or Spanish as needed for parents/guardians experiencing challenges with accessing community resources
- Document details and outcomes of events, interviews, advocacy, referral and communications for reporting to Leadership Team for quality improvement and evaluation purposes
- Participate in bi-weekly Leadership Team meetings and weekly VGHS staff meetings and professional development as needed
- Translate communications and documents from English to Spanish as needed

Preferred Skills and Capabilities

Knowledge of community resources available in the Taos. Ability to communicate professionally, kindly and clearly in writing, verbally and on social media. Bilingual Spanish/English speaker able to translate English information into Spanish. Able to work occasionally on evenings and weekends and to pass a criminal background check to work in a school.

Compensation

- Full-time, starting 2023-2024 School year (July/August to June)
- \$25,000 - \$35,000 annual salary based on experience, full benefits available (medical, dental, vision, retirement).

Candidates are being considered now! Send resume and detailed letter of interest TODAY to bcorry@vghs.org

Director, Isabelle St. Onge istonge@vghs.org

Governing Council

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