

AGENDA

SPECIAL SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD
MAX D. WALKER ADMINISTRATION BUILDING
35 MARTIN LUTHER KING, JR. BLVD.
QUINCY, FLORIDA

May 21, 2013

4:00 P.M.

THIS MEETING IS OPEN TO THE PUBLIC

1. CALL TO ORDER

ITEMS FOR CONSENT

2. AGREEMENTS/CONTRACTS/PROJECT APPLICATIONS

a. Contract for Consultant to Assist with E-rate – **SEE PAGE #3**

Fund Source: Fund 110

Amount: 5% of E-rate funding disbursed not to exceed \$15,000 per funding year

ACTION REQUESTED: The Superintendent recommends approval.

b. Financing for Purchasing 10 Buses – **SEE PAGE #21**

Fund Source: Fund 220

Amount: \$1,108,935.00

ACTION REQUESTED: The Superintendent recommends approval.

c. Purchase Orders for Purchasing 10 Buses – **SEE PAGE #24**

Fund Source: Fund 379 Capital Improvements

Amount: \$1,072,467.00

ACTION REQUESTED: The Superintendent recommends approval.

- d. Owens v. Gadsden County School Board – **SEE PAGE #28**

Fund Source: General
Amount: \$25,000.00

ACTION REQUESTED: The Superintendent recommends approval.

- 3. ITEMS BY THE SUPERINTENDENT
- 4. SCHOOL BOARD REQUESTS AND CONCERNS
- 5. ADJOURNMENT

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2a

DATE OF SCHOOL BOARD MEETING: May 21, 2013

TITLE OF AGENDA ITEMS: Contract for Consultant to Assist with E-rate

DIVISION: Media and Technology and Finance Departments

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the attached contract with K12 Consultants to assist in the submittal and receipt of E-rate funds. As of May 16, 2013, the Gadsden County School District has not received any E-rate funds during this fiscal year.

FUND: Fund 110

AMOUNT: 5% of E-rate funding disbursed not to exceed \$15,000 per funding year

PREPARED BY: Darlean Youmans and Bonnie Wood

POSITION: Director of Media and Technology and Assistant Superintendent for Business

K12 Consultants

Technology Funding Agreement

This Agreement is made and entered into as of May 21, 2013, between Manning Enterprises, Inc. dba K12 Consultants, 125 Avella Road, Hickory, PA 15340 and the Gadsden County School District ("District").

Recitals

WHEREAS, K12 Consultants is in the business of fund raising, grant writing, technology planning, Education Foundation creation, network planning, systems improvements and upgrades, designing voice, data, and video systems, project management, and the associated preparing and filing of E-rate forms with the Schools and Libraries Division of the Universal Services Administrative Corporation; and,

WHEREAS, in order to meet the anticipated deadline for the collection of funding application data, E-rate data, and E-rate filings, and in order for the school district to be eligible for funding, including SLD E-rate funds: there is a significant amount of work that must be performed prior to filing the associated forms.

NOW, THEREFORE, in consideration of the mutual promises herein contained and intending to be legally bound hereby, the parties agree as follows:

I. Scope of Work

- A. The District appoints K12 Consultants as its agent to effect technology fund raising activities with respect to all E-rate related matters.
- B. The District agrees to retain K12 Consultants as its contractor to perform all work set forth herein and in **Attachment A** to this Contract on the terms and conditions set forth herein.
- C. K12 Consultants will process the involved E-rate Applications through the administrative and regulatory approval process, involving the SLD/FCC. Administrative appeals of adverse, common, regulatory decisions, if any, are included in the fees. However, this does not include any appeals to state or federal courts.
- D. K12 Consultants involvement will include areas of Telecommunications, Internal Connections, Internet Access, intranet, interface with local exchange companies, new exchange providers, information services, leased lines, internal connections, electronic mail, transmission of information as part of a gateway to an information service, and others. This includes consulting on associated maintenance.

E. Internet access may include advice and assistance in terms of the implementation of a robust and cost effective network and related maintenance.

F. Specifically, during the contract term K12 Consultants will provide the following services as required: assistance in system design, planning, integration, and implementation; and assistance in contract preparation, negotiation, and review. These functions will be performed in close cooperation with the School District.

G. K12 Consultants will review the District documents required by the SLD pursuant to the application(s), which include among others:

1. An approved, current District Technology Plan
2. A District Budget reflecting requirements of the current funding request
3. A tabulation of Current expenditures for the voice network
4. Other existing communications contracts and expenditures
5. "Item 25" review

II. K12 Consultants will perform all SLD work associated with the E-rate years 2011, 2012, 2013 which covers the E-rate period 7/1/2011 through 6/30/2013.

III. The parties agree that any work not covered by this Contract and performed by K12 Consultants shall be charged separately at an agreed upon rate.

IV. K12 Consultants will not perform legal work. K12 Consultants, with approval from the district, may retain an experienced regulatory attorney.

V. Court appeals and attorney's fees and costs are not included in the fees.

VI. Term

The term of this Agreement shall commence upon the date first set forth above and continue until all E-rate Year 2011, 2012, and 2013 tasks are completed. Most importantly, this includes whatever effort is needed to obtain all E-rate disbursements the district is entitled to receive.

VII. District's Payment Obligation to K12 Consultants

K12 Consultant's fee for its services is 10% of the approved funding that is spent by the district from whatever application(s) K12 Consultants has prepared.

With regards to this engagement, however, payment to K12 Consultants shall occur as follows:

- a) A 5% fee of the funding disbursed will be due K12 Consultants.
- b) The fee will not exceed \$15,000 for each E-rate year 2011, 2012, and 2013. Examples follow:

- Assume 2011 produces disbursements totaling \$600,000
- Assume 2012 produces disbursements totaling \$100,000
- Assume 2013 produces disbursements totaling \$3,000,000

The K12 fee for 2011 is 5% of \$600,000 or \$30,000, but the cap has been exceeded and therefore the fee due for 2011 is \$15,000

The K12 fee for 2012 is 5% of \$100,000 or \$5,000.

The K12 fee for 2013 is 5% of \$3,000,000 or \$150,000, but the cap has been exceeded and therefore the fee due for 2013 is \$15,000

If an SLD decision is appealed, final payment shall be made when the District is notified that the appeal has been successful.

All fees are due and payable at K12 Consultant's office in Hickory, PA.

VIII. Independent Contractor

The parties acknowledge and agree that K12 Consultants is an independent contractor.

IX. Mutual Cooperation

- A. Time is of the essence in performing all work under this Agreement.**
- B. The Parties shall cooperate with each other in the performance of their services hereunder, including securing and providing all information and data in a timely manner so that all filings may be completed in a timely manner.**

X. Confidentiality

- A. The Parties agree that all financial, statistical, or proprietary information provided by either Party, one to the other, or to the School District will be kept confidential, to the extent allowable by law.

- B. K12 Consultants agrees that any technical, or marketing information owned or used by the District and designated, as proprietary under this Agreement shall not be used without the written consent of the District.
- C. The District agrees that any technical or marketing information owned or used by K12 Consultants and designated, as proprietary under this Agreement shall not be used without the written consent of K12 Consultants.

XI. Assignment

Neither party may assign this Contract or any right or interest herein, without the prior written consent of the other party, which consent shall not be unreasonably withheld.

XII. Miscellaneous

- A. Any amendment, supplement, or waiver of any provision of this Agreement must be in writing and signed by authorized representatives of both parties.
- B. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and permitted assigns.
- C. The WHEREAS and NOW THEREFORE clauses and paragraph headings are not solely for convenience, but in fact demonstrate the interpretation to be accorded this Agreement.
- D. All agreements and covenants herein are severable, and in the event any of them is held to be invalid by any competent court, the Agreement will be interpreted as if such invalid agreements or covenants were not contained herein. The parties further agree that in the event such portion is an essential part of this Agreement, they will immediately begin negotiations for a replacement.
- E. K12 Consultants will comply with all applicable federal, state, county and local laws, ordinances, regulations and codes in the performance of their obligations hereunder.
- F. No waiver by any party of the breach of any term or provision of the Agreement will be construed to be a waiver of any proceeding or succeeding breach of the same or any other term or provision.

XIII. Integration Clause

The Agreement contains the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior oral or written agreements. K12 Consultants and the District stipulate that neither has made any representations with respect to the subject matter of the Agreement or any other representations except such representations as are specifically set forth herein. K12 Consultants and the District further acknowledge that any representations that may have heretofore been made by either to the other are of no effect and that none of them have relied thereon in connection with their dealings with the other.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by duly authorized representatives all as of the date first above written.

For The District:

Signature

Name (Printed)

Title

For K12 Consultants:



Signature

Hugh Manning
Name (Printed)

President
Title

CONTRACT MANAGEMENT

- Assist in contract management.
- Train Client personnel regarding billing issues, if required.
- Interface with vendors.
- Consult with Client to insure vendors provide information, data, service, and products in compliance with E-rate rules and regulations to obtain maximum funding.

CONTRACT ISSUES

- Draft and review telecom proposals, bids prepared by the District, and contracts.
- Work under direction of Client's legal counsel on contract issues, as required.

SLD PROCESS

- Advise Client on responding to SLD problem resolution and audit.
- Respond to all SLD questions, request for documents, issues. Retain all files for Client for audit purposes. (Five-year record retention is mandatory.)

LEGAL CONSULTATION

- Work under direction of Client's legal counsel on regulatory issues.
- Monitor and keep Client advised of latest E-rate, Federal Communications Commission issues, and rulings.
- Experienced telecommunications attorney will be retained by K12 Consultants for E-rate, contract, telecommunications and regulatory issues. Attorney has prior E-rate, regulatory experience. (K12 Consultants will not perform legal work.)

E-RATE FILING

- Evaluate and document support for 470s.
- Prepare 470s, 471s, 472s, RFP's, 486s, 500s, PIA review responses, Selective Review Requests, Quality Assurance Requests, and any other E-rate forms necessary.
- Deliver to SLD or appropriate regulatory body.

K12 Consultants

125 Avella Road
Hickory, PA 15340

5245 Williams Drive
Fort Myers Beach, FL 33931

Thank you for your time and interest in our services and how we might help your district get more E-rate money. Literally every one of our district customers is achieving substantially more money from E-rate since they hired our company. In most cases, their growth has been double or more from their previous average. We work currently for 55 school districts, mostly in Georgia and some in Northern Florida. The majority of our district customers have similar demographics to Gadsden County. Our E-rate filings for 2013-14 exceeded \$33 Million.

We believe our highest value is the achievement of absolute E-rate compliance. We are not clever, edgy, or creative. The E-rate program can be punitive in terms of stopping your E-rate reimbursements and demanding the return of funds if there are issues with compliance.

Our offer is to completely outsource your E-rate effort to our company. You certainly make all the decisions about your technology needs, picking vendors, and representing your district's interests. Otherwise, we prepare and submit all E-rate forms (470, 471, 486, 500, BEAR, etc.). We usually become your E-rate administrative contact to facilitate timely processing of all PIA and other audit matters. We work with your vendors and other third parties to relieve you of the burden and to minimize issues of all kinds that vendors (especially the losing vendors) might cause. Of course you decide the scope of all these responsibilities and we adjust according to your direction.

Our E-rate expertise is only one of our services that might bring value to your district. We have technology planning experience, competence promoting your interests to other funding sources such as QZAB and cost cutting expertise related to evolving technologies such as thin client and various hosted services. These services are provided at no additional charge.



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Monday, May 13, 2013

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E-Rate Organizer Utilization Summary Chart

Applicant: JEFFERSON COUNTY SCHOOL DIST

Billed Entity: 127611

FY	Req. FRNs	Funded FRNs	486 on File	Requested Amount	Committed Priority 1	Committed Priority 2	Total Committed	Total Disbursed	Remaining Balance	Util. %
2013	5	0	0	\$136,250.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
2012	7	5	5	\$395,406.00	\$96,120.00	\$0.00	\$96,120.00	\$1,295.64	\$94,824.36	1%
2011	5	5	5	\$1,160,709.80	\$83,088.00	\$699,601.24	\$782,689.24	\$778,435.99	\$4,253.25	99%
2010	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
2009	1	1	0	\$30,715.20	\$15,357.60	\$0.00	\$15,357.60	\$0.00	\$15,357.60	0%
2008	5	0	0	\$98,408.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
2007	3	0	0	\$61,032.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
2006	2	2	2	\$38,808.00	\$23,605.85	\$0.00	\$23,605.85	\$4,957.85	\$18,648.00	21%
2005	3	3	3	\$26,249.06	\$26,175.78	\$0.00	\$26,175.78	\$0.00	\$26,175.78	0%
2004	7	4	4	\$103,026.98	\$25,341.39	\$0.00	\$25,341.39	\$0.00	\$25,341.39	0%
2003	5	5	5	\$28,973.49	\$28,973.49	\$0.00	\$28,973.49	\$17,948.83	\$11,024.66	62%
2002	5	5	5	\$45,197.60	\$45,197.60	\$0.00	\$45,197.60	\$20,829.24	\$24,368.36	46%
2001	6	6	5	\$40,985.04	\$39,457.48	\$0.00	\$39,457.48	\$24,424.14	\$15,033.34	62%
2000	4	4	4	\$33,697.44	\$33,697.44	\$0.00	\$33,697.44	\$23,078.26	\$10,619.18	68%
1999	6	6	6	\$287,438.60	\$34,360.20	\$253,078.40	\$287,438.60	\$282,978.60	\$4,460.00	98%
1998*	15	14	14	\$541,351.42	\$34,209.77	\$517,722.25	\$551,932.02	\$511,051.75	\$40,880.27	93%

Service Legend: Priority 1 includes Telecomm and Internet Access; Priority 2 includes Internal Connections and Maintenance

*Recurring service funding for FY 1998 was expanded from twelve to eighteen months to align original requests with the new fiscal funding year ending June 30, 1999.

[Last update: 5/13/2013]

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K12 Consultants

125 Avella Road
Hickory, PA 15340

Current District Customer Profiles:

1. District Name and Location: Murray County Schools, Chatsworth GA
2. District Contact, Title: Ann Scott, Technology Director
3. Contact email: ann.scott@murray.k12.ga.us
4. Contact phone: 706-695-7034
5. District enrollment: 7,958 students
6. E-rate discount: 77% E-rate discount improved to 87% district wide
7. K12 customer since: 2007

Narrative:

Murray County Schools obtained substantial E-rate funding up to 2007, but only once for Internal Connections in 2003. Upon engagement with K12 Consulting, a strategy was developed to increase the district's overall discount and qualify as many schools as possible for Internal Connections. A successful survey campaign caused the district's 77% discount to increase to 87%. This increase was leveraged first to upgrade all existing school infrastructure. Second, a new school was built and E-rate funding was obtained for cabling, wireless, servers, switches, etc. Lastly, Priority One funding has increased because additional eligible expenses were identified during the needs planning phase.

As you can see below, Murray County Schools has increased their average E-rate disbursements from \$211,000 to \$605,000.

Applicant: MURRAY COUNTY SCHOOL DISTRICT
 Billed Entity: 127396

FY	Req. FRNs	Funded FRNs	486 on File	Requested Amount	Committed Priority 1	Committed Priority 2	Total Committed	Total Disbursed
2010	4	3	3	\$500,215.52	\$438,622.19	\$0.00	\$438,622.19	\$68,339.52
2009	11	11	11	\$1,339,610.45	\$368,131.64	\$963,526.14	\$1,331,657.78	\$857,914.48
2008	11	11	6	\$1,382,598.59	\$319,769.78	\$1,055,172.81	\$1,374,942.59	\$319,769.78
2007	11	9	9	\$1,203,025.69	\$238,223.37	\$644,343.36	\$882,566.73	\$706,741.64
2006	6	3	3	\$1,214,098.73	\$250,812.36	\$0.00	\$250,812.36	\$216,315.07
2005	5	4	4	\$722,703.95	\$210,066.45	\$0.00	\$210,066.45	\$136,405.81
2004	93	3	3	\$3,348,835.63	\$196,024.80	\$0.00	\$196,024.80	\$195,566.94
2003	66	58	52	\$1,589,028.18	\$134,354.40	\$1,168,817.69	\$1,303,172.09	\$937,826.52
2002	66	2	2	\$4,940,809.00	\$107,395.20	\$0.00	\$107,395.20	\$97,848.00
2001	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2000	12	2	2	\$1,089,346.89	\$101,956.80	\$0.00	\$101,956.80	\$101,956.80
1999	2	2	2	\$112,719.60	\$112,719.60	\$0.00	\$112,719.60	\$102,300.62
1998*	2	2	2	\$213,837.90	\$127,384.35	\$0.00	\$127,384.35	\$112,259.71

K12 Consultants

125 Avella Road
Hickory, PA 15340

Current School Customer Profiles:

1. School Name and Location: Tallavana Christian School
2. School Contact, Title: Nelson Townsend, Technology Director
3. Contact email: TallavanaCS@gmail.com
4. Contact phone: 850-539-5300
5. School enrollment: 192 students
6. E-rate discount: 90%
7. K12 customer since: 2008

Narrative:

Tallavana Christian School is challenged to maintain adequate funding and facilities as are most small private schools. Due to limited time and expertise, this school had never applied for E-rate funding until the 2009-2010 year.

Upon engagement with K12 Consulting, a strategy was developed to identify a total technology upgrade plan, both in terms of design and funding. A \$250,000 E-rate application was submitted and approved for comprehensive Internal Connections upgrades throughout the campus. Also, Priority One funding has increased because additional eligible expenses were identified during the needs planning phase.

The upgrade project nears completion and continued use of E-rate funding is now a priority in order to maintain modern technology services to these deserving students.

E-RATE CENTRAL

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E-Rate Organizer Utilization Summary Chart

Applicant: **GADSDEN COUNTY SCHOOL DISTRICT**

Billed Entity: **127617**

FY	Req. FRNs	Funded FRNs	486 on File	Requested Amount	Committed Priority 1	Committed Priority 2	Total Committed	Total Disbursed	Remaining Balance	Util. %
2013	22	0	0	\$6,628,350.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
2012	15	12	12	\$999,723.78	\$659,246.57	\$0.00	\$659,246.57	\$0.00	\$659,246.57	0%
2011	22	21	21	\$2,625,899.83	\$1,151,367.48	\$1,027,580.40	\$2,178,947.88	\$60,358.97	\$2,118,588.91	3%
2010	18	18	18	\$592,379.77	\$480,063.47	\$109,161.70	\$589,225.17	\$588,934.68	\$290.49	100%
2009	16	13	13	\$445,978.19	\$254,539.28	\$88,991.44	\$343,530.72	\$343,530.70	\$0.02	100%
2008	22	20	20	\$784,675.39	\$530,624.22	\$239,016.58	\$769,640.80	\$732,726.75	\$36,914.05	95%
2007	17	14	14	\$1,592,023.08	\$186,416.56	\$363,792.34	\$550,208.90	\$508,105.44	\$42,103.46	92%
2006	18	17	17	\$681,924.74	\$214,401.11	\$392,909.93	\$607,311.04	\$558,191.94	\$49,119.10	92%
2005	19	19	19	\$738,078.47	\$170,982.47	\$567,096.00	\$738,078.47	\$736,812.50	\$1,265.97	100%
2004	15	14	13	\$312,462.95	\$201,059.33	\$96,124.61	\$297,183.94	\$251,514.15	\$45,669.79	85%
2003	16	13	13	\$275,100.82	\$121,163.87	\$145,152.02	\$266,315.89	\$207,851.52	\$58,464.37	78%
2002	20	19	19	\$694,798.03	\$128,576.46	\$503,417.06	\$631,993.52	\$621,619.02	\$10,374.50	98%
2001	25	24	23	\$344,411.97	\$166,456.08	\$173,602.74	\$340,058.82	\$300,504.89	\$39,553.93	88%
2000	35	28	28	\$858,482.26	\$145,409.59	\$671,070.51	\$816,480.10	\$800,778.97	\$15,701.13	98%
1999	39	37	35	\$800,704.83	\$138,387.52	\$624,512.86	\$762,900.38	\$646,287.51	\$116,612.87	85%
1998*	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%

Service Legend: Priority 1 includes Telecomm and Internet Access; Priority 2 includes Internal Connections and Maintenance

*Recurring service funding for FY 1998 was expanded from twelve to eighteen months to align original requests with the new fiscal funding year ending June 30, 1999.

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1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | **FY 2011** | 2012 | 2013 | All Years

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E-Rate Organizer Funding Search Analysis for Funding Year 2011

[Utilization Summary Chart](#)

Applicant: GADSDEN COUNTY SCHOOL DISTRICT

Billed Entity: 127617 **Type:** DISTRICT

Address: 35 MARTIN LUTHER KING JR BLVD, QUINCY, FL 32351

<u>471</u>	<u>FRN</u>	<u>SPIN</u>	<u>Service Provider</u>	<u>Service*</u>	<u>Original Requested Amt</u>	<u>Funded</u>	<u>Disbursed</u>	<u>Util. %</u>	<u>Discount</u>
819223	2231331	143000677	Verizon Wireless	T	\$33,468.01	\$24,712.13	0	0%	90%
820122	2232828	143019937	Intratech Alliance Corp.	ICM	\$84,672.00	\$84,672.00 ✓	0	0%	90%
820122	2232882	143007415	Network Cabling Services, Inc	ICM	\$15,751.80	\$15,751.80 ✓	0	0%	90%
820122	2232959	143019087	Applied Communication Technology Inc.	ICM	\$18,000.90	\$18,000.90 ✓	0	0%	90%
820421	2233404	143027426	SCHOOLinSITES.com LLC	IA	\$26,460.00	\$0.00 NF	0	0%	90%
820421	2233610	143001441	Quincy Telephone Company (Florida)	IA	\$263,250.00	\$263,250.00	0	0%	90%
820421	2233713	143001441	Quincy Telephone Company (Florida)	IA	\$32,400.00	\$32,400.00	0	0%	90%
820421	2233826	143004824	BellSouth Telecommunications, LLC	IA	\$9,412.42	\$9,412.42	0	0%	90%
820644	2234785	143029877	Progressive Communications Inc.	IC	\$1,005,341.15	\$751,651.65	0	0%	89%
820867	2235509	143001442	GTC, Inc.	T	\$5,876.82	\$5,876.82	\$5,337.75	91%	90%
820867	2235546	143001442	GTC, Inc.	T	\$2,327.40	\$2,327.40	\$2,327.40	100%	90%
820867	2235563	143001442	GTC, Inc.	T	\$3,057.48	\$3,057.48	\$3,057.48	100%	90%
820867	2235598	143001441	Quincy Telephone Company (Florida)	T	\$37,170.90	\$37,170.90	0	0%	90%
820867	2235616	143001441	Quincy Telephone Company (Florida)	T	\$346,177.04	\$345,442.32	0	0%	90%
820867	2235637	143001441	Quincy Telephone Company (Florida)	T	\$39,629.09	\$39,629.09	0	0%	90%
820867	2235782	143001192	AT&T Corp.	T	\$8,618.29	\$8,436.53	\$5,097.85	60%	90%
820867	2235808	143001192	AT&T Corp.	T	\$24,716.56	\$24,592.46	\$24,592.46	100%	90%
820867	2235834	143001192	AT&T Corp.	T	\$4,762.80	\$4,762.80	\$4,369.52	92%	90%
820867	2235851	143001192	AT&T Corp.	T	\$13,015.40	\$13,015.40	\$13,015.40	100%	90%
820867	2235873	143001192	AT&T Corp.	T	\$2,561.11	\$2,561.11	\$2,561.11	100%	90%
821133	2236023	143001441	Quincy Telephone Company (Florida)	T	\$488,953.26	\$334,720.62	0	0%	90%
821133	2284319	143001441	Quincy Telephone Company (Florida)	IC	\$160,277.40	\$157,504.05	0	0%	90%

\$2,625,899.83 \$2,178,947.88 \$60,358.97

Service Legend: IA=Internet Access; T=Telecomm; IC=Internal Connections; ICM=Internal Connections Maintenance
NF = Not Funded

[Last update: 5/13/2013]

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Dedicated to Simplifying
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State
Information

Monday, May 13, 2013

1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | **FY 2012** | 2013 | All Years

[Print Version]

E-Rate Organizer Funding Search Analysis for Funding Year 2012

[* Utilization Summary Chart](#)

Applicant: GADSDEN COUNTY SCHOOL DISTRICT
Billed Entity: 127617 **Type:** DISTRICT
Address: 35 MARTIN LUTHER KING JR BLVD, QUINCY, FL 32351

<u>471</u>	<u>FRN</u>	<u>SPIN</u>	<u>Service Provider</u>	<u>Service</u>	<u>Original Requested Amt</u>	<u>Funded</u>	<u>Disbursed</u>	<u>Util. %</u>	<u>Discount</u>
874470	2386917	143001442	GTC, Inc.	T	\$4,834.40	\$4,834.40	0	0%	90%
874470	2386971	143001442	GTC, Inc.	T	\$2,327.40	\$2,327.40	0	0%	90%
874470	2387047	143001442	GTC, Inc.	T	\$3,057.48	\$3,057.48	0	0%	90%
874470	2387182	143001441	Quincy Telephone Company (Florida)	T	\$35,505.54	\$35,505.54	0	0%	90%
874470	2387373	143001441	Quincy Telephone Company (Florida)	T	\$456,427.22	\$456,427.22	0	0%	90%
874470	2387577	143001441	Quincy Telephone Company (Florida)	T	\$39,629.09	\$39,629.09	0	0%	90%
874470	2387659	143001192	AT&T Corp.	T	\$11,988.54	\$11,988.54	0	0%	90%
874470	2388023	143001192	AT&T Corp.	T	\$36,029.88	\$36,029.88	0	0%	90%
874470	2388051	143001192	AT&T Corp.	T	\$4,762.80	\$4,762.80	0	0%	90%
874470	2388161	143001192	AT&T Corp.	T	\$8,375.18	\$8,375.18	0	0%	90%
874470	2388181	143001192	AT&T Corp.	T	\$18,315.61	\$18,315.61	0	0%	90%
875014	2388817	143000677	Verizon Wireless	T	\$37,993.43	\$37,993.43	0	0%	90%
875064	2388941	143004824	BellSouth Telecommunications, LLC	IA	\$16,736.97	\$0.00 NF	0	0%	88%
875064	2388948	143004824	BellSouth Telecommunications, LLC	T	\$65,020.24	\$0.00 NF	0	0%	88%
875064	2388982	143027426	SCHOOLinSITES.com LLC	IA	\$258,720.00	\$0.00 NF	0	0%	88%
					\$999,723.78	\$659,246.57	\$0.00		

Service Legend: IA=Internet Access; T=Telecomm; IC=Internal Connections; ICM=Internal Connections/Maintenance
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Monday, May 13, 2013

1998 | 1999 | 2000 | 2001 | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | **FY 2013** | All Years

[Print Version]

E-Rate Organizer Funding Search Analysis for Funding Year 2013

[» Utilization Summary Chart](#)

Applicant: GADSDEN COUNTY SCHOOL DISTRICT

Billed Entity: [127617](#) Type: DISTRICT

Address: 35 MARTIN LUTHER KING JR BLVD, QUINCY, FL 32351

471	FRN	SPIN	Service Provider	Service*	Original	Funded	Disbursed	Util.	
					Requested Amt			%	Discount
893755	2503429	143000677	Verizon Wireless (Cellco Partnership)	T	\$26,457.30	\$0.00	0	0%	90%
917769	2511256	143001442	GTC, Inc.	T	\$4,133.92	\$0.00	0	0%	90%
917769	2511265	143001442	GTC, Inc.	T	\$2,327.40	\$0.00	0	0%	90%
917769	2511298	143001442	GTC, Inc.	T	\$3,057.48	\$0.00	0	0%	90%
917769	2511415	143001441	Quincy Telephone Company (Florida)	T	\$35,505.54	\$0.00	0	0%	90%
917769	2511486	143001441	Quincy Telephone Company (Florida)	T	\$798,440.11	\$0.00	0	0%	90%
917769	2511601	143001441	Quincy Telephone Company (Florida)	T	\$39,629.09	\$0.00	0	0%	90%
917769	2511640	143001192	AT&T Corp.	T	\$3,751.60	\$0.00	0	0%	90%
917769	2511648	143001192	AT&T Corp.	T	\$37,652.47	\$0.00	0	0%	90%
917769	2537700	143001192	AT&T Corp.	T	\$13,280.54	\$0.00	0	0%	90%
917769	2540114	143001192	AT&T Corp.	T	\$4,762.80	\$0.00	0	0%	90%
917770	2504035	143027426	SCHOOLinSITES.com LLC	IA	\$26,460.00	\$0.00	0	0%	90%
917775	2504445	143019937	Intratech Alliance Corp.	ICM	\$72,576.00	\$0.00	0	0%	90%
917775	2504458	143019087	Applied Com Tek LLC	ICM	\$18,000.04	\$0.00	0	0%	90%
917775	2504476	143007415	Network Cabling Services, Inc	ICM	\$15,750.07	\$0.00	0	0%	90%
917777	2515263	143007415	Network Cabling Services, Inc	IC	\$738,774.90	\$0.00	0	0%	90%
917777	2532650	143007886	Hayes e-Government Resources, Inc	IC	\$1,595,641.47	\$0.00	0	0%	90%
917788	2532584	143007415	Network Cabling Services, Inc	IC	\$113,995.91	\$0.00	0	0%	90%
917788	2532594	143007886	Hayes e-Government Resources, Inc	IC	\$988,651.94	\$0.00	0	0%	90%
927481	2532419	143001441	Quincy Telephone Company (Florida)	T	\$24,839.89	\$0.00	0	0%	90%
927481	2532421	143000677	Verizon Wireless	T	\$3,929.47	\$0.00	0	0%	90%

(Cellco Partnership)

931160	2544601	143029877	Progressive Communications Inc.	IC	\$2,060,732.70	\$0.00	0	0%	90%
					\$6,628,350.64	\$0.00	\$0.00		

Service Legend: IA=Internal Access; T=Telecomm; IC=Internal Connections; ICN=Internal Connections Maintenance
 NF = Not Funded

[Last update: 5/13/2013]

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SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2b

DATE OF SCHOOL BOARD MEETING: May 21, 2013

TITLE OF AGENDA ITEMS: Financing for Purchasing 10 Buses

DIVISION: Transportation and Finance Departments

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the financing from SunTrust Bank Equipment Finance to purchase 10 buses. The loan would require five annual payments in the amount of \$221,787.00 with an interest rate of 1.70%.

Principal	\$1,072,467
Interest	<u>36,468</u>
Total Financed	\$1,108,935

Additional information is listed on the quotation and financing application.

FUND: Fund 220

AMOUNT: \$1,108,935.00

PREPARED BY: Joe Lewis and Bonnie Wood

POSITION: Director of Transportation and Assistant Superintendent for Business



SUNTRUST
Quotation

Customer: Gadsden County Public Schools

Dealer: FTS

Collateral: New School Buses

Purchase Price: \$1,072,476.00

Downpayment: 1 advance payment

Net To Finance: \$1,072,476.00

Financing Term: 5 Annual Payments

Residual: \$1

Interest Rate: 1.70%

Transaction Structure: Municipal Lease Purchase

Skip Payments: None

Annual Payment: \$221,787.00

Documentation Fee: \$400.00

Notes:

Gregory M. Berg
VP Specialty Vehicle Group
Suntrust Bank Equipment Finance
906 Westminster Way
Southlake, TX 76092
817-488-7585 office
Greg.berg@suntrust.com

SunTrust Equipment Finance & Leasing Corp.
Financing Application for State & Local Government Customers

Lessee (Full Legal Name)	School Board of Gadsden County
Federal Tax ID #	59-6000615
Street Address	35 Martin Luther King, Jr. Blvd.
City, State, and Zip	Quincy, FL 32351
Dept. Using the Equipment	Transportation

Customer Contact	Joe Lewis	Send invoices to:	School Board of Gadsden County
Title	Director of Transportation	Contact	Bonnie Wood
Phone and Fax No.	850 627-6858 Fax 850 627-8895	Department	Finance Department
e-mail address	lewisjoe@gcpsmail.com	Street Address	35 Martin Luther King, Jr. Blvd.

Contract Signer:	Reginald C. James	Phone and Fax No.	850 627-9651 extension 1222 Fax 850 627-5357
Title	Superintendent of Schools	e-mail address	woodb@gcpsmail.com
Phone and Fax No.	850 627-9651 Fax 850 627-2760	Special Instructions	
e-mail address	jamesr@gcpsmail.com		

Contract Attestor:		Refinance?:	
Title:		Escrow funded?:	
Attorney Name & Number:	Deborah Minnis 850 425-5467	Pay doc fee at closing or add to financing cost?	
Attorney Address:	Ausley & McMullen, 123 Calhoun, Tall., FL 32302	Desired Closing date:	28-May-13
Attorney email:	dminnis@ausley.com		

1. Equipment/project description/cost: 10 Blue Bird buses

2. What is the purpose of the proposed equipment acquisition/project? Transportation of public school students

3. Why is the equipment/project essential? To and from transportation for public school students

4. Have you issued or do you intend to issue more than \$10 million in tax exempt debt during the calendar year? BQ or NBQ No

5. Is the equipment/project a replacement, an upgrade or additional to the department? Replacements

6. If an addition, why is the additional equipment necessary? Replacements

7. If replacement or upgrade, what is the age of the existing equipment? Approximately 10 years old

8. If you're upgrading existing equipment, is the existing equipment paid off? Yes

Source of funds for proposed payments:	Fund Balance: \$ _____	Fiscal Year End: June 30, 2013
General Fund (yes or no): _____	As of _____	Date of most recent Audited Financial Statement:
Other than General Fund (provide detail): Capital Improvements Fund (1.5 mills proceeds)		30-Jun-12

9. Have funds been appropriated for the payments due on the proposed financing during the current budgetary period? No

10. Will any loan or grant monies be directly used to make the payments? No
If so provide detail.

11. Have you ever defaulted or non-appropriated on a lease or bond obligation? No

General Liability Insurance Coverage limits in the amount of \$1 Million is required.

Self Insured? No General Liability Coverage Limits: \$ 1,000,000 Is the lessee a member of a managed risk pool? Yes If yes please provide the name and coverage amounts below.

If the lessee has additional commercial insurance coverage please provide coverage limits.

Insurance Co. name/contact:	Pat Thomas & Associates Insurance, Inc.	Florida Municipal Insurance Trust
	Craig McMillan, President	\$1,000,000
	850 875-1776 Fax 850 875-2776	

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2c

DATE OF SCHOOL BOARD MEETING: May 21, 2013

TITLE OF AGENDA ITEMS: Purchase Orders for Purchasing 10 Buses

DIVISION: Transportation and Finance Departments

PURPOSE AND SUMMARY OF ITEMS:

Board approval is requested for the purchase of 10 new buses purchased from the State of Florida bid #2013-01:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
7	77 – Capacity Blue Bird Conventional Bus	\$714,280.00
2	77 – Capacity Blue Bird with lift Bus	\$231,120.00
1	84 – Capacity Blue Bird without lift Bus	\$127,067.00

FUND: Fund 379 Capital Improvements

AMOUNT: \$1,072,467.00

PREPARED BY: Joe Lewis and Bonnie Wood

POSITION: Director of Transportation and Assistant Superintendent for Business

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
05/10/13

PURCHASE ORDER NO.
184882

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR

VF11600000

SHIP TO THIS ADDRESS

ATTEN: Chris Rustman, President
FLORIDA TRANSPORTATION SYSTEMS
7703 INDUSTRIAL LANE
TAMPA FL 336376775

TRANS.DEPT-SCHOOL BD GADSDEN
720 SOUTH STEWART ST
QUINCY FL 32351

ph 813.980.0174 crustman@fts4buses.com

PRINCIPAL / SUPERVISOR

COMPROLLER

SUPERINTENDENT

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
----------	-------------	-------------	------------	-------

QUOTE 84 7777L

Bus Number: 2014-28

STATE	CONTRACT# FDOE School Bus Bid #2013-01 ...06/30/2014
	84-CAP TYPE D REAR ENGINE BUS
LIFT	WITHOUT LIFT
BODYM/M	BLUE BIRD T3RE 4006 Air Conditioner Make: ACC
CHSSM/M	BLUE BIRD BBCV
STANDRD	TRANSMISSION: ALLISON PTS 3000
STD.ENG	HP/LB-FT:CUMMINS ISL 13260/660
ENGINE	WET SLEEVE
WARNTY	CUMMINS BASE 5-YRS/100,000MILE
	BASE BUS PRICE: \$127,067.00
OPTIONS	SEE SPECIFICS: \$17,159.00
	DELIVERY CHARGES \$975.00

1

127067.00 127067.00
TOTAL 127,067.00

PAY TERMS: NET 30

1. All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
2. If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
3. Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR					TOTAL	127,067.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT	
379	7400	651	9003	0999		127067.00	

THE SCHOOL BOARD OF GADSDEN COUNTY

DATE
05/10/13

PURCHASE ORDER NO.
184883

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351
PHONE (850) 627-9651 FAX (850) 627-2760
www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

<p>VENDOR VF11600000 Atten: Chris Rustman, President FLORIDA TRANSPORTATION SYSTEMS 7703 INDUSTRIAL LANE TAMPA FL 336376775 ph 813.980.0174 crustman@fts4buses.com</p>	<p>SHIP TO THIS ADDRESS TRANS.DEPT-SCHOOL BD GADSDEN 720 SOUTH STEWART ST QUINCY FL 32351</p>
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PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
------------------------	-------------	----------------

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
		QUOTE 84 7777L		
			BUS NUMBERS:	2014-29
				2014-31
				2014-33
				2014-48
		STATE CONTRACT# FDOE School Bus Bid #2013-01 ...06/30/2014		2014-50
		LIFT 77-CAP TYPE C CONVENTIONAL BUS		2014-58
		WITHOUT		2014-59
		BODYM/M BLUE BIRD BBCV 3507S		
		CHASM/M BLUE BIRD BBCV		
		STANDRD TRANSMISSION: ALLISON PTS 2500		
		STD.ENG HP/LB-FT:CUM ISB 13 250/660		
		ENGINE PARENT BORE		
		WARNTY: CUMMINS BASE 5-YRS/100,00MILE		
		BASE BUS PRICE: \$85,871.00EA	Air Conditioner make: ACC	
		OPTIONS SEE SPECIFICS: \$15,194.00EA		
7		DELIVERY CHARGES \$975.00EA	102040.00	714280.00
			TOTAL	714,280.00

PAY TERMS: NET 30

- All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
- If box checked and you accept this PO, goods/services & invoice must be received by the District no later than June 15 of the CURRENT YEAR. NO FINANCIAL OBLIGATION continues after June 30 of the CURRENT YEAR if the box is checked. This PO is void after one year.
- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR						TOTAL	714,280.00	FINANCE DEPT USE EXPENDITURE
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT		
379	7400	651	9003	0999		714280.00		

THE SCHOOL BOARD OF GADSDEN COUNTY

PURCHASE ORDER NO.

DATE

184884

05/10/13

35 MARTIN LUTHER KING, JR., BLVD. QUINCY, FLORIDA 32351

PHONE (850) 627-9651

FAX (850) 627-2760

www.gcps.k12.fl.us

FL SALES TAX EXEMPTION # 85-8012621915C-2

FEDERAL ID # 59-6000615

VENDOR VF11600000 ATTN: Chris Rustman, President FLORIDA TRANSPORTATION SYSTEMS 7703 INDUSTRIAL LANE TAMPA FL 336376775 ph 813.980.0174 crustman@fts4buses.com	SHIP TO THIS ADDRESS TRANS.DEPT-SCHOOL BD GADSDEN 720 SOUTH STEWART ST QUINCY FL 32351
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PRINCIPAL / SUPERVISOR	COMPTROLLER	SUPERINTENDENT
------------------------	-------------	----------------

QUANTITY	PRODUCT NO.	DESCRIPTION	UNIT PRICE	TOTAL
		QUOTE 84 7777L	BUS NUMBERS: 2014-10	
			2014-15	
	STATED	CONTRACT# FDOE School Bus Bid #2013-01 ...06/30/2014		
	W/LIFT:	77-CAP TYPE C CONVENTIONAL BUS		
	BODYM/M	RICON S5510-ADA/403 (BEHIND of Rear Wheels)		
	CHASM/M	BLUE BIRD BBCV 3507S		
	STANDRD	BLUE BIRD BBCV		
	STD.ENG	TRANSMISSION: ALLISON PTS 2500		
	ENGINE	HP/LB-FT:CUM ISB13 250/660		
	WARNTY:	PARENT BORE		
	OPTIONS	CUMMINS BASE 5-YRS/100,000MILE	Airconditioner Make: ACC	
		BASE BUS PRICE: \$93,900.00EA		
		SEE SPECIFICS: \$20,685.00EA		
2		DELIVERY CHARGES \$975.00EA	115560.00	231120.00
			TOTAL	231,120.00

PAY TERMS: NET 30

- All correspondence/shipments must reflect the PO number. For prompt payment mail invoice to Accounts Payable address above.
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- Notice to Vendor/Contractor: By acceptance of the contract/order in excess of \$10,000 and involving Federal Funds, the Vendor/Contractor agrees to comply with Title 34 Section 80.36 Code of Federal Regulations. Termination for cause and for convenience by the grantee or sub-grantee including the manner by which it will be affected and the basis for settlement will be decided by the School Board of Gadsden County. In addition, the Vendor/Contractor agrees to comply with Florida Statute 257.36 regarding retention of records for 5 years.

DISTRIBUTION TO BE COMPLETED BY ORIGINATOR						TOTAL	FINANCE DEPT USE EXPENDITURE	
FUND	FUNCTION	OBJECT	CENTER	PROJECT	PROGRAM	AMOUNT		
379	7400	651	9003	0999		231120.00		

SUMMARY SHEET

RECOMMENDATION TO SUPERINTENDENT FOR SCHOOL BOARD AGENDA

AGENDA ITEM NO. 2d

DATE OF SCHOOL BOARD MEETING: May 21, 2013

TITLE OF AGENDA ITEM: Owens v. Gadsden County School Board

DIVISION:

PURPOSE AND SUMMARY OF ITEM: The purpose of this item is to get final approval of a settlement in the above-referenced matter. This case was brought by Emma Owens. Ms. Owens alleged that she was retaliated against for exercising her rights under the First Amendment by running for the office of superintendent.

Representation in this matter was provided by the insurance carrier. This matter was referred by the court to mediation. The insurance carrier agreed to settle this matter and the settlement offer was accepted by Ms. Owens. The Board is only required to contribute its deductible of \$25,000.00 toward the settlement. The proposed settlement will completely resolve this matter. Ms. Owens will be responsible for her attorney's fees and cost of litigation as well as satisfying any outstanding liens. Given the inherent uncertainties in and costs of litigation, we believe that resolution of this matter is in the best interest of the district and the public. Therefore, approval of the settlement is recommended.

FUND SOURCE: General
AMOUNT: \$25,000.00
PREPARED BY: Deborah S. Minnis
POSITION: Attorney for the Board

INTERNAL INSTRUCTIONS TO BE COMPLETED BY PREPARER

___ Number of ORIGINAL SIGNATURES NEEDED by preparer.

SUPERINTENDENT'S SIGNATURE: page(s) numbered _____

CHAIRMAN'S SIGNATURE: page(s) numbered _____

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