28 August 2025

Dear Parent/Guardian,

I am pleased to announce that Frazier High School is participating in Mount Aloysius College in the High School Program. This program allows high school students to earn college credits while taking approved courses in high school. Credits earned through this program may transfer to many colleges and universities. Please see the attached information from Mount Aloysius on pricing and registration. The deadline for enrollment is **Friday, September 26, 2025.**

If you have any questions, please contact the high school at 724.736.9507 ext 112.

Sincerely,

Jason E. Pappas Principal



Welcome to the Mount!

We are happy that you have selected Mount Aloysius College for your College in High School (CHS) courses.

2025 Registration: Monday, August 25 - Friday, September 26.

College in High School benefits:

- ✓ Save Money only \$72 per credit
- ✓ Save Time get ahead & earn college credits before starting college
- ✓ Earn College Credit credit can be applied towards a MAC degree or may be transferable to other colleges
- ✓ Learn leadership and critical thinking skills
- ✓ Develop time management skills

Fall 2025:

We are pleased to announce that we will continue with the new registration process for CHS. Instructions can be found on the CHS website: https://www.mtaloy.edu/college-in-high-school/ or by contacting your high school teacher or school counselor. Instructions have been sent to your school.

With the new process, you will be asked to:

- 1. Create an account
- 2. Claim your account
- 3. Add your courses
- 4. Pay your invoice

Highlights of the new process include:

- ✓ The ability to set up payment plans for College in HS courses
- ✓ Access to Mount Aloysius library resources
- ✓ The ability to access unofficial transcripts at any time
- ✓ Creation of MAC student account streamlines process for future CHS courses/enrollment
- ✓ The ability to track Mount Aloysius courses completed & the grades awarded
- ✓ Helpful information regarding learning management systems & scheduling for future use

Mount Aloysius College: Jump-Starting Futures for High School Students!

College in High School Courses Frazier High School – Mount Aloysius College (2025-2026)

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College in High School Application Process

Welcome, Mountie!

Thanks for choosing Mount Aloysius College for your College in High School experience. Follow the steps below to create your account, claim your account, and add your courses.

Step 1: Create & Claim Your Account

- 1. Visit https://portal.mtaloy.edu/ICS/College_in_HS/
- 2. Select the application under "Apply Online."
- 3. Select "Click here to start filling out this application."
- 4. Complete the application with the student's information.

 Move forward by using the "Next Page" link at the bottom right hand corner.
- 5. Complete "Personal Information" then review your application. Make sure to enter a valid email address to receive acknowledgement of your submitted application.
- 6. Upon completion, your application will be sent to the Registrar's Office.

Upon approval you will receive an email to claim your account. Click on the link in the email to complete claiming your account.

This will be sent to the email address provided in the application

Step 2: Registration Agreement Form

- 1. Log In to the MyMAC portal with your Username and Password once your account is claimed: https://portal.mtaloy.edu/ICS/
- 2. Select the "Course Schedule" link from the left menu.
- 3. Select the most current Winter Alternate option under "Term". Please let this load.
- 4. Click "Complete the Registration Agreement Form," select "Yes," then "Submit." Please refresh your page. This may take you back to the Home Page. That is OK!

Applications

College in High School Application

College in High School Application
Click here to start filling out this application



College in High School Application Process

Step 3: Adding Your Courses

- 1. Log In to the MyMAC portal with your Username and Password once your account is claimed: https://portal.mtaloy.edu/ICS/
- 2. Select the "Students" tab at the top of the page, then select "Online Registration" from the left menu.
- 3. You are now on the Course Search page. Select the "More Search Options" link at the bottom of the course search box.
- 4. All high school students will select the most current **Winter Alternate** option under "Term". Select your school district under "Campus".
- 5. Check the add box next to the course/courses that need registered. Scroll to bottom of the page and click "Add Courses."
- 6. Continue on to the last step to submit payment and set up your billing.

For any questions regarding scheduling, please contact CHSRegistrar@mtaloy.edu or call 814-886-6400 for help.

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College in High School Application Process

Billing Info - Manage Your Account Online!

Once you have registered for your courses, a tuition invoice will be generated. Please follow the steps listed below to access your invoice and make payment arrangements. A paper invoice will not be mailed.

View Your Tuition Invoice Online

- 1. Log in to your MyMac Portal at https://portal.mtaloy.edu/
- 2. Select the Student tab
- 3. Scroll to the My Account Info section
- 4. Select **Tuition Invoice**, **Generate Tuition Invoice**, and **View Tuition Invoice**

Pay Your Invoice or Set Up a Payment Plan Online

- 1. Follow Steps 1, 2, & 3 above
- 2. Select Go To CASHNet
- 3. From the menu on the left-hand side, select **Make a Payment** and follow the prompts
- 4. Or from the menu on the left-hand side, select **Payment Plans** and follow the prompts

*If someone will be making payments on your behalf, you can invite them as a payer in Cashnet.

Invoices are due

October 30

*Failure to make payment arrangements by the due date will result in your registration being dropped.

There is a non-refundable fee of \$25.00 for the payment plan.

Billing and financial information can NOT be given to parents/guardians unless FERPA permission are granted by the student.

Contact us!

Administration Building 124

Phone: 814-886-6368 | Fax: 814-886-465

BusinessOffice@mtaloy.edu



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