



ST. JOSEPH CATHOLIC SCHOOL

AGENDA: February 16, 2023

Present: Ms. Thompson, Fr. Stephen, Daniel, Sandra Johnson, Phil Gibbs, Maria Zuniga, David Trowbridge

Opening Prayer by Ms. Thompson

Introduction (Daniel)

- Motion to approve January Minutes by Phil; 2nd by Sandra—approved
- Announcements made by Daniel:
 - Dad's Club Meet & Greet—February 21st
 - Student Re-enrollment—Now to February 28th
 - Storybook Ball (Auction 2023)—February 18th at 6 pm

Principal report (Ms. Thompson)

- EANS/GAPS
 - 94 K EANS check received for reimbursements—will be earmarked for future IT purchases and replacements
 - GAPS application submitted (totaling 4 million dollars in requests)
- Auction/Gala Updates—Paddles up will be for Boys Bathroom remodel
- Enrollment
 - 2023-2024 Enrollment Marketing Campaign update--Professional pictures being taken for marketing purposes
 - Enrollment Dashboard—on target for this time of year
 - Lots of registrations with St. Joseph Church to get in compliance for parishioner discounts
 - A few 1 to 1 conversations on dual parishioner option that is available to Catholic parents

Pastor report (Fr. Stephen)

- St. Joseph Catholic Church transitioning to Push Pay payment system
 - A few implementation issues that should be worked over the next month (duplicates some data in the conversion process)
- Two Open positions
 - Marriage Department—Wedding Day Coordinator
 - Facilities Assistant
- Ceiling repair to be completed in the next 2 weeks. (painting)
- Other Announcements
 - Lent begins next week
 - New marriage prep program for parishioners
 - St. Joseph Feast Day March 20th



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- Synod Session coming on March 25th

Financial report (Phil)

- See attached financial reports for budget status and cash on hand data

Surveys (Kevin)

- Emailed on January 13th
- Results to be reported in March meeting

Alumni Relations (David)

- Alumni Reception for 2019 Graduates following 10:30 Mass on May 7th

Outreach/Marketing (Daniel)

- Daniel to obtain Google code for Google Tracking of conversions within school webpage
 - Fr. Stephen and David Trowbridge to look at code to determine date it will collect
 - See if Google can provide contract language
 - Contact Niche rep to provide more information concerning privacy concerns
- Open House March 8th.
- Shared Google and Niche stats for the past month.
- St. Joseph Church has a videographer on staff that Maria will touch base with to help refilm the last part of the SJCS video. (Adding Fr. Stephen; Removing Fr. Cargo)

Around the room – Highlights/head-ups feedback

- SAC Members for next school year
 - Andy Oleson agrees to fill role of Vice-Chairperson next school year
 - David Trowbridge agrees to fill technology role next school year
 - Will confirm who would like to return for another term as SAC members and send out Jaguar Tracks invitation for applications/recommendations in the Spring.
- SAC Strategic Planning Sub-committee
 - Will reach out to SAC Members to determine who has interest
- Ice Days Feedback/Recommendations
 - Shorter Day—perhaps start at 10 am?
 - Easier Day with more leniency on assignments being turned in on time and communications being missed or misunderstood

Closing Prayer by Fr. Stephen