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| Pittsburg School BoardMeeting Minutes | | | | | | |
| **Date** | | 10/10/2022 | | | | | |
| **Time** | | 6:00 p.m. | | | | | |
| **Location** | | Pittsburg School Library Computer Lab | | | | | |
| **Chairperson** | | Jamie Gray | | | | | |
| **School Board Members** | | | **Principal** | | **SAU Members** | |
| Jamie Gray P | | Toby Owen P | | Debbie Lynch P | | Debra Taylor P | |
| Lindsey Gray P | | Reginald Parker P | |  | | Bridget Cross P | |
| Willard Ormsbee P | |  | |  | |  | |
| **Public in Attendance:** Michel Dionne,  Erin Blanchard | |
| **Item** | **Subject** | | | | | |
| 1. | **Roll Call:** The meeting was called to order at 6:00 pm by Chairman Jamie Gray. | | | | | |
| 2. | **Agenda Adjustments:** None | | | | | |
| 3. | **Hearing of the Public:** None | | | | | |
| 4. | **Reading of the Minutes:**   * **L. Gray/R. Parker**: Motion to approve Pittsburg School Board minutes of September 26, 2022 as submitted.   **VOTE:** Motion carried with two abstentions T. Owen and J. Gray | | | | | |
| 5. | **Special Reports:** | | | | | |
| 6. | **School Administrator’s Report:** Debbie Lynch   * Upcoming Events:   Oct 10-14 Hot lunch week  Oct 11 DOE visit to the CTE program  Oct 12 PSAT- juniors  Siskin’s last visit  Gym floor refinished  NHS induction 5:30  Oct 14 In service Day  Home Cross Country Meet 4:00  Oct 17-18 Tom Ledue visits the school  Oct 19 Sue Bergman virtual visit with the K-8 students  VG/VB vs Colebrook 4:00  Oct 21 VG/VB vs Moultonborough 4:00   * Fall Festival schedule of events for October 20th   + - A. Parade from fire station to the school     - Community members view the pumpkins     - NHS sponsored Trunk or Treat     - Hocus Pocus Movie     - Bonfire * The Pittsburg Fire department is requesting two buses and drivers for the Celebration of Life and service for Sandy Young on Saturday October 15th. These will be needed from 12:00-6:00. Discussion concerning the use of buses ensued. It was determined that they cannot be used without a commercial. Debbie agreed to seek alternatives. * Fall assessment scores to be distributed at the next meeting. | | | | | |
| 7. | **Superintendent’s Report:** Debra Taylor   * October Superintendent’s Report   **ESSER Funds**  The majority of ESSER funds have now been obligated. We hold regular stakeholder meetings  to gauge the effectiveness of our grant programs and plan for expenditures. Our last meeting  was held on September 28. We have set aside ESSER III funds in each school district to  improve heating and ventilation systems. Engineering studies have been completed and bids  will be prepared and distributed later this fall in preparation for annual school meeting warrant  approval of summer construction.  **Budget Process**  This month, we will initiate the budget process. The school budget involves many different  individuals and entities across several levels. At the local/district level, budget discussions and  work will involve school administrators, school boards, school employees and community  members. Budgeting is the process of using information to allocate finite resources to prioritize  organizational needs. In school districts, budgeting requires using information about school staff,  students, and facilities to meet student learning needs and goals.  School districts must work within their capacity to produce budgets that support the needs of  their students and community. Common problems district leaders face are typically related to  budgeting around the following areas: targeting achievement gaps; alignment of resources to  support learning improvement agendas; prioritizing learning-focused leadership; and,  developing the human capital of the school or district.  Fiscal responsibility is of primary importance in our school communities. This summer I  completed my certificate in Education Finance. This training included school administrators  across the state and country. Here are some of my new learnings. + Analyze school finance  from the numbers, building up from the school and classroom levels. + Be creative and innovate  in how school revenues are generated, what money can buy and consider tradeoffs in spending  choices. + Identify key finance figures for making relevant cost comparisons across different  schools. +Consider equity in education finance and apply it to different levels of the system for  both revenues and expenditures. + Consider the challenge of increasing productivity in an  environment of finite education dollars.  Teachers will submit requests to principals by the end of October. Principals will draft their initial  budget. The SAU and School Administrators will finalize their draft budget proposals in  November. The SAU Board will review and approve the SAU 7 budget on November 10th and  the SAU 7 Public Hearing will be held on December 10. District budgets will be approved by  their respective School Boards in January and District Public Hearings will be held in February.  **Adequacy Aid**  Four of our five school districts received additional adequacy aid from the NH DOE that was  allocated by the legislature this year. School Boards will all retain the funds and some are  considering calling a special meeting to apportion the funds to the current budget or a district  trust fund. An additional amount will be made available to school districts next fall. The amounts  are as follows:  District 22-23 Additional Adequacy Aid Amount  Clarksville $4,590.00  Colebrook $67,230.89  Columbia $5,704.00  Stewartstown $20,245.00  **Leadership**  The Superintendent visits schools and classrooms at least weekly and the leadership team  meets monthly for a half day to address progress toward the strategic plan and a variety of  instructional and school operations issues. Most recently we discussed plans for open house,  parent conferences, professional learning communities, and staffing shortages for substitute  teachers. This month we are working with School and Central office administrators on budget  development.  **Fall Back to School Report**  This year we have recruited five new substitute teachers. However, we are still experiencing a  substitute teacher shortage. We are continuing our substitute teacher recruitment efforts.  Our additional Board approved COVID leave expired on June 30, 2022. We will provide a report  to the school board at the November SAU Board meeting concerning the rate of staff  absenteeism and whether or not additional COVID leave will be recommended. We are  monitoring COVID Cases and following protocols and recommendations of NH DHHS as shared  last month.  **Curriculum, Instruction and Assessment**  Jenn Mathieu now works full time as our Curriculum Director through a shared contract with  member districts. She continues to visit schools and classrooms, supporting our sixteen new  teachers, leading our professional learning community work and presenting at school board  meetings. We have received very positive feedback from our staff and Jenn is enjoying the  challenge of working with teachers and administrators to improve curriculum and instruction for  our students in SAU 7. She has also organized all SAU professional development and worked  diligently to focus our grant efforts on improved teaching and learning.  Teachers will participate in professional development on Oct 14. Topics include CPR training,  curriculum development, social emotional learning and wellness.  We are pleased to bring back more parent collaboration opportunities in our schools. This year  we welcomed parents back to school with social events at the start of the year, held open house  in each school in September and October and will provide Parent Conferences from 3-7 pm on  November 9 with an early release for students and staff on November 10 prior to the Veteran’s  day holiday.  **Colebrook Building Project Update**  The Colebrook School Board has refined the design of the building project to centralize HS and  CTE classrooms. The building aid application was updated to include the new design, budget  and deficiencies from the Old Academy and Tech Building. Communication and public meetings  will be held in October through December. The NH DOE will inform us of their building aid  decision by January 15, 2023.  **Board Updates**  The SAU Policy committee will meet on October 17 at 5:00 pm at Colebrook School Library. | | | | | |
| 8. | **Business Administrators Report:** Bridget Cross   * **Colebrook Tuition Rates**   Bridget reviewed the 22-23 tuition rates for Colebrook, noting that the Pittsburg rates are set in December.   * **Enrollment Report**   The enrollment report was reviewed and discussion concerning increased enrollment in Pittsburg ensued.   * **Bus Discussion**   Information concerning the condition of our bus fleet was held. The board considered types of buses that the board would like to consider purchasing in the future. Bus quotes will be sought. Information concerning student ridership will be provided. | | | | | |
| 8. | **Unfinished Business:**None | | | | | |
| 9. | **New Business:**  None | | | | | |
| 10. | **Information:**  None | | | | | |
| 11. | **Other Business:** None | | | | | |
| 12. | **Non-Public Session: RSA 91-A:3II(a)**  **J.Gray/R.Parker :** Motion to enter non-public session at 6:50 pm. VOTE: Motion Carried.  **R.Parker/L.Gray**: Motion to return to regular session at 7:30 pm. VOTE: Motion Carried. | | | | | |
| 13. | **Meeting Dates:**   * Pittsburg School Board Meeting: Monday, October 24, 2022, @ 6:00 pm – Pittsburg School Library Computer Lab * Joint Committee for Area Agreement Meeting – Thursday, October 13, 2022 @ 6:00 pm Clarksville Town Hall * SAU Board Meeting – November 10, 2022 @ 6:00 pm – Columbia Town Hall | | | | | |
| 14. | **Adjournment:**  **L.Gray/B.Ormsbee:** Motion to adjourn at 7:35 pm. VOTE: Motion Carried. | | | | | |

Adopted: Pittsburg School Board Meeting October 24, 2022