

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, January 23, 2024, 7:00 p.m.

AGENDA

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Combined Board Meeting of December 19, 2023

Superintendent's Report

Solicitor's Report

Student Representative's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes of their regular meeting of November 15, 2023.
2. Letter of resignation from Employee #20547, Emotional Support Teacher.
3. Letter of resignation from Employee #14598, Cafeteria Employee.
4. Karen Donati, Wyoming Area Baseball Parents Association, requesting to hold fundraisers.
5. Letter from Employee #13250 requesting permission to take a family leave of absence.
6. Ballots received from the LIU for Wyoming Area Board Members to elect Directors from school districts to serve on the LIU Board.
7. Ballots received from the WSC&TC for Wyoming Area Board Members to elect Directors from school districts to serve on the WSC&TC Joint Operating Committee.
- (8.) Attorney Tom Campenni requesting permission to use the weight room and surrounding area for a ceremony honoring Coach, Paul Marranca.**
- (9.) Lindsay Dragon requesting permission to hold a Valentine's Day Social with Parenting Autism United in the Secondary Center cafeteria.**
- (10.) Attorney Bill Anzalone, on behalf of the Wilkes-Barre chapter of UNICO, requesting permission to hold the UNICO all-star charitable football game at the stadium.**
- (11.) Employee #4350, Paraprofessional, requesting permission to take a medical leave of absence.**
- (12.) Olivia Gatto, Luzerne Intermediate Unit, on behalf of the Wyoming Area Community and School Based Behavioral Health Program requesting to use the Primary Center for an in person mental health summer program.**

Summary of Applications Received

Cafeteria – 2

Cleaner – 4

Assistant Principal of Discipline - 4

Special Education - 3

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**Treasurer's Report**

First National Community Bank	General Fund	7,148,188.21
First National Community Bank	Payroll Account	6,414.72
First National Community Bank	Cafeteria Account	6,828.77
First National Community Bank	Student Activities Account	168,108.26
First National Community Bank	Athletic Fund Account	15,228.33
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	141,030.27
First National Community Bank	Series 2022 GON Account	7,905.37
First National Community Bank	Money Market Account	8,089,671.94

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Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	42,120.05
Local Services Tax	258.96
Per Capita Tax	1,272.44
Delinquent Per Capita	<u>4,117.79</u>
Total:	47,769.24

State & Federal Subsidy Payments

Retirement	735,850.92
Title I – Improving Basic Programs	123,620.46
Title II – Improving Teacher Quality	12,054.00
Title IV- Student Support & Academic Enrichment	9,879.84
PCCD Safety & Mental Health Grant	115,193.95
PlanCon Bond Projects	95,665.89
Medical Assistance-Access	43,104.48
Basic Education Funding	1,361,886.00
IU Contributions 23-24	(25,953.26)
School District Transportation	470,943.00
ARP ESSER III	90,907.04
ARP ESSER 7%	7,065.51
ARP ESSER 2.5%	920.64
ARP ESSER Homeless Children & Youth	356.33
Non Public Transportation	<u>34,650.00</u>
Total:	3,076,144.80

Local Realty Transfer Tax

Luzerne County	24,856.40
Wyoming County	<u>384.65</u>
Total:	25,241.05

2023 Real Estate Taxes

Paul Konopka – Wyoming Borough	62,038.62
George Miller – West Pittston Borough	158,565.99
Thomas Pizano – Exeter Borough	244,167.23
Wayman Smith – Exeter Twp., Luzerne County	68,132.28
Robert Connors – West Wyoming Borough	62,129.29
Carol Bardzel – Exeter Twp., Wyoming County	<u>33,182.66</u>
Total:	628,216.07



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Finance Report

In Lieu of Taxes

Exeter Township Housing Project - Falls, PA. 578.85

2. Approve the January payment of \$94,926.95 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for Special Education Services and other related services for the 2023-2024 school year.
3. Approve the January payment of \$4,958.33 to the Luzerne Intermediate Unit for the Lighthouse Academy Dual Diagnosis Services for 2023-2024 school year.
4. Approve to ratify the January payment of \$69,097.00 to the West Side Career & Technology Center for the 2023-2024 school year.
5. Approve the following refunds for paid property taxes for the year 2023:

66-E10NE4-002-015	3,269.46
16-D11S3-002-047-000	1,641.01
16-D11S1-004-02A-000	2,261.98
16-E11SW1-014-006-000	<u>100.75</u>
Total:	7,273.20

**(6.) Approve payments to the following vendors:**

<u>Vendor</u>	<u>Invoice#</u>	<u>Amount</u>	<u>Location</u>	<u>Description</u>
Champion Builders	App# 6	2,000.00	JFK	HVAC (retainage)
CM3 Building Solutions	App# 4	1,265.40	WASD	Fencing
CM3 Building Solutions	App# 5	28,741.60	WASD	Fencing
CM3 Building Solutions	App# 1	83,866.95	WASD	HVAC (Non-ESSER)
CM3 Building Solutions	App# 2	80,338.95	WASD	HVAC (Non-ESSER)
CM3 Building Solutions	App# 1	169,283.70	WASD	HVAC (ESSER-Related)
CM3 Building Solutions	App# 2	<u>97,200.00</u>	WASD	HVAC (ESSER-Related)
Total:		462,696.60		

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Finance Report

**(7.) Approve the general ledger account:**

Bill Listing: January 2024	1,624,877.92	
Prepays: December 2023	<u>96,734.45</u>	1,721,612.37
Cafeteria Account:	75,061.45	
Athletic Account:	<u>4,238.00</u>	<u>79,299.45</u>
Total:		1,800,911.82

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, Title III and Title IV) have been planned for the 2023-2024 school year. Anyone desiring information regarding these programs, contact Dr. Jon Pollard, Superintendent, at the District's Business Office.
2. Accept, with regret, the resignation letter of employee #20547 as an emotional support teacher.
3. Approve the Resolution for Principles for Governance and Leadership.
4. Approve to appoint Rebecca Rutkoski as an alternate for the Northeast PA. School District Health Trust.
5. Approve the request of employee #13250 to take a family leave of absence retroactive to January 11, 2024 through tentatively February 22, 2024.
6. Approve the revised professional substitute list for the 2023-2024 school year.
- (7.) Approve termination of Sarah Kester from her employment as a special education teacher with the Wyoming Area School District effect immediately.**
- (8.) Approve Agreement Regarding Waiver of Expulsion and Stipulation for student #100371 pending approval by the school solicitor.**
- (9.) Approve the Program of Studies for secondary and middle school students for the 2024-2025 school year.**
- (10.) Approve the calendar adjustment for the 2023-2024 school year.**
- (11.) Approve the Memorandum of Understanding for cyber school special education teacher caseload.**
- (12.) Approve Agreement Regarding Waiver of Expulsion Hearing and Free Appropriate Public Education Stipulation for student #148408 and student #3002770 pending approval by the school solicitor.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.  
Roll Call:

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Activities Report

1. Approve the request of Karen Donati, Wyoming Area Baseball Parents Association, to hold the following fundraisers:

- SBC Night – 3/23/24
- Jr. High Baseball Teams Bagging Groceries at Gerrity's – 4/7/24

2. Approve the appointments of the following assistants/volunteer coaches for the 2023-2024 spring/winter sports season:

Boys/Girls Lacrosse

Lindo Sabatini	Volunteer
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Wrestling

Christopher Cummings	Volunteer
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Tyler Lutecki	Volunteer
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Softball

Annie Karcutskie	Asst. Jr. High Coach
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<b>Julia Kopetchny</b>	<b>Volunteer Coach</b>
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3. Approve to rescind the appointment of Kayla Taddei as an assistant Jr. high softball coach and approve her appointment as Jr. high softball coach.

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.  
Roll Call:



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Building Report

1. Accept, with regret, the resignation letter of employee #14598 as a cafeteria employee retroactive to January 11, 2024.
- (2.) Approve the appointment of \_\_\_\_\_ as a 10 month cleaner.
- (3.) Approve the appointment of \_\_\_\_\_ as a 10 month floater (cleaner).
- (4.) Approve the appointment of \_\_\_\_\_ as a 10 month floater (cleaner).
- (5.) Approve the appointment of \_\_\_\_\_ as a 4 hour food service employee.
- (6.) Approve the request of Attorney Tom Campenni to use the weight room and surrounding area for a dedication ceremony to honor Coach Paul Marranca and to unveil the new sign to be installed on the facade of the weight room on Friday, July 18, 2024 starting at 4:00 p.m. to 5:00 p.m., pending approval by the athletic director.
- (7.) Approve the request of Lindsay Dragon to hold a Valentine's Day Social with Parenting Autism United in the Secondary Center cafeteria on Saturday, February 10, 2024, 10:00 a.m. to 9:00 p.m., pending approval by the building principal and food service director. The fee to rent the cafeteria will be waived.
- (8.) Approve the New Story Memorandum of Understanding for Wyoming Area School District's Secondary Center to be an evacuation site.
- (9.) Approve the request of Attorney Bill Anzalone, on behalf of the Wilkes-Barre Chapter of UNICO, to hold their annual UNICO all-star charitable football game at the stadium on Saturday, June 1, 2024, 3:00 p.m. to 10:00 p.m., pending approval by the athletic director.
- (10.) Approve the request of Employee #4350, Paraprofessional, to take a medical leave of absence effective February 2, 2024 through April 1, 2024.
- (11.) Approve the request of Olivia Gatto, Luzerne Intermediate Unit, and on behalf of the Wyoming Area Community and School Based Behavioral Health Program (CSBBH) to utilize the Primary Center, room 103, room 101, the gym, cafeteria and outside playground area. This mental health summer program will run Monday through Thursday, at 9:00 a.m. to 12:00 noon for 6 weeks starting July 1<sup>st</sup> to August 7, 2024, pending approval by the building principal.

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Building Report

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Policy Report

1. Approve the first reading of revised and new policies of volume V of 2023:

Policy 200: Enrollment of Students

Policy 202: Eligibility of Nonresident Students

Policy 217: Graduation

Policy 254: Educational Opportunity for Military Children (new policy)

Policy 626: Attachments

Policy 810: Transportation

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the policy report.  
Roll Call:

**Wyoming Area Police Department  
Monthly Report for December 2023  
Total Calls for Service**

12