

Flat-rate Extra Duty Timecard

Employee Name: _____

Position:

Supervisor: _____

DATE _____

NUMBER OF ACTIVITY

ACTIVITY TYPE

Activity Types:

Home Activities	\$40.00
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Rooter Bus Trips (under 60 miles)	\$50.00
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Rooter Bus Trips (60+ miles)	\$110.00
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HS Class Advisor	\$110.00
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Outdoor School	\$165.00
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Employee Signature

Supervisor Signature