

**Macomb Academy
39092 Garfield
Clinton Township, MI 48038**

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Monthly Board Meeting

Macomb Academy Board of Directors

Date: December 16th, 2025

Time: 5:00 p.m.

Location: Macomb Academy
39092 Garfield
Clinton Township, MI 48038

The mission of Macomb Academy is to provide, in collaboration with community and business resources, a transitional educational program to prepare students for adult roles in the workplace and life.

BOARD OF DIRECTORS

Ms. Marilyn Wittstock,	President,	(09/06/2027)
Ms. Felicia Westbrook-Hilton,	Vice President,	(09/06/2027)
Ms. Melina Chynoweth,	Secretary,	(09/06/2027)
Ms. Denise Flinders-Victory	Treasurer,	(09/06/2028)
Ms. Francette Pate-O'Hara	Trustee,	(12/16/2028)
Dr. John Beleutz,	Emeritus	
Mr. Richard Mette,	Emeritus	

ADMINISTRATION

Ms. Mikelle Hillewaere, **Administrator**

SECRETARY

Mrs. D'Ann Oldham **Administrative Assistant**

*Minutes can be requested and are available at Macomb Academy, 39092 Garfield, Clinton Township, MI 48038, (586) 228-2201. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who need special provisions to attend a scheduled meeting should contact Brandon Busch, Administrative Assistant, five days prior to the meeting.

AGENDA

- I. **CALL TO ORDER:**
 - A. Pledge of Allegiance President Wittstock
 - B. Roll CallSecretary Chynoweth
- II. **APPROVAL OF MINUTES** President Wittstock
 - A. Motion to approve Minutes of the Board Meeting held on November 18th, 2025
- III. **APPROVAL OF AGENDA** President Wittstock
 - A. Motion to approve the Agenda for Board Meeting held on December 16th, 2025
- IV. **INTRODUCTION OF GUESTS** (if applicable) Mrs. Mikelle Hillewaere
- V. **CORRESPONDENCE RECEIVED** (if applicable) Mrs. Mikelle Hillewaere
- VI. **ADMINISTRATION UPDATES** President Wittstock
and Mrs. Mikelle Hillewaere
 - Old Business:** President Wittstock
and Mrs. Mikelle Hillewaere
 - A. Plant Moran Audit
 - B. Employee Audit by CMU
 - C. Board Policies
 - D. Updated Staff
 - E. Laundry Room Repairs
 - New Business:** President Wittstock
and Mrs. Mikelle Hillewaere
 - A. Welcome Francette
 - B. Cozy Cabin Day
 - C. Food Drive
- VII. **Financials** Treasurer
 - A. Monthly Report – November
 - i. Review
 - ii. Discussion
 - iii. Roll call
- VIII. **BOARD PROFESSIONAL GROWTH** CMU Authorizer
and President Wittstock

- IX. **MACOMB ACADEMY BOARD COMMITTEES**All
A. Parent Networking Committee
- X. **PUBLIC COMMENTS**All
A. Speakers will be afforded up to three minutes each to present their comments
- XI. **CMU CENTER FOR CHARTER SCHOOLS COMMENTARY**
(if applicable) CMU Authorizer
- XII. **BOARD COMMENTARY** President Wittstock
- XIII. **ADJOURNMENT** President Wittstock
A. Motion to adjourn the Board Meeting