**COFFEE COUNTY BOARD OF EDUCATION**

**MINUTES OF**

**March 7, 2024**

**Regular Board Meeting**

A regular meeting of the Coffee County Board of Education was held March 7, 2024, 5:30 p.m. in the Board of Education Office, Elba, Alabama.

# ATTENDANCE

# Brian McLeod, Galen McWaters, Brandi Carr, Mike Bailey, Rhonda Strickland, Sherry Eddins, and Superintendent: Kelly Cobb

# ABSENT

Eric Payne

**CALL TO ORDER**

Mr. McWaters called the meeting to order.

**ADOPTION OF AGENDA**

A motion was made by Mr. Bailey to adopt the agenda as presented. A second was made by Mr. McLeod, and it passed unanimously.

**APPROVAL OF MINUTES OF FEBRUARY 1, 2024**

The minutes of the February 1, 2024, were approved as printed.

**FINANCIAL STATEMENT AND BANK/CASH RECONCILIATION FOR JANUARY 2024**

The January financial statement and cash/bank reconciliation report were provided.

**PRINCIPAL CONTRACT – HOLLI RICHARDSON**

Board members were provided a copy of Mrs. Richardson’s draft contract prior to the meeting. Mrs. Cobb recommended that she be given a three-year Principal contract. Mr. McLeod made a motion to accept Mrs. Cobb’s recommendation. A second was made by Mrs. Carr, and it passed unanimously.

**APPROVAL OF TEXTBOOK ADOPTION**

Mrs. Cobb recommended that the board approve the textbook recommendation of the entire list of Career and Technical Education Textbooks and Supplemental Materials (Cosmetology and Barbering, Education and Training, Hospitality, and Tourism) adopted by the Alabama Board of Education. A motion was made by Mr. McLeod with a second by Mrs. Eddins, and it passed unanimously.

**APPROVAL OF 2024-2025 SCHOOL CALENDAR**

Mrs. Cobb and District Administrators previously met with the Calendar Committee to discuss the 2024-2025 School Calendar. Mrs. Cobb recommended adoption of the 2024-2025 School Calendar as presented. A motion was made by Mr. Bailey with a second by Mrs. Eddins, and it passed unanimously.

**APPROVAL OF SOCIAL MEDIA LAWSUIT**

Mrs. Cobb recommended the board enter into a Social Media Lawsuit that had been discussed prior to the meeting. Mrs. Eddins made a motion with a second by Mr. McLeod, and it passed unanimously.

**EXECUTIVE SESSION (IF NEEDED)**

No executive session was held.

**PERSONNEL**

Mrs. Cobb recommended the following personnel actions be approved as presented in writing:

**CERTIFICATED PERSONNEL**

**The following resignation is recommended to be approved:**

1. **Alicia Koonce –** Reading Specialist at New Brockton Elementary School, effective June 30, 2024.
2. **Tammy Killingsworth –** Special Education Teacher at Zion Chapel Elementary School. Mrs. Killingsworth is retiring effective February 29, 2024.

**The following transfer is recommended to be approved:**

1. **Crystal Hawthorne –** Assistant Principal at Kinston School to Teacher at New Brockton Elementary School, effective at the beginning of the 2024-2025 school year.

**CLASSIFIED PERSONNEL**

**The following resignation is recommended to be approved:**

1. **Heather Austin** – Pre-K Auxiliary Teacher at New Brockton Elementary School effective May 24, 2024.

**The following employment is recommended to be approved:**

1. **Beverly Haggard** – CNP Worker at New Brockton High School

Mr. Bailey made a motion to accept Mrs. Cobb’s recommendation with a second by Mrs. Eddins, and it passed unanimously.

**ACKNOWLEDGEMENTS**

Board members acknowledged all the great things the schools are doing and congratulated Mr. McWaters on being selected to serve another term as a board member. Mrs. Strickland mentioned that Southeast Gas made a donation to New Brockton Middle School and it was very nice.

**SUPERINTENDENT’S COMMENTS**

Mrs. Cobb informed board members that the progress at Zion Chapel for the softball/baseball complex is on track. Currently, everything is on schedule with no barriers. Next, she stated that all elementary schools celebrated Read Across America and Dr. Seuss Week with lots of guest readers and exciting learning opportunities throughout the entire week. Mrs. Cobb also informed board members that Kinston, New Brockton, and Zion Chapel all received the Moo Brew Grant provided by The Dairy Alliance. This grant purchased equipment that will be used to prepare cold brew coffee for 9-12th grade students. Moo Brew includes 2 oz of cold brew coffee, 8 oz of cold mile, white or chocolate, and sugar-free flavored syrups. Moo Brew will be included as a part of a reimbursable meal and can be sold as an a la carte item too. The goal of Moo Brew is to increase student participation in school meals, as well as increase the access and consumption of low-fat and fat-free dairy products. Lastly, Mrs. Cobb mentioned that Softball, Baseball, Track, and Soccer were all in full swing. Schedules can be found on each school’s website or Facebook page.

**NOTICE OF NEXT REGULAR MEETING**

The next regular meeting will be held April 4, 2024, 5:30 p.m.

**ADJOURN**

There being no further business, the meeting adjourned.