

LIBERTY CENTER BOARD OF EDUCATION

Organizational Meeting followed by Regular Meeting

High School Media Center

Monday, January 11, 2015

6:30 p.m.

The Mission of the Liberty Center Local Schools, a growing rural district, at the center of a supportive community, is to provide all individuals the framework to obtain knowledge, skills, and attitudes to become thinking, productive citizens in a competitive changing world. This is accomplished by providing a safe, technologically-rich learning environment where high expectations integrate home, student, school, and community.

ORGANIZATIONAL MEETING AGENDA

1. Administer Oath of Office

To newly elected board members: Jeff Benson, Neal Carter and Todd Spangler

2. Roll Call

Mr. Benson__ Mr. Bowers__ Mr. Carter__ Mr. Spangler__ Mr. Weaver__

3. Pledge of Allegiance

4. Election of President

At this time President Pro Tempore, Mr. Tim Bowers, declared that nominations were open for the office of President of the Board of Education for the calendar year 2016.

_____ nominated _____ for the position of President of the Board of Education.

_____ nominated _____ for the position of President of the Board of Education

Mr. Bowers, President Pro Tempore, asked for a motion to close the nominations. _____ made the motion to close nominations and seconded by _____.

Mr. Bowers declared the nominations closed.

Mr. Bowers, President Pro Tempore, asked the secretary to call the roll for members to vote on the nominees for President.

VOTE:

Mr. Benson _____

Mr. Carter _____

Mr. Spangler _____

Mr. Weaver _____

Mr. Bowers _____

5. Election of Vice-President

At this time President Pro Tempore, Mr. Bowers, declared that nominations were open for the office of Vice-President of the Board of Education for the calendar year 2016.

_____ nominated _____ for the position of Vice-President of the Board of Education

_____ nominated _____ for the position of Vice-President of the Board of Education

Mr. Bowers, President Pro Tempore, asked for a motion to close the nominations. _____ made the motion to close nominations and seconded by _____.

Mr. Bowers declared the nominations closed.

Mr. Bowers, President Pro Tempore, asked the secretary to call the roll for members to vote on the nominees for Vice-President.

VOTE:

Mr. Carter _____

Mr. Spangler _____

Mr. Weaver _____

Mr. Benson _____

Mr. Bowers _____

6. President and Vice-President Oath of Offices

(Newly elected President then assumes the chair)

7. Proposal to Establish Meeting Date and Time

The motion was made by M. _____ and seconded by M. _____ that the Liberty Center Board of Education establishes its regular meeting date as the third Monday of each month at 7:00 p.m. except for February, June and September. Below is a schedule of the meeting dates for 2016:

Monday, February 22

Monday, March 21

Monday, April 18

Monday, May 16

Thursday, June 30

Monday, July 18

Monday, August 15

Monday, September 12

Monday, October 17

Monday, November 21

Monday, December 19

VOTE: Mr. Spangler__ Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Bowers__

8. Establish District Record Commission

The motion was made by M.____ and seconded by M.____ that the Board of Education's District Record Commission be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Bowers__

9. Authorize the Treasurer to Request an Advance Tax Draw

The motion was made by M.____ and seconded by M.____ that the Treasurer be and is hereby authorized to request from the Henry County Auditor and the Fulton County Auditor an advance draw of taxes during the calendar year 2016 if and/or when necessary funds are available.

VOTE: Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Weaver__ Mr. Bowers__

10. Appoint Superintendent as Purchasing Agent

The motion was made by M.____ and seconded by M.____ that Superintendent, Tod Hug, be appointed as the purchasing agent for the Liberty Center Local School district for calendar year 2016.

VOTE: Mr. Carter__ Mr. Spangler__ Mr. Weaver__ Mr. Benson__ Mr. Bowers__

11. Establish Board Service Fund

The motion was made by M.____ and seconded by M.____ that the board establishes a Service Fund for the Board of Education in the amount of \$8000. for calendar year 2016.

VOTE: Mr. Spangler__ Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Bowers__

12. Approve Legal Firms

The motion was made by M.____ and seconded by M.____ that the board approves the following legal firms for district legal services during calendar year 2016:

- Ennis Britton Co. L.P. A.
- Hanna & Fisher Attorneys
- Plassman, Rupp, Hagans & Newton
- Squire Patton Boggs (US) L.L.P.

VOTE: Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Bowers__

13. Committee Appointments made by the Board President for Calendar Year 2016 as follows:

- Board Facilities Committee _____ and _____
- Board Policy Review Committee _____ and _____
- Board Student Achievement Liaisons _____ and _____
- Board Legislative Liaison _____
- Board Representative to L.C. Schools Educational Foundation Board _____
- Board Finance Committee _____ and _____

14. Adjournment

The motion was made by M.____ and seconded by M.____ that the Organizational Meeting be adjourned at _____ o'clock.

VOTE: Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Weaver__ Mr. Bowers__

Regular Meeting Agenda

I. CALL TO ORDER/ROLL CALL

Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___
Mr. Bowers___

II. APPROVE MINUTES

Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on December 21, 2015. **(Exhibit A)**

Moved by: _____ Seconded by: _____

Roll call: Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___
Mr. Bowers___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

III. PRESENTATION BY GARMANN MILLER ARCHITECTS

IV. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

PUBLIC PARTICIPATION AT BOARD MEETINGS

File BDDH (also KD)

All meetings of the Board and Board-appointed committees are open to the public. The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, while allowing for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

1. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

2. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board of its conduct. The presiding officer shall be guided by the following rules:

A. Public participation shall be permitted only as indicated on the order of business in the Bylaws of this Board. People wishing to speak must sign in prior to the start of the meeting.

B. The Board requires that public participants be anyone having a legitimate interest in the action of the Board.

C. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each regular meeting.

D. Persons wishing to make comments or address questions to the Board may do so during the period provided for public participation and/or as permitted by the presiding officer, providing that this topic, has been brought to the attention of the appropriate staff member(s) and/or administrator(s) before being brought to the Board, or as may otherwise be permitted by the Board. If a specific response to a question is requested, that question/concern must be submitted in writing to the Board. The Board will not answer or respond to questions or concerns during the meeting, but will respond in a timely manner to those questions/concerns submitted in writing.

E. Persons wishing to make comments or address questions to the Board will be limited to three minutes. The Board may limit or extend, by majority vote, the total time during which public participation may occur at any particular meeting.

F. The presiding officer may:

- 1) Prohibit public comments that are frivolous, repetitive, and/or harassing.
- 2) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant.
- 3) Request any individual to leave the meeting when that person does not observe reasonable decorum.
- 4) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting.
- 5) Call for a recess, or an adjournment to another time, when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

[Adoption date: February 28, 2011]

[Re-adoption date: November 19, 2012]

[Re-adoption date: July 21, 2014]

LEGAL REFS.: ORC 121.22(C)

3313.20(A)

CROSS REFS.: BCE, Board Committees

BD, School Board Meetings

BDDB, Agenda Format

BDDC, Agenda Preparation and Dissemination

BG, Board-Staff Communications (Also GBD)

V. CFO/TREASURER'S REPORT/RECOMMENDATIONS

Consent Items

1. Approve the financial reports, including the following: **(Exhibit B)**
 - Monthly Bank Reconciliation
 - FIN SUM
 - Check Register
 - Investment Report
 - Budget vs Actual
2. Accept with Thanks the following donations:
 - \$250.00 rewards card from Labels for Education to be used indoor/outdoor recess equipment
 - \$1647.00 from Box Tops for Education to the Elementary Principal's Account
 - \$125.00 from the Grand Rapids Chamber of Commerce to the Choir for singing at their Open House
 - \$50.00 from the Napoleon Optimist Club for the Middle School Quiz Team
 - \$2500.00 from Glenn Hunter for the Spring Sports Complex
3. Approve the 2016 mileage reimbursement rate at .54¢ per mile for all non-union employees. All LCCTA and OPASE members will receive mileage reimbursement at the current IRS rate. The Athletic mileage rate is set per the LCCTA Contract at .32¢ per mile.
4. Adopt the Alternative Tax Budget Packet for Fiscal Year 2016 (July 1, 2016 to June 30, 2017) as shown and that this packet be submitted to the Henry County Budget Commission. **(Exhibit C)**
5. Approve the Sample Plan Document, Section 125 Flexible Benefit Plan for Non-Union Employees and Teachers Union, as presented. **(Exhibit D)**
6. Approve the Sample Plan Document, Section 125 Flexible Benefit Plan for Classified Employees, as presented. **(Exhibit E)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___
Mr. Bowers ___

VI. PRINCIPALS' REPORTS

VII. SUPERINTENDENT'S REPORT/RECOMMENDATION

Superintendent's Report-Mr. Tod Hug

Facilities Report-Mr. Neal Carter and Mr. Todd Spangler

Consent Items

1. Appoint Karol Westhoven as a trustee to the Liberty Center Public Library's Board of Trustees for a period of seven years beginning January 1, 2016. **(Exhibit F)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

Roll call: Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___
Mr. Bowers ___

VIII. PERSONNEL RECOMMENDATIONS

Consent Items

1. Regretfully accept the retirement resignation of Nettie Rose, Guidance Counselor, effective June 30, 2016. She has been an employee of the district since Aug. 1995.
(Exhibit G)

Move to approve the above consent item:

Moved by: _____ Seconded by: _____

Roll call: Mr. Weaver ___ Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___
Mr. Bowers ___

IX. OLD BUSINESS

X. NEW BUSINESS

XI. BOARD MEMBERS' COMMITTEE REPORTS

XII. EXECUTIVE SESSION

The Board entered Executive Session at _____ p.m. for the purpose of _____
_____.

Moved by: _____ Seconded by: _____

Roll call: Mr. Benson ___ Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___
Mr. Bowers ___

Returned from Executive Session at _____ p.m.

XIII. ADJOURNMENT

Move to adjourn the January 11, 2016 regular meeting of
the Liberty Center Local Board of Education at _____ p.m.

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Benson ___
Mr. Bowers ___