

MARCH 11, 2024

**The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING
NORTH WILDWOOD BOARD OF EDUCATION
WORKSESSION MEETING**

**MONDAY, MARCH 11, 2024
6:00 P.M.**

AGENDA

1. CALL TO ORDER

2. OPENING STATEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the North Wildwood Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted with the City Clerk, the Atlantic City Press and the Cape May County Herald.

3. ROLL CALL

| | |
|-------------------------|-------|
| Michael Brown, Sr. | _____ |
| James Farrell | _____ |
| Gerald Flanagan | _____ |
| Ronald Golden | _____ |
| Michele Devine-Hartnett | _____ |
| April Howard | _____ |
| David C. MacDonald | _____ |
| Scott McCracken | _____ |
| Haroula Rotondi | _____ |
| Laura Stefankiewicz | _____ |

4. ATTENDANCE

| | |
|--|-------|
| Philip Schaffer, Superintendent | _____ |
| Dawn Cottrell, Board Secretary/SBA | _____ |
| Patricia Donlan, Vice-Principal | _____ |
| Carolyn Morey, Supervisor of Pupil Personnel | _____ |
| Robert Belasco, Solicitor | _____ |

MARCH 11, 2024

5. FLAG SALUTE

6. BOARD PRESENTATION

Recognition of the 2023 - 2024 Margaret Mace Girls Basketball Team

7. EXECUTIVE SESSION

Authorization of Executive Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

RESUME PUBLIC SESSION, MOTION TO RESUME

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

8. PUBLIC COMMENT- AGENDA ITEMS ONLY

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [agenda items only]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

9. APPROVAL OF MINUTES **NONE**

10. APPROVAL OF TRANSFER OF FUNDS: **NONE**

11. APPROVAL OF FINANCIAL STATEMENTS as of _____, and certification of non-over expenditure of funds (roll call); acknowledgement receipt of investment report. **NONE**

12. APPROVAL OF BILL LIST: **NONE**

Motion: _____ Second: _____
Vote: _____ Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

13. BOE MEMBER REPORTS

A. Committee Reports, WHS Reports

14. CONSENT AGENDA

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

MARCH 11, 2024

- A. On the recommendation of the Superintendent, to approve the 2024-2025 Preschool Education Aid Program Plan and Budget.
- B. On the recommendation of the Superintendent, to approve the following field trips

| <u>GRADE / GROUP</u> | <u>PLACE / SPEAKER</u> | <u>DATES</u> |
|----------------------|---------------------------------|----------------|
| Grade 4 | Cold Spring Village | June 6, 2024 |
| Grade 4 | Sports Day WW Convention Center | March 22, 2024 |

FINANCE

- A. On the recommendation of the Superintendent and the School Business Administrator, to approve Neurabilities (The Center for Neurological and Neurodevelopmental Health, LLC) for student neurological, neuropsychological and other developmental pediatric evaluations.
- B. On the recommendation of the Superintendent and School Business Administrator, to approve the 2023-2024 Substitute Custodian pay rate to \$20/hour effective immediately.
- C. On the recommendation of the Superintendent and School Business Administrator, to approve the adoption of the Tentative Budget for FY 2024-2025:

BE IT RESOLVED that the tentative budget be approved for the 2024-2025 school year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

| | General Fund | Special Revenue | Debt Service | Total |
|----------------------------|---------------|-----------------|--------------|---------------|
| 2024-25 Total Expenditures | \$9,262,149 | \$957,504 | \$374,200 | \$10,593,853 |
| Less: Anticipated Revenues | (\$1,791,134) | (\$957,504) | (\$128,055) | (\$2,876,693) |
| Taxes to be Raised | \$7,471,015 | -0- | \$246,145 | \$7,717,160 |

And to advertise said tentative budget in the Press of Atlantic City in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the North Wildwood Board of Education located at 1201 Atlantic Avenue, North Wildwood, NJ 08260 on April 29, 2024 at

MARCH 11, 2024

6:00 pm for the purpose of conducting a public hearing on the budget for the 2024-2025 School Year.

TUITION RESERVE WITHDRAWAL

BE IT RESOLVED that the General Fund appropriations include a \$125,856 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2022-2023 and are now required to be withdrawn to pay tuition obligations in the 2024-2025 SY.

TRAVEL AND RELATED EXPENSE REIMBURSEMENT 2024-2025

WHEREAS, the North Wildwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a board of education may establish, for regular district business travel only, an annual school year threshold of \$600 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, the North Wildwood Board of Education established \$20,000 as the maximum travel amount for the current school year and has expended \$245.96 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$20,000 for the 2024-2025 school year.

PERSONNEL

- A. On the recommendation of the Superintendent, to approve Megan Farrell for FMLA effective March 18, 2024 through March 28, 2024.
- B. On the recommendation of the Superintendent, to approve Celine Girard for Non-Public Teacher Assistant @ \$16/hour.

POLICIES

- A. None

MARCH 11, 2024

PROFESSIONAL DEVELOPMENT AND RELATED EXPENSES

| <u>NAME</u> | <u>PLACE</u> | <u>SUBJECT</u> | <u>DATES</u> | <u>COSTS</u> |
|----------------|---------------------------------------|---------------------------------------|----------------------|------------------------------------|
| Pete Gutierrez | Harrah's Casino, Atlantic City, NJ | 2024 NJSBGA | March 17-20, 2024 | Mileage +Tolls |
| Carolyn Morey | The Palace of Somerset Park | Women's Leadership Conference 2024 | March 18-19, 2024 | \$419 plus Mileage and Tolls |

MOTION TO APPROVE CONSENT AGENDA

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

15. PUBLIC COMMENTS

The Board values and welcomes comments and opinions from residents. This meeting will now be open to public comments on [any item or matter]. Public Comment will be held for a total of 15 minutes. If your questions pertain to litigation, student or personnel items, please contact the Superintendent directly, after the meeting, as the Board does not discuss these matters in public. If there are items the Superintendent would like to address, he may wish to do so after all public comment has been heard.

16. BOARD COMMENTS

17. ADMIN COMMENTS

18. HARASSMENT, INTIMIDATION, BULLYING REPORTS

MARCH 11, 2024

Motion: _____
Vote: _____

Second: _____
Carried: _____

Michael Brown, Sr. _____
James Farrell _____
Gerald Flanagan _____
Ronald Golden _____
Michele Devine-Hartnett _____
April Howard _____
David C. MacDonald _____
Scott McCracken _____
Haroula Rotondi _____
Laura Stefankiewicz _____

19. SUPERINTENDENT'S REPORT

20. ADJOURNMENT

Motion: _____ Second: _____

21. BOARD INFORMATION

A. None.

22. NEXT MEETING

March 25, 2024 Regular meeting at 6:00 pm