

Sterling Board of Education
Agenda of the Regular Meeting
January 15, 2025
Community Room - 6:00pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

II. Pledge of Allegiance

III. Public Comment

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting December 18, 2024
2. Superintendent’s Report
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

C. Budget and Expense Report

D. Plainfield Board of Education Liaison

E. Personnel - Resignation/Retirement

V. Unfinished Business

VI. New Business

- A. Review, discussion, and possible approval of the Shared Services Agreement between the Board of Education and the Town of Sterling.

VII. Committee Updates

- A. Policy
- B. Budget
- C. Negotiations

VIII. Recommendations, Questions and/or Comments

IX. Public Comment

X. Executive Session

- A. Review a request from a parent for a student to remain at Sterling Community School after moving out of town.

XI. Adjournment

DRAFT MINUTES
Sterling Board of Education
Minutes of the Regular Meeting
December 18, 2024
Community Room - 6:00pm
“EXCELLENCE WITH KINDNESS”

I. Call to Order

Meeting was called to order by Courtney Langlois, Board Chair at 6:00pm

Present at the meeting: Jennifer Mossner, Vice Chair; Dorothy Capobianco, Treasurer; Victoria Robinson-Lewis, Vice Treasurer; Catherine Malo, Board Member; John Brady, Board Member

Also present at the meeting: Heather Nickerson, Principal; Laura Smith, Clinical Supervisor; Kristen Lanzillo, Director of Student Services/School Psychologist; Sara Howley, Business Manager; Christine Chandler, Board Clerk

Absent from the meeting: Theodore Friend, Superintendent

II. Pledge of Allegiance

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to move New Business A. Susan Nash-Ditzel, Superintendent of Killingly Public Schools to before the Consent Agenda.

III. Public Comment

No one commented at this time

New Business

- A. Susan Nash-Ditzel, Superintendent of Killingly Public Schools.
- Dr. Susan Nash-Ditzel, Superintendent, Michael Lafevre, Assistant Principal, and Chad Neal, Career Center Coordinator attended the meeting and presented all of the opportunities that Killingly High School has to offer. They highlighted their Career Pathways Program which includes: Agricultural Education, Arts & Communication, Construction & Industrial Design, Education, Government & Public Administration, Information Technology, Business & Finance, and CNA. They are currently looking into offering Phlebotomy. They spoke about the various sports programs and the clubs that are offered. They also covered academics and student safety.

IV. Reports and Communications

A. Correspondence

B. Consent Agenda

1. Minutes of Meeting November 20, 2024
2. Superintendent's Report
3. Special Education Director's Report
4. Principal's Report
5. Clinical Supervisor's Report
6. Monthly Check Register

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to approve the Consent Agenda with the following changes to the Minutes of November 20, 2024:
 - Agenda should read Minutes
 - Correction John Brade should read John Brady
 - Vote: 4 in favor 2 abstentions: D. Capobianco, J. Mossner
 - Motion: Passed

C. Budget and Expense Report

S. Howley gave an update on the budget and expense report. She also stated 25/26 budget is being worked on at this time.

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve the Budget and Expense report as presented.
 - Vote: All in favor
 - Motion: Passed

D. Plainfield Board of Education Liaison

C. Langlois let members know that the Tuition Agreement between Sterling and Plainfield had passed. She also noted that through a Coop Pride Football Agreement other schools were going to be able to join the football team giving them the opportunity to rebuild their football team.

E. Personnel - Resignation/Retirement

Resignation - Matthew Guevara -Music Teacher

- A motion was made by V. Robinson-Lewis and seconded by D. Capobianco to accept the resignation of Matthew Guevara with regret.
 - Vote: All in favor
 - Motion: Passed

C. Langlois gave the floor to H. Nickerson to introduce our new Music Teacher, Julie Griffin. Julie will start on January 2, 2025.

V. Unfinished Business

A. Policy - 2nd Reading

P4000.1, 5145.44 - Personnel - Certified/Non-Certified/Students - Sexual Harassment/Title IX

R4000.1, 4200.1, 545.44 - Personnel - Certified/Non-Certified/Students Sexual Harassment/Title IX

P0521 - Mission - Goals - Objectives - Nondiscrimination Policy and Notice

P3171.1 - Business and Non-Instructional Operations - Non-Lapsing Education Fund (Non-Regional School Districts)

P5114 - Students - Suspension and Expulsion/Due Process

R5114 - Students - Suspension and Expulsion/Due Process

- A motion was made by V. Robinson-Lewis and seconded by J. Mossner to approve (P4000.1, 5145.44) (R4000.1, 4200.1, 545.44) (P0521) (3171.1) (P5114) (R5114) as presented.
 - Vote: All in favor
 - Motion: Passed

VI. New Business

B. Review, discussion, and possible approval of MOA to add wording to the Director of Special Services/Psychologist's contract.

- A motion was made by D. Capobianco and seconded by J. Mossner to approve the MOA for the Director Special Services/Psychologist's contract as presented.
 - Vote: All in favor
 - Motion: Passed

C. Review, discussion, and possible approval of changing the 2024-2025 School Calendar making January 16, 2025 a half day of school in order to reschedule Parent/Teacher Conferences that were canceled because of the snow day.

- A motion was made by V. Robinson-Lewis and seconded by C. Malo to approve the change to the 2024/2025 School Calendar making January 16, 2025 a half day of school to accommodate the rescheduling of Parent/Teacher Conferences that were canceled because of snow in December.
 - Vote: All in favor
 - Motion: Passed

VII. Committee Updates

- A. Policy
- B. Budget - 25/26 Budget is being created
- C. Negotiations - Wrapping up negotiations with Plainfield and then it will be presented to the Board.

VIII. Recommendations, Questions and/or Comments

None at this time

IX. Public Comment

No one spoke at this time

X. Executive Session

No need for Executive Session at the time

XI. Adjournment

- A motion was made by C. Malo and seconded by V. Robinson-Lewis to adjourn the meeting.
 - Vote: All in favor
 - Motion: Passed

Meeting adjourned at: 7:20pm

Superintendent's Report

January 15, 2025

Technology Department

We were notified of a PowerSchool CyberSecurity Incident on January 7, 2025. We sent home notices to the staff and families. One notice is a general notice and the second notice was sent to staff and families notifying them that Social Security Numbers may have been compromised

High School

I'm continuing to investigate additional high school options for students in Sterling. As long as the Board of Education and Administration are comfortable with it, I would like to take a formal vote to add Killingly High School as an option for our students in February.

I'm also recommending that we wait 1 year to discuss the possibility of adding Norwich Free Academy as an option for our students. In speaking with our attorney, we can make NFA an option for our students if parents are willing to transport their children. However, the town of Sterling would be required to transport any student who is on an IEP. I cannot recommend NFA until we figure out how to address transportation.

Budget

We continue to fine tune our 25/26 school budget as more information becomes available. Special Education is a major wild card for next year's budget.

Maintenance Department

We are still working to fill 2 SMG vacancies. There are few prospective applicants.

Special Services Report		BOE Meeting: January 15, 2025	Statistics as of December 31, 2024
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Student Count by Location, at the END of:	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Sterling Community School PrK-8th IEPs	66	59	57	58	59	60	60					
Sterling Community School PrK-8th 504s	24	16	17	17	18	21	22					
High School IEPs (Magnet: ACT, QMC, Killingly Vo Ag: Plainfield; STEM)	26	28	28	28	26	26	26					
High School 504's (Magnet: ACT, QMC, Killingly Vo Ag: Plainfield; STEM)	21	20	20	20	20	20	20					
Out of District-Special Tuition	10	12	12	11	14	14	15					
Total Students with IEPs	102	99	97	97	99	100	101					
Total Students with 504s	45	36	37	37	38	41	42					

Principal's Report January 15, 2025

SCS Advancement Plan - Goal #3

- PDEC
 - Sterling Educator Evaluation and Support Plan
 - Continue Informal Observations of 5-10 minutes throughout the year, three will be documented by the end of the year
 - Coaching Opportunities
 - Math Coach - January 9 + 10
 - Coaching model with all teachers / support staff who support math instruction
 - Coach models / co-teaches lessons as part of the coaching cycle
 - Eastconn consultant
 - Working with our 6 / 7 / 8 teams and reviewing student work + increasing curriculum work
 - Coaching / modeling to address and focus on rigor in student work
 - HMH (Into Reading)
 - Coachly Support to grade levels implementing reading series
 - One 6 hour sessions during professional development scheduled for March
- Attendance
 - Created incentive program for boosting attendance on the first two days after winter break
 - Family meetings are scheduled as needed to find out any necessary supports needed
- Family Involvement
 - Second Grade Families attending Holiday breakfast 12/19
 - First Grade Math Mania on January 13th

SCS Advancement Plan - Goal # 6

- Social Emotional Team Meeting
 - Reviewed student survey data for connectedness and belonging
- Academic Team Meeting
 - Will review opportunities for CTSEDS / MTSS platform from the pilot last year
 - Benchmark assessments will be reviewed after January assessment dates

Late Fall Updates:

- Basketball and cheer teams are underway with games + practices

Clinical/Behavioral Report

January 15, 2025

To: Sterling Board of Education
From: Laura Smith, Clinical Supervisor/Social Worker
Date: January 15, 2025
Subj: Clinical/Behavioral Report

Community (Strategic Plan Goal 5 & 6)

- Social Emotional Learning (SEL)- SELweb assessment data was analyzed and is being used by teachers to inform their SEL instruction, and connect to needed resources.
- Collaboration with the Department of Children and Families liaisons, and other outside mental health resources to support children and families in need in our school community. Meet and plan with parents to connect with needed mental health resources for their children and families.
- Attendance Team meetings to increase student attendance and engage and plan with families to identify strategies to reduce barriers to school attendance.
- Collaboration with regional McKinney-Vento liaisons, our Transportation Director and other outside resources to support students and families experiencing homelessness in our school district. Upcoming McKinney-Vento Liaison Team Meeting 1/8/25.
- Weekly team meetings -Collaboration, planning, and response with tiered teams to support PBIS, SEL, and Restorative Practices integration path. Behavior data team review and action planning.
- Behavioral data 2024-2025:

Number of Administrator-Managed Referrals by Month										
Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
0	7	20	13	9						

- LPC Grant 2024-2025 -The LPC Grant planning for our Mental Health Week is underway.
- NJHS Collaboration - Holiday Giving Tree supporting our students and families in need was very successful. The Winter Warming Tree has been set up with donated mittens, gloves and hats for anyone in need.

Faculty & Staff (Strategic Plan Goal 2, 3, 4)

- PDEC - Continued Informal classroom observations of 5-10 minutes throughout the year, three will be documented by end of year. The drop-ins also support Tier 1 transitions, routines, and SEL/PBIS implementation.

Sterling Board of Education

Reprint Check Listing

Fiscal Year: 2024-2025

Criteria:

Bank Account: BOE - Bank Hometown 490404101

From Date: 12/01/2024

To Date: 12/31/2024

From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200740	12/06/2024	ADVANCED LOCK & SECURITY CO	\$83.00	1046	Printed	Expense	☐		
200741	12/06/2024	AMAZON	\$965.78	1046	Printed	Expense	☐		
200742	12/06/2024	ANTHEM LIFE INSURANCE CO	\$475.02	1046	Printed	Expense	☐		
200743	12/06/2024	BRAINSPRING	\$48.95	1046	Printed	Expense	☐		
200744	12/06/2024	CHLIC.	\$3,928.35	1046	Printed	Expense	☐		
200745	12/06/2024	CLEAN FOCUS DEVELOPMENT LLC	\$1,294.36	1046	Printed	Expense	☐		
200746	12/06/2024	DIME OIL COMPANY	\$2,471.46	1046	Printed	Expense	☐		
200747	12/06/2024	GREGORY AND HOWE INC	\$162.00	1046	Printed	Expense	☐		
200748	12/06/2024	LIFESPAN SCHOOL SOLUTIONS INC	\$9,792.00	1046	Printed	Expense	☐		
200749	12/06/2024	MARTHA SWAN	\$52.28	1046	Printed	Expense	☐		
200750	12/06/2024	NCS PEARSON	\$109.10	1046	Printed	Expense	☐		
200751	12/06/2024	NECHEAR	\$1,487.50	1046	Printed	Expense	☐		
200752	12/06/2024	NEURO DEVELOPMENT OF WORDS LLC	\$1,445.00	1046	Printed	Expense	☐		
200753	12/06/2024	PEARSON ASSESSMENTS	\$266.64	1046	Printed	Expense	☐		
200754	12/06/2024	PLAINFIELD BOARD OF EDUCATION	\$396,724.52	1046	Printed	Expense	☐		
200755	12/06/2024	RICOH USA, INC	\$498.22	1046	Printed	Expense	☐		
200756	12/06/2024	SHARP TRAINING INC	\$11,965.00	1046	Printed	Expense	☐		
200757	12/06/2024	THE LIGHTHOUSE	\$24,976.20	1046	Printed	Expense	☐		
200758	12/06/2024	TOWN OF STERLING MUNI WATER	\$255.00	1046	Printed	Expense	☐		
200759	12/06/2024	US BANK VOYAGER FLEET SYS	\$2,159.35	1046	Printed	Expense	☐		
200760	12/06/2024	W B MASON CO INC	\$84.98	1046	Printed	Expense	☐		
200761	12/12/2024	AMAZON	\$431.43	1047	Printed	Expense	☐		

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From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200762	12/12/2024	American Rides Livery Service, LLC	\$6,630.00	1047	Printed	Expense	☐		
200763	12/12/2024	ANDERSON MOTORS, INC.	\$463.81	1047	Printed	Expense	☐		
200764	12/12/2024	ASHLEY HOLMBERG	\$5,760.00	1047	Printed	Expense	☐		
200765	12/12/2024	CASELLA WASTE	\$620.55	1047	Printed	Expense	☐		
200766	12/12/2024	CIRMA	\$9,658.50	1047	Printed	Expense	☐		
200767	12/12/2024	CORPORATE BILLING LLC	\$196.82	1047	Printed	Expense	☐		
200768	12/12/2024	DIME OIL COMPANY	\$1,841.36	1047	Printed	Expense	☐		
200769	12/12/2024	FIDELITY INVESTMENTS	\$800.00	1047	Printed	Expense	☐		
200770	12/12/2024	FRIEND, THEODORE F	\$116.50	1047	Printed	Expense	☐		
200771	12/12/2024	HARMONY HILL SCHOOL	\$5,590.96	1047	Printed	Expense	☐		
200772	12/12/2024	KAINEN, ESCALERA AND MCHALE PC	\$689.00	1047	Printed	Expense	☐		
200773	12/12/2024	NEW ENGLAND TRANSIT	\$22.88	1047	Printed	Expense	☐		
200774	12/12/2024	PLAINFIELD BOARD OF EDUCATION	\$400,923.77	1047	Printed	Expense	☐		
200775	12/12/2024	RICOH USA, INC	\$738.02	1047	Printed	Expense	☐		
200776	12/12/2024	SACRED HEART UNIV STUDENT ACCOUNTS	\$2,275.00	1047	Printed	Expense	☐		
200777	12/12/2024	SARA HOWLEY	\$68.13	1047	Printed	Expense	☐		
200778	12/12/2024	SHARP TRAINING INC	\$5,905.00	1047	Printed	Expense	☐		
200779	12/12/2024	THE AMERICAN SCHOOL FOR THE DEAF	\$20,798.70	1047	Printed	Expense	☐		
200780	12/12/2024	THE HILB GROUP OF NEW ENGLAND LLC	\$9,399.90	1047	Printed	Expense	☐		
200781	12/12/2024	VANDI AUTO SUPPLY	\$506.15	1047	Printed	Expense	☐		
200782	12/12/2024	W B MASON CO INC	\$73.98	1047	Printed	Expense	☐		

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To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200783	12/20/2024	AETNA HEALTH MANAGEMENT LLC	\$690.66	1050	Printed	Expense	☐		
200784	12/20/2024	AFLAC NEW YORK	\$914.76	1050	Printed	Expense	☐		
200785	12/20/2024	ALLSTATE	\$52.84	1050	Printed	Expense	☐		
200786	12/20/2024	AMAZON	\$291.15	1050	Printed	Expense	☐		
200787	12/20/2024	AMERIPRISE FINANCIAL SERVICES, INC	\$342.00	1050	Printed	Expense	☐		
200788	12/20/2024	AXA EQUITABLE	\$1,695.11	1050	Printed	Expense	☐		
200789	12/20/2024	BREEZELINE	\$1,575.96	1050	Printed	Expense	☐		
200790	12/20/2024	CAPSS	\$20.00	1050	Printed	Expense	☐		
200791	12/20/2024	CDW GOVERNMENT INC	\$2,515.00	1050	Printed	Expense	☐		
200792	12/20/2024	CHLIC.	\$3,729.35	1050	Printed	Expense	☐		
200793	12/20/2024	COMMIS OF REV SERVICES	\$130.00	1050	Printed	Expense	☐		
200794	12/20/2024	EASTCONN	\$3,450.00	1050	Printed	Expense	☐		
200795	12/20/2024	ELMWOOD SPORTS CENTER, INC	\$1,480.00	1050	Printed	Expense	☐		
200796	12/20/2024	FIDELITY INVESTMENTS	\$800.00	1050	Printed	Expense	☐		
200797	12/20/2024	HEATHER NICKERSON	\$30.00	1050	Printed	Expense	☐		
200798	12/20/2024	HORACE MANN LIFE INSURANCE COMPANY	\$1,891.42	1050	Printed	Expense	☐		
200799	12/20/2024	JOEL TUONI	\$109.92	1050	Printed	Expense	☐		
200800	12/20/2024	METLIFE 0837050	\$153.83	1050	Printed	Expense	☐		
200801	12/20/2024	NAESP	\$259.00	1050	Printed	Expense	☐		
200802	12/20/2024	OTIS ELEVATOR COMPANY	\$764.76	1050	Printed	Expense	☐		
200803	12/20/2024	PETER VITALE	\$109.92	1050	Printed	Expense	☐		
200804	12/20/2024	PITNEY BOWES (METER)	\$91.29	1050	Printed	Expense	☐		
200805	12/20/2024	S & S WORLDWIDE	\$203.94	1050	Printed	Expense	☐		

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From Check:

To Check:

From Voucher:

To Voucher:

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
200806	12/20/2024	SPECIAL ACCT EXCEL BENE OF CUSTOMERS	\$2,926.57	1050	Printed	Expense	☐		
200807	12/20/2024	STERLING EDUCATION ASSOCIATION	\$2,623.95	1050	Printed	Expense	☐		
200808	12/20/2024	THE AMERICAN SCHOOL FOR THE DEAF	\$459.00	1050	Printed	Expense	☐		
200809	12/20/2024	UPSEU 05745	\$704.26	1050	Printed	Expense	☐		
200810	12/20/2024	VERIZON WIRELESS	\$308.49	1050	Printed	Expense	☐		
200811	12/20/2024	WICKEDSICK INDUSTRIES INC	\$90.40	1050	Printed	Expense	☐		

Total Amount: \$961,168.75

End of Report

Sterling Board of Education

Budget and Expenses - BOE

From Date: 12/1/2024

To Date: 12/31/2024

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.1000.111.01.000.00.71	Certified Personnel	\$1,646,669.00	\$142,834.90	\$761,586.39	\$885,082.61	\$0.00	\$885,082.61	53.75%
A.1000.111.03.000.00.71	Certified Substitutes	\$50,000.00	\$4,075.00	\$17,725.00	\$32,275.00	\$0.00	\$32,275.00	64.55%
A.1000.112.01.000.00.71	Non Certified Personnel	\$91,755.00	\$13,500.28	\$35,913.57	\$55,841.43	\$0.00	\$55,841.43	60.86%
A.1000.210.00.000.00.71	E/B Insurance	\$415,000.00	\$10,876.29	\$256,742.46	\$158,257.54	\$408,721.59	(\$250,464.05)	-60.35%
A.1000.220.00.000.00.70	E/B FICA/Medicare	\$34,721.00	\$3,221.13	\$14,505.70	\$20,215.30	\$0.00	\$20,215.30	58.22%
A.1000.240.00.000.00.71	E/B Other (Course Reim)	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$6,000.00	100.00%
A.1000.320.01.000.00.71	Professional Development - Cer	\$15,000.00	\$0.00	\$788.00	\$14,212.00	\$0.00	\$14,212.00	94.75%
A.1000.330.01.106.00.71	Music Professional Services	\$500.00	\$0.00	\$520.00	(\$20.00)	\$0.00	(\$20.00)	-4.00%
A.1000.590.00.000.00.71	Printing	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.611.00.101.00.71	Language Arts Instructional Su	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.611.01.000.00.71	Instructional Supplies	\$10,000.00	\$124.47	\$1,191.86	\$8,808.14	\$0.00	\$8,808.14	88.08%
A.1000.611.01.102.00.71	Math Instructional Supplies	\$1,000.00	\$0.00	\$106.32	\$893.68	\$0.00	\$893.68	89.37%
A.1000.611.01.105.00.71	Art Instructional Supplies	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100.00%
A.1000.611.01.106.00.71	Music Instructional Supplies	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.1000.611.01.107.00.71	Health Instructional Supplies	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.611.01.108.00.71	PE Instructional Supplies	\$500.00	\$0.00	(\$14.58)	\$514.58	\$162.07	\$352.51	70.50%
A.1000.611.01.109.00.71	World Language Instructional S	\$500.00	\$0.00	\$329.00	\$171.00	\$0.00	\$171.00	34.20%
A.1000.641.01.000.00.71	Textbooks	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	100.00%
A.1000.642.01.000.00.71	Consumable Workbooks	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1000.642.01.102.00.71	Math Consumable Workbooks	\$3,000.00	\$0.00	\$1,325.12	\$1,674.88	\$0.00	\$1,674.88	55.83%
A.1000.650.00.000.00.71	Educational Software Licenses/	\$33,990.00	\$0.00	\$1,795.57	\$32,194.43	\$21,409.19	\$10,785.24	31.73%
A.1000.690.01.103.00.71	Science Other Supplies	\$1,000.00	\$0.00	\$265.00	\$735.00	\$0.00	\$735.00	73.50%
A.1000.690.01.105.00.71	Art Other Supplies & Materials	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.690.01.106.00.71	Music Other Supplies & Materia	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
A.1000.690.01.109.00.71	World Language Other Supplies	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.1000.730.00.000.00.71	Instructional Equipment	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
A.1000.739.00.000.00.71	Copier Leases, Fees, Supplies	\$18,540.00	\$1,236.24	\$6,462.96	\$12,077.04	\$8,593.28	\$3,483.76	18.79%
A.1000.739.01.106.00.71	Music Equipment	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.1000.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Regular Program - 1000	\$2,343,775.00	\$175,868.31	\$1,099,242.37	\$1,244,532.63	\$438,886.13	\$805,646.50	34.37%
A.1200.111.00.000.00.71	Special Education Director	\$102,907.00	\$4,961.77	\$32,061.70	\$70,845.30	\$0.00	\$70,845.30	68.84%
A.1200.111.01.000.00.71	Certified Personnel	\$519,128.00	\$44,976.07	\$220,427.24	\$298,700.76	\$0.00	\$298,700.76	57.54%
A.1200.112.01.000.00.71	Non Certified Personnel	\$238,800.00	\$14,895.48	\$92,448.94	\$146,351.06	\$0.00	\$146,351.06	61.29%
A.1200.112.02.000.00.71	Non Certified Substitutes	\$5,000.00	\$150.00	\$150.00	\$4,850.00	\$0.00	\$4,850.00	97.00%
A.1200.210.00.000.00.71	E/B Insurance	\$272,260.00	\$2,229.87	\$117,204.07	\$155,055.93	\$272,846.11	(\$117,790.18)	-43.26%
A.1200.220.00.000.00.70	E/B FICA/Medicare	\$31,572.00	\$1,638.89	\$9,583.05	\$21,988.95	\$0.00	\$21,988.95	69.65%
A.1200.240.00.000.00.71	E/B Other	\$4,715.00	\$2,410.58	\$3,088.48	\$1,626.52	\$813.52	\$813.00	17.24%
A.1200.320.00.000.00.71	Professional Development - Cer	\$2,000.00	\$0.00	\$1,236.00	\$764.00	\$0.00	\$764.00	38.20%
A.1200.322.01.000.00.71	Professional Dev - Non Cert	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00	100.00%
A.1200.330.00.000.00.71	Professional & Technical Svcs	\$31,760.00	\$2,932.50	\$8,727.50	\$23,032.50	\$25,497.50	(\$2,465.00)	-7.76%
A.1200.330.01.000.00.71	Evaluation Services	\$10,000.00	\$3,450.00	\$5,070.00	\$4,930.00	\$0.00	\$4,930.00	49.30%
A.1200.330.02.000.00.71	Assistive Technology	\$3,000.00	\$0.00	\$1,668.92	\$1,331.08	\$0.00	\$1,331.08	44.37%
A.1200.580.00.000.00.71	Travel	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1200.611.01.000.00.71	Instructional Supplies	\$2,000.00	\$48.95	\$750.45	\$1,249.55	\$0.00	\$1,249.55	62.48%
A.1200.611.02.000.00.71	Testing Supplies	\$1,500.00	\$109.10	\$1,343.43	\$156.57	\$2,153.97	(\$1,997.40)	-133.16%
A.1200.630.00.000.00.71	Special Ed Incentive	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
A.1200.641.02.000.00.71	Consumable Workbooks	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.1200.650.00.000.00.71	Educational Software Licenses/	\$2,250.00	\$0.00	\$120.00	\$2,130.00	\$1,875.00	\$255.00	11.33%
A.1200.690.00.000.00.72	Other Supplies & Materials	\$1,000.00	\$40.28	\$94.24	\$905.76	\$0.00	\$905.76	90.58%
A.1200.700.00.000.00.71	Equipment	\$1,500.00	\$0.00	\$234.11	\$1,265.89	\$3,721.00	(\$2,455.11)	-163.67%

Sterling Board of Education

Budget and Expenses - BOE

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance

From Date: 12/1/2024 To Date: 12/31/2024

☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.1200.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$250.00	\$250.00	\$0.00	\$250.00	50.00%
	Func: Special Education Program - 1200	\$1,233,892.00	\$77,843.49	\$494,458.13	\$739,433.87	\$306,907.10	\$432,526.77	35.05%
A.2130.111.01.000.00.71	School Nurse	\$54,636.00	\$4,202.76	\$27,152.12	\$27,483.88	\$0.00	\$27,483.88	50.30%
A.2130.111.03.000.00.71	School Nurse Substitutes	\$2,625.00	\$0.00	\$350.00	\$2,275.00	\$0.00	\$2,275.00	86.67%
A.2130.210.00.000.00.71	E/B Insurance	\$900.00	\$162.10	\$505.02	\$394.98	\$491.40	(\$96.42)	-10.71%
A.2130.220.00.000.00.70	E/B FICA/Medicare	\$4,380.00	\$319.82	\$2,097.15	\$2,282.85	\$0.00	\$2,282.85	52.12%
A.2130.240.00.000.00.71	E/B Other	\$1,640.00	\$136.58	\$819.48	\$820.52	\$819.52	\$1.00	0.06%
A.2130.322.01.000.00.71	Professional Dev - Non Cert	\$500.00	\$0.00	\$295.00	\$205.00	\$0.00	\$205.00	41.00%
A.2130.330.00.000.00.71	Professional & Technical Svcs	\$3,750.00	\$0.00	\$2,494.00	\$1,256.00	\$674.00	\$582.00	15.52%
A.2130.690.00.000.00.71	Health Office Supplies	\$2,000.00	\$0.00	\$397.66	\$1,602.34	\$189.34	\$1,413.00	70.65%
A.2130.739.00.000.00.71	Health Office Equipment	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Health Office - 2130	\$70,931.00	\$4,821.26	\$34,110.43	\$36,820.57	\$2,174.26	\$34,646.31	48.85%
A.2190.111.01.000.00.71	Certified Personnel	\$32,056.00	\$3,733.34	\$16,800.03	\$15,255.97	\$0.00	\$15,255.97	47.59%
A.2190.210.00.000.00.71	E/B Insurance	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$1,427.15	(\$27.15)	-1.94%
A.2190.220.00.000.00.70	E/B FICA/Medicare	\$4,906.00	\$285.60	\$1,285.20	\$3,620.80	\$0.00	\$3,620.80	73.80%
A.2190.320.00.000.00.71	Professional Development	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2190.323.00.000.00.71	PT Contracted Services	\$30,000.00	\$5,760.00	\$8,712.00	\$21,288.00	\$21,288.00	\$0.00	0.00%
A.2190.611.00.000.00.71	PT/OT Supplies	\$500.00	\$282.63	\$282.63	\$217.37	\$0.00	\$217.37	43.47%
A.2190.730.00.000.00.71	PT/OT Equipment	\$500.00	\$195.49	\$195.49	\$304.51	\$0.00	\$304.51	60.90%
	Func: Physical/Occupational Therapy - 2190	\$69,862.00	\$10,257.06	\$27,275.35	\$42,586.65	\$22,715.15	\$19,871.50	28.44%
A.2220.112.00.000.00.71	Non-Certified Personnel	\$20,390.00	\$1,990.80	\$6,896.27	\$13,493.73	\$0.00	\$13,493.73	66.18%
A.2220.220.00.000.00.70	E/B FICA/Medicare	\$1,560.00	\$152.30	\$527.58	\$1,032.42	\$0.00	\$1,032.42	66.18%
A.2220.330.00.000.00.71	Professional & Technical Servi	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.2220.642.00.000.00.71	Books/Periodicals	\$3,000.00	\$629.83	\$629.83	\$2,370.17	\$0.00	\$2,370.17	79.01%
A.2220.690.00.000.00.71	Other Supplies & Materials	\$500.00	\$0.00	\$67.38	\$432.62	\$0.00	\$432.62	86.52%
	Func: Educational Media - 2220	\$25,700.00	\$2,772.93	\$8,121.06	\$17,578.94	\$0.00	\$17,578.94	68.40%
A.2230.112.00.000.00.71	IT Personnel	\$67,695.00	\$5,207.30	\$31,243.80	\$36,451.20	\$0.00	\$36,451.20	53.85%
A.2230.112.01.000.00.71	IT Aide	\$34,392.00	\$4,572.08	\$18,692.48	\$15,699.52	\$0.00	\$15,699.52	45.65%
A.2230.210.00.000.00.71	E/B Insurance	\$500.00	\$11.52	\$57.60	\$442.40	\$14,392.74	(\$13,950.34)	-2790.07%
A.2230.220.00.000.00.70	E/B FICA/Medicare	\$7,810.00	\$748.12	\$3,820.12	\$3,989.88	\$0.00	\$3,989.88	51.09%
A.2230.240.00.000.00.70	E/B Other	\$4,030.00	\$169.17	\$1,015.02	\$3,014.98	\$1,014.98	\$2,000.00	49.63%
A.2230.320.00.000.00.71	Professional Development	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
A.2230.330.00.000.00.71	Professional & Technical Servi	\$5,000.00	\$0.00	\$2,336.00	\$2,664.00	\$3,960.00	(\$1,296.00)	-25.92%
A.2230.430.00.000.00.71	Repairs & Maintenance - Hardwa	\$2,200.00	\$0.00	\$773.99	\$1,426.01	\$0.00	\$1,426.01	64.82%
A.2230.431.00.000.00.71	Maintenance Agreement	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$3,483.77	\$3,516.23	50.23%
A.2230.690.00.000.00.71	Other Supplies & Materials	\$2,500.00	\$0.00	\$303.65	\$2,196.35	\$0.00	\$2,196.35	87.85%
A.2230.730.00.000.00.71	Computer Hardware & Peripheral	\$16,000.00	\$2,515.00	\$6,401.38	\$9,598.62	\$0.00	\$9,598.62	59.99%
A.2230.731.00.000.00.71	Computer Software	\$6,000.00	\$49.29	\$2,792.86	\$3,207.14	\$0.00	\$3,207.14	53.45%
	Func: Information Technology - 2230	\$154,127.00	\$13,272.48	\$67,436.90	\$86,690.10	\$22,851.49	\$63,838.61	41.42%
A.2310.112.01.000.00.71	BOE Administrative Assistant	\$56,822.00	\$4,463.24	\$26,779.44	\$30,042.56	\$0.00	\$30,042.56	52.87%
A.2310.112.02.000.00.71	Board of Education Clerk	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	\$1,200.00	100.00%
A.2310.210.00.000.00.71	E/B Insurance	\$24,000.00	\$191.36	\$13,043.12	\$10,956.88	\$17,500.87	(\$6,543.99)	-27.27%
A.2310.220.00.000.00.70	E/B FICA/Medicare	\$4,439.00	\$284.10	\$1,819.28	\$2,619.72	\$0.00	\$2,619.72	59.02%
A.2310.230.00.000.00.71	Workers Compensation Ins	\$50,604.00	\$9,658.50	\$28,975.50	\$21,628.50	\$9,658.50	\$11,970.00	23.65%
A.2310.240.00.000.00.71	E/B Other	\$1,705.00	\$142.00	\$852.00	\$853.00	\$852.00	\$1.00	0.06%
A.2310.250.00.000.00.71	Unemployment Compensation	\$5,000.00	\$0.00	\$21.00	\$4,979.00	\$4,979.00	\$0.00	0.00%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 12/1/2024

To Date: 12/31/2024

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2310.330.01.000.00.71	Legal Services	\$10,000.00	\$689.00	\$4,770.00	\$5,230.00	\$5,230.00	\$0.00	0.00%
A.2310.330.03.000.00.71	Other Professional & Tech Svcs	\$16,500.00	\$0.00	\$30.00	\$16,470.00	\$15,749.00	\$721.00	4.37%
A.2310.520.01.000.00.71	Fidelity Bond	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	0.00%
A.2310.520.02.000.00.71	Errors and Omissions Insurance	\$8,585.00	\$0.00	\$8,583.00	\$2.00	\$0.00	\$2.00	0.02%
A.2310.580.00.000.00.71	Travel	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
A.2310.590.01.000.00.71	Communications/Postage	\$5,000.00	\$91.29	(\$374.65)	\$5,374.65	\$397.11	\$4,977.54	99.55%
A.2310.590.02.000.00.71	Advertising	\$1,200.00	\$0.00	\$1,507.38	(\$307.38)	\$721.00	(\$1,028.38)	-85.70%
A.2310.590.04.000.00.71	Community Engagement	\$2,000.00	\$20.00	\$20.00	\$1,980.00	\$0.00	\$1,980.00	99.00%
A.2310.650.00.000.00.71	Software Licenses & Support	\$27,388.00	\$0.00	\$14,470.38	\$12,917.62	\$5,247.45	\$7,670.17	28.01%
A.2310.690.00.000.00.71	BOE Other Supplies & Materials	\$1,000.00	\$0.00	\$501.66	\$498.34	\$59.99	\$438.35	43.84%
A.2310.890.00.000.00.71	Dues & Fees	\$1,500.00	\$0.00	\$1,350.00	\$150.00	\$175.00	(\$25.00)	-1.67%
	Func: Board of Education - 2310	\$217,143.00	\$15,539.49	\$102,448.11	\$114,694.89	\$60,569.92	\$54,124.97	24.93%
A.2320.111.00.000.00.71	Superintendent	\$101,500.00	\$7,807.70	\$51,846.20	\$49,653.80	\$0.00	\$49,653.80	48.92%
A.2320.220.00.000.00.70	E/B FICA/Medicare	\$1,450.00	\$113.22	\$751.82	\$698.18	\$0.00	\$698.18	48.15%
A.2320.320.00.000.00.71	Professional Development - Cer	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
A.2320.580.00.000.00.71	Travel	\$250.00	\$116.50	\$296.63	(\$46.63)	\$0.00	(\$46.63)	-18.65%
A.2320.690.00.000.00.71	Superintendent Off Supplies	\$750.00	\$0.00	\$31.35	\$718.65	\$0.00	\$718.65	95.82%
A.2320.739.00.000.00.71	Other Equipment	\$750.00	\$0.00	\$261.95	\$488.05	\$0.00	\$488.05	65.07%
A.2320.890.00.000.00.71	Dues & Fees	\$4,500.00	\$0.00	\$319.00	\$4,181.00	\$3,599.00	\$582.00	12.93%
	Func: Superintendent's Office - 2320	\$109,700.00	\$8,037.42	\$53,506.95	\$56,193.05	\$3,599.00	\$52,594.05	47.94%
A.2400.111.00.000.00.71	Principal	\$136,591.00	\$10,507.00	\$63,042.00	\$73,549.00	\$0.00	\$73,549.00	53.85%
A.2400.111.01.000.00.71	Clinical Supervisor	\$56,450.00	\$4,342.30	\$26,535.03	\$29,914.97	\$0.00	\$29,914.97	52.99%
A.2400.112.00.000.00.71	Non Certified Personnel	\$100,215.00	\$7,708.82	\$46,252.85	\$53,962.15	\$0.00	\$53,962.15	53.85%
A.2400.210.00.000.00.71	E/B Insurance	\$70,000.00	\$522.06	\$35,172.06	\$34,827.94	\$47,147.85	(\$12,319.91)	-17.60%
A.2400.220.00.000.00.70	E/B FICA/Medicare	\$10,466.00	\$695.76	\$4,415.92	\$6,050.08	\$0.00	\$6,050.08	57.81%
A.2400.240.00.000.00.71	E/B Other	\$5,792.00	\$482.50	\$3,236.42	\$2,555.58	\$2,553.58	\$2.00	0.03%
A.2400.320.00.000.00.71	Professional Development - Cer	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.2400.330.00.000.00.71	Professional & Technical Svcs	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.2400.580.00.000.00.71	Travel	\$300.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	100.00%
A.2400.590.01.000.00.71	Principal's Engagement	\$1,500.00	\$82.28	\$82.28	\$1,417.72	\$0.00	\$1,417.72	94.51%
A.2400.650.00.000.00.71	Educational Software Licenses/	\$9,579.00	\$0.00	\$0.00	\$9,579.00	\$10,096.44	(\$517.44)	-5.40%
A.2400.690.00.000.00.71	Other Supplies & Materials	\$3,000.00	\$221.73	\$378.74	\$2,621.26	\$268.59	\$2,352.67	78.42%
A.2400.890.00.000.00.71	Dues & Fees	\$1,000.00	\$259.00	\$259.00	\$741.00	\$89.00	\$652.00	65.20%
	Func: Building Administrators - 2400	\$396,643.00	\$24,821.45	\$179,374.30	\$217,268.70	\$60,155.46	\$157,113.24	39.61%
A.2510.112.01.000.00.71	Business Manager	\$99,000.00	\$7,084.30	\$59,640.41	\$39,359.59	\$0.00	\$39,359.59	39.76%
A.2510.210.00.000.00.71	E/B Insurance	\$30,000.00	\$13.50	\$6,584.25	\$23,415.75	\$31,170.96	(\$7,755.21)	-25.85%
A.2510.220.00.000.00.70	E/B FICA/Medicare	\$7,574.00	\$541.94	\$4,562.46	\$3,011.54	\$0.00	\$3,011.54	39.76%
A.2510.240.00.000.00.71	E/B Other	\$7,970.00	\$0.00	\$2,247.50	\$5,722.50	\$0.00	\$5,722.50	71.80%
A.2510.330.02.000.00.71	Professional & Technical Svcs	\$14,500.00	\$822.00	\$3,775.31	\$10,724.69	\$7,080.80	\$3,643.89	25.13%
A.2510.580.00.000.00.71	Travel	\$750.00	\$68.13	\$68.13	\$681.87	\$0.00	\$681.87	90.92%
A.2510.690.00.000.00.71	Fiscal Office Supplies	\$500.00	\$0.00	\$53.76	\$446.24	\$0.00	\$446.24	89.25%
A.2510.739.00.000.00.71	Fiscal Office Equipment	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
A.2510.890.00.000.00.71	Dues & Fees	\$1,440.00	\$0.00	\$668.05	\$771.95	\$975.00	(\$203.05)	-14.10%
	Func: Fiscal & Business Office - 2510	\$161,834.00	\$8,529.87	\$77,599.87	\$84,234.13	\$39,226.76	\$45,007.37	27.81%
A.2600.112.01.000.00.71	Facilities Director	\$66,950.00	\$5,150.00	\$30,900.00	\$36,050.00	\$0.00	\$36,050.00	53.85%
A.2600.177.01.000.00.71	Security Officer	\$28,804.00	\$2,743.12	\$10,972.48	\$17,831.52	\$0.00	\$17,831.52	61.91%
A.2600.210.00.000.00.71	E/B Insurance	\$500.00	\$11.70	\$58.50	\$441.50	\$81.90	\$359.60	71.92%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 12/1/2024

To Date: 12/31/2024

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.2600.220.00.000.00.70	E/B FICA/Medicare	\$7,325.00	\$603.82	\$3,098.32	\$4,226.68	\$0.00	\$4,226.68	57.70%
A.2600.240.00.000.00.71	E/B Other	\$2,009.00	\$167.33	\$1,003.98	\$1,005.02	\$1,004.02	\$1.00	0.05%
A.2600.410.01.000.00.71	Electricity	\$78,000.00	\$1,294.36	\$46,788.83	\$31,211.17	\$33,591.17	(\$2,380.00)	-3.05%
A.2600.410.02.000.00.71	Rubbish Removal/Recycling	\$9,000.00	\$620.55	\$3,723.30	\$5,276.70	\$3,728.70	\$1,548.00	17.20%
A.2600.410.03.000.00.71	Water	\$2,500.00	\$255.00	\$255.00	\$2,245.00	\$1,745.00	\$500.00	20.00%
A.2600.410.04.000.00.71	Sewer	\$18,450.00	\$0.00	\$18,450.00	\$0.00	\$0.00	\$0.00	0.00%
A.2600.430.01.000.00.71	Maintenance Contracts	\$177,950.00	\$764.76	\$62,634.02	\$115,315.98	\$116,578.98	(\$1,263.00)	-0.71%
A.2600.430.02.000.00.71	Plant Operation & Maintenance	\$10,000.00	\$173.40	\$13,455.58	(\$3,455.58)	\$1,595.00	(\$5,050.58)	-50.51%
A.2600.520.00.000.00.71	Plant Insurance	\$42,627.00	\$0.00	\$42,626.00	\$1.00	\$0.00	\$1.00	0.00%
A.2600.590.01.000.00.71	Telephone	\$11,000.00	\$1,884.45	\$6,331.26	\$4,668.74	\$6,570.59	(\$1,901.85)	-17.29%
A.2600.613.00.000.00.71	Maintenance Supplies	\$17,000.00	\$609.50	\$5,980.68	\$11,019.32	\$630.00	\$10,389.32	61.11%
A.2600.620.00.000.00.71	Heating Oil	\$60,000.00	\$0.00	\$0.00	\$60,000.00	\$60,000.00	\$0.00	0.00%
A.2600.739.00.000.00.71	Maintenance Equipment	\$800.00	\$97.23	\$97.23	\$702.77	\$0.00	\$702.77	87.85%
	Func: Plant Operation & Maintenance - 2600	\$532,915.00	\$14,375.22	\$246,375.18	\$286,539.82	\$225,525.36	\$61,014.46	11.45%
A.2700.112.01.000.00.71	Bus Drivers	\$233,975.00	\$19,393.49	\$89,672.36	\$144,302.64	\$0.00	\$144,302.64	61.67%
A.2700.112.02.000.00.71	Bus Coordinator	\$61,545.00	\$4,734.24	\$28,405.44	\$33,139.56	\$0.00	\$33,139.56	53.85%
A.2700.112.03.000.00.71	Van Drivers	\$113,290.00	\$12,578.83	\$67,248.73	\$46,041.27	\$0.00	\$46,041.27	40.64%
A.2700.210.00.000.00.71	E/B Insurance	\$82,000.00	\$611.53	\$41,432.06	\$40,567.94	\$57,216.73	(\$16,648.79)	-20.30%
A.2700.220.00.000.00.70	E/B FICA/Medicare	\$31,274.00	\$2,720.54	\$13,844.40	\$17,429.60	\$0.00	\$17,429.60	55.73%
A.2700.240.00.000.00.71	E/B Other	\$1,847.00	\$153.83	\$922.98	\$924.02	\$923.02	\$1.00	0.05%
A.2700.330.00.000.00.71	Professional & Technical Svcs	\$2,000.00	\$162.00	\$612.00	\$1,388.00	\$0.00	\$1,388.00	69.40%
A.2700.430.00.000.00.71	Transportation Maintenance	\$38,000.00	\$683.51	\$21,514.01	\$16,485.99	\$0.00	\$16,485.99	43.38%
A.2700.510.00.000.00.72	Contracted Spec Ed Transportat	\$55,929.00	\$6,630.00	\$23,724.00	\$32,205.00	\$23,330.00	\$8,875.00	15.87%
A.2700.520.00.000.00.71	Vehicle Insurance	\$18,143.00	\$0.00	\$18,141.00	\$2.00	\$0.00	\$2.00	0.01%
A.2700.625.00.000.00.71	Supplies - Oil, Washer Fluid,	\$9,000.00	\$506.15	\$1,871.16	\$7,128.84	\$0.00	\$7,128.84	79.21%
A.2700.626.00.000.00.71	Regular Fuel - Vans	\$24,000.00	\$2,159.35	\$8,209.83	\$15,790.17	\$15,790.17	\$0.00	0.00%
A.2700.627.00.000.00.71	Diesel Fuel - Buses	\$55,000.00	\$4,312.82	\$19,610.29	\$35,389.71	\$35,006.35	\$383.36	0.70%
A.2700.690.00.000.00.71	Other Supplies & Materials	\$1,000.00	\$652.88	\$992.96	\$7.04	\$0.00	\$7.04	0.70%
A.2700.739.00.000.00.71	Transportation Equipment	\$1,000.00	\$0.00	\$450.98	\$549.02	\$0.00	\$549.02	54.90%
A.2700.890.00.000.00.71	Dues & Fees	\$1,500.00	\$130.00	\$2,072.00	(\$572.00)	\$0.00	(\$572.00)	-38.13%
	Func: Transportation - 2700	\$729,503.00	\$55,429.17	\$338,724.20	\$390,778.80	\$132,266.27	\$258,512.53	35.44%
A.3100.435.00.000.00.71	Repairs	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
A.3100.570.00.000.00.71	Food Service Management	\$23,750.00	\$0.00	\$23,750.00	\$0.00	\$0.00	\$0.00	0.00%
A.3100.621.00.000.00.71	Propane	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
A.3100.690.00.000.00.71	Supplies	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
A.3100.700.00.000.00.71	Equipment	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: Food Service Operations - 3100	\$28,250.00	\$0.00	\$23,750.00	\$4,500.00	\$0.00	\$4,500.00	15.93%
A.3200.111.00.000.00.71	Stipend Positions	\$22,724.00	\$0.00	\$0.00	\$22,724.00	\$0.00	\$22,724.00	100.00%
A.3200.111.01.000.00.71	Coaches Salaries	\$12,236.00	\$0.00	\$0.00	\$12,236.00	\$0.00	\$12,236.00	100.00%
A.3200.111.02.000.00.71	Afterschool Clubs Salaries	\$6,960.00	\$0.00	\$0.00	\$6,960.00	\$0.00	\$6,960.00	100.00%
A.3200.112.00.000.00.71	Extra Curricular Transportatio	\$0.00	\$627.76	\$1,990.87	(\$1,990.87)	\$0.00	(\$1,990.87)	0.00%
A.3200.220.00.000.00.70	E/B FICA/Medicare	\$3,207.00	\$0.00	\$0.00	\$3,207.00	\$0.00	\$3,207.00	100.00%
A.3200.329.00.000.00.71	Officials	\$3,000.00	\$219.84	\$844.84	\$2,155.16	\$0.00	\$2,155.16	71.84%
A.3200.690.00.000.00.71	Activity Supplies & Materials	\$3,000.00	\$1,322.93	\$1,907.93	\$1,092.07	\$277.24	\$814.83	27.16%
A.3200.739.00.000.00.71	Activity Equipment	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
A.3200.890.00.000.00.71	Dues & Fees	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
	Func: Student Activities - 3200	\$54,127.00	\$2,170.53	\$4,743.64	\$49,383.36	\$277.24	\$49,106.12	90.72%

Sterling Board of Education

Budget and Expenses - BOE

From Date: 12/1/2024

To Date: 12/31/2024

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A.6110.561.01.000.00.73	Tuition: Plainfield	\$1,007,880.00	\$533,304.43	\$533,304.43	\$474,575.57	\$524,905.94	(\$50,330.37)	-4.99%
A.6110.561.02.000.00.70	Adult Education	\$9,657.00	\$0.00	\$9,657.00	\$0.00	\$0.00	\$0.00	0.00%
A.6110.561.05.000.00.73	Tuition: Magnet, QMC, STEM	\$117,634.00	\$0.00	\$146,643.50	(\$29,009.50)	\$0.00	(\$29,009.50)	-24.66%
A.6110.561.07.000.00.73	Tuition: Killingly, Other	\$87,061.00	\$0.00	\$83,097.00	\$3,964.00	\$0.00	\$3,964.00	4.55%
A.6110.562.00.000.00.72	S/E Tuition CT Public	\$657,143.00	\$264,343.86	\$278,405.01	\$378,737.99	\$293,860.11	\$84,877.88	12.92%
	Func: Tuition CT PUBLIC - 6110	\$1,879,375.00	\$797,648.29	\$1,051,106.94	\$828,268.06	\$818,766.05	\$9,502.01	0.51%
A.6130.563.00.000.00.72	S/E Tuition Non-Public	\$589,000.00	\$79,486.86	\$406,486.66	\$182,513.34	\$559,377.55	(\$376,864.21)	-63.98%
A.6130.563.04.000.00.72	SEDAC - Excess Cost Reimbursen	(\$270,000.00)	\$0.00	\$0.00	(\$270,000.00)	\$0.00	(\$270,000.00)	100.00%
	Func: Tuition NON-PUBLIC - 6130	\$319,000.00	\$79,486.86	\$406,486.66	(\$87,486.66)	\$559,377.55	(\$646,864.21)	-202.78%
Grand Total:		\$8,326,777.00	\$1,290,873.83	\$4,214,760.09	\$4,112,016.91	\$2,693,297.74	\$1,418,719.17	17.04%

End of Report

SHARED SERVICES AGREEMENT

IT DIRECTOR AND COMPUTER TECHNICIAN

This Shared Services Agreement ("Agreement") for the positions of IT Director and Computer Technician is hereby entered into by and between the Sterling Board of Education ("Board"), and the Town of Sterling, Connecticut ("Town") (collectively referred to herein as the "Parties").

WHEREAS, the Board and the Town have the need to provide for information technology ("IT") management and oversight services and to provide for communication networks, safeguarding data and information and troubleshooting computer problems within their respective control; and

WHEREAS, the Town has experienced a labor shortage in the area of information technology; and

WHEREAS, the Board and the Town are of the opinion that this Agreement will more effectively and efficiently allow the each of them to individually and collectively provide such needed services; and

WHEREAS, the Board and the Town are desirous of establishing this Agreement in accordance with statutory requirements of Connecticut General Statutes Section 10-239k for the purposes of providing the shared services of the Board's IT Director, and a Computer Technician to support the technology needs of both the Town and the Board;

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the Board and the Town, intending to be legally bound, hereby agree as follows:

1. Effective January 1, 2025, the parties will commence sharing the services of the IT Director and Computer Technician. The IT Director shall serve as the supervisory head of the technology programs for the Board and the Town and shall carry out his or her duties in accordance with the provisions of all applicable statutes, regulations, Board and Town policies and the provisions of this Agreement. The Computer Technician shall be responsible for technical support and various administrative functions to support the needs of the IT Department.
2. The Board shall be considered the employer of both the IT Director and the Computer Technician and the Board will be responsible for all legal obligations relating to the employment of the IT Director and Computer Technician including, but not limited to, payment of wages, mandatory and approved optional payroll deductions and tax withholdings, health insurance and other employment benefits for which the IT Director and/or the Computer Technician may be eligible, Social Security, workers' compensation and unemployment benefits.
3. Within thirty days of execution of this Agreement by the parties, the Board shall provide a written invoice to the Town in the amount of Thirteen Thousand Eight Hundred Forty Six Dollars and Twenty Cents (\$13,846.20) for the Town's share of

the IT Director and Computer Technician's salary and benefits for the balance of the 2024-2025 fiscal year. The Town shall pay the aforementioned invoice within thirty (30) calendar days of receipt.

4. The Town and the Board will each manage and operate its own IT systems, which will be supervised by the IT Director. For the balance of the 2024-2025 fiscal year, the IT Director and the Computer Technician will dedicate eighty percent (80%) of the work week to the Board and the remaining twenty percent (20%) of the work week to the Town.
5. The parties agree to endeavor to ensure the dedication of time set forth under paragraph 5 herein is maintained. The parties recognize, however, that the demands of the Board's and the Town's IT systems will fluctuate over the term of this Agreement and that the IT Director and the IT Support Specialist will allocate their time accordingly with advance approval of the Superintendent of Schools. The Board and the Town will monitor such allocation of time and make such adjustments as deemed necessary by mutual agreement.
6. The work hours and other conditions of employment for the IT Director and the Computer Technician shall be established by the Board upon consultation with the Town.
7. Prior to March 31, 2025, the Board shall seek input from the Town regarding the performance evaluation of the IT Director and the Computer Technician. The Board shall establish reasonable guidelines and criteria for said evaluations.
8. On or before April 1, 2025, the parties will discuss and decide whether to continue to share the services of the IT Director and/or the Computer Technician.
9. If either the Board or the Town decides to discontinue this Agreement upon the expiration of its' term, notification will be provided to the other party, in writing, on or before April 30, 2025.
10. If the parties agree to continue to share the services of the IT Director and/or the Computer Technician beyond the end of the 2024-2025 fiscal year, the parties will memorialize such agreement in a successor Shared Services Agreement.
11. If the parties agree to continue to share the services of the IT Director and/or the Computer Technician positions beyond the end of the 2024-2025 fiscal year, the parties will discuss and agree on:
 - a. any salary adjustments or changes in benefits;
 - b. the fees that the Town shall provide to the Board in exchange for such shared services; and

- c. the percentage of time the IT Director and/or the Computer Technician positions will dedicate to the Board and the Town which will equate to one hundred percent (100%).
12. If the parties are unable to agree to a successor agreement, this Agreement shall expire on June 30, 2025, unless the parties agree, in writing, to extend it for an additional period of time.
13. This Agreement may be terminated at any time by mutual written agreement of the parties upon thirty calendar days notice.
14. In the event that this Agreement is terminated during the life of the Agreement, the Board will reimburse the Town a pro-rata amount of the invoice paid for the remainder of the fiscal year.
15. This Agreement may be terminated by either party due to a material breach of any of the terms of this Agreement.
- a. In the event that a party to this Agreement claims that there has been a material breach of the Agreement, the claiming party must advise the other party, in writing, of the specific alleged breach and provide the other party with thirty (30) days from the date of the notice to cure the alleged breach.
 - b. If the breach is not cured within the thirty (30) day time frame, this Agreement shall be null and void and not enforceable.
16. The Town and the Board hereby agree that on the effective date of this Agreement, the terms of this Agreement shall supersede all prior contracts, compacts or agreements entered into by and between the Board and the Town, whether written or oral, or policies enacted by either the Town or Board, regarding the supervision, employment or financial obligations for the IT Director and/or the Computer Technician that conflict with this Agreement.
17. This Agreement may not be amended except by a written document approved and signed by the Board and the Town. This Agreement cannot be assigned by either party.
18. This Agreement will be governed by and enforced consistent with the laws of the State of Connecticut.

IN WITNESS WHEREOF, the parties hereto have authorized their designated representatives to set their hand.

Sterling Board of Education

Town of Sterling

Date

Date