

**SUBSTITUTE TEACHER APPLICATION**

**MCKENZIE SPECIAL SCHOOL DISTRICT  
114 West Bell Avenue  
McKenzie, Tennessee 38201**

The McKenzie Special School District is an Equal Opportunity Employer, and does not discriminate on the basis of race, sex, color, religion, national origin, age, disability or veteran status in employment opportunities and benefits.

As you complete this application, please be aware of the following:

- We reserve the right to check all information for accuracy and completeness.
- All applications for employment are a matter of public record.
- If you need accommodation in order to complete this application, please notify the McKenzie Board of Education at (731) 352-2246.

**GENERAL INFORMATION**

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First MI

Address: \_\_\_\_\_  
Street Address P. O. Box, if applicable  
City State Zip Code

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(Will be required upon employment)

Do you have a legal right to work in the U.S.?  Yes  No

**BACKGROUND INFORMATION**

1. Are you able to perform the essential tasks of the job for which you are applying? \_\_\_\_\_
2. Have you ever been convicted of an offense other than a minor traffic violation? \_\_\_\_\_  
(DUI and DWI convictions are not minor and must be reported.)
3. Have you ever been arrested for a felony? \_\_\_\_\_
4. Have you ever been charged with a felony? \_\_\_\_\_
5. Have you ever been convicted of a felony? \_\_\_\_\_
6. Have you ever been arrested (even if no contest or charges dropped or pled down) for a sex-related offense? \_\_\_\_\_
7. Have you ever been charged (even if no contest or charges dropped or pled down) with a sex-related offense? \_\_\_\_\_
8. Have you ever been convicted (even if no contest or charges dropped or pled down) of a sex-related offense? \_\_\_\_\_
9. Have you ever been arrested (even if no contest or charges dropped or pled down) for a drug-related offense? \_\_\_\_\_
10. Have you ever been charged (even if no contest or charges dropped or pled down) with a drug-related offense? \_\_\_\_\_

11. Have you ever been convicted (even if no contest or charges dropped or pled down) of a drug-related offense? \_\_\_\_\_
12. Have you ever been arrested for an act of violence, including domestic violence? \_\_\_\_\_
13. Have you ever been charged for an act of violence, including domestic violence? \_\_\_\_\_
14. Have you ever been convicted for an act of violence, including domestic violence? \_\_\_\_\_

**YOUR EDUCATION AND TRAINING**

Last school attended: \_\_\_\_\_

Level of education completed: \_\_\_\_\_

Type of college degree:\*\* \_\_\_\_\_  
(if applicable)

**PLEASE INDICATE YOUR WILLINGNESS TO SUBSTITUTE TEACH FOR:**

- |   |                                    |
|---|------------------------------------|
| <input type="checkbox"/> All levels, all subjects | <input type="checkbox"/> 5-8 ONLY  |
| <input type="checkbox"/> K-4 ONLY                 | <input type="checkbox"/> 9-12 ONLY |

Name subject areas you do not wish to teach, if any: \_\_\_\_\_  
 \_\_\_\_\_

**\*\*\*\*\*IMPORTANT\*\*\*\*\***

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true and complete to the best of my knowledge. I understand that falsified information or significant omissions may disqualify me and my application from further consideration for employment and may be considered justification for dismissal if discovered at a later date.

I waive any right of privilege, privacy, and/or confidentiality I may have in the information provided by references or others whom I have indicated may be contacted.

\_\_\_\_\_  
 Applicant's Signature

\_\_\_\_\_  
 Date

**\*\*Please attach a copy of your teacher license or level of degree to this application**