Jefferson Davis Parish Schools
Learners Today, Leaders Tomorrow

JEFFERSON DAVIS PARISH SCHOOL BOARD AGENDA

10/15/2026 - 06:00 PM
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834

MEETING MINUTES

LIVE STREAM LINK: https://youtube.com/live/aKCS1e-UF2w?feature=share

SCHOOL BOARD MEETING RULES OF PROCEDURE
An individual speaker who appears at a School Board meeting to speak on an agenda item must register prior to the meeting, and will be allotted three (3) minutes to speak on the agenda item prior to School Board discussion on the agenda item.

Attendance

Voting Members
Mr Phillip Arceneaux, School Board Member
Mr. Greg Bordelon, School Board Member
Mr. Charles Bruchhaus, School Board Member
Mr. Malon Dobson, School Board Member - **Absent**
Mr. David Doise, School Board Member - **Absent**
Mr. W. Blake Frey, School Board Member - **Absent**
Mrs. Janet Jones, School Board Member
Mrs. Paula LeJeune, Vice-President
Mrs. Summer LeJeune, School Board Member
Mr. Greg Patterson, President - **Absent**
Mr. Blake Petry, School Board Member
Mr. Paul Trahan, School Board Member
Mr. W. Russell Walker, School Board Member

I. CALL TO ORDER

Meeting was called to order at 6:00 pm by Vice-President, Mrs. Paula LeJeune.

II. ROLL CALL FOR DETERMINATION OF A QUORUM

III. INVOCATION and PLEDGE OF ALLEGIANCE.

Mrs. Summer led the invocation, followed by the Pledge of Allegiance led by Mr. Charles Bruchhaus

IV. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE REGULAR MEETING

Motion made by: Mr Phillip Arceneaux
Motion seconded by: Mr. Paul Trahan

> ***Voting results:*** Unanimously Approved

V. RECOGNITIONS/PRESENTATIONS

1. October Breast Cancer Awareness Month

The Board recognized the following employees who were present at the meeting:
Kim Briscoe
Julie Pickle
Rachael Person
Kim Precht

2. Steve Hotard - Construction Project Updates

VI. BOARD COMMITTEE REPORTS:

1. Finance Committee - Paula LeJeune, Chair

- Review of 1st Quarter Budget-to-Actual Comparisions on the General Fund and all Special Revenue Funds by Director of Finance, Christin LeGros at the Finance Meeting on Tuesday, October 13, 2026.

A. State mandated special appropriation stipend for certified and support personnel

- Consideration to approve the recommendation of the Finance Director, Mrs. LeGros, by order of the Governor's Executive Order, to issue a one-time, state-mandated special appropriation stipend for certificated and support personnel.
    - The stipend will be distributed on November 18, 2026, to all permanent Jefferson Davis Parish School Board employees who are active as of the close of business on November 2, 2026.The stipend will be distributed as follows:
    - Certificated Personnel: Employees whose positions require an advanced degree, including those holding a Practitioner's License, will receive a stipend of $2,000 per full-time position. Part-time personnel will receive one-half of the full-time distribution ($1,000).
    - Support/Non-Certificated Personnel: Employees serving in support or non-certificated positions will receive a stipend of $1,000 per full-time position. Part-time personnel will receive one-half of the full-time distribution ($500).
    - The total estimated cost of the stipend, benefits and indexes is approximately $1,700,000, to be funded through the Executive Order appropriated MFP funds and General Funds.

Motion made by: Mr Phillip Arceneaux
Motion seconded by: Mr. Paul Trahan

> ***Voting results:*** Unanimously Approved

B. Parish Sales Tax Disbursement

- Consideration to approve the distribution of the available 1/2-cent sales tax collections received from April through September among all eligible permanent employees using a $500 differential between certified and support positions. For purposes of this distribution, certified positions are defined as positions requiring a four-year degree. Employees in certified positions shall receive $500 more than employees in support positions.
- Specific details regarding the final stipend amounts, distribution date, and other applicable payment provisions, will be presented for approval at the November 2026 Board meeting.

In accordance with Policy BCB the following persons requested to speak:
Shonita Brister and Kristy Conner
Ronald Carnahan
Shannon Fontenot

Mr. Arceneaux requested a roll call vote.

Motion made by: Mr. Paul Trahan
Motion seconded by: Mr. Charles Bruchhaus

> ***Voting results:***
>
> Yes: Mr. Greg Bordelon, Mr. Charles Bruchhaus, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan
>
> No: Mr Phillip Arceneaux, Mrs. Janet Jones, Mr. W. Russell Walker
>
> Vote Not Recorded: Mrs. Paula LeJeune

C. ACT Memorandum of Understanding

- Consideration to grant permission to Rory Myers, Curriculum Supervisor/District Test Coordinator to pay in accordance with the 2025-2026 MOU with LDOE for ACT/WorkKeys Testing Fees for the amount $17,800. ACT/WorkKeys is a test which directly affects School and District performance scores. To be paid from the General Fund.

Motion made by: Mr Phillip Arceneaux
Motion seconded by: Mr. Paul Trahan

> ***Voting results:*** Unanimously Approved

2. Insurance- Blake Petry, Chair

Discussion
Next month extend the contract of current provider.

Mr Bruchhaus left mtg at 6:33

3. Building & Grounds Committee- David Doise, Chair

4. Policy Committee - Russell Walker, Chair

REQUEST FROM THE POLICY COMMITTEE CHAIRMAN, RUSSELL WALKER, THAT THE SCHOOL BOARD CONSIDER APPROVING THE FOLLOWING POLICY CHANGES RECOMMENDED BY FORETHOUGHT CONSULTING AND JDP:

A. GENERAL LEAVES OF ABSENCE: File GBRIA

- GENERAL LEAVES OF ABSENCE: File GBRIA
  - Effective upon approval
  - Act 625 amends La. Rev. Stat. Ann. §17:1208 to increase personal leave from two (2) days to four (4) days per school year

B. EDUCATION OF STUDENTS WITH EXCEPTIONALITIES: File IDDF

- EDUCATION OF STUDENTS WITH EXCEPTIONALITIES: File IDDF
  - Effective: upon approval
  - Act 943 enacts La. Rev. Stat. Ann. §17:1946(B)(3), placing the burden of proof in special education due process hearings on the School Board. The Board carries both the burden of persuasion and the burden of production as to the appropriateness of a student's program or placement, and must meet it by a preponderance of the evidence.

C. BEHAVIORAL HEALTH SERVICES FOR STUDENTS: File JGCFA

- BEHAVIORAL HEALTH SERVICES FOR STUDENTS: File JGCFA
  - Effective: upon approval
  - Act 944 makes extensive changes to La. Rev. Stat. Ann. §17:173. Behavioral health services are now to be provided in the classroom to the extent medically necessary, and outside the classroom where medically necessary. The Act adds a school-based service delivery review meeting to be held after a parent submits a treatment plan, sets expectations for provider conduct on campus, and provides that a parent or legal guardian is the only person who may file a dispute resolution claim. Where a provider's treatment plan conflicts with a student's educational plan, the student plan controls.

Motion made by: Mr. W. Russell Walker
Motion seconded by: Mrs. Summer LeJeune

> ***Voting results:***
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune,

> Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
> Not Present: Mr. Charles Bruchhaus

5. Transportation Committee- Greg Bordelon, Chair

6. 16th Section- Charles Bruchhaus, Chair

7. Ward II- Phil Arceneaux, Chair

8. Legislative Liaison- Greg Bordelon, Chair

9. Long Range Planning- Paul Trahan, Chair

10. Food Service Committee- Summer LeJeune, Chair

VII. SALES TAX REPORT

VIII. NEW BUSINESS

1. Approve the updated job description for Speech Pathologist

- Consideration to approve the following updated job description for Speech Pathologist:
    - Jefferson Davis Parish Schools

Job Description

Revised 2026- 9/28/2026

TITLE: Speech Pathologist- Pupil Appraisal

QUALIFICATIONS: Must have valid Louisiana Teaching Certificate and Master's Degree certified in areas of therapy. Must hold licensure by the appropriate Louisiana State licensing board and meet other requirements set forth in Bulletin 746 of the Louisiana Board of Elementary and Secondary Education.

REPORTS TO: School Principal at assigned school or Supervisor of Special Education

JOB GOAL: To assess, diagnose, and treat speech, language, social communication, and cognitive communication disorders in school aged children

TERMS OF EMPLOYMENT: 12 Month- the number of days as required by the currently adopted JDPSB calendar EVALUATION: Educator evaluation annually pursuant to BESE Bulletin 130

COMPENSATION: 12 Month Certified Salary Schedule

1. PERFORMANCE RESPONSIBILITIES:Screen speech and language skills of students referred to the SBLC.
2. Assume responsibility for growth in student learning.
    a. Develop and meet annual goal(s) which positively affect your job description.
3. Participate in SBIT meetings as appropriate.
4. Select appropriate formal and informal testing instruments and procedures.
5. Administer diagnostic instruments and procedures effectively.
6. Interpret diagnostic results.
7. Write appropriate and accurate reports.
8. Monitor ongoing performance of students and assess progress of pupils being taught at regular intervals and report progress at designated times.
9. Assist with, and/or ensure application of all components of the approved curriculum to assist students with communication challenges.
10. Identify student needs and cooperate with other professional staff members in assessing students and developing plans to address health, behavioral and learning problems.
11. Assist school administration in implementing all policies and rules governing student conduct and effective school operation.
12. Monitor student conduct throughout the school building and grounds and enforce all policies and rules governing student conduct.
13. Assist administrators and other staff members in the orderly, expedient and safe transition of students from one location to another.
14. Take all necessary and reasonable precautions to protect students, equipment, books, materials, and facilities.
15. 15. If applicable, collaborate during the work day with peers to enhance the instructional environment for students by participating in activities which may include, but are not limited to, professional learning community meetings, grade-level meetings, staff development, and various committees.
16. Serve on special committees (e.g., 504, Student Well-Being, SBLC, Pupil Progression/IAIP, Crisis, Dyslexia) as required by School Principal or district administration and perform related work as required.
17. If assigned to multiple locations, provide and follow consistently the daily schedule provided to direct supervisor, school principals, and applicable teachers.
18. Provide a therapeutic program to meet individual needs of speech, language, and hearing impaired, & complex communicators.
19. Assist and guide teachers in observing, describing, and referring suspected and identified speech, language , and hearing impairments.
20. Provide a thorough assessment and diagnosis of speech, voice, hearing, and language impairments.
21. Act as a qualified examiner for the pupil appraisal team.
22. Provide screening to identify speech-impaired children at regular intervals.
23. Assist in proper referrals of individuals to agencies and specialists in the community.
24. Cooperate with classroom teachers and other school staff members to implement therapy.
25. 25. Provide information, support, and counseling to parents and families when appropriate.

26. 26. Provide inservice education and serves as a consultant to teachers and school staff.
27. Keep all necessary records and documentation on individual students receiving therapy and RTI .
28. Maintain a list of referred, screened, and eligible students for speech therapy and RTI.
29. 29. Compile case history data on those cases where additional family history, health history, and environmental history are appropriate.
30. Assume primary responsibility for requisitioning and maintaining needed equipment and supplies.
31. 31. Serve as a resource to school staff members to accept all forms of multi-modal communication.
32. 32. Keep all documentation and records as mandated by IDEA.
33. Serve as a member of IEP teams when appropriate.
34. Contribute levels of performance, goals, and short-term objectives for the IEP.
35. Attend all inservice meetings required by the local system.
36. Attend workshops, conferences, and state conventions to acquire current knowledge in the area of speech language pathology.
37. Meet and instruct assigned students in the locations and at the times designated.
38. Follow specific instructional requirements established by the SDE and BESE in the various bulletins adopted by each.
39. 39. Develop student self-esteem through positive communication and interaction.

I. Planning, Coordination, Implementation, and Evaluation of Programs
    A. Define goals and objectives; interpret and administer the special educational programs accordingly.
    B. Develop projects that pertain to the scope of Speech Language Pathology
    C. Coordinate planning and development of educational materials and resources for special education.
    D. Coordinate confidentiality requirements of all personally identifiable information pertaining to exceptional students in the system during the collection, maintenance and destruction of such information.
    E. . Interpret and provide guidelines to insure compliance with federal, state and local policies, laws, and regulations.
    F. Participate in School Board and Staff Meetings.
    G. Complete assignments, assigned from SPED Supervisor.
    H. Complete the requirements of TS Gold, in regards to the duties of the SLPs and assigned additional staff. I. Monitor the achievement of goals and activities for the Speech Language Therapists. J. Establish a method of collecting documentation of achievement for evaluation purposes.

II. Supervision and Evaluation of Personnel

A. Provide general supervision of communication programming including: speech therapy, pupil appraisal, related services, inservice training, monitoring and child

identification/child search.

B. Plan and conduct comprehensive monitoring of special educational services on a yearly basis to determine compliance with all applicable federal, state and local statutes, regulations, and procedures.
C. C. Conduct an annual assessment of personnel needed and training needs of existing personnel.
D. Review applications and available sources of information regarding potential special education personnel and make recommendations.

III. School and Community Relations

A. Participate in Special Education Advisory Council Meetings, as requested by SPED Supervisor.
B. B. Maintain open communication between the School Board and parent/community organizations.
C. C. Participate in initial Individualized Educational Program (IEP) conferences, and other IEP conferences as requested.
D. Ensure that the parent of each child initially identified as suspected of being exceptional and in need of special educational services is provided a copy of the state developed Educational Rights for Exceptional Children.

IV. Inservice

A. Plan, implement, and operate an in-service training program based on the results of the state and local needs assessments, as well as state and local monitoring results.
B. Evaluate the effectiveness of the Personnel Development Program.

V. Research

A. Make personnel aware of evidence based practices, materials, and innovative programs and provide assistance in the adoption of programs proven effective through demonstrations and research. B. Assist in research projects when requested by individuals, school systems, and the State Department of Education.

VI. Instructional Support Services

A. Assist in securing materials/equipment for special education personnel.
B. Maintain lines of communication with professional and support staff.

VII. Professional Growth

A. Participate in local, state, and national meetings.
B. Participate in professional organizations.
C. Prepare a long term (3 year or less) Professional Growth Plan.

VIII. Pupil Contact

A. Meet with student organizations that are active in the parish.
B. Visit parish schools and participate in individual school activities.

PROFESSIONAL RESPONSIBILITIES:

1. Maintain professional personal appearance and demonstrate respect for colleagues.
2. Attend work regularly; report to work on time; and provide advance notice of need for absence.
3. Complete work efficiently and accurately (with few/no errors) within deadlines without supervision.
4. Perform job responsibilities consistently, use time wisely, plan properly, take care of materials and equipment.
5. Maintain confidentiality and demonstrate trustworthiness; exercise good judgment.
6. Support, implement, assist with, and/or ensure application of district initiatives and other programs or directives of the Superintendent and Board.
7. Keep the direct supervisor informed of the progress being made in the area(s) of responsibility.
8. Report to the Jefferson Davis Parish School Board as needed or directed.
9. Keep abreast professionally by attending local, regional, state, or national meetings and/or staff development that address area(s) of responsibility as directed by the supervisor.
10. Complete and submit all forms, reports, documentation, and training by required dates and in accordance with district policies and procedures.
11. Remain open to suggestions and innovative ideas; receive and apply feedback.
12. Demonstrate competence in areas of responsibility.
13. Exert every effort to constructively involve stakeholders in all professional settings.
14. Communicate appropriately and work effectively with all populations.
15. Exhibit desirable qualities such as commitment to job responsibilities, enthusiasm, cooperation, sense of humor, creativity, tact, positive attitude/work ethic, dependability, punctuality, self-discipline/control, poise, voice control, effective nonverbal communication, a professional appearance, initiative, and a genuine concern and interest for others.
16. Follow the specific requirements established by the School Board (LEA), State Department of Education (SDE),the State Board of Elementary and Secondary Education (SBESE), and/or Federal regulations and guidelines established by each.
17. Model ethical behavior at schools and in the community.
18. Support the policies of the Jefferson Davis Parish School Board and the procedures of the school/system.
19. Follow the appropriate chain of command when communicating concerns.
20. Use appropriate language that is void of vulgarity, lewdness, coarseness, or profanity.
21. Adhere to the Responsibility Contract for Acceptable Use of Telecommunication Services. 22. Perform any duty, not specifically assigned, as deemed necessary by the assigning authority in order to maintain continuity where needed.

While the operation of the Jefferson Davis Parish School Board and its schools is governed by the provisions of this and all other policies, as well as the procedures of the individual schools, no policy manual can list each and every instance of misconduct that is precluded.

Accordingly, employees are cautioned that the appropriateness of certain action or behavior

must necessarily be dictated by the nature of the position held by the employee and commonsense. By virtue of one's education and experience, an employee knows and understands that certain actions or conduct are unacceptable even in the absence of formal policy. For instance, without the need of a specific prohibition or warning, a classroom teacher should be aware of the impropriety of certain practices, such as leaving students unattended, using profanity or sexually suggestive language or bringing a firearm onto campus. Such conduct constitutes both incompetence and willful neglect of duty and will result in the imposition of discipline up to and including termination.

I certify that I have reviewed and understand each requirement and that I am capable of meeting each and every requirement.

_____ _____ Printed Name of Evaluatee Printed Name of Evaluator

_____ _____ Signature of Evaluatee Signature of Evaluator

_____ _____ Date Signed by Evaluatee Date Signed by Evaluator

Motion:
Second:
Public Discussion:
Board Discussion:
Vote:

Motion made by: Mr. Greg Bordelon

Motion seconded by: Mr. Paul Trahan

> ***Voting results:***
>
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

2. Approve District Hearing Officers

- Consideration to approve the following to name the following selection as District Hearing Officers for use in review hearings authorized by La.R.S.17:443, La. R.S. 17:444, and R.S. 17:493:
    - Brandon Decuir
    - Reginald "Reggie" Abrams
    - Wendy Giovingo
    - Greg Belfour
    - L. Douglas Lawrence
    - Michael Cassidy

Motion made by: Mr Phillip Arceneaux

Motion seconded by: Mrs. Summer LeJeune

> ***Voting results:***

> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

3. Approve Change Order No. 4 Lake Arthur Bond Project

- Consideration to accept Change Order No. 4 on the JDPSB – Lake Arthur Bond project.
    - Description: Change Order #4 – Pat Williams Construction will provide labor and equipment required for the following: (refer to attached backup for additional information)
    - COR #42 – Contingency Items. $0.00, Add 38 Days.
    - Details: Change Order #4 for $0.00 and adding days: 38 days
    - Bid Changes as follows:
    - The Original Contract Sum was $2,858,000.00
    - The net change by previous orders $1,276,028.00
    - The Contract Sum prior to this Change Order $4,134,028.00
    - The Contract Sum will be increased by $ 0.00
    - The new Contract Sum, including this Change Order, will be $4,134,028.00
    - The Contract Time will be increased by thirty-eight (38) days
    - The new date of Substantial Completion will be October 29, 2026

Motion made by: Mr. Greg Bordelon

Motion seconded by: Mrs. Janet Jones

> ***Voting results:***
>
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

4. Big Brothers Big Sisters Memorandum of Understanding

- Consideration to grant permission to Superintendent Hall to enter into a Memorandum of Understanding with Big Brothers Big Sisters to provide school based programs which provide mentoring services to children ages six (6) through eighteen (18).

Motion made by: Mr. Blake Petry

Motion seconded by: Mr Phillip Arceneaux

> ***Voting results:***
>
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

5. Non-compliance of Industrial Tax Exemption Program (ITEP) by Metalplate Galvanizing.

- Consideration to approve the acceptance of a deferred payment in the amount of $22,000.00 from Metalplate Galvanizing in connection with its Industrial Tax Exemption Program (ITEP) application. The payment will be distributed among the three local taxing jurisdictions: Jefferson Davis Parish School Board, Jefferson Davis Parish Sheriff, and Jefferson Davis Parish Police Jury.

Motion made by: Mr. Paul Trahan
Motion seconded by: Mr. Blake Petry

> ***Voting results:*** Unanimously Approved

- Consideration to amend original motion to submit a letter to LED requesting that future ITEP contract be reduced by 3 years.

Motion made by: Mr. Paul Trahan
Motion seconded by: Mr. W. Russell Walker

> ***Voting results:***
>
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

6. Non Faculty Coaches for 2026-27

- Consideration to approve the following non-faculty coach:
  - Kerrick Gabriel, LAHS baseball
  - Chelsey Orgeron, WHS Danceline
  - Barbie Fontenot, WHS Volleyball

Motion made by: Mr. Greg Bordelon
Motion seconded by: Mr. Blake Petry

> ***Voting results:***
>
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

IX. INFORMATION

1. Condolences

- Condolences are extended to the family of Vera Adams, Northside Jr. High Teacher who retired in 2000 with 33 years of service.

2. Election Day November 3, 2026

- All Jefferson Davis Parish Schools and Offices will be closed for Election Day on Tuesday, November 3, 2026.

X. SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

- The following were named as parish Support Employees of the Year:
  - Elementary - Ashley Hebert - Pre-K Paraprofessional at Elton Elementary
  - Middle School - Angelle Bagwell - Paraprofessional at James Ward Center for Excellence
  - Donita Gradney - Special Education Paraprofessional at Elton High School
- Mr. Hall commended Vice-President, Mrs. Paula LeJeune on her presentation at the LSBA Fall Trailblazers conference in Lafayette
- Mr. Hall state that students receiving perfect scores on LEAP test will be recognized

XI. ADJOURN

- There being no other business to come before the Board, consideration to adjourn.

Motion made by: Mrs. Summer LeJeune
Motion seconded by: Mrs. Janet Jones

> ***Voting results:***
>
> Yes: Mr Phillip Arceneaux, Mr. Greg Bordelon, Mrs. Janet Jones, Mrs. Paula LeJeune, Mrs. Summer LeJeune, Mr. Blake Petry, Mr. Paul Trahan, Mr. W. Russell Walker
>
> Not Present: Mr. Charles Bruchhaus

John G. Hall, Superintendent	Paula LeJeune, Finance Committee Chair