



**WORK SESSION
FEBRUARY 10, 2015
SCHOOL LIBRARY 5:30 – 6:30
BOARD MINUTES**

Board Members present: Kevin Hartigan, President; Judi Beckerleg, Clerk; Pete Shearer, Member; SuZan Pearce, Member; Brian Donehoo, Member

Mr. Hartigan called the work session to order at 5:33 PM. Mr. Donehoo seconded the motion. The motion carried 5-0.

Presentation of proposed special education curricular blocks: English Language Arts, Math/Science
Ms. Lehman presented the “what”, “why” and “Who” of Special Education. She presented statistic related to Special Education students and the services being provided. She also shared what she is doing along with her staff to bring the Special Education department back into compliance with the Department of Education.

Presentation of course catalogue for FY 2015-2016

Mr. Landes presented and reviewed the course catalogue for comments from the Board. This is a living document and will change as needed.

Review of course request forms

Mr. Landes presented this form for review. There were no comments at this time.

**REGULAR GOVERNING BOARD MEETING
BOARD MINUTES**

CALL TO ORDER

Mr. Hartigan called the regular meeting to order at 6:52 PM. Ms. Beckerleg seconded the motion. The motion carried 5-0.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Mr. Hartigan moved to approve the agenda as presented. Ms. Beckerleg seconded the motion. The motion carried 5-0.

CALL TO THE COMMUNITY

Barb Shields, Lincoln Log Loop #7 Grand Canyon, AZ. 86023 – Shared her experience of sitting in on a music class of which Mr. Greg McKelvey presided. Mr. McKelvey is a visiting music teacher from Washington who presented lessons and guidance to the students on group levels as well as individual levels. Mr. McKelvey has been on campus 2 days working with students and obviously shows a

passion for music. Mr. McKelvey said he would be open to the idea of coming back to work with the students again, maybe in a little bit larger block of time.

CORRESPONDENCE

There was no correspondence to Board at this time.

CONSENT AGENDA

- A. Approval of Governing Board Meeting Minutes: (BEDG, BEDG-R)
January 13th 2015 Regular Meeting Minutes and January 20th 2015 Special Meeting Minutes
- B. Approval of Vouchers (DK, DK-E-2961)
 - 1. Payroll # 17 - \$78,577.81 # 18 - \$80,819.49
 - 2. Expenditure # 7012 - \$30,051.07
- C. Travel
- D. Fundraisers
- E. Course Catalogue for FY 2015-2016
- F. Business Office Procedures Manual
- G. Proposed Special Education Curricular blocks: English Language Arts, Math/Science Continuing
- H. Certified – Cindy Koehler, Fit-Kids

Mr. Hartigan pulled items: C, E, F, G, and H for discussion.

C- Ms. Beckerleg would like to see the paperwork for travel showing the costs etc. verses having a summary of all the travel.

E- The Course Catalogue will be scheduled for a special session for further review

G- Ms. Lehman clarified she was seeking Board approval due to the potential change in schedules for special needs students.

F- The Board reviewed together the Business Office Procedures Manual in detail. This document is a living document and will have additional information forthcoming. Dr. Bria seeks approval of the Procedural Manual as it is completed thus far.

Mr. Hartigan moved to approve the consent agenda with the exception of the item “E”, and on Item G directed staff to continue working towards services and schedules that will best serve the students and their needs. Ms. Pearce seconded the motion. The motion carried 5-0.

OLD BUSINESS

Presentation of Graduation location survey by Steven Landes

The Trust, the insuring company for the school district, responded to the inquiry of insurability of the selected graduation sites. The trust recommend against selecting the Desert View location due to the heightened risk potential and proximity to the edge of the Canyon.

The Governing Board directed the administration to notify parents of the selected graduation site McKee to enable parents to mail out invitations and plan accordingly.

NEW BUSINESS

Discussion and Approval of emergency removal of trees growing in the high voltage lines by APS

Ms. Pearce moved to approve the emergency removal of trees growing in the high voltage lines by APS as presented in the letter. Ms. Beckerleg seconded the motion 4-0 with 1 abstaining.

Discussion and Presentation of the District Monthly Financial Report and Audit Update

Ms. Martinez presented the district monthly financial Report in detail. She shared some of her thoughts of doing things a little bit different next year that will show all encumbrances to include

health benefits. Ms. Martinez also provided an update on the audit process. It is expected that the district will have more findings in the audit this year than last year. She anticipates that next year the finding will be much less and the following year even less. She shared that the goal would be to have zero findings.

Discussion and Approval of Superintendent/Business Manager to Authorize orders/vouchers for salary and other expenses to be signed between Board Meetings. (DK-E)

Mr. Hartigan moved to approve the Superintendent/Business Manager to authorize orders/vouchers for salary and other expenses to be signed between Board Meetings. In addition to approve the Superintendent and Business Manager to be approved as procurement officers with a limit of \$10,000.00. Mr. Shearer seconded the motion. The motion carried 5-0.

Discussion and Approval of Procurement Officer(s)

See the above motion.

Discussion and Approval of Funding Proposal, Grants, and Special Projects (DD-E)

Mr. Shearer shared the possibility of combing with the other entities for a grant writer for the region.

Mr. Hartigan moved for approval of funding proposal, grants, and special projects, exhibits DD-E.

Ms. Beckerleg seconded the motion. The motion carried 5-0.

First Reading of policies: **EEB** – Business & Transportation Services, **JKE** – Expulsion of Students, **JLF** – Reporting Child Abuse and Child Protection, **DJE** – Bidding / Purchasing Procedures and **DICA** – Fund Balance Reporting

EEB, JKE, JLF and DJE are first reading only, no action taken on these.

Mr. Hartigan moved to move policy DICA from first reading to 2nd Reading. Ms. Beckerleg seconded the motion. The motion carried 5-0.

Mr. Hartigan moved to approve policy DICA as presented. Ms. Pearce seconded the motion. The motion carried 5-0.

REPORTS (ARS 38-431.02.K)

Principal's Report

(See Attached)

Superintendent's Report: Dr. Shonny Bria

CONSIDERATION OF ITEMS FOR NEXT REGULAR BOARD MEETING (BEDB, BEDBA)

Goals and Objectives

Mr. Hartigan moved for a small recess at 9:03 PM. Ms. Beckerleg seconded the motion. The motion carried 5-0.

Mr. Hartigan moved to go into executive session at 9:11 PM. Mr. Shearer seconded the motion. The motion carried 5-0.

EXECUTIVE SESSION

Consideration of Executive Session pursuant to A.R.S. Section 38-431.03 (A) (2) (1) for the purpose for the purpose of: (a) discussion or consideration of records exempt by law from public inspection and (b) discussion/consideration of assignment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, employee or appointee –Superintendent Evaluation.

Reconvene Regular Session

Ms. Beckerleg made a motion to award Superintendent Shonny Bria the bonus & to keep doing what she has been doing & keep the district fiscally stable. Mr. Hartigan seconded the motion. The motion carried 5-0.

ADJOURNMENT

Mr. Hartigan moved to adjourn the regular meeting at 10:37 PM. Ms. Beckerleg seconded the motion. The motion carried 5-0.

Respectfully Submitted by

Barb Shields, Board Secretary

Date

Kevin Hartigan, President

Judi Beckerleg, Clerk

Pete Shearer, Member

SuZan Pearce, Member

Brian Donehoo, Member