

December 19, 2022

**\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12**

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, DECEMBER 19, 2022**

**I. ROUTINE MATTERS\*\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00pm.

B. Roll Call

PRESENT

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
David C. MacDonald (zoom)  
Scott McCracken  
Lori Perloff (zoom)  
Victoria Rozanski  
James Farrell

Absent

Ronald Golden  
Laura Stefankiewicz

Also in Attendance

Christopher Armstrong, Superintendent  
Jamie Shoemaker, Board Secretary/SBA  
Carolyn Morey, Supervisor of Pupil Personnel  
Robert Belasco, Solicitor

C. Flag Salute

D. Open Public Meeting Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the CMC Herald. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

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- E. Approval of transfer of funds: June 2022 (2021-2022 year) and November 2022 (2022-2023 year)
- F. Approval of Minutes: November 14, 2022
- G. Approval of financial statements as of November 30, 2022, and certification of non-over expenditure of funds (roll call); acknowledgment receipt of investment report.

SECRETARY AND TREASURER'S REPORT OF November 30, 2022,

On a motion made by Ms. Rozanski and seconded by Mr. Farrell, the board unanimously approved the Secretary and Treasurer's Report for November 30, 2022, as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of November 30, 2022, and after review of the Secretary's Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.  
Charles Burns, President \_\_\_\_\_
- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of November 30, 2022, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of November 30, 2022.  
Jamie Shoemaker, Secretary \_\_\_\_\_

H. Approval of bill list: December 2022

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Ms. Rozanski**

**Second: Mr. Farrell**

**Voting Yes:**

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Lori Perloff  
Victoria Rozanski  
James Farrell

I. NWEA activity report

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## II. REPORTS\*\*

- A. Board President:  
Committee Report  
WHS Update
- B. Administration Reports:  
Superintendent – ACCASBO JIF Safety District of the Year  
Business Administrator  
Assistant Principals – Mrs. Morey gave update on the school year.
- C. Public discussion of agenda items

## III. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Open for public comment on agenda items  
Mr. Hook discussed the district bullying policy.

## IV. BUSINESS\*\*

### A. Personnel

1. On the recommendation of the Superintendent, to approve Lauren Zuccarello as Substitute Teacher for the 2022-2023 school year.
2. On the recommendation of the Superintendent, to approve Jennifer Livingston as Non-Public Supplemental Instructor @ \$25/hour and Non-Public Teacher Assistant @ \$15/hour.
3. On the recommendation of the Superintendent, to approve Dina Harris as Homework Club Moderator for the school year 2022-2023.
4. On the recommendation of the Superintendent, to approve Carlee Gansert unpaid days January 20, 2023-January 27, 2023 (6 days).

### B. Financial

1. On the recommendation of the Superintendent and the School Business Administrator, to approve the 2022-23 Special Education Tuition contract with Dennis Township Board of Education for a preschool disabled student at the tuition rate of \$18,249 (\$30,415 prorated for 6 months), plus additional costs for services provided to this student.
2. On the recommendation of the Superintendent and the School Business Administrator, to approve the 2022-23 contract with Cooper Health System for as-needed neurological evaluation services.

### C. Policy

1. None

**V. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda

- A. On the recommendation of the Superintendent, to approve the School Integrated Pest Management Plan for school year 2022-2023 (*See Board Info*).
- B. On the recommendation of the Superintendent, to approve the updated North Wildwood School Safe Return Plan.
- C. On the recommendation of the Superintendent, to approve the field trips and professional development workshops as listed
- D. Report of Drills Fire November 4, 2022-Security Shelter in Place November 18, 2022.

**PERSONNEL, FINANCIAL, POLICY & CONSENT**

**Motion: Ms. Rozanski**

**Second: Mr. Farrell**

**Voting Yes:**

Michael Brown, Sr.  
Charles Burns  
Gerald Flanagan  
David C. MacDonald  
Scott McCracken  
Lori Perloff  
Victoria Rozanski  
James Farrell

**VI. CLOSED SESSION**

**Enter into Closed Session at 6:18pm**

**Motion: Mr. MacDonald**

**Second: Mr. Burns**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

To discuss litigation, a personnel item, and a bullying report

**End Closed Session at 6:54pm**

**Motion: Mr. MacDonald**

**Second: Mr. Burns**

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**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS**

**VIII. GOOD OF THE ORDER**

- A. Discipline Report
- B. Enrollment at Wildwood HS
- C. West Wildwood Enrollment

**IX. PUBLIC COMMENT**

Open to the Public

**X. ADJOURNMENT @ 6:57pm.**

**Motion: Mr. MacDonald**

**Second: Ms. Rozanski**

**XI. BOARD INFORMATION**

- A. Send/Receive Letter for Wildwood HS
- B. Send/Receive Letter for West Wildwood
- C. Integrated Pest Management Plan 2022-2023
- D. Updated North Wildwood School Safe Return Plan

**XII. NEXT MEETING**

**January 3, 2023 Reorganization meeting at 6:00 p.m.**

**FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
Grade 5	Victorian Christmas Traditions-Guest Speaker from Mid Atlantic Center for the Arts	December 23, 2022

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Janet Neill	Morris Plains, New Jersey	Food Service - SBA Cert	Saturday, 12/10/2022	\$70.00 + mileage and tolls
Janet Neill	Robbinsville, New Jersey	School Law - SBA Cert	Saturdays, 01/07- 28/2022	\$280.00 + mileage and tolls

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Janet Neill	Robbinsville, New Jersey	Insurance/Risk Mgmt - SBA Cert	Saturdays, 02/04-03/04/2022	\$280.00 + mileage and tolls
Renee Forrest	Virtual	School Nurses-Best Practices for Addressing Mental Health in School	01/12/2023	\$279
Renee Forrest	Virtual	Keys to Enhancing Your Effectiveness as a School Nurse	01/27/2023	\$279
Carolyn Morey	New Providence, NJ	Hot Issues in School Law	01/26/2023	300 miles plus tolls