

DEMAREST BOARD OF EDUCATION

COW and REGULAR SESSION MEETING MINUTES

County Road School - Library
June 20, 2017
6:30 P.M.

I. OPENING

- A. The meeting was called to order by Vice- President Woods at 6:30 pm.
- B. Vice- President Woods read the following announcement:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.
- In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.
- C. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods
Absent: Holzberg
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator and Board Secretary

II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
1. Personnel matters
 2. Update on Negotiations with DEA
 3. HIB
- B. It was moved by Kirtane, seconded by Cantatore and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

WHEREAS, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

WHEREAS, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

NOW THEREFORE BE IT RESOLVED, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

III. REOPEN PUBLIC MEETING

- A. It was moved by Kirtane, seconded by Cantatore to reopen the Regular Meeting to the public at 6:53 P.M.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Woods
Absent: Holzberg

IV. PLEDGE OF ALLEGIANCE

Vice-President Woods led the flag salute.

V. APPROVAL OF MINUTES OF THE MEETINGS

It was moved by Verna, seconded by Kirtane and approved by unanimous voice vote of those present to approve:

- May 9, 2017 COW and Executive
- May 16, 2017 Regular and Executive

VI. CORRESPONDENCE

Board Secretary Perez reviewed this month's correspondence.

- The County approved Mr. Perez's contract.

VII. SUPERINTENDENT'S REPORT

Mr. Fox spoke about and congratulated the STEM competition team.
PARCC scores were received.

VIII. OTHER REPORTS/PRESENTATIONS

- Presentation by Dr. Michelle Terzini-Hollar regarding the Wellness Initiative and sensory table items
- Principal Mazzini reported on the following:
 - Fourth grade STEM structures
 - Luther Lee Spring Concert
 - County Road Mother's Day show (Kindergarten) and event (Pre-K)
 - Pre-K library visit
 - Health and wellness Fair at County Road and Luther Lee
 - Fourth grade wax museum display for parents and families
 - Luther Lee garden – hydroponics
 - Poetry festival
 - Ironwill Kids Program – new twist on health
 - Jazz concert
 - Professional development snapshot
 - Looking ahead to future events and thanked The Board for all of their support
- Principal Regan reported on the following:
 - Fourth grade transition
 - STEAM contest
 - Washington D.C. trip
 - Field day
 - Author skype
 - Frog dissections

- KARE club
- Classroom Close Up – filmed by Mr. Lefer's class
- "The Outsiders" day
- Science fair
- Health and wellness fair
- Performance at County Road
- Outdoor rock band performed at recess
- Civil air patrol gave a presentation on flight
- Poetry festival
- Character education through art
- Recapture – 8th grade version of wax museum
- Genius hour showcase
- Upcoming events
- STEM team was honored. The students received certificates and described the projects they worked on As well as their roles

IX. REVIEW OF AGENDA

A. Board members reviewed the items.

There was no motion for public discussion being no one from the public was present.

X. ACTIONS

A. Instruction – Staffing

1. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the following substitute teachers for the remainder 2016/2017 school year, as recommended by the Chief School Administrator:

- Brendan Morrissey

*Employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98).

2. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Liz Galow as substitute nurse, at a rate of \$200.00 per day, for the 2017-2018 school year, as recommended by the Chief School Administrator.

3. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to amend the following stipend positions effective as of May 1, 2017, for the 2016/2017 school year, as recommended by the Chief School Administrator.

Stipend Position	From	To
Dramatics	C. Conti (.5)	C. Conti (.4)/Reynolds (.1)
Technology	C. Conti (.5)	C. Conti (.4)/Reynolds (.1)

4. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the reassignment of Gina Long from CRS Kindergarten Teacher to CRS Basic Skills-ELA (.4) and Basic Skills-Math (.4) Gifted and Talented (.2) teacher for the 2017-2018 school year, as recommended by the Chief School Administrator.

5. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the reassignment of Adrienne Ross, CRS Basic Skills-Math (.33) to LLE

Basic Skills -ELA (.66), DMS Basic Skills-Math (.34) for the 2017/2018 school year, as recommended by the Chief School Administrator.

6. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the resignation of Allison Beckley, (.625), Vocal Music Teacher at Demarest Middle School, effective June 23, 2017 as recommended by the Chief School Administrator.

7. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the employment of Dawn Epiphaniou, Middle School Special Education Teacher, MA+32, Step 7*, for the 2017-2018 school year, as recommended by the Chief School Administrator. Employment status would become effective upon candidates compliance with P.L. 1986 c. 116 (revised 6/30/98).

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

8. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Carly Garbatow, preschool teacher, MA, Step 5*, based on the 2016-2017 Salary Guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

9. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present Move to approve Nancy Mliczek, Elementary Special Education, MA+32, Step 7*, based on the 2016-2017 Salary Guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

10. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Laura Noel, Kindergarten Teacher, MA, Step 3*, based on the 2016-2017 Salary Guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

11. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Alison Porto, (.625) Basic Skills Reading at the Demarest Middle School MA Step 5*, based on the 2016-2017 Salary Guide, for the 2017-2018 school year, as recommended by the Chief School Administrator.

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

12. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Patrick Ryan, (FMLA) replacement for C. Conti, 6th grade Social Studies teacher), at BA Step 1*, based on the 2016-2017 Salary Guide, for the 2017/2018 school year, as recommended by the Chief School Administrator.

*Salary and Step will be adjusted upon conclusion of negotiations with the Demarest Education Association.

13. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the payment of accumulated sick time for Jane Ench for 99.5 days in the amount of \$2735.00 as per Article VIII-5 of the DEA/Demarest Board of Education Agreement and as recommended by the Chief School Administrator.

14. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve Jessica Schoepflin as replacement chaperone for Christine Reynolds for overnight student field trip in the amount of \$105.00 per night, as approved at the April 25, 2017 meeting, as recommended by the Chief School Administrator.

15. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to remove Jon Regan as a paid teacher chaperone for overnight student field trips, as approved at the April 25, 2017 meeting, as recommended by the Chief School Administrator.

16. It was moved by Governale and seconded by Cantatore and approved by unanimous roll call vote of all those present to approve the following stipend positions for the 2017/2018 school year. Stipend to remain at 2016/2017 level and will be adjusted upon conclusion of negotiations with the Demarest Education Association, as recommended by the Chief School Administrator:

Beginning Band	778	TBD	778.00
Band	6,367	TBD	6,367.00
8th Grade Advisor	1,935	S. Calegari	967.50
		J. Werner	967.50
Dramatics	1,935	J. Polvere	967.50
		J. Verno	967.50
Communications Coordinator	1,935	T. Murphy	967.50
		C. Korines	967.50
Gifted & Talented	1,935	C. Quillen	1,935.00
Technology Team Coordinator	1,935	J. Polvere	967.50
		J. Verno	967.50
Student Council	2,216	D. Ruberto	1,108.00
		J. Schoepflin	1,108.00
Yearbook	2,483	J. Verno	2,483.00
Chorus	2,652	TBD	2,652.00
Web Site Coordinator	2,652	T. Zimmerman	2,652.00
Lunchroom Coordinators-DMS	19,101	S. Calegari	6,367.00
		A. Lefer	6,367.00
		G. Torres	6,367.00
Lunchroom Coordinators- LLE	6,367	D. Stokes	6,367.00
Lunchroom Coordinators- CRS	6,367	D. Duby	6,367.00
		L. Licameli	6,367.00
Athletic Programs BOYS	6,367	Boys Basketball: TBD	2,122.34
		Boy/Girl Soccer: V. DeMaio	2,122.34
Athletic Programs GIRLS	6,367	Boy/Girl Track: G. Torres	2,122.34
		D. Ruberto	2,122.34
		Girls Basketball C. Reynolds	2,122.34
		Girls Volleyball: TBD	2,122.33
Teacher-in-Charge, CRS	6,440	G. Long	6,440.00
Teacher-in-Charge, LLE	6,440	L. Cohen	6,440.00

B. Instruction – Pupils/Programs

1. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the newly revised Curriculum Guides, as of June 1, 2017, to align with the New Jersey Student Learning Standards, for the 2017 /2018 school year, as recommended by the Chief School Administrator:

English Language Arts
Math
Science K-5
Technology
Library Media

2. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the existing curriculum guides for the 2017/2018 school year, as recommended by the Chief School Administrator:

Social Studies
Physical Education and Health
Music
Visual Arts
World Language
E.S.L.

3. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve a non-domiciled tuition agreement with Mr. & Mrs. Karaburun for their child to attend 6th grade at Demarest Middle School for the 2017/2018 school year at an annual rate of \$19,258.00, as recommended by the Chief School Administrator.

4. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to accept a donation from Jeff and Leigh Gardner in the amount of \$200.00 for the County Road School Student Activity Account, as recommended by the Chief School Administrator.

5. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following District tuition rates for non-resident students for the 2017/2018 school year, as recommended by the Chief School Administrator:

Grade Level	Annual Tuition Rate
Pre-K/Kindergarten	\$24,679.00
1 st – 5 th	\$19,683.00
6 th – 8 th	\$19,258.00
Language Learning Disabled	\$36,524.00

6. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Occupational and Physical Therapy through Northern Valley Region III, at a rate of \$30.00 for a 30 minute small group session and \$60.00 for a 30 minute individual session, for the 2017/2018 school year, as recommended by the Chief School Administrator.

7. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following out of district student placements and tuition, associated related services, transportation and cost of 1:1 aide as applicable, for the 2017/2018 extended school year, as recommended by the Chief School Administrator:

Student ID	School/Program	Tuition	1 to 1 Aide	Transportation	Term
9192679154	Region III with related services	\$1,450.00	No	No	7/5-7/31
9285614360	Region III with related services	\$1,450.00	Yes	No	7/5-7/31
7007547909	Region III with Orton	\$2,120.00	No	No	7/5-7/31
3890703423	Orton	\$670.00	No	No	7/5-7/31
4701054897	Little Tots	\$985.00	No	No	7/5-7/31
8287260873	Little Tots	\$985.00	Yes	No	7/5-7/31
5369797814	Little Tots	\$985.00	No	No	7/5-7/31

5876485963	Little Tots	\$985.00	No	No	7/5-7/31
5246552114	The Craig School	\$1850	No	No	7/10-8/4

8. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following lunch price schedule for the 2017/2018 school year, as recommended by the Chief School Administrator:

Item	Cost
Lunch CRS and LLE	\$3.80
Lunch DMS	\$4.00
Adult lunch	\$4.60
Soup, fruit or vegetable	\$.75
Milk or juice	\$.75

9. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve annual contract with Go Math for K-8 at \$37,745.42, as recommended by the Chief School Administrator.

10. It was moved by Alevrontas and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the contract with Success for All Foundation for the 2017/2018 Curiosity Corner renewal at an amount of \$13,939.00. This amount includes on-site professional development and classroom materials for the two additional Pre-K classes being added in the 2017/2018 school year, as recommended by the Chief School Administrator.

C. Support Services – Staffing

1. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

Staff Member	Years of Service
Dixie Nolan	15
Michael Bolt	20
Maureen Desmond	20
Gina Long	20
Melanie Fielder	25
Jane Ench	30
Mary Jeanne Drescher	30

2. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the 2017/2018 contract approved by the Executive County Superintendent for Thomas Perez, School Business Administrator/ Board Secretary, as recommended by the Chief School Administrator.

3. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Jon Regan, Principal of Demarest Middle School for the 2017/2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

4. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Frank Mazzini, Principal of County Road School and Luther Lee Emerson

School for the 2017/2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

5. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Dr. Michelle Terzini-Hollar, Supervisor of Child Study Team/Child Psychologist for the 2017/2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

6. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Resat Cazimoski as Buildings and Grounds Supervisor for the for the 2017/2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

7. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint tenured secretaries Sally Marsich and Miriam Koopaethes for the 2017/ 2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator:

8. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present appoint the following non-tenured secretaries for the 2017/ 2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator:

Kathy Daly
Stephanie Piccini
Jeanne Torre

9. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Debra Rinaldi, Executive Secretary to the Superintendent for the 2017/2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

10. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Gina Peter, Payroll/ Benefits Bookkeeper for the 2017/2018 school year, salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

11. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to award contract Lisa Carson, Assistant to Business Administrator/ Board Secretary; Accounts Payable for the 2017/2018 school year, as recommended by the Chief School Administrator.

12. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Arlene Cabrera, Step 4, as a Teachers' Assistant at Luther Lee Emerson School for the 2017/2018 school year (not to exceed 25 hours weekly), salary pending settlement of Successor Agreement, as recommended by the Chief School Administrator

13. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve a shared service agreement with the Northern Valley Regional High School (NVRHS) for Kelly Stevens, the Supervisor of Curriculum, Instruction and Assessment, at (.6) in Demarest and (.4) in NVRHS for the 2017/2018 school year, as recommended by the Chief School Administrator.

14. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Sally Marsich as the substitute teacher caller at the rate of \$4,500 for the 2017/2018 school year, as recommended by the Chief School Administrator.

15. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Jonathon Regan as Anti-Bullying Coordinator at the rate of \$10,000 for the 2017/2018 school year, as recommended by the Chief School Administrator.

16. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Jeanne Torre as the Realtime Student Data System Coordinator at the rate of \$4000.00 for the 2017/2018 school year, as recommended by the Chief School Administrator.

17. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint Marilyn Stankiewicz as the District Lunch Program Coordinator/Food Service Manager for the 2017/2018 school year at an hourly rate of \$31.05* pending settlement of Successor Agreement, not to exceed 29 hours per week, as recommended by the Chief School Administrator.

18. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following substitute secretaries at a rate of \$16.56/hour for the 2017/2018 school year, as recommended by the Chief School Administrator:

MaryAnn Lucia
Myriam Goldfeld

19. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint the following Lunch Aides according to the Aides Hourly Guide for the 2017/2018 school year, pending settlement of Successor Agreement, as recommended by the Chief School Administrator:

County Road School	Luther Lee Emerson School	Demarest Middle School
Marcy Azilides	Mary Ellen Portera	Michelle Andreasen
Patricia Hefter	Michelle Miller	Mary Jeanne Dresher
	Rose Peter	Joann Martin

20. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Noreen Cacciatore, as a Substitute Lunch Aide according to the Aides Hourly Guide for the 2017/2018 school year, pending settlement of Successor Agreement, as recommended by the Chief School Administrator.

21. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to appoint the following custodians according to the Custodial Salary Schedule for the 2017/2018 school year, pending settlement of Successor Agreement, as recommended by the Chief School Administrator. Building and shift to be determined in August 2017.

12 Month Employees		10 Month Employees
Aram Yakoubian	Fitni Redzepi	William Breakfield
James Hayes	Eddie P. Rosero-Villacres	Michael Bolt
Hrant Mekhesian	Louis Vogel	
Yordanis Morales-Cruz		
Ernst Tondreau		

22. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following substitute custodians for the 2017/2018 school year at an hourly rate of \$15.00, as recommended by the Chief School Administrator:

Izet Desic
Arben Bresa
Michael Leone

23. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following temporary summer custodians from June 26, 2017 – August 30, 2017 at an hourly rate of \$10.50, as recommended by the Chief School Administrator:

Brian Dwyer
Safet Usejnoski

24 It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve Idil Tuysuzoglu as temporary Board Office assistant from June 26, 2017 - August 30, 2017 at an hourly rate of \$10.00, as recommended by the Chief School Administrator.

25. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve additional hours for staff members of the Child Study Team during the months of July and August not to exceed 15 days collectively, as recommended by the Chief School Administrator.

26. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve staff members of the Child Study Team to complete speech evaluations as needed during the months of July and August at \$450 per evaluation, as recommended by the Chief School Administrator.

27. It was moved by Cantatore and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve technology teachers to update district computers during the summer months with Victoria Zimmerman not to exceed 50 hours and Denise Karrenberg not to exceed 30 hours at their per diem rate, as recommended by the Chief School Administrator.

D. Support Board of Education

1. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the attendance of the following staff to attend the workshops as noted, with all hotels, meals and travel reimbursed at the statutory rates per NJ OMB Guidelines, as recommended by the Chief School Administrator.

Staff Name/Title	Event	Admission Cost
Kelly Stevens, Supervisor of Curriculum, Instruction and Assessment	Learning Forward Annual Conference Princeton, NJ August 3 rd and 4 th	\$275.00
Dr. Michelle Terzini-Hollar, Supervisor of CST and School Psychologist	NJCIE Summer Inclusion Conference Montclair, NJ June 27 th and 28 th	\$255.00

Dr. Michelle Terzini-Hollar, Supervisor of CST and School Psychologist	Yoga Skills for Therapists Falmouth, MA July 17 th -21 st	\$599.00
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2. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to confirm the Borough of Demarest use of County Road School All Purpose Room from 5:00 a.m. to 9:00 p.m. for elections on November 7, 2017 and June 12, 2018 and approve use for the General Elections on, as recommended by the Chief School Administrator.

3. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, the Executive County Superintendent of Schools has reviewed evidentiary documentation and the Board of Education resolution certifying the attainment of the Chief School Administrator's Merit Goals for the 2016/2017 school year pursuant to N.J.A.C. 6A:23A-3.1(10) and

WHEREAS, the Executive County Superintendent has authorized payment of the merit bonus to the Chief School Administrator,

NOW, THEREFORE BE IT RESOLVED, that the Board of Education authorizes payment of the 2016/2017 merit bonus to the Chief School Administrator.

4. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's Office) for the 2016/2017 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

5. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to authorize the submission of waiver N.J.A.C. 6A:32-4.1 allowing Frank Mazzini to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2017/2018 school year, as recommended by the Chief School Administrator.

6. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$0.31, for the 2017/2018 school year, as recommended by the Chief School Administrator.

7. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve facsimile signatures for all school district warrants for the following, as recommended by the Chief School Administrator:

President or Vice President
Board Secretary
Treasurer of School Monies

8. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the Treasurer of School Monies facsimile signature be designated to for all payroll checks as recommended by the Chief School Administrator.

9. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to authorize the Board Secretary/School Business Administrator pay bills between Board Meetings as recommended by the Chief School Administrator.

10. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to authorize the Board Secretary/School Business Administrator to transfer funds between Board Meetings as recommended by the Chief School Administrator.

11. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, Thomas J. Perez possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$40,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$6,000) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that Thomas J. Perez is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but less than the bid threshold of \$40,000 as recommended by the Chief School Administrator. .

12. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to establish petty cash funds for the 2017/2018 school year in accordance with NJSA: 18A:10-5 as follows, as recommended by the Chief School Administrator.

County Road School-Principal	\$ 200.00
Luther Lee Emerson School-Principal	200.00
Demarest Middle School-Principal	200.00
Business Administrator's Office	200.00
Superintendent's Office	<u>200.00</u>
Total	\$ 1,000.00

13. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the adoption of the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the district's recordkeeping, as recommended by the Chief School Administrator.

14. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2017/2018 school year, as recommended by the Chief School Administrator.

15. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve Philip Nisonoff as Treasurer of School Monies at a rate of \$4,000.00 for the 2017/2018 school year, as recommended by the Chief School Administrator.

16. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Karleen McDermott, RN as Substance Awareness Coordinator for the 2017/2018 school year, as recommended by the Chief School Administrator.
17. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Frank Mazzini, as Affirmative Action Officer for the 2017/2018 school year, as recommended by the Chief School Administrator.
18. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Indoor Air Quality Designee, as recommended by the Chief School Administrator.
19. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Resat Cazimoski, Buildings and Grounds Coordinator as Integrated Pest Management Coordinator/IPM Designee, as recommended by the Chief School Administrator.
20. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Sherri Rinckoff and Danielle DuBois Spence, Guidance Counselors, as 504 Committee Coordinators for the 2017/2018 school year, as recommended by the Chief School Administrator.
21. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Sherri Rinckhoff as McKinney – Vento Homeless Education Liaison for the 2017/2018 school year, as recommended by the Chief School Administrator.
22. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Resat Cazimoski, as Chemical Hygiene Officer for the 2017/2018 school year, as recommended by the Chief School Administrator.
23. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Danielle Dubois Spence K-4 Anti-Bullying Specialist and Sherri Rinckhoff, Gr 5-8 Anti-Bullying Specialist for the 2017/2018 school year, as recommended by the Chief School Administrator.
24. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve Sherri Rinckhoff as District Educational Stability Liaison for the 2017/2018 school year, as recommended by the Chief School Administrator.
25. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve Dr. Terzini-Hollar as ESSA Coordinator for the 2017/2018 school year, as recommended by the Chief School Administrator.
26. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Debra Ginetto of Burton Agency as Insurance Broker of Record for the 2017/2018 school year, as recommended by the Chief School Administrator.
27. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following firms to offer tax shelter annuity programs to district employees, as recommended by the Chief School Administrator.
 - AXA Equitable
 - Security Benefit/ABMM Financial
 - The Faller Company/Great West/Lincoln Investments
 - Supplemental Annuity Collective Trust (NJSACT)

28. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to appoint Environmental Remediation & Management Inc. to act as our designated person for Asbestos, Hazard Emergency Response Act and Right to Know, as recommended by the Chief School Administrator.

29. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve collection and maintenance of Student Records according to 6A:32-7.3., as recommended by the Chief School Administrator.

30. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the designation of The Record and The Suburbanite as the official newspapers of the district to which all notices of meetings and agendas lists will be sent in compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, as recommended by the Chief School Administrator.

31. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present Move to accept a grant award from Bergen County Utilities Authority in the amount of \$917.00 for the hydroponic science lab, as recommended by the Chief School Administrator.

32. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to accept and authorize the submission of the 2017/2018 IDEA Basic and IDEA Preschool Grants, as recommended by the Chief School Administrator.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
20-251-100-562-0-0000-36	Tuition - IDEA Basic	\$143,303
20-252-100-562-0-0000-36	Tuition – IDEA Preschool	<u>10,342</u>
	TOTAL APPROPRIATION	\$153,645
20-4421-000	IDEA Basic	\$143,303
20-4423-000	IDEA Preschool	<u>10,342</u>
	TOTAL REVENUE	\$153,645

33. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each Kindergarten classrooms E, F and H, at County Road School as recommended by the Chief School Administrator.

34. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each Pre-K classrooms A, B and C, at County Road School as recommended by the Chief School Administrator.

35. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following submission of documentation to the New Jersey Department of Education for the dual use of the Room 1/Technology Lab at County Road School for Reading and Resource for the 2017/2018 school year, as recommended by the Chief School Administrator.

36. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following submission of documentation to the New Jersey Department of Education for the initial temporary instructional space use for the media center at Luther Lee Emerson

School for the Basic Skills and ESL instruction for the 2017/2018 school year, as recommended by the Chief School Administrator.

37. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the PTO Wish Lists as attached for the 2017/2018 school year, as recommended by the Chief School Administrator.

38. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS

BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, , Student Activities Account, Lunch Account, FSA Account and Athletic Account from July 1st, 2017 through June 30th, 2018.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

39. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for bond counsel services for 2017/2018 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2017/2018 school year.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

40. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for special counsel for special education matters for 2017/2018 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2017/2018 school year at a fee not to exceed \$175.00 per hour.

b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

41. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for legal services for 2017/2018 and

WHEREAS, funds are available for this purpose,
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2017/2018 school year at a fee not to exceed \$140.00 per hour.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law, as recommended by the Chief School Administrator.

42. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for architectural services for 2017/2018

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That El Associates be retained as architectural management advisors for the 2017/2018 school year.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services, as recommended by the Chief School Administrator.

43. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for professional medical services for 2017/2018

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Michelle DeAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2017/2018 school year at a cost of \$5000.00.
- b) This contract is awarded without competitive bidding as a Professional Service under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine, as recommended by the Chief School Administrator.

44. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8;

and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2017/2018 school year to include preparation of the 2017/2018 audit at a fee not to exceed \$13,000.00, and
- b) This appointment is made without competitive bidding as a Professional Service under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing, as recommended by the Chief School Administrator.

45. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve lease purchase agreement with Apple Financial Services to acquire various technology upgrades and supplies subject to the terms and conditions under the bid awarded by ESCNJ contract #MRESC15/16-69. Terms are a 4 year payout in the amount of \$56,383.01 per annum with a \$1.00 payout and the end of the term, as recommended by the Chief School Administrator.

46. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to award to US Bancorp lease purchase financing for essential use equipment as a result from quotes received on June 1, 2017, per the following analysis, as recommended by the Chief School Administrator:

Respondent	Index: ICE Benchmark Administration USD rates 1100 Like tern Swap Rate/Index Date	Purchase Option Penalty (% of outstanding principal balance)	Rate Bid	Additional Fee	Recommend
US Bancorp Government Leasing and Finance, Inc. NJ	1.778\$ for 4 yr. as of 5/26/17 Rate hold to 7/29	103% or break funding whichever is less	2.0995%	\$500 Escrow fee/ 6 months	Rec. for Award
Municipal Leasing Consultants, VT	.0223%	102%	3.37%	\$500 Escrow fee/6 months	

BE IT RESOLVED to approve the following resolution:

WHEREAS, the governing body of the Demarest Board of Education (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in the Equipment Schedule to the Master Tax-Exempt Lease Purchase Agreement (collectively, the “Agreement”) with U.S. Bancorp Government Leasing and Finance, Inc. (“Lessor”), the form of which has been available for review by the governing body of Lessee prior

to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those relating to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Agreement with Lessor substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Agreement and the acquisition and financing of the Equipment under the terms and conditions attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the

"Code"), Lessee hereby specifically designates the Agreement as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code, as recommended by the Chief School Administrator.

47. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve staff purchase of laptops being replaced at a price of \$300.00 per unit, as recommended by the Chief School Administrator.

48. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to authorize the use of state contracts pursuant to N.J.S.A 18A:18A-10, for the procurement of goods and services for the district by the purchasing agent for the duration of the contracts with the referenced state contract vendors and shall be from July 1, 2016 through June 30, 2017, as recommended by the Chief School Administrator.

Atlantic Tomorrow
Apple Inc.
RFS Commercial
Verizon Wireless
Staples
Tyco Integrated Security

49. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve Cooperative Agreements with Educational Data Services Inc., BCSSSD, ESCNJ (MRESC), NJPA, Hunterdon, Keystone Purchasing Network and PEPPM for services or any other Cooperative Purchasing Agreements, as recommended by the Chief School Administrator.

50. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the following: Pursuant to PL 2015, Chapter 47 the Demarest Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts, as attached, are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR, Part 200.317 et. Seq, as recommended by the Chief School Administrator.

51. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the award of furniture acquisitions for the 2017/2018 school year to Hertz Furniture in the amount of \$53,294.61 and is awarded under Ed Data NJ 6848 bid, as recommended by the Chief School Administrator.

52. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the award of furniture acquisitions for the 2017/2018 school year to Hertz Furniture in the amount of \$8,644.19 and is awarded under ESCNJ (MRESC 15/16-9) bid, as recommended by the Chief School Administrator.

53. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2017/2018 school year, as recommended by the Chief School Administrator.

54. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve annual service agreement with Asbury Park Board of Education ITC Accounting, Payroll and Personnel program for the 2017/2018 school year at a rate of \$18,100.00, as recommended by the Chief School Administrator.

55. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve annual maintenance contract with Eastern Data Com for Shore Tel telephone equipment for the 2017/2018 school year at a rate of \$8,796.00, as recommended by the Chief School Administrator.

56. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve annual service agreement with Ed Data for biding services for the 2017/2018 school year at a rate of \$2,700.00, as recommended by the Chief School Administrator.

57. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve agreement with Blackboard Community Engagement for the re-design of the Demarest School District website in the amount of \$23,939.84, as recommended by the Chief School Administrator.

58. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to award to Murray Paving and Concrete the contract to replace kitchen cabinets and countertops at County Road School at an amount of \$9,867.53. This contract is awarded under the terms and conditions of the bid awarded under ESCNJ 16/17-54 GC1, as recommended by the Chief School Administrator.

59. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to award to Murray Paving and Concrete the contract to repave and re-stripe the parking lot at Luther Lee Emerson Elementary School at a cost of \$85,406.88. This contract is awarded under the terms and conditions of the bid awarded under MRESC 15/16-83 PV2, as recommended by the Chief School Administrator.

60. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to award to Murray Paving and Concrete the contract to repair and re-stripe the teacher parking lot and other pavement repairs at the Demarest Middle School at a cost of \$84,952.25. This contract is awarded under the terms and conditions of the bid awarded under MRESC 15/16-83 PV2, as recommended by the Chief School Administrator.

61. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2017/2018 school year at a cost of \$14,705.75, as recommended by the Chief School Administrator.

62. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve the first renewal of the contract with Pennetta Industrial Automation LLC to perform six 8 hour inspections of the pneumatic equipment controls at a cost of \$4,800.00. Additional services will be billed at \$110.00 per hour and parts will be charged 20% above cost, as recommended by the Chief School Administrator.

63. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve 3 Sons Gutters to replace temporary walls at County Road School at a cost of \$9,725.00 based on quotes solicited, as recommended by the Chief School Administrator.

64. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve 3 Sons Gutters to install gutters and drainage to the all-purpose room roof at County Road School at a cost of \$4,225.00 based on quotes solicited, as recommended by the Chief School Administrator.

65. It was moved by Kirtane and seconded by Verna and approved by unanimous roll call vote of all those present to approve acquisition of Smartboards from Keyboard Consultants for County Road School,

Luther Lee Emerson School and Demarest Middle School at a cost of \$99,604.00. The contract is awarded under the ESCNJ 16/17-15 bid award, as recommended by the Chief School Administrator.

66. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following resolution:

BE IT RESOLVED, that the Board of Education of Demarest, upon the recommendation of the Chief School Administrator, adopts the following:
WHEREAS, Diane Holzberg has faithfully and dutifully served the Demarest Board of Education in several roles as a Member of the Demarest Board of Education and,
WHEREAS, Diane Holzberg has served on various County and State Education Committees and,
WHEREAS, Diane Holzberg has been a Board of Education Member for Thirty (30) years and has provided her guidance and leadership skills to the Demarest Board of Education and,
WHEREAS, Diane Holzberg has unselfishly given of her time and efforts to provide the children of Demarest with the best education possible,
NOW, THEREFORE BE IT RESOLVED, that the Demarest Board of Education recognizes and extends its appreciation to Diane Holzberg, whose thirty (30) years of unwavering commitment has served as a model of service to the community.

E. Support Services – Fiscal Management

1. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to confirm the May 31, 2017 payroll in the amount of \$377,993.56.

2. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to confirm June 15, 2017 payroll in the amount of \$452,112.54.

3. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the May 2017 in office checks in the amount of \$262,946.14 and June 20, 2017 budget checks in the amount of \$669,901.78 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
11 General Current Expense	\$ 928,688.12
12 Capital Outlay	\$ 4,159.80
Total Bills:	\$ 932,847.92

4. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of May 2017, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 2017 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of

NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to acknowledge receipt of the April Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present confirm the following budget transfer for May 2017:

From:	Account	Amount
11-130-100-101	Regular Instruction Salaries Gr 6-8	\$ 16,000
11-000-217-106	Extraordinary Svcs Other Salaries	20,000
11-000-223-610	Instructional Staff Training General Supplies	51
11-000-262-107	Custodial Svcs Salaries Non-Instructional Aides	5,000
11-000-262-621	Custodial Svcs Natural Gas	10,000
11-000-263-610	Care & Upkeep of Grounds General Supplies	1,600
12-000-400-450	Capital Outlay Construction Services	8,100
		<u>\$ 60,751</u>

To:	Account	Amount
11-120-100-101	Regular Instruction Salaries GR 1-5	\$ 16,000
11-190-100-106	Regular Instruction Other Salaries Instruction	20,000
11-000-223-580	Instructional Staff Training Travel	51
11-000-261-420	Required Maintenance Clean, Repair, Maint	15,000
11-000-263-420	Care and Upkeep of Grounds Clean, Repair, Maint	1,600
12-000-400-334	Capital Outlay Architect Services	8,100
		<u>\$ 60,751</u>

8. It was moved by Verna and seconded by Kirtane and approved by unanimous roll call vote of all those present to approve the transfer of current year surplus to reserve as follows:

WHEREAS, NJSA 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Demarest Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a capital reserve account at year end, and

WHEREAS, the Demarest Board of Education has determined that (an amount not to exceed) \$200,000.00 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Demarest Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations, as recommended by the Chief School Administrator.

F. Other

1. It was moved by Governale, seconded by Cantatore and approved by unanimous voice vote of those present to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 18, 2017, if necessary, to discuss personnel, student and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

XI. REPORTS

- Ammu Kirtane reported on the June 16, 2017 Curriculum Committee Meeting

XII. PUBLIC DISCUSSION

There was no motion for public discussion being no one from the public was present.

XIII. EXECUTIVE SESSION

- A. There was no motion to enter the Executive Session.

XIV. ADJOURNMENT

- A. It was moved by Verna, seconded by Kirtane and approved by unanimous voice vote to adjourn the meeting at 8:09 P.M.

Sincerely,



Thomas Perez
Business Administrator and Board Secretary