



***Please refer to the Frazier Elementary Handbook for the complete school handbook.**

AM Pre-K	
Subject	Times
Prep Time	8:00-8:45
Arrival	8:20-8:50
Breakfast	8:55-9:25
Circle Time	9:25-9:40
Centers	9:40-10:40
Recess	10:42-11:12
Circle Time	11:15-11:25
Dismissal	11:30-11:40
T. Lunch	11:43-12:13

PM Pre-K	
Subject	Times
Arrival	12:15-12:20
Lunch	12:25-12:55
Recess	1:00-1:30
Circle Time	1:32-1:47
Centers	2:47-2:47
Circle Time	2:55-3:05
Dismissal	3:15-3:30

2 HOUR DELAY SCHEDULE
Morning Class: 10:45 AM -12:45PM (Breakfast 10:45-11:15)

Afternoon Class: 1:15 PM - 3:15 PM (Lunch 1:15-1:45)
2 HOUR EARLY DISMISSAL SCHEDULE
Morning Class: 8:45 AM - 10:45 AM (Breakfast 8:45-9:15)
Afternoon Class: 11:15 AM - 1:15 PM (Lunch 11:15-11:45)

COMMUNITY NEEDS ASSESSMENT

The Pre-K Program will administer a Community Needs Assessment annually to enrolled families to determine what supports are necessary for the program and families. The results will be analyzed and information shared as requested by participants. The Community Needs Assessments will be administered electronically to families. A physical copy of the Community Needs Assessment can be requested from the school office.

ENROLLMENT PLAN

We have operated Pre-K Counts programs for children in the Frazier School District since 2007 (which was the first year we offered Pre-K Counts funding to afford at risk students with Pre K educational programs).

The mission of the Pre-K Counts services are to provide developmentally appropriate activities for young children to prepare them for kindergarten both academically and socially. The mission is to foster the desire to learn in our young children through enriching activities in an environment that encourages exploration and engagement in these crucial early years.

The vision includes supporting the whole child as they learn and grow in our educational community. This includes ensuring a safe and supportive environment where students can make real world connections to their learning through enriching environments. Also, students build positive relationships with qualified teachers who are caring and committed to each child and their personalized learning.

SERVICE AREA

The service area includes the Frazier School District which is a rural public school district located in Fayette County. This district serves the boroughs of Perryopolis and Newell, and the townships of Jefferson, Perry and Lower Tyrone.

According to the 2021-2022 Future Ready PA Index data for Frazier Elementary School: 1) school dropout rate is not available; 2) 47.2% of students are economically disadvantaged; 3) less than 1% of students are English Language Learners; and 4) 12.1% of students receive special education services.

RATIONALE

The Frazier School District is located in Fayette County. Fayette County has been identified as a High Risk Level county based on the Early Childhood Education Program Reach & Risk Assessment Analysis. Residents within this county and district are highly affected by poverty largely related to unemployment and the lack of employment opportunities. In addition, we do not compete for enrollment with other Pre-K programs. Our district's Pre K Counts program is the only Pre-K program available in the district's geographical area. We do not have a waiting list at the current time. We can serve all eligible students who have registered as of today. This also is confirmed with our Community Needs Assessment data.

TUITION

Families applying for the Frazier School District Pre-K Program will be required to submit proof of income to determine eligibility for the Pre-K Counts Program. Pre-K Counts provides free quality half-day pre-kindergarten to eligible 3 and 4 year olds in the Frazier School District. Families who do not meet the eligibility requirements for the Pre-K Counts Program may still participate in the Frazier Pre-K Program by enrolling in the Pre-K Tuition Option. Frazier School District is able to offer the Tuition Option to (16) families.

Frazier Pre-K Program Tuition Option rate for the 2024-2025 school year is \$200.00 per month. Families participating in the Tuition Option will be invoiced (1) month in advance of service by US Postal Mail. Families can mail a check or money order to Frazier School District Business Office 142 Constitution St. Perryopolis, PA 15473. Cash is accepted at the Business Office Monday-Friday 8:00am-3:00pm. After (2) months of missed tuition payments, families will be dismissed from the program.

ADDITIONAL RISK FACTORS

The additional risk factors that impact selection and enrollment decisions to identify students most at risk of school failure are in order of priority: 1) student has a disability and/or receives Early Intervention Services (has an IFSP); 2) potential developmental delay (as per score from the Brigance Early Childhood Screen) ; 3) involvement with community agencies; 4) environmental disadvantages (such as homeless, ESL, etc.); and 5) other family and parent factors (such as adopted/foster child, teen parent, parent does not have a high school education, etc.).

We utilize a risk factor priority rubric that is scored after the child is registered to prioritize enrollment decisions in the case that space is at a minimum and enrollment decisions must be made.

Other Pre Kindergarten opportunities do not exist within this school district. Our district residents must utilize Pre K programs outside of our district if not attending our district's Pre K Counts program.

PRE-KINDERGARTEN SCREENINGS/OUTCOME ASSESSMENTS

In the springtime, a Pre-Kindergarten registration day will be held where students are assessed using the Brigance Screening Tool. Students identified as a Pre-K Counts Program student will be assessed using The Work Sampling System® and the Ages & Stages Questionnaires® (ASQ®).

The Work Sampling System® which is a curriculum-embedded, authentic performance assessment for teachers to use to assess young students' development in multiple domains. Ages & Stages Questionnaires® (ASQ®) provide accurate, reliable developmental and social-emotional screening for children between birth and age 6 that uses parent knowledge to assist in pinpointing developmental progress and catch delays in young children.

Also a comprehensive evaluation screening tool will be used to assess each child within the first 45 days of school. The Pre-kindergarten screening and assessment process will include vision, hearing, gross/fine motor skills, speech and academic readiness.

PRE-KINDERGARTEN (PRE-K) ADMISSION REQUIREMENTS

Purpose

The Board shall establish age requirements for the admission of pre-kindergarten students which is consistent with statute and sound educational practice and which ensure the equitable treatment of all eligible children. All children must be residents of the Frazier School District and show proof of residency. **Verification of income is also required.**

Regular Entrance

A child is eligible for admission to pre-kindergarten if he/she has attained the age of three (3) or four (4) years before September 1st.

The principal shall require that each child who registers for entrance to school exhibit documentation as proof of age and birth date.

One of the following instruments shall serve to verify age of a child:

1. A legal birth certificate.
2. A baptism certificate indicating date of birth, together with a notarized statement from parent or guardian attesting to the accuracy of the certificate.
3. A certified copy of entrance into the United States, showing the date of birth of the child, along with a notarized statement from the parent or guardian.
4. Such other evidence as an insurance policy, or previous school record, showing date of birth of the child, along with a sworn, notarized statement from a parent or guardian.

5. If none of the above are available, an affidavit of age, sworn by the parent or guardian, and accompanied by a certificate of age from a public health officer or a licensed practicing physician in the county.

PRE-KINDERGARTEN SUMMER READINESS PROGRAM

The Pre-Kindergarten Summer Readiness Program in the Frazier School District will be available to any student who will be attending Pre-Kindergarten in the fall. The Pre-Kindergarten Summer Readiness Program will be strongly recommended for those students who score below average on our pre-kindergarten screenings and are considered to be at risk in the area of academic readiness.

ARRIVAL

In order to make sure all students stay safe, please adhere to our student drop off guidelines:

- ❖ Students may begin to arrive at school at 8:45am. Students can enter the school building at 8:45am. Pre K Morning Session students will receive breakfast, supervised by Pre K Staff in the classroom.
- ❖ Afternoon session students will be served lunch.
- ❖ Students will not be permitted in the school before **8:20AM** Afternoon session students will not be permitted in the school before 12:15
 - Cars should remain in a single file line and respect any cones barring their entry in front of the building.
 - All students should exit the vehicle from the passenger side and walk to the sidewalk.
 - Please have your child prepared to exit the vehicle as quickly as possible.
 - Do not let your child exit the vehicle on the driver's side.
- ❖ The drop off zone prohibits the parking of vehicles. It is for drop off only. If you need to assist your child, please park your car and walk the child to the entrance of the school. Additional parking is available at the ball courts and a few visitors' spaces closer to the building.
- ❖ Please do not drop off students where they will need to navigate through traffic, this increases the likelihood of being injured.
- ❖ Students who report to school after 9:00 A.M. but before 9:30 A.M. will be marked tardy.
- ❖ Students who report to school after 9:00 A.M. must have their parent/guardian sign the late arrival book.
- ❖ Vehicles should not interfere with the bus drop off.
- ❖ Please take your time during the busy drop off and adhere to the guidelines to ensure the safety of our students.

ARRIVAL PROCEDURES:

1. Parents / Guardians are to enter the campus via Constitution Street by Frazier Maintenance Building.
2. Follow Green Arrows on the attached map for Drive Thru Arrival Drop Off.
3. Remain in a single-file line in the vehicle.
4. When the vehicle arrives at the Middle School doors, the student(s) will exit the vehicle from the passenger side and walk to the sidewalk to enter the building using the Elementary School front entrance.
5. Parents/ Guardians are to remain in their vehicles, in line, and exit the campus following Red Arrows on the attached map.
6. Parents/ Guardians are to exit the campus via Constitution Street.

DISMISSAL

Dismissal Time is a very busy time of the day. To ensure our students are safely dismissed, please review our dismissal procedures:

- ❖ Morning session Pre-K will begin dismissal at 11:30 and conclude by 11:45. All students need to be picked up by 11:45.
- ❖ Afternoon session Pre-K will begin dismissal at 3:15 and conclude by 3:30. All students need to be picked up by 3:30.

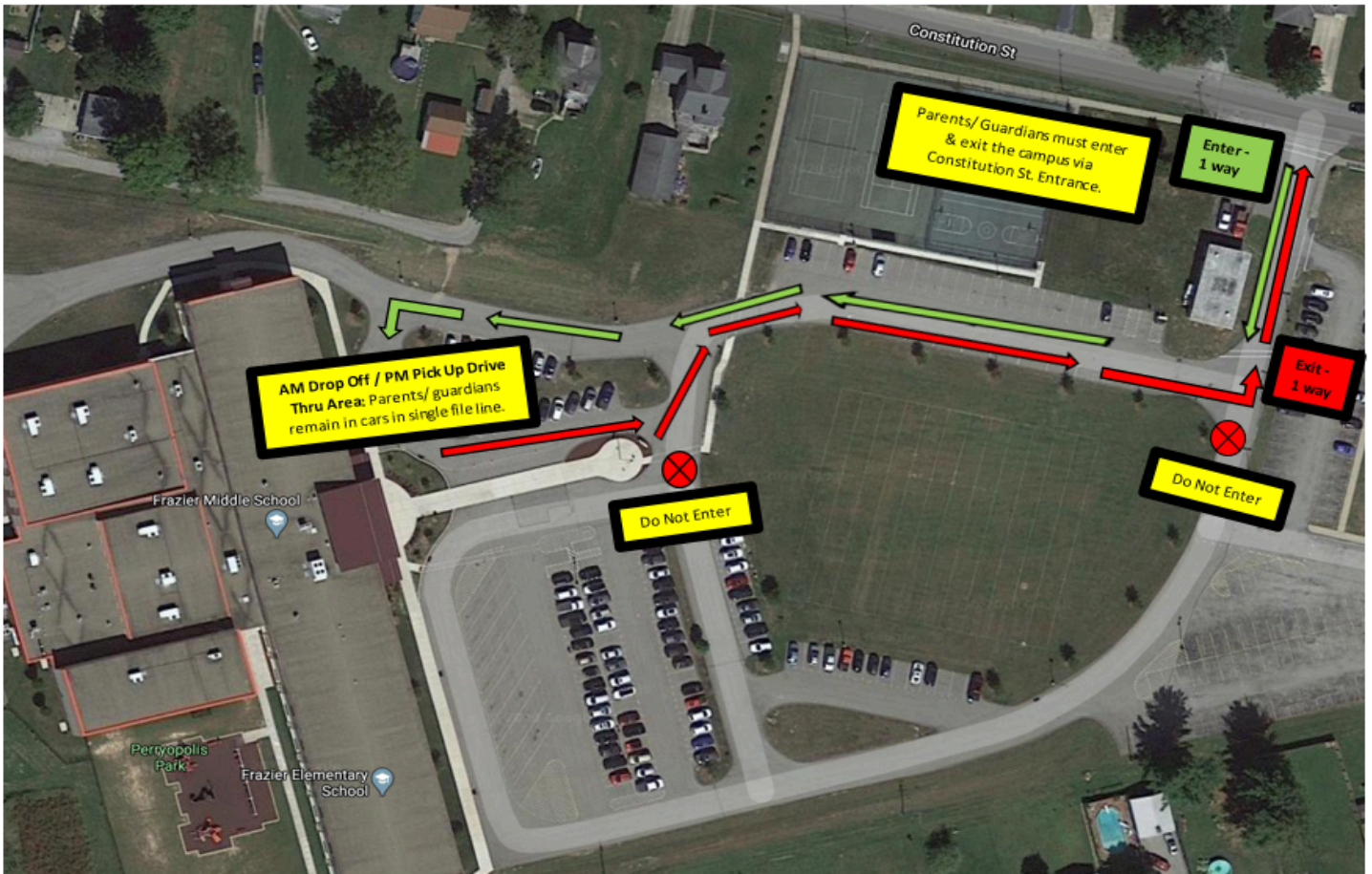
Dismissal Procedures:

1. Parents / Guardians are to enter the campus via Constitution Street by Frazier Maintenance Building.
2. Follow Green Arrows on the attached map for Drive Thru Dismissal Pick Up.
3. Remain in a single-file line in the vehicle.
4. When a vehicle arrives at the Middle School doors, staff will identify parents / guardians by assigned number in the vehicle window.
5. The student(s) will exit the Middle School Doors and enter the parent/ guardian vehicle.
6. Parents/ Guardians are to remain in their vehicles, in line, and exit the campus following Red Arrows on the attached map.
7. Parents/ Guardians are to exit the campus via Constitution Street.

Late Pick-Ups:

The Morning Pre-K Session will conclude at 11:45. Students who are not picked up by 11:45 on the first and second occasion will receive a letter reminding parents/ guardians of the dismissal times for the session. After the third occurrence of a late pickup, students will be dismissed from the Pre K Session. Afternoon session Pre-K will begin dismissal at 3:15 and conclude by 3:30. All students need to be picked up by 3:30. Students who are not picked up by 3:30 on the first and second occasion will receive a letter reminding parents/ guardians of the dismissal times for the

session. After the third occurrence of a late pickup, students will be dismissed from the Pre K Session.



REGULATIONS - ABSENCES

Absences shall be considered as unexcused and/or illegal when a student fails to provide school officials with a proper written excuse within three (3) days of his/her return to school.

A maximum of ten (10) days of cumulative lawful absences verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed physician.

MEALTIMES

Effective teachers make mealtime a learning time broadly, and teach about healthy eating habits, so there is no loss of “instructional time.”

- All Pre-K students will be escorted and supervised by Pre-K faculty/staff
- Morning session students will eat Breakfast and the afternoon students will eat Lunch
- Quiet conversation will be permitted. Loud, boisterous behavior will not be tolerated.
- Each student is responsible for cleaning his/her place at the table, depositing trash in the proper container and returning his/her tray; however, faculty and staff will assist as necessary.
- Students are not permitted to share food items due to possible allergic reactions. Students are also not permitted to touch another student’s food item.

SESSION ASSIGNMENTS

Session assignments are determined each based on registration and enrollment information. This professional educational team makes thoughtful consideration to this assignment to create a heterogeneous classroom to balance the academic and social structures within a classroom. We consider a multitude of factors including parent input however, it is not the sole factor from which we use to assign a student to a session. We do value your input and feel that this assignment is best left to the professional educational staff to create the best educational situation for our students. Therefore we respectfully request that parents/guardians do not make specific session requests.

SUSPENSION AND EXPULSIONS

Please see the 2023/2024 Frazier Elementary Student Handbook for Discipline, Suspension and Expulsion information.

FOOD SERVICE

In accordance to the Pre-K Counts Regulations, the elementary school cafeteria will provide a meal for each Pre-K student. Morning Pre-K students will receive Breakfast and afternoon Pre-K Students will receive Lunch. Pre-K students will be fed almost immediately after arriving to school. Menus are sent home each month and are posted on the school district’s web page, in the cafeteria and in the newspaper. Items listed will rotate month to month and will be subject to change due to vendor availability. If you choose not to participate on any given day, please send a healthy breakfast (morning students) or lunch (afternoon students) with your child. Please do not send any food items containing nuts. Also, as per Pre-K Counts regulations, Pre-K faculty and

staff must track all food items provided to students whether they are provided by the Cafeteria or by parents.

EARLY INTERVENTION PRESCHOOL PROGRAM

What is Early Intervention?

Early Intervention (EI) consists of services and supports designed to help families with children who have developmental delays. While all children grow and change at their own rate, some children can experience delays in their development. Sometimes this can be a cause for concern. Early Intervention provides supports and services to young children and their families/caregivers to help the children grow and develop.

Who is eligible?

Infants, toddlers, and preschool children who have special needs due to a developmental delay or diagnosis are eligible to receive Early Intervention services.

What are Early Intervention supports and services?

Early Intervention (EI) supports and services are provided at no cost to families. EI services may include: information on how children develop skills and abilities; education and support for the parent/caregiver, and specific developmental therapies designed for their child. Early Intervention provides ideas for how a family can help their child at home as well as in the community, and is individualized to enhance both growth and learning. If a child is attending an early care/education setting, EI teachers/therapists/specialists can assist the early childhood staff with strategies to promote the child's development. Early Intervention can also assist families in finding and linking in to a variety of community services and supports.

Where do children/families receive supports and services?

Services may be provided during the child's daily activities at home or in the community, at child care centers, nursery schools, play groups, and Head Start programs.

Who should families contact to see if their child is eligible for Early Intervention?

A first step for any family with a concern about their child's development is to call CONNECT Services (toll free: 1-800-692-7288) or their local EI Program. The Early Intervention program will determine if the child is eligible for Early Intervention.

Your local EI programs:

Intermediate Unit 1
Early intervention Preschool Program
Ages 3-5
Please Call 724-938-3241 ext. 220 or 239

Early Intervention Website Links:

<http://www.pattan.net>

<http://www.education.state.pa.us>

<http://www.dpw.state.pa.us>



KINDERGARTEN ADMISSION POLICY #5000A (REVISED 5/22/02)

PURPOSE

The Board shall establish age requirements for the admission of kindergarten students and beginners which is consistent with statute and sound educational practice and which ensure the equitable treatment of all eligible children. All children must be residents of the Frazier School District and show proof of residency.

REGULAR ENTRANCE

A child is eligible for admission to kindergarten if he/she has attained the age of five [5] years before September 1.

The principal shall require that each child who registers for entrance to school exhibit documentation as proof of age and birth date.

One of the following instruments shall serve to verify age of a child:

- 1) A legal birth certificate.
- 2) A baptism certificate indicating date of birth, together with a notarized statement from parent or guardian attesting to the accuracy of the certificate.
- 3) A certified copy of entrance into the United States, showing the date of birth of the child, along with a notarized statement from the parent or guardian.
- 4) Such other evidence as an insurance policy, or previous school record, showing date of birth of the child, along with a sworn, notarized statement from parent or guardian.
- 5) If none of the above are available, an affidavit of age, sworn by the parent or guardian, and accompanied by a certificate of age from a public health officer or a licensed practicing physician in the county.

EARLY ENTRANCE

Parents of children whose birthdays fall between September 1st and October 31st of the school year may seek early entrance to kindergarten by writing a request to the Elementary School principal by June 30th. Readiness for kindergarten depends on a child's development of cognitive, social, emotional, perceptual, fine/gross motor skills, language skills, academic readiness skills and age appropriate behavior required by the Frazier School District outlined in their discipline code. Readiness also depends on the curriculum's degree of structure, the behavior of the child required by the instructional program and the expectations of what the child is expected to achieve by the end of the kindergarten program.

1. The school district will ascertain the child's readiness skills by means of a comprehensive psychological evaluation in intellectual functioning, school readiness skills and social and emotional adjustment given by a certified or licensed school psychologist. All pre-school records and previous evaluations should be made available to the psychologist before the evaluation process takes place. This information will be used in the psychological report. The parents are responsible for a fee for administering the testing instrument. The fee will be waived if the parent (s) is/are eligible for the Federal Free Lunch Program.
2. The school district strongly recommends that all children seeking early entrance to kindergarten attend our kindergarten summer readiness program. During the week program our staff will complete a kindergarten readiness checklist which will be used in conjunction with the psychological evaluation report.
3. The parents will receive a written report from the psychologist and they must give this report to the Superintendent of the Frazier School District. The Superintendent, Elementary School Principal, and the K-12 Curriculum Supervisor will ascertain the child's readiness after reviewing the psychological report which the child must score an above average composite IQ on a test of intellectual functioning and an advanced conceptual development/school readiness composite on a test of basic concepts. We will also review the Kindergarten Readiness checklist provided by our staff. The availability of space in our kindergarten classrooms will also factor in the final decision.

BEGINNERS

Beginners are children entering the lowest grade of the primary school above Kindergarten level. They shall be admitted to school only during the first two (2) weeks of the annual school term except that a child who is eight (8) years of age may begin school at any time during the school year.

A beginner is eligible for admission to the lowest grade of the primary school above the Kindergarten level if he/she has attained the age of six (6) years before the first (1st) day of September. The Superintendent may, on the written request of the parent(s) and/or guardian(s), admit as a beginner a child whose chronological age is not less than five (5)

years but whose mental age is seven (7) years, when so recommended by the school psychologist and approved by the Superintendent.

LATE ENTRANCE

The School Code does not permit a beginning student to be enrolled in Kindergarten or grade one (1) after school has been in session for ten (10) days.

A transfer or move-in student may be accepted, providing he/she had currently been enrolled in Kindergarten or grade one (1) in another school system.

PRE-KINDERGARTEN ADMISSION

PURPOSE

The Board shall establish age requirements for the admission of pre-kindergarten students which is consistent with statute and sound educational practice and which ensure the equitable treatment of all eligible children. All children must be residents of the Frazier School District and show proof of residency. Verification of income is also required.

REGULAR ENTRANCE

A child is eligible for admission to pre-kindergarten if he/she has attained the age of four (4) years old before September 1st.

The principal shall require that each child who registers for entrance to school exhibit documentation as proof of age and birth date.

One of the following instruments shall serve to verify age of a child:

- 1) A legal birth certificate.
- 2) A baptism certificate indicating date of birth, together with a notarized statement from parent or guardian attesting to the accuracy of the certificate.
- 3) A certified copy of entrance into the United States, showing the date of birth of the child, along with a notarized statement from the parent or guardian.
- 4) Such other evidence as an insurance policy, or previous school record, showing date of birth of the child, along with a sworn, notarized statement from a parent or guardian.
- 5) If none of the above are available, an affidavit of age, sworn by the parent or guardian, and accompanied by a certificate of age from a public health officer or a licensed practicing physician in the county.

Parent/Guardian Review of Handbook Form

To: Parents/Guardians of the Frazier Elementary School Students

From: Amanda R. Law, Frazier Elementary Principal

Date: August 19, 2024

Re: 2024-2025 Frazier Elementary Student/Parent Handbook

The Frazier Elementary Student Handbook contains district policies and procedures. After reviewing the material with your child, please sign the form below and have your child return it to his/her classroom teacher by **September 16, 2024**. Your signature does not indicate that you agree with all aspects of the handbook or discipline code. Your signature is required to verify that you have reviewed the material with your child and are aware of the district's policies and procedures.

Thank you for your cooperation!

2024-2025 Frazier Elementary Student/Parent Handbook Return Slip

Student's Name: _____

Parent's/Guardian's Signature: _____

Date: _____

Homeroom Teacher: _____

Pre-K Teacher: Miss Madigan