



Grand Canyon Unified School
District #4 Wednesday,
October 13, 2021
6:00 p.m.
Special Meeting

Minutes are recorded as annotations of the agenda, as indicated in gray background and left paragraph bars (bars have been added because the gray background may not copy).

Due to construction in the 400 Building, this meeting will be conducted online and telephonically

Please click the link below to join the meeting:

<https://us06web.zoom.us/j/82339931989>

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Webinar ID: 823 3993 1989

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Pursuant to A.R.S. 38-431.02, notice is hereby given to the public that the Governing Board of the Grand Canyon Unified School District #4 will convene for a Special Meeting. The Meeting will be held Wednesday, October 13, 2021.

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries, etc., and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(1) or (A) (3).

All items on the agenda may be discussed or considered at this meeting.

AGENDA

1. OPENING ITEMS

A. CALL TO ORDER

Motion by: Mr. Kevin Hartigan
At: 6:01 PM
Motion: Call to Order
Second: Mr. Donny Cone
Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	NA
SuZan Pearce	NA
Donny Cone	Yes
Daniel Hendrix	Yes

B. ROLL CALL

- Ms. Kathryn Morris (Board President) was not available, marked as “NA” in roll call votes.
- Mr. Kevin Hartigan acting president in Ms. Morris’ absence.
- Ms. SuZan Pearce – was not available, marked as “NA” in roll call votes.
- Mr. Donny Cone
- Mr. Daniel Hendrix

District staff members present:

- Tosca Henry, JD, Legal Counsel
- Shonny Bria, Ph. D., Superintendent
- Mr. Thomas O’Connor, Program Director
- Ms. Brenda Thomas-Martinez, Business Manager
- Ms. Susan Kerley, Board Secretary

C. APPROVAL OF THE AGENDA

Motion by: Mr. Kevin Hartigan
 At: 6:02 PM
 Motion: Approval of the Agenda as presented.
 Second: Mr. Daniel Hendrix

Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	NA
SuZan Pearce	NA
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

2. ANNUAL FINANCIAL REPORT (AFR)

A. Presentation of the 2020-2021 Annual Financial Report (AFR) — Ms. Brenda Thomas-Martinez

Prior to the Presentation Dr. Bria and Ms. Kerley explained that in order to ensure the Annual Financial Report is uploaded to the Attorney General's office by end of the day October 15, assuming the Board approves the Annual Financial Report in today's meeting, after the meeting, Ms. Kerley will be sending the report through DocuSign. She asked the Board members present to monitor their Email and complete the DocuSign process before retiring for the end of the day.

Ms. Thomas-Martinez Presentation of the 2020-2021 Annual Financial Report (AFR) and took questions from Board Members. (See Attachment A for the presentation.)

What follows are summary of key points and questions from the presentation. They do not represent a verbatim transcript of the presentation dialog, and are presented to describe the general nature of the presentation and questions.

Ms. Thomas-Martinez Summarized all district funds for 20-21. She gave credit to the local staff, Mr. Jonathan Triggs and Mr. Thomas O'Connor, Ms. Vickie Swatski for making sure everything is properly posted and coded.

Ms. Thomas-Martinez noted that forms used for this year will actually be gone next year. Only data files will be uploaded next year for AG examination, and the way reports are completed will be changing.

ADM funded based on 246.9 students.

Page 1 of 12 lists Fund Balances for levy funds because these are used to levy taxes.

Cash Balance in M & O \$1.3M

Unrestricted capital: \$131,435

\$1,760 sitting in Debt Service – will be transferred out to one of the other accounts.

Board Member Mr. Kevin Hartigan asked about the \$1.3M cash balance. How do we utilize that money for kids?

Ms. Thomas-Martinez explained that because this is tax levy money which is above the funding limit, this money cannot be spent as part of budget capacity. It can be used to reduce taxes for 2022-2023, and provides a cash balance for delayed revenue sources.

The Classroom Site Fund, Prop 301, changes this year. In prior years, this was broken into three funds with specific requirements for each fund. For FY2022, there is only a single fund, with fewer restrictions on spending. We expect to receive \$182,813 for Fund 010 this year.

Ms. Thomas-Martinez noted we have a total of \$15,023,917 in capital assets. These are assets over \$5,000, primarily buildings, vehicles, land and land improvements, equipment, furniture, and technology.

Mr. Hartigan expressed interest in continuing to determine the validity of these numbers. We current lhave questions with the Park about ownership and improvements to buildings.

Board Member, Mr. Donny Cone asked if there is any value to be added from the fiber cable project?

Ms. Thomas Martinez responded that all projects are taken into consideration once the projects are done. Now, it is construction in progress. Not yet added on. We will have to evaluate the school's portion of the project value upon completion.

A question was raised about the negative balance for FitKids.

Dr. Bria explained that we had a grant awarded by The Flagstaff Hospital to provide a teacher to work with kids to improve health. The second year FitKids got in trouble and in the third year, the hospital walked, leaving us \$190,000 that was NOT reimbursed. We have talked to hospital every year for the last 5 years because it is hard to give ourselves a zero balance unless hospital gave us funds which they are not going to do. We have to figure out how to zero out the balance.

The Building Renewal Grant is negative due to timing of revenues. We are expecting revenues from the School Facilities Board.

We have no outstanding bonds

Ms. Thomas-Martinez showed a pie chart which reflected what we should expect the one page schools report from the Attorney General to look like next year (see page 9 of the presentation).

Overall, there are some increases in admin and classroom costs with a decrease in support services because of COVID. Overall, everything related to student services is going up.

Ms. Thomas-Martinez explained that average teacher salary was up 4.4% for the year.

Dr. Bria noted that the Governor gave an increase over several years. Salaries appear lower because we lost experience.

Mr. Hartigan asked: Are we prepared to defend teacher increases – that we followed through on that?

Dr. Bria: Yes, teacher by teacher we can defend it.

Ms. Thomas-Martinez explained that the Food Service AFR will be sent out later. There have been no charge for meals as the district was on summer meal program all year.

B. Approval of the 2020-2021 Annual Financial Report (AFR)

Motion by: Mr. Kevin Hartigan
 At: 7:04PM
 Motion: Approval of the Fiscal Year 2021 Annual Financial Report as presented.
 Second: Mr. Donny Cone

Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	NA
SuZan Pearce	NA
Donny Cone	Yes
Daniel Hendrix	Yes

Motion passes

3. ADJOURNMENT

Motion by: Mr. Kevin Hartigan
 At: 7:05 PM
 Motion: Adjourn.
 Second: Mr. Daniel Hendrix

Vote Tally

<u>Board Member</u>	<u>Vote</u>
Kevin Hartigan	Yes
Kathryn Morris	NA
SuZan Pearce	NA
Donny Cone	Yes
Daniel Hendrix	Yes


Motion passes

Respectfully Submitted By, 
 Board Secretary


Date 10, 30. 21


 Kathryn Morris
 Board President


 Daniel Hendrix
 Board Member


 Suzan Pearce
 Vice President/Board Clerk


 Kevin Hartigan
 Board Member


 Donny Cone
 Board Member