



# Rochdale Early Advantage Charter School

## Minutes

### REACS Board Meeting

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#### Date and Time

Monday November 27, 2023, at 6:30 PM

#### Location

Via Zoom Online Meeting Platform

#### Directors Present

L. Hamer (remote), C. Williams (remote), R. Wilson (remote), L. Stephens (remote), M. Anglin (remote), M. Townsend (remote), D. Barron (remote), J. Hurt (remote)

#### Directors Absent

#### Ex Officio Members Present

C. Rice (remote)

#### Guests Present

Sylvia Fairclough-Leslie (remote), Ms. Kimylene Hover (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

L. Hamer called a meeting of the board of directors of Rochdale Early Advantage Charter School to order on November 27, 2023, at 6:35 PM

D. Barron made a motion to Approve Agenda.

C. Williams seconded the motion.

The board **VOTED** to approve the motion.

#### C. Approve Minutes

C. Williams made a motion to Approve Minutes from October 23, 2023

R. Wilson seconded the motion.

The board **VOTED** to approve the motion.

## **II. Business & Operations Report**

### **A. Mrs. Tawana Muniz**

#### **STUDENT DATA DASHBOARD:**

- UNIVERSAL PRE-K STUDENTS – 36
- K-8 STUDENTS (Pre-Enrolled) – 439
- SPED STUDENTS – 47
- ELL – 7
- ECONOMIC DISADVANTAGED STUDENTS – 65%

#### **ENROLLMENT: 2023 - 2024**

- Seats to be filled: K (2), 1<sup>st</sup> (3), 2<sup>nd</sup> (3), 4<sup>th</sup> (3)
- Total applications on waitlist: 296
- 2024-2025 Applications will be available in the portal starting January 1, 2024

#### **COMPLIANCE/FINANCE:**

- School food (Red Rabbit/vendor)
  - NYS review of our process due on 12/1/23
  - Income verification in the process (snap/Medicaid)
- Audit completed. No findings
- Accountability reporting completed
- Annual Report completed

#### **ATTACHMENTS**

- Budget vs. Actual and Cash disbursement reports were given to the board

## **III. School Leader Report**

### **Mrs. Sylvia Fairclough-Leslie/Ms. Kimylene Hover**

#### **Teaching and Learning**

- EARLY Bird (PREK, K, 1 – Screener)
- I-ready ELA/Math BOY
- Summer Boost Data
- ANET 1 was completed. Teachers are now scoring extended responses.
- Preliminary NYS Science Results
  - 67% Level 3/4, 25% Level 2, 8% Level 1
- Report Card - Term 1 Snapshot
- 175 Honor Roll scholars
- At Risk ELA -103 scholars, Math 92 Scholars
- Interventionist teachers focus on moving students from the cusp of meeting grade-level standards using these assessment results and BOY Data.
  - Sample Tracker - Ms. Weston (Math Interventionist)
- K-8 Legacy Pathway Math Content Knowledge and Legacy Labs occur weekly
- Continued Observation Cycle One – Written Narrative on the Focus Areas
  - Environment, BB, Lesson Flow, Checks for Understanding, Co-Teaching, Student Voice, 3 Turns & Talks, Explicit teaching, Differentiation, Lesson Pacing
- 2023-24 Testing with 5 & 8 Computer-Based Testing (CBT)
  - Teachers were trained and began to conduct practice sessions with scholars
- REACS was identified to participate in NAEP Testing for 8th Grade scholars in February 2024
- NAEP is the largest nationally representative and continuing assessment of what students in the United States know and can do in various subjects. It is administered by the National Center for Education Statistics (NCES), within the U.S. Department of Education. The NAEP 2024 program will assess students in mathematics, reading, or science on an online platform using NAEP-provided devices (Chromebooks or Microsoft Surface Pros).

### **School Culture**

- Homecoming Week Celebration (Photos)
  - Crocs Day
  - Staff v Student Basketball game
  - Sneaker Ball Student Incentive using Dojo Points
- Parents return to school for In Person Parent Teacher Conferences
- Parents had the opportunity to choose in person or zoom
- November Cultural Assembly recognized Respectful Scholars for October 2023
- REACS Spelling Bee was held 11/20/23 Grades 4-8
- Winner - seventh-grader
- 1st Runner up - Sixth grader
- Schoolwide Thanksgiving Feast in Classes

### **Looking Ahead**

- K-4 ELA/Math Upcoming Parent & Scholar Workshop 11/30/23 Time: 4:00 -5:30 pm
- 5-8 ELA/Math Upcoming Parent & Scholar Workshop 12/06/23 Time: 4:00 -5:30 pm
- REACS Holiday Class Performance - Dec 19, 2023
- REACS Holiday Staff Appreciation - Dec 21, 2023

### **Personnel Report**

- STEM Teacher Search continues (Certified Science/Math Teacher preferred)
- Revised the posting to emphasize technology

## **IV. PTO Report**

### **Margie Townsend**

The meeting was held on Wednesday, November 8, 2023, and was called to order at 6:35pm by the 1<sup>st</sup> VP. Ms. Holmes, who led the meeting. The November PTO meeting was scheduled one week earlier than usual, instead of the typical third Wednesday of the month, to avoid overlapping with the school's Homecoming Week, Sneaker Ball event, scheduled for 11/15/23.

All meeting participants were asked to place their names in the Chat, for two giveaways; a scholar giveaway and an adult participant giveaway, to be done at the end of the meeting, to incentivize participants to stay for the workshops scheduled throughout the meeting.

A "Meet-The-Chef," segment, was next held, to give Parents, the opportunity to have a virtual Meet & Greet with Chef Cash. Chef Cash discussed how she and her staff went about designing daily menus for the scholars, based on the 5 food groups they are required to choose from, and based on her getting to learn the scholars and their food preferences. A lively discussion ensued in which Parents had an opportunity to ask the Chef additional questions they regarding the breakfast and lunch menus.

The October Minutes recap was read by Communications Secretary, Ms. Devore, followed by the President's Report, read by 1<sup>st</sup> VP, Ms. Holmes.

Next, we had the Treasurer's Report. The PTO had their second virtual event for the popcorn fundraiser during the month of October. The event raised \$1,124.00 which means we sold \$2,248 worth of popcorn. A big thank you to all four participants and their scholars for pushing so hard during our event. Our four participants are Quana Richards (\$1,153), Averi Brockington 401 (\$559), Kori Shannon (\$308) and Jahane Townsend (\$228). Quana will receive a \$20 Amazon gift card and Averi Brockington will receive a \$10 Amazon gift card.

While during our 1st Pizza Pop Up on Friday, October 20th, the PTO was able to raise \$835.00, since we had juice, napkins, plates and spoons from prior. We also had 72 chips donated to us from our Volunteer Chair. The next Pizza Pop Up is scheduled for December 8<sup>th</sup>. The PTO Financial Document is provided at the end of this report.

In addition, the PTO donated to 8<sup>th</sup> Graders for their fund raising, 2 boxes of chips and 3 cases of juice, (an equivalent of \$75), to sell during the school's first ever Homecoming Week's Teachers versus Scholars Basketball Game, held on Tuesday, November 14<sup>th</sup>.

School Leadership was not present at the November PTO meeting. However, Ms. Brown, Parent coordinator mentioned that the extended day of activities that school leadership was involved with that day, might have overlapped, and prevented them from

being able to attend the November meeting. Principal Leslie later reached out to PTO President Ms. Townsend, to follow-up on any questions or concerns that might have come up in the November PTO meeting, that she needed to address.

Our Parent Coordinator, Ms. Brown, then provided some general reminders and updates on timeliness and school hours, which segued into her brief workshop on the importance of scheduling and Parents' assisting scholars with adhering to routines and schedules to enhance their academic performance.

After the presentation, we had our giveaways. The first was a scholar giveaway, for a McDonalds Arch card. The second giveaway was for an adult participant and was a Stop & Shop gift card.

The 1st VP notified the families of important upcoming dates and then adjourned the meeting at 7:35 pm.

## **V. CEO Report**

### **A. Bishop Calvin Rice**

- Work continues but is somewhat slower pace until energy rating approval and sprinkler system final approval.
- All Elevator equipment is in warehouse in Jamaica.
- Walls are being finished and primed.
- Tile work began on second floor bathrooms.
- All three canopies over outside entrances are complete.
- All entrance doors are installed.

## **VI. Finance Report**

### **A. Mrs. Marcia Anglin – NO REPORT**

## **VII. Academic Accountability Report**

### **A. Mrs. Chene Williams**

- Met virtually 11/21/23 at 6:30 pm
- Received a report from board on track on better communication
- K. Hover gave assessment data
- Continuing to monitor strategies for student improvement
- Next meeting 1/16/24

## **VIII. Personnel Committee Report**

### **A. Mrs. Kamala Sandiford – NO REPORT**

## **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
R. Wilson

The meeting was adjourned for executive session.  
In executive session:

1. The presentation from Board on Track was discussed
2. A staff vacancy was discussed