

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

## BOARD OF EDUCATION

### CSBA Professional Governance Standards

*Adopted by the Santa Maria Joint Union High School District April 11, 2001*

#### THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

#### **To operate effectively, the board must have a unity of purpose and:**

- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

#### THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

#### **To be effective, an individual trustee:**

- Keeps learning and achievement for *all* students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



**Board of Trustees Action Plans**  
Santa Maria Joint Union High School District

- **Maximize Student Success**
- **Develop and Maintain a Districtwide Accountability System**
- **Enhance Student Support Services: Facilities, Technology, Safe, Clean, Nurturing Environment; Expand Food Services**
- **Foster Partnerships**
- **Manage Rapid District Growth**

## **RESPONSIBILITIES OF THE BOARD**

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

### **Effective boards:**

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Regular Meeting  
September 8, 2015**

**Santa Maria Joint Union High School District  
2560 Skyway Drive, Santa Maria, California 93455**

**5:30 p.m. Closed Session/6:30 p.m. General Session**

*The Santa Maria Joint Union High School District mission is,  
"We prepare all learners to become productive citizens and college and/or career ready by  
providing challenging learning experiences and establishing high expectations for achievement."*

*Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.*

*Individuals who require special accommodation including, but not limited to, American Sign Language Interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable amount of time before the meeting date.*

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**I. OPEN SESSION**

A. Call to Order

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**II. ADJOURN TO CLOSED SESSION**

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

**A. Certificated and Classified Personnel Actions** – Government Code Section 54957. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources. **Appendix A**

**B. Conference with Labor Negotiators** - The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

**C. Real Property Negotiations** (Pursuant to Government Code Section 43956.8)

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**III. RECONVENE IN OPEN SESSION**

Call to Order/Flag Salute

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**IV. ANNOUNCE CLOSED SESSION ACTIONS – Dr. Richardson**

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**V. REPORTS**

- A. Student Reports**
  - B. Superintendent’s Report**
  - C. Board Member Reports**
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**VI. PRESENTATIONS**

- A. Athletic Directors Update – Joe Graack, Greg Lanthier, Brian Wallace**
  - B. Energy Program Update – Marc Brogoitti**
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**VII. ITEMS SCHEDULED FOR ACTION**

**A. General**

**1. Approve Increase in Substitute Teacher Pay Rates**

Based on a comparison of neighboring districts, administration is recommending an increase in the substitute teacher pay rate effective August 11, 2015. Substitute teacher pay rates will increase as follows:

1-10 Days from \$96 per day to \$110 per day  
11+ Days from \$110 per day to \$120 per day

Resource Person: **Tracy Marsh, Asst. Superintendent of Human Resources**

**\*\*\* IT IS RECOMMENDED THAT** the Board of Education approve the increase in Substitute Teacher Pay Rates effective August 11, 2015.

**Moved** \_\_\_\_\_

**Second** \_\_\_\_\_

**Vote** \_\_\_\_\_

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**2. Approval of Revised Board Policies, Administrative Regulations and/or Exhibits – Appendix C**

The administration has reviewed the following amended or new Board Policies/Administrative Regulations, aligned with California School Boards Association updates, which are provided as education code and laws change.

These policies and regulations are being presented for the Board’s review and adoption and will be included in the existing sections upon approval.

A summary of revisions/changes made is presented in Appendix C. The complete revised policies and regulations are part of the agenda which is posted on the district’s website at [www.smjuhsd.k12.ca.us](http://www.smjuhsd.k12.ca.us).

Board Policy Number	Title
BP/AR 4040	Employee Use of Technology
BP 4131	Staff Development
BP 4231	Staff Development
AR 4161.8/4261.8/4361.8	Family Care and Medical Leave

Resource Person: Tracy Marsh, Asst. Supt. of Human Resources

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the Board Policies/Regulations as presented.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_                      **Vote** \_\_\_\_\_

**3. Approval of The Teacher Assignment Options Resolution – Resolution Number 4-2015-2016**

The District is required by state law to have all teachers properly assigned within their credentialed subject areas according to the California Commission on Teacher Credentialing. However, there are several Education Code options to assign teachers in areas in which they have a requisite number of units and/or expertise. The attached resolution outlines specific names, subject areas and Education Codes to meet this annual criteria.

Resource Person: Tracy Marsh, Asst. Supt. of Human Resources

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve Resolution Number 4-2015-2016 to certify the Teacher Assignment Options Resolution for the 2015/2016 school year.

**Moved** \_\_\_\_\_

**Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Mr. Tognazzini \_\_\_\_\_

Dr. Garvin \_\_\_\_\_

Dr. Karamitsos \_\_\_\_\_

Ms. Perez \_\_\_\_\_

Mr. Palera \_\_\_\_\_

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**  
**RESOLUTION NUMBER 4-2015-16**

**WHEREAS**, the District is required by state law to have all teachers properly assigned within their credentialed subject areas. However, there are several options to assign teachers in areas in which they have a requisite number of units and/or expertise.

**WHEREAS**, Education Code §44258.7 (c & d) allows the district to assign teachers, with their consent to teach elective subject classes when that assignment has been approved by the Committee on Assignments. Policies and procedures for this committee have been implemented and approved by the Governing Board, and

**WHEREAS**, Education Code §44263 allows teachers to teach outside of their major/minor in subject areas in which they hold eighteen (18) semester hours of course work or nine (9) upper division semester hours or graduate course work.

**NOW, THEREFORE BE IT RESOLVED** that the Governing Board of the Santa Maria Joint Union High School District does hereby authorize the assignments of the teachers listed per education codes cited:

**Education Code §44258.7(c & d)**  
Roxana Maldonado      Ballet Folklorico  
Todd Noel                Health  
Kyle Shaffer             Physical Education  
Dixie Arthur             VPA

**Education Code §44865**  
Glynda Maddaleno    VPA  
Justin Fraser            VPA

**Education Code §44263**  
Robert Knight           Spanish  
Kevin Barbarick        Mathematics  
Ricardo A. Gabaldon    VPA

**PASSED AND ADOPTED** this 8<sup>th</sup> day of September, 2015, by the following vote:

**ROLL CALL VOTE:**

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

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President/Secretary/Clerk of the Board of Education  
Santa Maria Joint Union High School District

**B. INSTRUCTION**

**1. Instructional Materials Certifications for 2015-2016**

Pursuant to Education Code Section 60119, the governing board of a school district must conduct a public hearing to discuss “whether each pupil in each school in the district has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of curriculum framework adopted by the state board.” District Resolution Number 5-2015-2016 printed on the following pages indicates that the district has certified for 2015-2016 that Education Code Section 60119 has been followed.

Resource Person: John Davis, Asst. Supt. of Curriculum

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education adopt Resolution Number 5-2015-2016, which indicates that the district has fulfilled Education Code Section 60119.

**Moved** \_\_\_\_\_

**Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Mr. Tognazzini	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____



**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**  
**Resolution Number 5-2015-2016**

**SUFFICIENCY OF INSTRUCTIONAL MATERIALS - STATEMENT OF ASSURANCE**

**WHEREAS**, the governing board of Santa Maria Joint Union High School District, County of Santa Barbara, State of California, in order to comply with the requirements of Education Code 60119 held a public hearing on September 8, 2015, at 6:30 pm, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the Santa Maria Joint Union High School District, County of Santa Barbara, and;

**WHEREAS**, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

**WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners, in mathematics, science, history-social science, and English/language arts, including the English language development component of an adopted program, consistent with the cycles and content of the curriculum frameworks, and;

**WHEREAS**, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

**WHEREAS**, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive;

**Therefore, it is resolved** that for the 2015-2016 school year, the Santa Maria Joint Union High School District, County of Santa Barbara, State of California has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks.

**Resolution 5-2015-2016 (page 2)  
Sufficiency of Instructional Materials - Statement of Assurance**

I hereby certify the foregoing to be a full, true, and correct copy of a resolution duly adopted by the Board of Education of the Santa Maria Joint Union High School District, County of Santa Barbara, and State of California at a regular meeting of the said board on this 8<sup>th</sup> day of September, 2015.

**PASSED AND ADOPTED THIS 8<sup>TH</sup> day of September, 2015 by the following vote:**

**ROLL CALL VOTE:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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President/Secretary/Clerk of the Board of Education  
Santa Maria Joint Union High School District

**2. Regional Occupational Program**

Education Code 52304.1 requires the Governing Board to annually review and assess participation in Regional Occupational Programs (ROP). The law further requires the Board to prepare an annual plan to increase the participation of these pupils. The following plan is prepared to address Education Code requirements:

- ▶ Conduct annual meetings between SMJUHSD guidance/SMJUHSD administrative personnel and ROP guidance/ROP administrative personnel to conduct joint planning and continued integration to maximize ROP student enrollment.
  
- ▶ Maintain joint responsibility at each high school site between SMJUHSD and ROP administration and guidance personnel to maximize ROP student enrollment.
  
- ▶ Maintain timely communication between SMJUHSD and ROP guidance personnel regarding all registration/scheduling procedures and timelines.
  
- ▶ Continue with the effective ROP Publicity Program to all District sophomores, juniors, and seniors.
  
- ▶ Continue with the integration of the ROP Guidance and Publicity Programs with:
  - a. SMHS, PVHS, RHS and DHS student career path and career counseling programs
  - b. SMHS, PVHS and RHS Career Center efforts.
  
- ▶ Institute joint planning between SMJUHSD Superintendent, SMJUHSD Assistant Superintendent, SMHS Principal, PVHS Principal and RHS Principal and ROP Director to identify new potential ROP courses.

Resource Person: John Davis, Asst. Supt. of Curriculum

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education approve the district's agreement with the County Regional Occupational Program (ROP).

**Moved** \_\_\_\_\_

**Second** \_\_\_\_\_

**Vote** \_\_\_\_\_

**C. BUSINESS**

**1. 2014-2015 Unaudited Actuals – Appendix D**

Pursuant to Education Code Section 42100, the school district must file an annual statement with the County Superintendent of Schools regarding prior year actual income and expenditures no later than September 15. This District closed its books for 2014-2015, and these figures are shown on the appropriate state forms which are posted on the District website at [www.smjuhsd.k12.ca.us](http://www.smjuhsd.k12.ca.us) under Parents/Community, Public Notices, Financial Reports, Financial Reports 2014-2015.

Yolanda Ortiz, Assistant Superintendent of Business Services, will discuss the year-end actuals, including the change in the 2014-2015 Ending Balance and its corresponding effect on the 2014-2015 Beginning Balances. A brief summary of the changes is shown in Appendix D.

Resource Person: Yolanda Ortiz, Asst. Supt. of Business Services

\*\*\* **IT IS RECOMMENDED THAT** the Board of Education authorize the District to file the 2014-2015 Annual Statement with the County Superintendent of Schools.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_                      **Vote** \_\_\_\_\_

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**2. Approval of 2015-2016 Gann Limit – Resolution Number 6-2015-2016**

Education Code Section 42132 requires that by September 30<sup>th</sup> of each year school district governing boards adopt a resolution identifying their estimated appropriations limit for the current year and their actual appropriations limit for the preceding year. Resolution Number 6-2015-2016, printed on the following page, reflects the calculation of the estimated appropriation limit for the 2015-2016 school year.

Resource Person: Yolanda Ortiz, Asst. Supt. of Business Services

\*\*\* **IT IS RECOMMENDED THAT** Resolution Number 6-2015-2016 adopting the 2015-2016 Gann Limit be approved.

**Moved** \_\_\_\_\_                      **Second** \_\_\_\_\_

**A Roll Call Vote is Required:**

Mr. Tognazzini	_____
Dr. Garvin	_____
Dr. Karamitsos	_____
Ms. Perez	_____
Mr. Palera	_____

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**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**  
**RESOLUTION NUMBER 6 - 2015-2016**

**ADOPTION OF THE 2015-2016 GANN LIMIT**

**BE IT RESOLVED** by the Board of Education of the Santa Maria Joint Union High School District that pursuant to Article XIII-B of the State Constitution and Government Code Sections 7900, et. seq., an adjusted appropriation limit for the 2014-2015 school year has been calculated in the amount of \$44,430,325.83.

**BE IT FURTHER RESOLVED** that the revenues applied to the 2015-2016 school year are not anticipated to exceed the appropriations subject to limitation, \$47,110,081.40.

**PASSED AND ADOPTED** by the Board of Education of the Santa Maria Joint Union High School District this 8<sup>th</sup> day of September, 2015, by the following vote:

**ROLL CALL VOTE:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

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\_\_\_\_\_  
President/Secretary/Clerk of the Board of Education

**VIII. CONSENT ITEMS**

**\*\*\* IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented.**

*All items listed are considered to be routine and may be enacted by approval of a single vote. There will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the board and acted upon separately.*

**Moved \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_**

A. Approval of Minutes

Regular Board Meeting – August 4, 2015

B. Approval of Warrants for the Month of August 2015

Payroll	\$1,993,948.91
Warrants	<u>6,496,654.64</u>
<b>Total</b>	<b>\$8,490,603.55</b>

C. Facility Report – **Appendix B**

D. Purchase Orders

PO #	Vendor	Amount	Description/Funding
PO16-00477	Dell Computer	\$61,405.04	Replacement of Teacher Computers/General Fund
BPO16-00280	7-Up/RC Bottling of S. California	\$70,000.00	Beverages for 2015-2016/ Food Services Fund

E. Textbook Approval (second reading and approval)

The following textbooks were presented to the Board of Education for preview at the August 4, 2015 meeting. They are presented for second reading and approval.

**SMHS International Language Department / Marianne Angel**

Title: Avancemos, Level 3  
 Author: Gahala, Carlin, Heining-Boynton, Otheguy, Mondloch  
 Publisher: Houghton Griffin Hartcourt  
 Copyright: 2013

**ERHS Visual & Performing Arts Department / Ricardo Gabaldon**

Title: Mariachi Music in America  
 Author: Daniel Sheehy  
 Publisher: Oxford University Press  
 Copyright: 2006

Title: Music in Mexico  
 Author: Alejandro Madrid  
 Publisher: Oxford University Press  
 Copyright: 2013

F. Pupil Matters – Education Code Sections 35146 & 48918

Administrative Recommendation for student re-admission from expulsion/suspended order and/or expulsion: Student #'s 340731, 341489

G. Request for Travel

SCHOOL	INSTRUCTOR IN CHARGE	EVENT/LOCATION	DATES
ERHS	Matthew Ringer	International Youth Barbership Chorus Festival/Reno, NV	1/28/16 – 1/31/16

H. Clinical Practicum Agreement for 2015/16 School Year

California State University Northridge has requested the District's participation in their Clinical Practicum programs for the 2015/16 school year, effective August 10, 2015, whereby the District would provide the graduate training for the Master of Science degree and/or Speech Language Pathology Assistant in Communication Disorders and Sciences, emphasis in Speech-Language Pathology and Audiology. The District's participation in these programs benefits the new students that are training for the clinical program and allows the District firsthand experience with prospective students for future clinical vacancies.

I. Teacher Induction Program MOU for 2015/16 School Year

The purpose of the memorandum of understanding between the Santa Barbara County Teacher Induction Program and the Santa Barbara County Education Office is to establish a formal working relationship between parties of this agreement and set forth operative conditions that will govern this partnership. The goal of the partnership is to provide quality development and support to first year and second

year participating teachers and their mentor teachers for the 2015/16 school year, effective August 7, 2015.

J. Acceptance of Gifts

<b>Pioneer Valley High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
PG & E/Liz Martinez	Watkins District Acct	\$90.00
PG & E/Trinidad Martinez	Link Crew	\$120.00
Tony Barajas	Golf Program	\$300.00
Phillips 66 Company	Magni District Acct	\$1,000.00
Elks Rodeo Parade	Band	\$300.00
Elks Rodeo Parade	FFA	\$100.00
Yvette M Alcoser Sole Prop	Band	\$120.00
PVHS Boosters	Clubs	\$2,386.00
PVHS Boosters	Athletics	<u>\$2,318.00</u>
<b>Total Pioneer Valley High School</b>		<b><u>\$6,734.00</u></b>
<b>Santa Maria High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Target	School	\$100.00
Santa Maria Pioneer Association	FFA	\$450.00
Television Merchants, DBA Creative Rents	Athletics	\$100.00
Woodland Leishman & Assoc Inc.	Athletics	\$500.00
Saints Football Boosters	Girls Basketball	\$240.00
Robert Floyd & Leeanna Wheeler	Athletics	\$500.00
Ace Pump, Inc.	Athletics	\$1,000.00
Rotary Club of Santa Maria/Breakfast	FBLA	\$150.00
Central Coast FCA	Football	\$1,027.50
37 <sup>th</sup> District Agricultural Association	FFA – Sheep	\$400.00
Teresa Taylor	FFA – Sheep	\$300.00
Elks Rodeo Parade	FFA	\$300.00
Elks Rodeo Parade	Band	\$300.00
Community Volkswagen	FFA – Beef	<u>\$100.00</u>
<b>Total Santa Maria High School</b>		<b><u>\$5,467.50</u></b>
<b>Righetti High School</b>		
<u>Donor</u>	<u>Recipient</u>	<u>Amount</u>
Target	School	\$50.00
Douglas and Tenaya Noce	Science Department/Scott Davis	<u>\$100.00</u>
<b>Total Righetti High School</b>		<b><u>\$150.00</u></b>



K. Service Agreement, Early Academic Outreach Program 2015/16 School Year

The Regents of the University of California, University of California Santa Barbara have requested the District's participation in the Early Academic Outreach Program (EAOP) for the 2015/16 school year, effective July 1, 2015, whereby the University will provide services to support and /or conduct academic preparation and early college readiness for students of the District.

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**IX. REPORTS FROM EMPLOYEE ORGANIZATIONS**

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**X. OPEN SESSION PUBLIC COMMENTS**

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed two minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

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**XI. ITEMS NOT ON THE AGENDA**

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

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**XII. NEXT MEETING DATE**

Unless otherwise announced, the next regular meeting of the Board of Education will be held on Tuesday, October 13, 2015. Closed session begins at 5:30 p.m. Open session begins at 6:30 p.m. The meeting will be held at the District Support Services Center.

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**XIII. FUTURE REGULAR BOARD MEETINGS FOR 2015**

Tuesday, November 10, 2015      Tuesday, December 8, 2015

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**XIV. ADJOURN**

**Santa Maria Joint Union High School District  
September 08, 2015**

<b>CLASSIFIED PERSONNEL ACTIONS</b>						
<b>Name</b>	<b>Action</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>	<b>Pay Rate</b>	<b>Hours</b>
	Employ	Instructional Asst-Special Ed II	SMHS	8/24/15	15/A	6
	Employ	Instructional Asst-Special Ed II	SMHS	8/31/15	15/A	6
	Employ	Crisis Intervention Consultant	RHS	8/10/15	24/A	8
	Employ	Language Assessment Assistant I	LC	9/8/15	16/A	8
	Employ	Campus Security Assistant	SMHS	8/24/15	12/E	2
	Employ	Accompanist	SMHS	8/31/15	15/A	4/wk
	Resign	Bus Driver	DO	8/10/15	18/B	4
	Transfer	Migrant School Advisor	SMHS	8/17/15	24/E	8
	Employ	Instructional Assistant-Bilingual	SMHS	8/17/15	13/A	6.5
	Employ	Crisis Intervention Consultant	SMHS	8/10/15	24/A	8
	Employ	Instructional Assistant-Bilingual	PVHS	8/11/15	13/A	6.5
	Resign	Food Service Worker I	PVHS	8/26/15	9/E	5
	Employ	Instructional Asst-Special Ed II	PVHS	9/8/15	15/A	6
	Dismiss	Instructional Asst-Special Ed II	SMHS	8/22/15	15/B	6
	Employ	Transition Specialist	DO	8/20/15	26/A	8
	Increase Hours	Intervention Lab Specialist	SMHS	8/24/15	22/C	4 to 7.5
	Resign	Library Assistant	RHS	8/15/15	14/E	6
	Employ	Instructional Asst-Special Ed II	SMHS	8/31/15	15/A	6
	Transfer	Food Service Worker I	PVHS	8/7/15	9/E	3.75
	Resign	Campus Security Assistant	RHS	8/14/15	12/C	7.5
	Transfer	Migrant School Advisor	PVHS	8/17/15	24/B	8
	Decline	Instructional Assistant-Bilingual	PVHS	8/10/15	13/A	6.5
	Employ	Instructional Asst-Special Ed CTE	RHS	8/11/15	16/A	4
	Contract	Mental Health Intern	DO	8/11/15	\$35/hour	8/wk
	Contract	Mental Health Intern	DO	8/11/15	\$35/hour	8/wk
	Contract	Mental Health Intern	DO	8/11/15	\$35/hour	16/wk
	Contract	Mental Health Intern	DO	8/11/15	\$35/hour	16/wk
	Contract	Mental Health Intern	DO	8/11/15	\$463.17/day	7.5

**Santa Maria Joint Union High School District  
September 08, 2015**

<b>CERTIFICATED PERSONNEL ACTIONS</b>						
<b>Name</b>	<b>Action</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>	<b>Salary</b>	<b>FTE</b>
	Teacher Prep-Perm	Family Consumer Science	RHS	8/7-6/9/16	IV, 9	0.2
	Teacher Prep-Perm	Industrial Tech	PVHS	8/7-6/9/16	V, 12	0.2
	Teacher Prep-Perm	Physical Education	RHS	8/7-6/9/16	V, 29	0.2
	Inactivate-Perm	English	RHS	08/17/15	V, 7	1
	Inactivate-Perm	Class Advisor 12th	RHS	08/17/15	I, 1	~~
	FMLA-Perm	Physical Education	SMHS	8/17-11/9/15	V, 7	1
	Teacher Prep-Perm	Agriculture	RHS	8/7-6/9/16	V, 39	0.2
	Resign-Prob 1	Spanish	SMHS	08/07/15	V, 2	1
	Teacher Prep-Perm	International Language	RHS	8/7-6/9/16	IV, 7	0.2
	Column Advance-Perm	English	SMHS	08/07/15	III, 3	1
	Salary Adj-Temp	Counselor	RHS	8/7-6/9/16	V, 6 +5 days	1
	Teacher Prep-Perm	Social Science	RHS	8/7-6/9/16	V, 16	0.2
	Teacher Prep-Perm	Agriculture	RHS	8/7-6/9/16	V, 26	0.2
	Teacher Prep-Perm	Agriculture	RHS	8/7-6/9/16	V, 27	0.2
	Teacher Prep-Perm	Social Science	RHS	8/7-6/9/16	V, 23	0.2
	Employ-Perm	English	SMHS	8/7-6/9/16	III, 1	1
	Teacher Prep-Perm	Industrial Tech	PVHS	8/7-6/9/16	V, 13	0.2
	Salary Adj-Prob 1	Mathematics	SMHS	08/07/15	III, 3	1
	Teacher Prep-Perm	Social Science	RHS	8/7-6/9/16	V, 3	0.2
	Salary Adj-Temp	Mathematics	RHS	8/7-6/9/2016	IV, 4	1
	Teacher Prep-Perm	VPA	RHS	8/7-6/9/16	V, 16	0.2
	Salary Adj-Temp	Counselor	PVHS	8/7-6/9/2016	V, 6 +5 days	1
	Stipend-Perm	Tosa	DHS	08/07/15	V, 16	0.2
	Salary Adj-Temp	English	SMHS	8/7-6/9/16	IV, 6	1
	Employ-Temp	Science	SMHS	8/7-6/9/16	V, 6	1
	Job Title Change-Perm	EL Academic Support Specialist	LC	08/07/15	II, 5	1
	Status Change-Temp	English	SMHS	8/7-6/9/16	III, 1	1
	Salary Adj-Temp	Mathematics	SMHS	8/7-6/9/16	V, 1	1

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	Status Change-Prob 1	English	PVHS	8/7/-6/9/16	III, 1	1
	FMLA-Perm	Physical Education	PVHS	0/12-12/18/15	IV, 10	1
	FMLA-Perm	English	PVHS	9/10-12/3/15	IV, 7	1
	LWOP-Perm	English	PVHS	12/4-12/18/15	IV, 7	1
	Employ-Temp	English	RHS	8/7/-6/9/16	V, 6	0.6
	Resign-Prob 2	English	PVHS	08/06/15	III, 1	1
	Employ-Prob 1	CTE Level II Mild/Mod	LC	08/07/15	III, 5	1
	Employ-Prob 1	Band	SMHS	08/07/15	V, 6	1
	Employ-Temp	English	PVHS	8/7-6/9/2016	II, 1	1
	Column Advance-Perm	VPA	SMHS	08/07/15	IV, 3	1
	Salary Adj-Prob 1	Sped: Mod/Severe	SMHS	08/07/15	V, 4	1
	Teacher Prep-Perm	Social Science	RHS	8/7-6/9/16	V, 25	0.2
	Teacher Prep-Perm	Social Science	RHS	8/7-6/9/2016	IV, 15	0.2
	Resign-Temp	Mathematics	SMHS	08/07/15	1,1	1

**COACHING PERSONNEL ACTIONS**

<b>Name</b>	<b>Action</b>	<b>Assignment</b>	<b>Site</b>	<b>Effective</b>	<b>District</b>	<b>ASB</b>
	Stipend	Head Varsity Girls Volleyball	SMHS	Fall	\$3,328	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$2,547.00	
	Stipend	Asst JV Boys Football	RHS	Fall	\$1,000	
	Stipend	Head Frosh Boys Football	PVHS	Fall	\$2,000	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$2,000	
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,000	
	Stipend	Asst Frosh Boys Football	RHS	Fall	\$1,600	
	Stipend	Co-Asst Athletic Director	PVHS	Fall	\$750	
	Stipend	Asst Varsity Girls Cross Country	RHS	Fall	\$1,000	
	Stipend	Head Varsity Girls Golf	SMHS	Fall	\$3,106	
	Stipend	Asst Varsity Cheer	RHS	2015-16		\$1,412.43
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$1,000	
	Stipend	Asst Varsity Girls Golf	RHS	Fall	\$1,000	

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	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$2,000	
	Stipend	Head JV Girls Volleyball	SMHS	Fall	\$2,496	
	Stipend	Head Varsity Boys Water Polo	PVHS	Fall	\$2,912	
	Stipend	Head Varsity Girls Tennis	SMHS	Fall	\$3,106	
	Stipend	Head JV Girls Tennis	SMHS	Fall	\$2,329	
	Stipend	Asst Frosh Boys Football	PVHS	Fall	\$2,000	
	Stipend	Head Varsity Girls Volleyball	PVHS	Fall	\$2,500	
	Stipend	Head Varsity Boys Football	SMHS	Fall	\$4,215	
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,377	
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,200	
	Stipend	Asst Varsity Boys Football	PVHS	Fall	\$2,000	
	Stipend	Asst Frosh Boys Football	PVHS	Fall		\$1,412.43
	Stipend	Head Frosh Girls Volleyball	PVHS	Fall	\$1,940	\$523.54
	Stipend	Head Frosh Girls Volleyball	RHS	Fall	\$2,000	
	Stipend	Head Varsity Girls Cross Country	SMHS	Fall	\$2,070	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$2,500	
	Stipend	Head JV Boys Football	PVHS	Fall	\$2,000	
	Stipend	Asst JV Boys Football	PVHS	Fall	\$1,200	
	Stipend	Asst Frosh Boys Football	RHS	Fall	\$800	
	Stipend	Co-Asst Athletic Director	SMHS	Fall	\$1,106	
	Stipend	Asst Athletic Director	RHS	Fall	\$3,106	
	Stipend	Head JV Boys Water Polo	SMHS	Fall	\$2,496	
	Stipend	Head JV Girls Volleyball	PVHS	Fall	\$1,940	
	Stipend	Head Varsity Girls Cross Country	PVHS	Fall	\$2,500	
	Stipend	Asst Frosh Boys Football	RHS	Fall	\$800	
	Stipend	Asst Frosh Boys Football	RHS	Fall	\$800	
	Stipend	Head Varsity Boys Football	RHS	Fall	\$4,215	
	Stipend	Co-Asst Athletic Director	PVHS	Fall	\$750	
	Stipend	Asst Varsity Girls Tennis	PVHS	Fall	\$306	
	Stipend	Asst JV Boys Football	PVHS	Fall		\$1,129.94

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	Stipend	Co-Asst Athletic Director	SMHS	Fall	\$1,000	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$3,000	
	Stipend	Asst Varsity Boys Water Polo	RHS	Fall		\$3,005.51
	Stipend	Asst Varsity Girls Volleyball	RHS	Fall	\$1,320	
	Stipend	Head JV Girls Volleyball	RHS	Fall	\$2,000	
	Stipend	Head Varsity Girls Tennis	PVHS	Fall	\$2,800	
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,000	
	Stipend	Head Varsity Boys Cross Country	PVHS	Fall	\$3,106	
	Stipend	Asst Frosh Boys Football	PVHS	Fall	\$2,000	
	Stipend	Asst Varsity Girls Tennis	PVHS	Fall	\$1,400	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$1,000	
	Stipend	Asst Varsity Boys Football	PVHS	Fall		\$941.62
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,555	
	Stipend	Asst Varsity Boys Football	PVHS	Fall	\$2,000	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$1,000	
	Stipend	Asst Varsity Boys Football	PVHS	Fall		\$1,806.20
	Stipend	Asst JV Boys Football	PVHS	Fall	\$2,038	
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,200	
	Stipend	Asst Frosh Boys Football	PVHS	Fall		\$941.62
	Stipend	Asst Varsity Boys Water Polo	PVHS	Fall	\$416	
	Stipend	Head JV Boys Water Polo	PVHS	Fall	\$2,496	
	Stipend	Asst JV Boys Football	RHS	Fall	\$1,000	
	Stipend	Asst Frosh Boys Football	PVHS	Fall	\$1,500	
	Stipend	Asst JV Boys Water Polo	RHS	Fall		\$1,412.43
	Stipend	Head JV Girls Tennis	RHS	Fall	\$2,329	
	Stipend	Head Varsity Girls Tennis	RHS	Fall	\$3,106	
	Stipend	Head Frosh Boys Football	SMHS	Fall	\$2,000	
	Stipend	Asst Frosh Boys Football	PVHS	Fall		\$1,224.11
	Stipend	Asst Varsity Girls Volleyball	PVHS	Fall	\$1,940	
	Stipend	Head Varsity Boys Cross Country	RHS	Fall	\$3,106	

**Santa Maria Joint Union High School District  
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	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,731	
	Stipend	Head Frosh Girls Volleyball	SMHS	Fall	\$2,496	
	Stipend	Head JV Boys Football	SMHS	Fall	\$2,500	
	Stipend	Head Varsity Girls Golf	PVHS	Fall	\$3,106	
	Stipend	Asst JV Boys Football	ERHS	Fall	\$1,000	
	Stipend	Head Varsity Boys Football	PVHS	Fall	\$4,000	
	Stipend	Head JV Girls Tennis	PVHS	Fall	\$929	
	Stipend	Head Varsity Boys Water Polo	RHS	Fall	\$3,328	
	Stipend	Asst Varsity Boys Football	RHS	Fall	\$1,377	
	Stipend	Asst JV Boys Football	PVHS	Fall	\$1,000	
	Stipend	Head Varsity Girls Volleyball	RHS	Fall	\$3,000	
	Stipend	Asst Varsity Boys Football	PVHS	Fall	\$2,000	
	Stipend	Head Varsity Girls Golf	RHS	Fall	\$2,106	
	Stipend	Asst Varsity Boys Football	SMHS	Fall	\$500	
	Stipend	Co-Asst Athletic Director	SMHS	Fall	\$1,000	
	Stipend	Head Varsity Boys Water Polo	SMHS	Fall	\$3,328	
	Stipend	Head Varsity Boys Cross Country	SMHS	Fall	\$2,072	
	Stipend	Asst JV Boys Football	PVHS	Fall	\$500	
	Stipend	Head Varsity Girls Cross Country	RHS	Fall	\$2,106	
	Stipend	Asst Varsity Boys Cross Country	SMHS	Fall	\$2,070	
	Stipend	Asst JV Boys Football	PVHS	Fall		\$1,124.11
	Stipend	Asst Varsity Dance	RHS	2015-16		\$1,412.43
	Stipend	Head JV Boys Football	RHS	Fall	\$1,377	
	Stipend	Co-Asst Athletic Director	PVHS	Fall	\$1,606	
	Stipend	Head JV Boys Water Polo	RHS	Fall	\$2,496	
	Stipend	Asst Varsity Girls Cross Country	PVHS	Fall	\$606	

## Appendix B

# SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT FACILITIES REPORT

August 2015

## 1. Santa Maria High School Construction Projects

### **C2004 SMHS New Classroom Building at Broadway – Rachlin Partners (Photos)**

- Construction substantial completion occurred August 10, 2015. Punch list and final contract closeout activities are underway.
- Ribbon cutting ceremony occurred on August 29, 2015.

### **SMHS Camino Colegio Parking Area – Rachlin Partners**

- A bid package is being created and is to be issued during September.
- Construction is estimated to begin in late October 2015.

### **SMHS Breeze Way Canopy Removal – Support Services**

- Demolition activities were complete August 3, 2015. Final contract closeout activities are underway.

## 2. Ernest Righetti High School Construction Projects

### **ERHS Track Resurfacing – Support Services**

- Construction activities were complete July 24, 2015. Final contract closeout activities are continuing.

### **ERHS New 38-Classroom Building – Rachlin Partners**

- Rachlin Partners and Bernard's Builders are continuing with design reviews and cost estimate negotiations.
- Construction is estimated to begin May of 2016.

### **ERHS Gym Reroof – Support Services**

- Construction substantial completion occurred September 3, 2015. Punch list and final contract closeout activities are underway.

### **ERHS Walk-In Freezer Project – Rachlin Partners**

- District plan reviews are complete. The plans will be submitted to the Santa Barbara County Health Department for review and approval in early September.
- The construction period is pending County reviews and approvals.

## 3. Pioneer Valley High School Construction Projects



**C2004 District Performing Arts Center – BCA Architects**

- Contract negotiations with Vernon Edwards Constructors were complete September 1, 2015.
- Construction is now targeted to begin on September 8, 2015.

**4. New Facility**

**C2004 New Facility School CTE Component – Architect to Be Determined**

- Phase 1 Environmental Site Assessment (ESA): Complete.
- California Environmental Quality Act (CEQA): Complete.
- California Department of Education (CDE): CDE final site easement map under development.
- Educational Program and Funding Development: Programing reviews and funding analysis by CFW continue.
- Escrow: The escrow was extended to allow for resolution of title issues.

**5. District Wide and Support Services Center**

**District Wide Energy Upgrade – Johnson Controls Inc.**

- Johnson Controls continues preparation of project documentation submittals and warranty information packages to the District.

**District Wide Project Closeout – Support Services**

- Review of project closeout issues continues. Projects under current review and their status are as follows:
  - PVHS Pool: Evaluations will continue into fall on revisions to eight concrete block pilasters at the pool building.
  - PVHS 12 Modular Classrooms: Coordination of modifications to the fire sprinkler system continues.
  - SMHS CHCCC: Review of documentation related to outstanding issues continues.
  - ERHS Industrial Arts: Modifications to ceiling soffits required for DSA approval is to be completed by the M&O Department.
  - ERHS Administration Building Renovation: Westberg + White Architects (W+W) is collecting final closeout documentation for submittal to DSA.
  - SMHS Lincoln Street: W+W has completed and submitted a closeout package to DSA for final approval.

**SSC New West Parking Area – Flowers and Associates**

- The consultants are continuing conceptual design reviews with the City of Santa Maria. Construction scheduling will occur after City approval.

**District Wide Paving – Flowers and Associates**

- Construction substantial completion occurred August 4, 2015. Punch list and final contract closeout activities are underway.

**SSC 2 Offices Installation – Westberg + White Architects**

- Construction substantial completion occurred August 11, 2015. Punch list work is complete. Final contract closeout activities are underway.

**SSC Commodities Walk-In Freezer Project – Rachlin Architects**

- A plan package for submittal to SB County Health Department and the City of Santa Maria is nearing completion.
- A construction schedule will be developed upon City and County approvals.

**6. Summer Activities**

**District Wide Summer Projects Planning**

- Planning will commence in October for summer 2016 projects.

Gary Wuitschick  
Director – Support Services

## Maintenance & Operations

### PVHS

- Painted the four stairwells in the two two-story buildings.
- Prepared the football stadium for the fall season: cleaned bleachers, cleared landscaped area, added a decomposed granite pad for additional storage containers.
- Striped the practice field for the marching band as well as junior varsity and freshman football team practices.
- Painted new assembly numbers for evacuation. This change was need as a result of the construction of the Performing Arts Center.
- Improved the landscape in the front of the school: clearing overgrown plants, replacing bushes, and adding mulch to minimize weeds and water usage.
- Prepared the softball fields for preseason practices and scrimmages.
- Removed the sprinkler heads and reconfigured irrigation stations in preparation for the construction of the Performing Arts Center.
- Installed new student que for bus loading. **(Photo)**
- Installed flooring in the wrestling storage container.
- Assembled furniture for the drafting class and Read 180 labs.
- Removed hot drink machines from cafeteria kitchen.
- Moved teacher desks within several classrooms. Reconnected their computers and adjusted computer projectors.
- Assembled new football tackling sleds.
- Installed new team banners in the gymnasium.
- Resurfaced the gymnasium floor.
- Moved furniture and equipment as teachers moved to different classrooms.
- Installed writing ledges on the exterior of the attendance and business offices. **(Photo)**
- Converted the pool chlorine dispensing system from liquid to tablets. This will reduce the cost of operation and reduce the Total Dissolved Solids in the pool water. **(Photo)**
- Installed new computer wiring for Read 180 computers in classrooms 353, 366, and 624.
- Installed a new computer projector in classroom 201.
- Assemble new chairs for classroom 205.
- Replaced a light pole in the football stadium that was damaged during graduation preparation.
- Inspected the gymnasium bleachers.
- Performed five year fire sprinkler inspection.
- Setup several events – welcome back dance, freshman orientation, computer tablet distribution.
- Hard Floors recoated – 1,800 square feet
- Carpets cleaned – 4,800 square feet
- Preventive work order hours – 18
- Routine work order hours – 187
- Total work orders completed – 99
- Event setup hours – 144

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**ERHS**

- Repaired broken sprinklers and a damaged water line. **(Photos)**
- Installed a new water faucet for the Agriculture Science vineyard.
- Performed weed abatement at ERHS and DHS.
- Installed new stops on gates bordering the track. This will reduce damage to the new track surface.
- Prepared the varsity baseball field for a tournament.
- Trimmed trees near Berrywood Drive and Foster Road.
- Striped the practice field for football practices.
- Painted interiors of several classrooms: 101, 131, 234, 312, 432, and DHS Independent Study. **(Photo)**
- Repainted assembly numbers for evacuations and for Physical Education.
- Repaired a leaking natural gas valve in the front of the school.
- Applied a protective coating on the pool deck to shield against further deterioration of the concrete surface.
- Secured new weight lifting equipment in the weight room. **(Photo)**
- Added 110 volt electrical outlets for newly installed natural gas ranges in the Home Economics Foods Lab. These ranges were electric and were replaced with gas units.
- Removed the iron gates in the 100's, 200's and 300's to improve the traffic flow. **(Photo)**
- Cut keys for new and relocated teachers, lubricated padlocks campus wide, lubricated and adjusted doors at DHS.
- Performed monthly fire alarm test at ERHS and DHS.
- Inspected the gymnasium bleachers.
- Clean HVAC coils in the portables located in the Bradley Road Parking lot.
- Replaced ceiling tiles damaged in room 501 during summer rain storm that affected the gymnasium roof replacement project.
- Installed new and replacement white boards and cork boards in several classrooms at ERHS and DHS.
- Lubricated all the rolling gates throughout the campus.
- Transported the cumulative records for new students from the junior high schools to ERHS.
- Cleaned windows campus wide.
- Resurfaced the gymnasium floor. **(Photo)**
- Repaired a sink hole in the football turf created by gopher activity. **(Photo)**
- Performed lead remediation and painting on the covered walkway between Industrial Arts and the Gymnasium. **(Photo)**
- Converted the pool chlorine dispensing system from liquid to tablets. This will reduce the cost of operation and reduce the Total Dissolved Solids in the pool water.
- Deep cleaned the locker rooms.
- Lit the stove pilot lights in the cafeteria kitchen prior to start of school.
- Inspected the gymnasium bleachers.
- Setup several events – baseball tournament, freshman orientation at ERHS and DHS, staff development for ERHS and DHS, student schedule distribution.
- Performed five year fire sprinkler inspection.
- Preventive work order hours – 73
- Routine work order hours – 277
- Total work orders completed – 129
- Event setup hours – 30

## SMHS

- Repaired irrigation for the trees located in planters around the math building and cafeteria.
- Filled several tree wells with concrete to improve the traffic flow within the campus.
- Provided new electrical connection for the CHCCC mobile clinic located on the Lincoln Street campus.
- Rerouted electrical and telephone lines following the removal of the covered walkway.
- Painted motivational messages in several areas of the campus. **(Photo)**
- Tested and repaired computer projectors in several classrooms: 430, 642, 616, 622, 431, and 243.
- Moved the Smart Board and audio cables in classroom 358.
- Repaired the automated records storage in the registrar's office.
- Repaired custodial cleaning equipment during the deep cleaning projects.
- Completed Williams Settlement inspection (FIT) follow-up repairs.
- Completed safety inspection item repairs.
- Repaired a defect in the sewer line near the Industrial Arts building.
- Replaced carpet in classrooms 617, 620, 527, and 830.
- Repaired damaged tiles at the pool. **(Photo)**
- Resurfaced the gymnasium floor.
- Inspected the gymnasium bleachers.
- Performed five year fire sprinkler inspection.
- Setup several events: staff development day, March of the Saints, Link Crew assembly, migrant meeting, Adkins Dance recital, Victory Outreach, Special Olympics Host City, and a baseball tournament.
- Hard Floors recoated – 41,000 square feet
- Carpets cleaned – 38,400 square feet
- Preventive work order hours – 36
- Routine work order hours – 103
- Total work orders completed – 103
- Event setup hours – 127

## Transportation

- All 30 school buses, security cameras were installed to provide a safer bus riding environment for all. **(Photos)**
- Online Field trip scheduling is underway at each school. Teachers and athletic directors are sending trip requests online; they will be able to track where their trip request- is in the process of approval and scheduling. They will receive e-mails throughout the process.

## Graffiti & Vandalism

• ERHS	\$	0
• DHS	\$	0
• SMHS	\$	0
• PVHS	\$	0

Reese Thompson  
Director – Facilities and Operations

Photo Gallery - Major Projects



SMHS - Broadway Classroom Ribbon Cutting Celebration

Photo Gallery – Maintenance & Operations



PVHS – New Bus Loading Que Under Construction



PVHS – New Writing Ledge Installation for Business and Attendance Offices



PVHS - Pool Chemical Dispensing Changed from Liquid Chlorine to Tablets



ERHS - Juan Rodriguez Replaces Sprinkler Heads





ERHS – Ernest Paz Prepares an Art Classroom for Paint



ERHS – Jose Placencia Anchors Weight Lifting Equipment in the Weight Room



ERHS - Bernie Rayner Removes Gates to Open the Traffic Flow Between Classrooms



ERHS - Gymnasium Floor Undergoes Refinishing



ERHS – Juan and Nelson Repair Gopher Damage at the Football Field



ERHS – Covered Walkways are Repainted

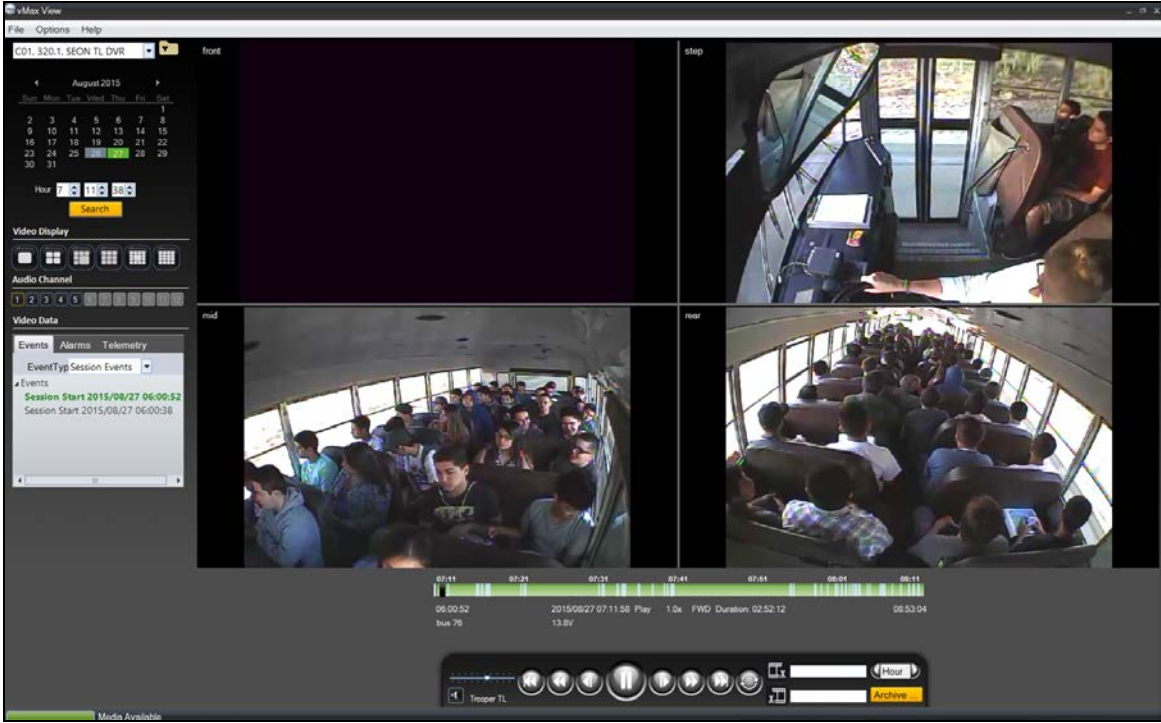


SMHS - New Motivational Message at the Cafeteria

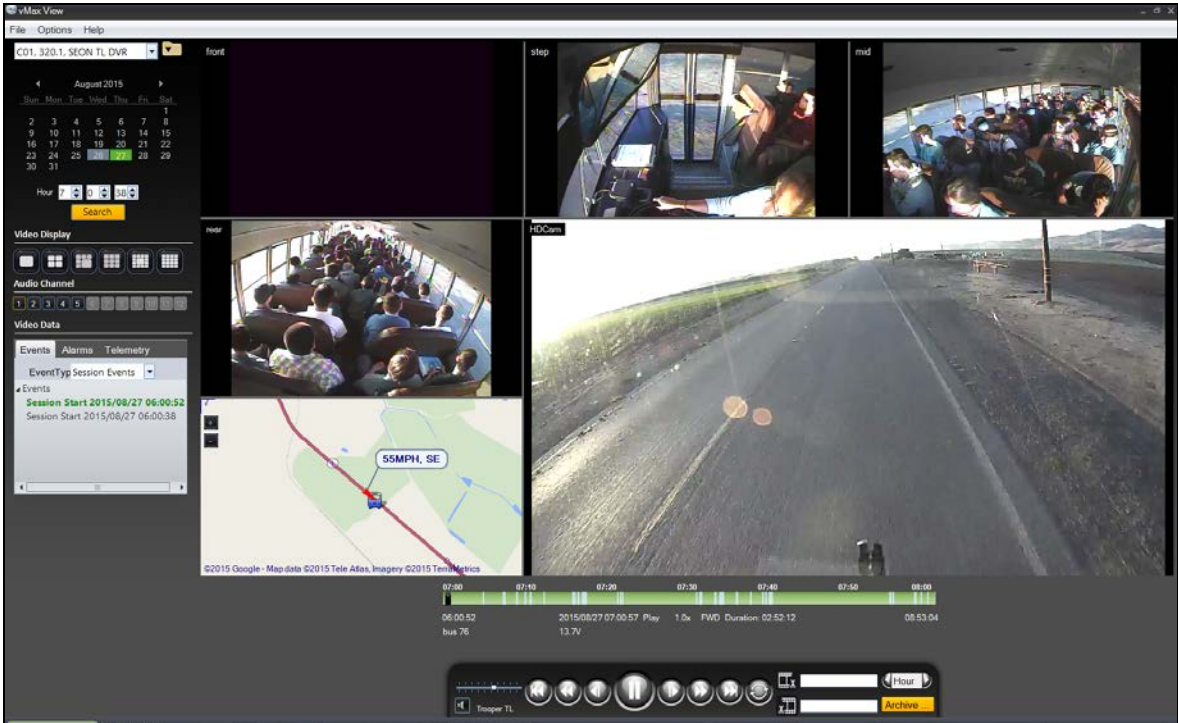


SMHS - Pool Tile Repair in Progress

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Transportation – Sample of the New School Bus Security System



Transportation – Multiple Views Available as Well as Bus Speed and Location

**APPENDIX C**

**Board Policies for Approval  
September 8, 2015 Board Meeting**

<b>POLICY NUMBER</b>	<b>DESCRIPTION</b>
<b><u>BP/AR 4040</u> Employee Use of Technology</b>	Policy updated to delete outdated section on use of cell phone or mobile communications device, clarify that use of a password does not give an employee a reasonable expectation of privacy, and add material formerly in AR regarding accessing/posting harmful matter and employees' responsibility to report security problems or misuse of district technology. Regulation deleted and replaced by new Exhibit presenting a sample Acceptable Use Notification.
<b><u>BP 4131</u> Staff Development</b>	Policy updated to reflect new law (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.
<b><u>BP 4231</u> Staff Development</b>	Policy updated to reflect new law (SB 1060, 2014) which requires any district that offers a program of professional growth for certificated employees to evaluate professional learning opportunities offered by the district based on specified criteria.
<b><u>AR 4161.8/4261.8/4361.8</u> Family Care and Medical Leave</b>	Regulation updated to reflect new Title 2 regulations (Register 2015, No. 17) which retitle, renumber, and amend certain provisions implementing the California Family Rights Act, including the definition of "serious health condition," medical certification of the need for the leave, and refusal to reinstate an employee if the leave was fraudulently obtained by the employee. Renumbered Title 2 regulations related to pregnancy disability leave and other legal cites updated throughout the AR. Regulation also reflects new law (SB 1306, 2014) which revised the definition of marriage and thus affects the definition of "spouse."

**The complete policies and regulations listed above are posted on the district's website at [www.smjhsd.k12.ca.us](http://www.smjhsd.k12.ca.us) in the agenda binder for the September 8, 2015 meeting.**

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**APPENDIX D**  
**2014-15 Unaudited Actuals Summary**

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT**  
**2014-15 UNAUDITED ACTUALS**  
**Summary of Changes since Budget Adoption**

As the District closes its books on the 2014-15 year, the General Fund actual ending fund balance, before assignments and required reservations, is \$5.7 million. This is an increase of \$520,649 over what was projected at the time the District adopted its budget for the 2015-16 school year.

This increase is not available for expenditure, because it results primarily from increases in non-spendable, carryover, and restricted program ending balances, which are components of the ending fund balance and required to be set aside.

After taking into account the various assignments and required reservations, the District's ***available*** unappropriated fund balance as of the end of the 2014-15 year is \$312,838, which is \$982 more than what was projected at the time the District adopted its 2015-16 budget. Details of the components of the District's General Fund ending balance are illustrated in the table on the following page.

The first two pages of the state required reporting forms for the District's General Fund appear on the following pages. The full report can be accessed on the District's website at <http://www.smjuhsd.k12.ca.us>

Click on Parents and Community, Public Notices, Financial Reports, 2014-15 Financial Reports, and finally 2014-15 Unaudited Actuals to see the entire report.



	Estimated Actuals as of 15/16 Budget Adoption	Unaudited Actuals	Difference
<b>ENDING FUND BALANCE</b>	<b>\$ 5,223,252</b>	<b>\$ 5,743,901</b>	<b>\$ 520,649</b>
<b>Components of Ending Fund Balance:</b>			
Nonspendable			
Revolving cash	15,000	15,000	0
Stores	85,000	50,328	(34,672)
Prepaid expenses	200	5,469	5,269
Subtotal Nonspendable amounts	100,200	70,797	(29,403)
Assignments			
Site/Department carryovers		249,073	249,073
Tier III carryovers		166,874	166,874
MAA carryovers		49,615	49,615
Other donations/grants		16,166	16,166
Subtotal Assignments and carryovers	0	481,728	481,728
Categorical programs restricted ending balances			
LEA Medi-Cal Billing Option	309,370	322,457	13,087
Prop 39 California Clean Energy	130,000	130,000	0
Prop 20 Lottery instructional materials	0	132,806	132,806
QEIA	1,909,476	1,862,542	(46,934)
Miscellaneous local grants	49,476	32,085	(17,391)
Subtotal Categorical restricted ending balances	2,398,322	2,479,890	81,568
Reserve for Economic Uncertainties (3%)	2,412,874	2,398,648	(14,226)
<b>TOTAL DESIGNATIONS AND RESERVATIONS</b>	<b>4,911,396</b>	<b>5,431,063</b>	<b>519,667</b>
<b>ENDING AVAILABLE UNAPPROPRIATED FUND BALANCE</b>	<b>\$ 311,856</b>	<b>\$ 312,838</b>	<b>\$ 982</b>

Description	Resource Codes	Object Codes	2014-15 Unaudited Actuals			2015-16 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>A. REVENUES</b>									
1) LCFF Sources		8010-8099	62,130,807.19	1,322,587.00	63,453,394.19	73,491,534.00	1,367,997.00	74,859,531.00	18.0%
2) Federal Revenue		8100-8299	34,405.58	4,089,279.08	4,123,684.66	0.00	4,172,097.42	4,172,097.42	1.2%
3) Other State Revenue		8300-8599	1,927,982.13	6,174,968.85	8,102,950.98	5,742,328.25	3,527,629.00	9,269,957.25	14.4%
4) Other Local Revenue		8600-8799	1,017,104.77	392,818.74	1,409,923.51	312,412.00	200,000.00	512,412.00	-63.7%
5) TOTAL, REVENUES			65,110,299.67	11,979,653.67	77,089,953.34	79,546,274.25	9,267,723.42	88,813,997.67	15.2%
<b>B. EXPENDITURES</b>									
1) Certificated Salaries		1000-1999	27,931,524.72	7,135,050.76	35,066,575.48	30,298,336.49	5,995,580.69	36,293,917.18	3.5%
2) Classified Salaries		2000-2999	9,078,976.69	3,345,024.63	12,424,001.32	10,079,921.97	3,584,950.75	13,664,872.72	10.0%
3) Employee Benefits		3000-3999	10,902,550.74	3,109,514.74	14,012,065.48	12,997,227.68	3,049,448.50	16,046,676.18	14.5%
4) Books and Supplies		4000-4999	5,127,138.20	1,866,302.16	6,993,440.36	6,580,994.93	1,694,456.02	8,275,450.95	18.3%
5) Services and Other Operating Expenditures		5000-5999	4,532,674.38	4,432,303.04	8,964,977.42	7,956,963.04	4,325,920.04	12,282,883.08	37.0%
6) Capital Outlay		6000-6999	1,293,239.98	371,228.77	1,664,468.75	1,837,238.00	130,995.00	1,968,233.00	18.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	604,248.57	0.00	604,248.57	343,518.42	0.00	343,518.42	-43.1%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(947,085.10)	794,230.57	(152,854.53)	(995,413.37)	832,644.16	(162,769.21)	6.5%
9) TOTAL, EXPENDITURES			58,523,268.18	21,053,654.67	79,576,922.85	69,098,787.16	19,613,995.16	88,712,782.32	11.5%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			6,587,031.49	(9,074,001.00)	(2,486,969.51)	10,447,487.09	(10,346,271.74)	101,215.35	-104.1%
<b>D. OTHER FINANCING SOURCES/USES</b>									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	375,000.00	375,000.00	410,000.00	375,000.00	785,000.00	109.3%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,979,086.41)	7,979,086.41	0.00	(8,757,485.14)	8,757,485.14	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(7,979,086.41)	7,604,086.41	(375,000.00)	(9,167,485.14)	8,382,485.14	(785,000.00)	109.3%

Description	Resource Codes	Object Codes	2014-15 Unaudited Actuals			2015-16 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(1,392,054.92)	(1,469,914.59)	(2,861,969.51)	1,280,001.95	(1,963,786.60)	(683,784.65)	-76.1%
<b>F. FUND BALANCE, RESERVES</b>									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	4,656,067.00	3,949,803.94	8,605,870.94	3,264,012.08	2,479,889.35	5,743,901.43	-33.3%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,656,067.00	3,949,803.94	8,605,870.94	3,264,012.08	2,479,889.35	5,743,901.43	-33.3%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,656,067.00	3,949,803.94	8,605,870.94	3,264,012.08	2,479,889.35	5,743,901.43	-33.3%
2) Ending Balance, June 30 (E + F1e)			3,264,012.08	2,479,889.35	5,743,901.43	4,544,014.03	516,102.75	5,060,116.78	-11.9%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.0%
Stores		9712	50,327.69	0.00	50,327.69	85,000.00	0.00	85,000.00	68.9%
Prepaid Expenditures		9713	5,469.46	0.00	5,469.46	200.00	0.00	200.00	-96.3%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	2,479,890.35	2,479,890.35	0.00	563,037.40	563,037.40	-77.3%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	481,728.00	0.00	481,728.00	481,728.00	0.00	481,728.00	0.0%
Site/Departement carryover	0000	9780	249,073.00		249,073.00				
MAA Carryover	0000	9780	166,874.00		166,874.00				
Tier III categorical program carryover	0000	9780	49,615.00		49,615.00				
Misc unrestricted grants carryover	0000	9780	16,166.00		16,166.00				
Site/Department carryover	0000	9780				249,073.00		249,073.00	
MAA program carryover	0000	9780				166,874.00		166,874.00	
Tier III categorical program carryover	0000	9780				49,615.00		49,615.00	
Misc unrestricted grants carryover	0000	9780				16,166.00		16,166.00	
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	2,398,648.00	0.00	2,398,648.00	2,684,933.00	0.00	2,684,933.00	11.9%
Unassigned/Unappropriated Amount			312,838.93	(1.00)	312,837.93	1,277,153.03	(46,934.65)	1,230,218.38	293.2%