**Broad Street School Preschool**

**Registration Opens on April 5th**

Registration Session 1: Wednesday, April 5th from 9:00-11:00

Registration Session 2: Wednesday, April 5th from 12:00-2:45

Registration Session 3: Ongoing from 9:00-2:00 any day after April 5th

The Broad Street School preschool program is a full day, five days per week inclusive program for 3- and 4- year olds. If your child will be three or four years old by October 1, 2023, you may complete an enrollment packet. **All general education preschool students must be potty trained to attend the program.**

Enrollment in our preschool program will open on April 5th. Parents unable to attend this registration event may hand in a completed registration packet on any day after this date for consideration in our preschool program.

* **Pre-registration**
	+ Registration packets are available in the main office or can be printed online at [www.greenwich.k12.nj.us](http://www.greenwich.k12.nj.us) Please go under the PARENT TAB and then click on Student Registration.
	+ Concerned about your documents? Need copies of anything? Questions about the registration process? Please contact the Broad Street main office at 856-224-4900 ext. 1131 or email aumbra@gtsdk8.us and ask for Alicia Umbra.
* **Registration Day**
	+ Current Broad Street preschool students do not need to re-register
	+ Fully completed registration packets are required
	+ Preference will be given to 4 year olds
	+ After April 5th, registration will be rolling admission until all open seats are filled.
	+ If you currently have a child attending either Broad Street School or Nehaunsey Middle School, you do not need to bring the three proofs of residency or the mortgage or lease.
	+ If you are new to the District or do not have other students currently enrolled, you must have the following to be considered eligible:
		- A current lease or mortgage
		- 3 other proofs of residency (bills with name and address)
		- Birth Certificate
		- Current health physical
		- Vaccination record
		- Registration packet
	+ Registration will take place in the GYM at Broad Street School starting promptly at 9:00 am. Please park on the blacktop at the rear of the school and enter through the back doors.
	+ Registration will occur on a first come, first served basis
	+ SUBMISSION OF PACKET DOES NOT CONSTITUTE IMMEDIATE ENROLLMENT.
* **Post-registration**
	+ Letters will be sent to all families informing of enrollment status by end of June 2023
	+ Parent may choose to hand in completed registration packets after April 5th for consideration in the program. Once the program is full, prospective students will be placed on a waiting list.