

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
March 9, 2011
5:30 p.m. – Closed Session; 6:30 p.m. – General Session
Support Services Center
2560 Skyway Drive, Santa Maria, CA 93455

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

Any materials required by law to be made available to the public prior to a meeting of the Board of Education of the District can be inspected at the above address during normal business hours.

Individuals who require special accommodations including, but not limited to, American Sign Language interpreter, accessible seating or documentation in accessible formats should contact the superintendent or designee within a reasonable time before the meeting date.

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	Unless otherwise announced, the next regular meeting will be held on April 13, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455	16
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CSBA

PROFESSIONAL GOVERNANCE STANDARDS

Adopted by the Santa Maria Joint Union High School District April 11, 2001

THE BOARD

School districts and county offices of education are governed by boards, not by individual trustees. While understanding their separate roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively.

To operate effectively, the board must have a unity of purpose and:

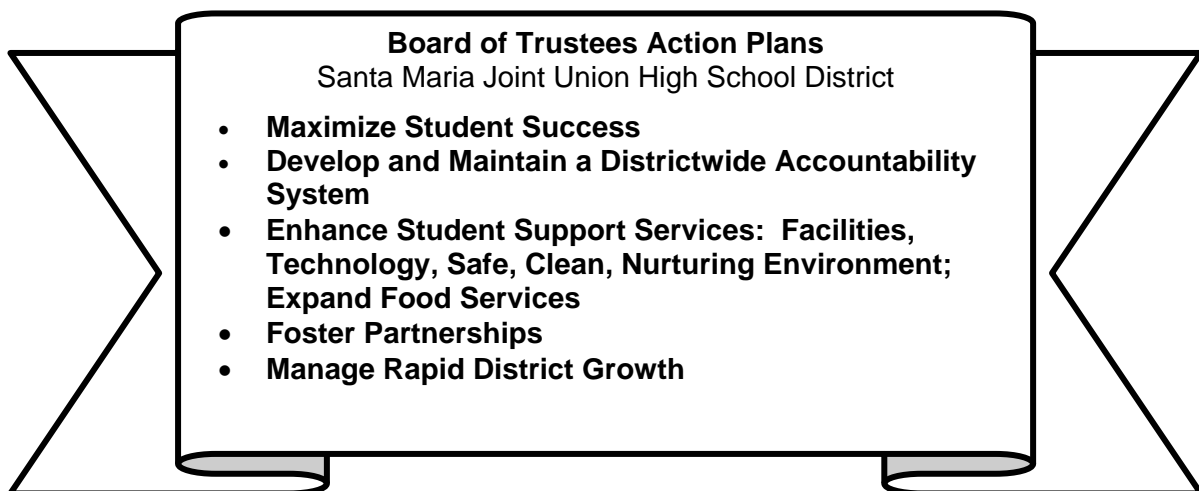
- Keep the district focused on learning and achievement for all students.
- Communicate a common vision.
- Operate openly, with trust and integrity.
- Govern in a dignified and professional manner, treating everyone with civility and respect.
- Govern within board-adopted policies and procedures.
- Take collective responsibility for the board’s performance.
- Periodically evaluate its own effectiveness.
- Ensure opportunities for the diverse range of views in the community to inform board deliberations.

THE INDIVIDUAL TRUSTEE

In California’s public education system, a trustee is a person elected or appointed to serve on a school district or county board of education. Individual trustees bring unique skills, values and beliefs to their board. In order to govern effectively, individual trustees must work with each other and the superintendent to ensure that a high quality education is provided to each student.

To be effective, an individual trustee:

- Keeps learning and achievement for all students as the primary focus.
- Values, supports and advocates for public education.
- Recognizes and respects differences of perspective and style on the board and among staff, students, parents and the community.
- Acts with dignity, and understands the implications of demeanor and behavior.
- Keeps confidential matters confidential.
- Participates in professional development and commits the time and energy necessary to be an informed and effective leader.
- Understands the distinctions between board and staff roles, and refrains from performing management functions that are the responsibility of the superintendent and staff.
- Understands that authority rests with the board as a whole and not with individuals.



THE BOARD'S JOBS

The primary responsibilities of the board are to set a direction for the district, provide a structure by establishing policies, ensure accountability and provide community leadership on behalf of the district and public education. To fulfill these responsibilities, there are a number of specific jobs that effective boards must carry out.

Effective boards:

- Involve the community, parents, students and staff in developing a common vision for the district focused on learning and achievement and responsive to the needs of all students.
- Adopt, evaluate and update policies consistent with the law and the district's vision and goals.
- Maintain accountability for student learning by adopting the district curriculum and monitoring student progress.
- Hire and support the superintendent so that the vision, goals and policies of the district can be implemented.
- Conduct regular and timely evaluations of the superintendent based on the vision, goals and performance of the district, and ensure that the superintendent holds district personnel accountable.
- Adopt a fiscally responsible budget based on the district's vision and goals, and regularly monitor the fiscal health of the district.
- Ensure that a safe and appropriate educational environment is provided to all students.
- Establish a framework for the district's collective bargaining process and adopt responsible agreements.
- Provide community leadership on educational issues and advocate on behalf of students and public education at the local, state and federal levels.

THE SUPERINTENDENT:

- Promotes the success of *all* students and supports the efforts of the Board of Trustees to keep the district focused on learning and achievement.
- Values, advocates and supports public education and all stake holders.
- Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents and the community — and ensures that the diverse range of views inform board decisions.
- Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior.
- Serves as a model for the value of lifelong learning and supports the Board's continuous professional development.
- Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture.
- Recognizes that the board/superintendent governance relationship is supported by the management team in each district.
- Understands the distinctions between board and staff roles, and respects the role of the Board as the representative of the community.
- Understands that authority rests with the Board as a whole; provides guidance to the Board to assist in decision-making; and provides leadership based on the direction of the Board as a whole.
- Communicates openly with trust and integrity including providing all members of the Board with equal access to information, and recognizing the importance of both responsive and anticipatory communications.
- Accepts leadership responsibility and accountability for implementing the vision, goals and policies of the district.

**SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION**

**Regular Meeting
March 9, 2011**

**Support Services Center
2560 Skyway Drive, Santa Maria, California 93455**



5:30 p.m. Closed Session/6:30 p.m. General Session

The Santa Maria Joint Union High School District mission is to provide all students with an enriching high school experience that strives to enhance students' natural abilities, to promote the development of new capabilities, and to encourage the lifelong pursuit of wisdom and harmony as productive individuals in their community.

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I. Open Session

Call to Order

II. Closed Session Public Comments

This section of the agenda is intended for members of the public to address the Board of Education on items involving the school district that are being considered in Closed Session. Such testimony shall be limited to three minutes each person and fifteen minutes each topic. If an answer to a specific question is requested, the Board President will, if appropriate, direct administration to respond in writing.

III. Adjourn to Closed Session

Note: The Board will consider and may act upon any of the following items in closed session. They will report any action taken publicly at the end of the closed session as required by law.

A. Student Matters – The Board will review 8 proposed expulsions.

NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

B. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

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C. Conference with Labor Negotiators. The Board will be provided a review of negotiations with the Faculty Association (California Teachers Association) and the California School Employees Association (CSEA).

D. Conference with Legal Counsel – Pending Litigation

Pursuant to Government code Section Subdivision (a) of Section 94956.9, conference with legal counsel regarding Lyon Developer Fee protest.

IV. Reconvene in Open Session

Call to Order/Flag Salute

V. Announce Closed Session Actions

The Board will announce the following actions:

A. Student Matters – The Board will review 8 proposed expulsions.

NOTE: The education code requires closed sessions in these cases to prevent disclosure of confidential student record information.

B. Certificated and Classified Personnel Actions. The Board will be asked to review and approve hiring, transfers, promotions, evaluations, terminations, and resignations as reported by the Assistant Superintendent, Human Resources.

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VI. Presentations

A. Board Recognition of Tenth through Twelfth Grade Students Who Received Perfect Scores on the California High School Exit Examination (CAHSEE) and/or California Standards Tests (CSTs).

VII. Items Scheduled for Information

A. Superintendent's Report

1. Principal Reports: Principals will read names while Board members present certificates to students being recognized for perfect scores on the CAHSEE and/or CSTs.

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Dr. Reece will present certificates to Santa Maria students; Dr. Walsh to Righetti students; Dr. Karamitsos and Dr. Garvin to Pioneer Valley students.

- B. Student Reports
- C. Reports from Employee Organizations
- D. Board Member Reports

VIII. Items Scheduled for Action

A. Instruction

- 1. Acceptance of Ernest Righetti High School's Third Year Progress Report

The Board of Education is requested to formally accept Ernest Righetti High School's Midterm Western Association of Schools and Colleges (WASC) Progress Report. This requirement of the Board of Education to accept schools' site reports has recently been implemented as part of the accrediting process. After formal acceptance, the school report will be forwarded to WASC prior to the onsite visit on April 5, 2011

*** **IT IS RECOMMENDED THAT the Board of Education accept Ernest Righetti High School's Third Year Progress Report as part of the WASC accrediting process.**

Moved _____ Second _____ Vote _____

B. General

- 1. Board Policies

The administration has reviewed the following amended or new Board Policies/Administrative Regulations, aligned with California School Boards Association updates, which are provided as education code and laws change.

The sections of proposed amendments are presented in Appendix C for the board's review and adoption. These policies/regulations will be included in the existing sections upon adoption.

Students – Series 5000

Open Enrollment Act Transfers

BP/AR/E 5118

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***** IT IS RECOMMENDED THAT the Board of Education approve the Board Policies/Administrative Regulations as presented.**

Moved _____

Second _____

Vote _____

2. Revenue Extension Measure

The Santa Maria Joint Union High School District is requesting Board approval to support placing a measure on the June 2011 ballot that extends the temporary taxes from the 2009 Budget Act. This is an effort to place a ballot initiative before the public to give them an opportunity to support public education by extending the current tax revenues.

***** IT IS RECOMMENDED THAT the Board of Education approve Resolution 12-2010-2011 placing a measure on the June 2011 ballot calling for a five-year extension to protect our schools and students by making education a priority in our state.**

Moved _____

Second _____

A ROLL CALL VOTE IS REQUIRED:

Dr. Walsh _____
Mr. Tognazzini _____
Dr. Garvin _____
Dr. Karamitsos _____
Dr. Reece _____

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**Santa Maria Joint Union High School District
Revenue Extension Measure - Resolution No. 12-2010-2011**

WHEREAS, Governor Brown's 2011-12 budget proposal is a balanced approach between revenues and new cuts to solving the deficit and provides for an extension of temporary revenues to support programs our students need and deserve; and

WHEREAS, over the last several years, K-12 education funding has taken a disproportionate amount of budget cuts; and

WHEREAS, state and local funding for schools has been cut by more than \$18 billion, or about \$1,900 per student in the last three years; and

WHEREAS, Santa Maria Joint Union High School District has cut more than \$10 million from its budget over the past three years as a result of ongoing statewide cuts to education funding; and

WHEREAS, the loss of \$ 7 billion in one-time federal funding further reduces school budgets; and

WHEREAS, to begin to reverse this downward spiral, Californians must retain the revenues that enable us to invest in our schools and students; and

WHEREAS, the governor's budget proposal to limit further cuts to schools in 2011-12 is dependent on voter approval of an extension of existing temporary tax increases: and

WHEREAS, a ballot measure to extend temporary revenues will help prevent further cuts to schools, and without this extension the LAO reports that funding for schools would fall by at least \$2 billion or more than \$335 per student; and

WHEREAS, Santa Maria Joint Union High School District expects our local legislators to work with the governor to protect schools from further cuts and to ensure the continued investment our students deserve; and

WHEREAS, Santa Maria Joint Union High School District opposes a cuts-only budget and supports a budget that is balanced with a combination of cuts and revenue extensions;

NOW, THEREFORE, BE IT RESOLVED that the Santa Maria Joint Union High School District supports placing a measure on the June 2011 ballot calling for a five-year revenue extension to protect our schools and students by making education a priority in our state.

**Roll Call: Ayes:
 Noes:
 Absent:
 Abstain:**

Board of Education President/Clerk/Secretary
Santa Maria Joint Union High School District

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C. Business

1. 2010/2011 Second Interim Report

California Education Code requires each school district to file interim reports detailing the financial and budgetary status to the County Office of Education. The Second Interim report shall cover the period from July 1, 2010 to January 31, 2011, and approved by the Board of Education no later than 45 days after the close of this period.

The County Superintendent shall certify in writing that the district can meet its financial obligations for the remainder of the fiscal year, based on current forecasts and assumptions, and for the subsequent two fiscal years. The certification shall be classified as:

- 1) Positive Certification will be assigned indicating that the district can meet its financial obligations for the current and subsequent two years, or
- 2) Qualified Certification will be assigned to a school district if it may not meet its financial obligations for the current year and the subsequent two years, or
- 3) Negative Certification will be assigned to a school district that, based upon current projections, will be unable to meet its financial obligations for the remainder of the fiscal year or in the subsequent two fiscal years.

The full report is in accordance with the state-adopted Standards and Criteria and which are posted on the District website at <http://www.smjuhsd.k12.ca.us/~bhoff/2010-11%202nd%20Interim%20Report.pdf>

Although the district has a substantial beginning balance in 2010/11, it is due in large part to the influx of Federal Stimulus dollars, State Tier III categorical flexibility, Revenue Limit Declining Enrollment protection and the previous expenditure reductions made during the previous fiscal years. However, once the one-time funds have been exhausted, there remains an on-going structural deficit that will require the district to reduce on-going expenditures by approximately \$1.5 million dollars beginning in 2012/13 in order to remain positive for the required three year certification period. The district will continue the identification of the budget reduction plan specifics with this commitment to reduce expenditures by \$1.5 million the district can file a POSITIVE CERTIFICATION at this time.

*** **IT IS RECOMMENDED THAT the Board Education adopt a Positive Certification for the Second Interim report for fiscal year 2010/2011.**

Moved _____

Second _____

Vote _____

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2. Authorization to Make Budget Revisions

Income and expenditures have been updated in accordance with revenues, grant awards, personnel and other expenditure adjustments. The working budget, as shown in the Projected Year Totals column of the 2010/11 Second Interim Report has been adjusted to reflect these changes.

Resolution Number 13-2010-2011 printed on page 8 authorizes these revisions.

***** IT IS RECOMMENDED THAT the Board of Education approve Resolution Number 13-2010-2011 authorizing budget changes as identified in the 2010/11 Second Interim Report.**

Moved _____

Second _____

A ROLL CALL VOTE IS REQUIRED:

- Mr. Tognazzini _____
- Dr. Garvin _____
- Dr. Karamitsos _____
- Dr. Reece _____
- Dr. Walsh _____

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION NUMBER 13-2010-2011

AUTHORIZATION FOR BUDGET REVISIONS

WHEREAS, the Board of Education adopted its budget on June 23, 2010 for the fiscal year 2010/2011; and

WHEREAS, income will be received and expenditures in certain classifications will be required in excess of amounts budgeted therefore; and

WHEREAS, Education Code Section 42602 authorizes that the Board may budget and use any unbudgeted income provided during the fiscal year; and

WHEREAS, Education Code Section 42600 authorizes that transfers may be made from the designated fund balance or the unappropriated funds balance to any expenditure classification or between expenditure classifications at any time by written resolution of the district governing board;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Santa Maria Joint Union High School District hereby authorizes budget revisions be made as reflected in the 2010/2011 Second Interim Report.

PASSED AND ADOPTED this 9th day of March, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Clerk/President/Secretary of the Board of Education
Santa Maria Joint Union High School District

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- 3. Authorization to Piggyback on Kern County Superintendent of Schools Bid for SMART Boards, LCD Projectors, Smart Tech Slates and Smart Notebooks Math Site License and other Technology Equipment District-Wide for the Length of the Contract through December 31, 2013

Section 20118 of the Public Contract Code provides an alternative for obtaining supplies, furniture, and equipment, commonly referred to as “piggybacking”, where notwithstanding Section 20111 and 20112 of the Public Contract Code, the governing Board of any school district without advertising for bids and if the Board of Education has determined it to be in the best interest of the district may authorize the purchase of such supplies, furniture and equipment.

Kern County Superintendent of Schools awarded their technology equipment bid PEPPM 2011 Product Line Bid – California, (Bid #524123, expires December 31, 2013).

***** IT IS RECOMMENDED THAT notwithstanding Sections 20111 and 20112 of the Public Contract Code, the Governing Board has determined it to be in the best interest of the district to grant approval to obtain technology equipment pursuant to a “piggyback” clause in the Kern County Superintendent of Schools Unified School District bid for which the originating district has complied with all competitive bidding requirements; pursuant to Bid #524123 for PEPPM 2011 Product Line Bid – California, Term Dates: January 1, 2011 – December 31, 2013.**

Moved _____ Second _____ Vote _____

IX. Consent Items

***** IT IS RECOMMENDED THAT the Board of Education approve the following consent items as presented:**

Moved _____ Second _____ Vote _____

- A. Approval of Minutes

February 9, 2011- Regular Meeting

- B. Approval of Warrants for the Month of February 2010

Payroll	\$4,965,206.51
Warrants	<u>1,511,203.21</u>
Total	<u>\$6,476,409.72</u>

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C. Pupil Personnel Matters

1. PVHS student #331141, 10th grade.
For: Defiance and profanity directed at instructor
Recommendation: Revoke suspended expulsion through June 15, 2011 with placement in FCS.
2. ERHS student #329358, 10th grade.
For: Possession of a controlled substance, drug paraphernalia and tobacco
Recommendation: Suspended expulsion through December 31, 2011 with preferred placement in Reach.
3. ERHS student #322575, 12th grade.
For: Sale and possession of a controlled substance, tobacco and drug paraphernalia
Recommendation: Expulsion through June 15, 2011 with preferred placement in FCS.
4. ERHS student #325208, 11th grade.
For: Purchase of a controlled substance
Recommendation: Suspended expulsion through June 15, 2011 with preferred placement in Reach.
5. ERHS student #334330, 10th grade.
For: Sale and possession of a controlled substance and drug paraphernalia
Recommendation: Suspended expulsion through December 31, 2011 with preferred placement in Reach.
6. ERHS student #333438, 9th grade.
For: Harassed and threatened a school employee, damaged school property and possession of drug paraphernalia
Recommendation: Suspended expulsion through June 15, 2011 with preferred placement in Reach.
7. PVHS student #331744, 10th grade.
For: Defiance and profanity directed at instructor
Recommendation: Revoke suspended expulsion through June 15, 2011 with placement in FCS.
8. ERHS student #322730, 12th grade.
For: Sale and possession of a controlled substance
Recommendation: Expulsion through June 15, 2011 with preferred placement in FCS.

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D. Acceptance of Gifts

Pioneer Valley High School

Donor	Recipient	Amount
Wal-Mart	PVHS	\$200.00
American Dream Foundation	American Dream	8,000.00
The Fashion Institute of Design	Fashion Club	400.00
Santa Maria Elks Lodge 1538	Future Business Leaders	100.00
Sunrises Lions Club	Future Business Leaders	100.00
Ricarrdo & Teresa Magni	Science Club	1,500.00
PVHS FFA Booster Club	FFA State Conference	1,400.00
Elks Scholarship	Elks Student of the Scholarship	400.00
Santa Barbara Co of Education	Science Club	700.00
State Farm Mutual Automobile Insurance Co.	Science Club	<u>5,000.00</u>
TOTAL PIONEER VALLEY SCHOOL		<u>\$17,800.00</u>

Santa Maria High School

Donor	Recipient	Amount
Flower Carriage & Gifts	FFA	\$350.00
Wells Fargo Foundation	Auto Club	5,000.00
Greg Villegas Photography	Class 2012	250.00
Mier Bros. Ag Services	Wrestling	300.00
Phyllis Chiado	Student Welfare	1,000.00
Electronic Superstores Inc.	Wrestling	100.00
Collier, Margaret/Castillo, Raul	FFA	200.00
Ant Financial Inc.	Wrestling	1,068.21
Paradise British Car Club	Auto Club	200.00
FLIR	Community Outreach	3,000.00
American Dream Foundation	American Dream	9,000.00
Your Orcutt Youth Organization	Garrett Galvez Scholarship	410.00
Quirino and Connie Galvez	Garrett Galvez Scholarship	100.00
Behnke, Mark A.	Auto Club	1,000.00
Guadalupe Camp of the Vaqueros de Los Ranchos	FB, Wrestling, Baseball	100.00
Wells Fargo Community Support Campaign	Auto Club	1,560.00
Castillo, Raul	American Dream	100.00
Collier, Margaret/Castillo, Raul	American Dream	100.00
Flynn, Mary and Chase, Gordon	Drama	300.00
Barnett, Ginny	Girls Tennis	150.00
Yanez, William and Vivian	Auto Club	100.00
Fund for Santa Barbara Inc.	Gay Straight Alliance club	1,600.00
Ed Collins Tennis Academy	Girls Tennis	<u>100.00</u>
TOTAL SANTA MARIA SCHOOL		<u>\$26,088.21</u>

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Righetti High School

Donor	Recipient	Amount
Rotary Club of Santa Maria/Santa Maria Breakfast	Interact Club	\$616.00
Ping	Boys Golf	300.00
West Coast Packing, Inc	Marimba Band	100.00
Tom & Connie Kelly	Video Club	100.00
IAATK, Inc.	Football	250.00
Adam B. Halop	Choir	500.00
Nancy E. Helgeland	Spanish Fiesta Club	1,000.00
Bettiga Enterprises, Inc./DBA Physicians Billing Services	Girls Golf	400.00
Altrusa	Scholarship	1,000.00
Los Alamos Valley Mens Club	Girls Soccer	500.00
Phyllis Schechter	Spanish Fiesta Club	250.00
Lennis/Denise Cowell	Baseball	100.00
Bob/Karen Daniel	Baseball	100.00
Steven/Janice Martinez	Baseball	250.00
Deniss/L.Sue Coville	Baseball	100.00
Jeanie Ardantz	FFA	300.00
Orcutt United Soccer	Girls Soccer	700.00
Warrior Boosters	Boys Wrestling	800.00
Art Guzman	Dance Team	500.00
Warrior Boosters	Athletics	1,500.00
LPK Realty, Inc.	Girls Volleyball	100.00
Main Street Produce	Video Club	100.00
Timothy Kleinsmith	Girls Volleyball	300.00
Orcutt Pioneer	Dance Team	200.00
Helen Rose	Scholarship	500.00
SYVUHS Booster Club	Girls Soccer	250.00
Neovia	Football	100.00
Andrew Baldonado	Boys Wrestling	100.00
Warrior Boosters	Football	2,225.00
Warrior Boosters	Boys Wrestling	8,280.00
R.E. Stull	Girls Swimming	1,000.00
PG&E Corporation	Science Department	<u>225.00</u>
TOTAL RIGHETTI HIGH SCHOOL		<u>\$22,746.00</u>

E. Request for Travel

School	Instructor in Charge	Event/Location	Dates
PVHS	Scott Wonnell	U.C. Davis Field Day, UC Davis, CA	3/4-5/2011
	Scott Wonnell	Great Western FFA Field Day, Tulare, CA	3/11-12/2011

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	Hector Guerra	U.C. Merced Field Day	3/18-19/2011
	Chris Harmon	Black Student Union State Convention, Ontario, CA	3/18-20/2011
	Hector Guerra	Modesto Junior College Field Day	3/25-26/2011
	Scott Wonnell	Cal Poly Pomona FFA Field Day, Pomona, CA	4/1-2/2011
	Scott Wonnell	Reedley College FFA Field Day, Reedley, CA	4/8-9/2011
	David Parker	FFA Leadership CDE, Reedley College, Reedley, CA	4/8-9/2011
	Hector Guerra	Fresno Spring State Finals	4/15-16/2011
	David Parker	FFA Leadership CDE,	4/14-15/2011
	Donna Phillips	Mira Costa College, Oceanside Jazz Festival	4/15-16/2011
	Scott Wonnell	State FFA Leadership Conference, Fresno, CA	4/16-19/2011
	Dan Ellington	Camping Trip – Team Building, Cachuma Lake	7/8-10/2011
SMHS	Luis Guerra	U.C. Davis Field Day	3/ 4-5/2011
	Clemente Ayon	Chico State Field Day	3/11-12 /2011
	Marc DeBernardi	Merced Field Day	3/18-19/2011
	Clemente Ayon	Modesto Junior College Field Day	3/25-26 /2011
	Barbara Reineke	CA HOSA State Leadership conference	4/6-10/2011
	Luis Guerra	Reedley College Field Day	4/8-9/2011
	Luis Guerra	Fresno State Field Day	4/15-16 /2011
	Luis Guerra	State FFA Conf, Fresno	4/15-19 /2011

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	Clemente Ayon	Livestock judging contest, Porterville	4/29-30/2011
	Nadia Ventura	Outreach Activities, University of California, Santa Barbara	3/31 – 4/1/2011
	Lorin Cuthbert	Auto Racing Event – “March Meet”	3/18-20/2011
RHS	Cindy Dirlam	USA Nationals Dance/Drill, Anaheim	3/25-27/2011
	Geri Coats	Google Teacher Academy, Sydney, Australia	4/20-21/2011

Geri Coats, Ernest Righetti High School English Chairperson, has been selected to be one of fifty educators throughout the world to participate in the Google™ Teacher Academy in Sydney, Australia on April 20, 2011. The training will be provided by Google™ at no cost to the District. However, travel, lodging and meals will be paid through the District’s Enhancing Education Through Technology funds. Upon completion of the academy, Geri will become a Google™ certified teacher. Geri will be conducting technology workshops to other district teachers when she returns.

Completed pre-arranged Absence and Release of Liability Forms with parent/guardian’s signature are on file at each site. The names of students and chaperones are also on file and have been approved by the site principal.

F. Notice of Completion

The following project has been substantially completed and in order to file the necessary Notice of Completion forms with the County of Santa Barbara, the Acceptance of Substantial Completion needs to be formally accepted by the Board of Education.

- 1) Pioneer Valley High School-Verizon Cell Site - Project #09-048;
SAC Wireless for Verizon Wireless - General Contractor

G. Course Revisions and Title Changes Approval

The following course revisions and title changes are being presented to the Board of Education for approval and listing in the Course of Study for the Santa Maria Joint Union High School District.

REGULAR MEETING

March 9, 2011

- International Languages
 - Course title change to Introduction to Spanish Speakers (P). The title change will reflect the course is identified as college prep.
- English Language Development (ELD)
 - Course title changes for ELD courses previously called ELD 1, ELD 2 and ELD 3. The new course titles will be ELD A, ELD B, ELD C, and ELD D. The title changes will be more aligned with the new curriculum, Language!
- Home Economics
 - Independent Living/Health Course (request to include all grades, 9-12, and to be approved for health credit)
- Special Education
 - Linguistics 1 A,B,C,D (provide English intervention to special education students)
 - Linguistics 2 A,B,C,D (provide English intervention to special education students)
 - Linguistics 3 A,B,C,D (provide English intervention to special education students)
 - Consumer English A (provide additional English elective course relevant to special education)
 - Consumer English B (provide additional English elective course relevant to special education)
 - Basic English A (provide an intervention elective English course for special education students)
 - Basic English B (provide an intervention elective English course for special education students)
 - Vocational Math A (provide a math elective course relevant to special education students)
 - Vocational Math B (provide a math elective course relevant to special education students)
 - CAHSEE Prep: Language Arts Workshop (to assist special education students in passing the English portion of the CAHSEE)
 - Challenges A (to provide young men with tools for planning their future).
 - Challenges B (to provide young men with tools for planning their future).
 - Choices A (to provide young women with tools for planning their future).
 - Choices B (to provide young women with tools for planning their future).
 - Independent Living Skills A (to provide additional elective courses for special education students)
 - Independent Living Skills B (to provide additional elective courses for special education students)
 - Life Skills A (to provide additional relevant elective course for special education students)
 - Life Skills B (to provide additional relevant elective course for special education students)

REGULAR MEETING

March 9, 2011

- o Fine Arts A/B (to provide visual and performing arts units for special education students)

H. Approval/Ratification of Purchase Order

P.O. #	Vendor	Amount	Description & Funding Source
11-1242	J.B. Dewar	\$360,000.00	Other plant maintenance & operations: materials, supplies, fuel/oil transportation

I. Attendance Reports

Ms. Diane Bennett, Assistant Superintendent of Business Services, will be available to answer questions regarding the sixth month attendance report presented on page 17.

J. Facilities Report, Appendix B

X. Open Session Public Comments

The public may address the Board on any matter (except personnel) concerning the District and not on the agenda. Note: The time limit to address the Board may not exceed three minutes. The Board is not required to respond to the Public Comment. The public may also address the Board on each item on the Agenda as the Board takes up those items. Persons wishing to speak should complete a blue request form and hand it to the Board secretary.

XI. Items not on the Agenda

Note: The law generally prohibits the Board from discussing items not on the agenda. Under limited circumstances, the Board may discuss and act on items not on the agenda if they involve an emergency affecting safety of persons or property, or a work stoppage, or if the need to act came to the attention of the District too late to include on the posted agenda.

XII. Next Meeting Date

Unless otherwise announced, the next regular meeting will be held on April 13, 2011, with a closed session at 5:30 p.m. and open session at 6:30 p.m. at the Santa Maria Joint Union High School District Support Services Center at 2560 Skyway Drive, Santa Maria, CA 93455.

XIII. Adjourn

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
MONTHLY REPORT OF ATTENDANCE
SIXTH MONTH OF 2010-11

January 3, 2011 through January 28, 2011

	Sixth Month 2009-10			Sixth Month 2010-11			Cumulative ADA				Increase @ 1.506% Y-T-D PROJECTED ADA	Difference between Projected Y-T-D ADA & Actual ADA
	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Ending Enrollment	ADA	ADA % of Poss. Enroll.	Prior Year		Current Year			
							ADA % to CBEDS	ADA	ADA % to CBEDS	ADA		
ERNEST RIGHETTI HIGH												
Regular	2059	1970.77	95.5%	2053	1990.85	96.4%		1991.84		2024.61		
Special Education	85	83.92	94.9%	91	86.08	94.8%		85.24		89.95		
Independent Study	0	0.00	---	9	7.08	79.3%		---		3.20		
Home and Hospital Reg Ed	3	2.69	---	8	8.54	---		2.32		6.88		
Home and Hospital Spec Ed	1	0.92	---	3	2.92	---		0.43		2.26		
TOTAL RIGHETTI	2148	2058.31	95.5%	2164	2095.46	96.3%	95.4%	2079.83	95.2%	2126.90		
SANTA MARIA HIGH												
Regular	2115	2026.62	95.0%	2114	2018.69	95.1%		2085.48		2064.94		
Special Education	101	92.08	91.9%	91	84.62	92.0%		88.49		85.26		
Independent Study	0	0.00	---	92	70.77	79.7%		---		44.18		
Home and Hospital Reg Ed	8	6.00	---	2	2.38	---		5.93		3.29		
Home and Hospital Spec Ed	2	0.46	---	1	1.00	---		0.46		0.25		
TOTAL SANTA MARIA	2226	2125.15	94.8%	2300	2177.46	95.0%	94.1%	2180.37	95.9%	2197.92		
PIONEER VALLEY HIGH												
Regular	2305	2221.08	96.1%	2325	2255.00	96.6%		2282.96		2316.28		
Special Education	170	154.62	90.6%	136	128.85	94.4%		167.03		139.32		
Independent Study	0	0.00	---	89	43.38	50.5%		---		37.14		
Home and Hospital Reg Ed	3	2.77	---	9	9.00	---		3.08		6.36		
Home and Hospital Spec Ed	1	0.92	---	2	1.92	---		2.67		1.17		
TOTAL PIONEER VALLEY	2479	2379.38	95.7%	2561	2438.15	96.5%	95.6%	2455.75	97.7%	2500.27		
DISTRICT SPECIAL ED TRANSITION	12	11.31	94.2%	9	8.69	96.6%		11.21		8.92		
ALTERNATIVE EDUCATION												
Delta Continuation	204	155.84	75.5%	312	236.73	77.8%		171.89		236.18		
Delta Independent Study	0	0.00	---	33	19.71	59.6%		0.00		18.60		
12 + Red Ed DHS	0	0.00	---	22	11.19	50.9%		0.00		21.27		
Home & Hospital Reg Ed	0	0.00	---	0	0.00	---		0.00		0.00		
12 + Ind Study Prog PVHS	0	0.00	---	10	6.77	66.2%		0.00		7.40		
12 + Ind Study Prog SMHS	0	0.00	---	20	14.69	68.2%		0.00		14.29		
12 + Ind Study Prog RHS	0	0.00	---	5	3.00	51.3%		0.00		4.36		
12 + Ind Study Prog DHS	0	0.00	---	23	9.79	40.4%		0.00		12.37		
Freshman Prep	0	0.00	---	60	60.97	99.7%		0.00		66.36		
Reach Program	0	0.00	---	20	13.65	68.0%		0.00		21.02		
Home School @ Library Program	54	49.00	90.7%	54	49.08	92.1%		47.91		45.90		
Independent Study-All Programs	310	195.00	62.9%	NOW SEPARATED BY SITE, SEE ABOVE				201.53		0.00		
TOTAL ALTERNATIVE EDUCATION	568	399.84	71.4%	559	425.58	76.1%		421.33		447.74		
TOTAL HIGH SCHOOL DISTRICT	7433	6973.99	93.8%	7593	7145.35	94.1%	93.5%	7148.49		7281.74	7256	26

SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

CERTIFICATED PERSONNEL ACTIONS

March 9, 2011

Revised 3/3/11

Name	Status	Action	Location	Salary	Effec. Dates	FTE	Assignment
	Temporary	Employ	RHS	IV, 1	1/10-6/10/11		1 Science
	Temporary	Employ	Home School	V, 6	2/25-6/10/11		1 Home School Program
	Permanent	Retire	SMHS	IV, 35	6/10/2011		1 Social Science/Ballet Folklorico
	Permanent	Retire	SMHS	V, 37	6/17/2011		1 Athletic Director
	Permanent	Retire	SMHS	V, 25	6/10/2011		1 Physical Education
	Permanent	Retire	SMHS	V, 35	6/10/2011		1 Photo
	Permanent	Retire	SMHS	V, 26	6/10/2011		1 Health/Adapt. P.E.
	Permanent	Retire	District Office	Mgmt.	6/30/2011		1 Director/Migrant Ed
	Permanent	Retire	PVHS	V, 39	6/10/2011		1 Activities Director
	Permanent	Retire	PVHS	Mgmt.	6/30/2011		1 Principal
	Permanent	Retire	SMHS	V, 32	6/10/2011		1 Psychologist

CLASSIFIED PERSONNEL ACTIONS

March 9, 2011

Name	Action	Assignment	Site	Effective	Pay Rate	Hours
	Employ	Instructional Asst/Spec Ed I	PVHS	02/16/11	13/A	5.5
	Employ	Instructional Asst/Spec Ed I	RHS	03/07/11	13/A	5.5
	Inactivate	Library Assistant	SMHS	03/12/11	14/E	7.5
	Out of Class	Administrative Assistant II	SMHS	01/24/11	24/C	8
	Employ	LVN Health Assistant	SMHS	03/01/11	18/A	7
	Employ	LVN Health Assistant	PVHS	03/07/11	18/A	7
	Employ	Instructional Asst/Spec Ed I	SMHS	02/22/11	13/A	3
	Increase Hours	LVN Health Assistant	RHS	02/23/11	18/D	4 to 7
	Employ	Instructional Asst/Bilingual	SMHS	02/24/11	13/A	5.5
	Leave of Absence	Instructional Asst/Spec Ed II	SMHS	3/5/11 thru 5/28/11	15/A	6
	Employ	Instructional Asst/Spec Ed I	PVHS	02/15/11	13/A	5.5
	Bonus	Early Retirement Notification		04/29/11	\$500	

COACHING PERSONNEL ACTIONS

March 9, 2011

SITE	SPORT	ASSIGNMENT	NAME	ASB STIPEND	DO STIPEND	SEASON	ACTION	
RHS	Track	Head Varsity		3171		Spring 2011	Coaching Contract	
		Asst. Varsity		1000		Spring 2011	Coaching Contract	
		Asst. Varsity		1264		Spring 2011	Coaching Contract	
		Asst. Varsity		1263		Spring 2011	Coaching Contract	
		Head JV		2300		Spring 2011	Coaching Contract	
		Asst. JV		1000		Spring 2011	Coaching Contract	
		Asst. JV		400		Spring 2011	Coaching Contract	
		Asst. JV		400		Spring 2011	Coaching Contract	
		Asst. JV		300		Spring 2011	Coaching Contract	
		Boys Golf	Head Varsity		2775		Spring 2011	Coaching Contract
		Boys Volleyball	Head Varsity		2973		Spring 2011	Coaching Contract
			Head JV		2230		Spring 2011	Coaching Contract
			Head Frosh		2230		Spring 2011	Coaching Contract
	Boys Tennis	Head Varsity		2775		Spring 2011	Coaching Contract	
		Head JV		2081		Spring 2011	Coaching Contract	
	Baseball	Head Varsity		2500		Spring 2011	Coaching Contract	
		Asst. Varsity		1250		Spring 2011	Coaching Contract	
		Asst. Varsity		1000		Spring 2011	Coaching Contract	
		Asst. Varsity		1000		Spring 2011	Coaching Contract	
		Head JV		1600		Spring 2011	Coaching Contract	
		Asst. JV.		1000		Spring 2011	Coaching Contract	
		Head Frosh		1600		Spring 2011	Coaching Contract	
		Asst. Frosh		1000		Spring 2011	Coaching Contract	

SITE	SPORT	ASSIGNMENT	NAME	ASB STIPEND	DO STIPEND	SEASON	ACTION	
RHS	Softball	Head Varsity				3369 Spring 2011	Coaching Contract	
		Asst. JV				1263.5 Spring 2011	Coaching Contract	
		Asst. JV				1263.5 Spring 2011	Coaching Contract	
		Head JV				1927 Spring 2011	Coaching Contract	
		Asst. JV				600 Spring 2011	Coaching Contract	
	Girls Swim	Head Varsity				2775 Spring 2011	Coaching Contract	
		Asst. Varsity			09/26/02	Spring 2011	Coaching Contract	
		Asst. Varsity			05/14/01	Spring 2011	Coaching Contract	
	Boys Swim	Co-Head Varsity				1200 Spring 2011	Coaching Contract	
		Co-Head Varsity				1200 Spring 2011	Coaching Contract	
		Asst.			05/04/00	375 Spring 2011	Coaching Contract	
		Asst.			05/14/01	Spring 2011	Coaching Contract	
		Asst.			05/14/01	Spring 2011	Coaching Contract	
	PVHS	Baseball	Head JV				3369 Spring 2011	Coaching Contract
			Asst. Varsity				2527 Spring 2011	Coaching Contract
Head JV						2527 Spring 2011	Coaching Contract	
Head Frosh						1527 Spring 2011	Coaching Contract	
Asst. Frosh						1000 Spring 2011	Coaching Contract	
Softball		Head Varsity				3023 Spring 2011	Coaching Contract	
		Asst. Varsity				2000 Spring 2011	Coaching Contract	
		Asst. Varsity				2000 Spring 2011	Coaching Contract	
		Head JV				700 Spring 2011	Coaching Contract	
		Asst. JV				700 Spring 2011	Coaching Contract	
Track		Head				3000 Spring 2011	Coaching Contract	
		Asst.				2000 Spring 2011	Coaching Contract	
		Asst.				1258 Spring 2011	Coaching Contract	
		Asst.				2000 Spring 2011	Coaching Contract	
		Asst.				1331 Spring 2011	Coaching Contract	
		Asst.				1258 Spring 2011	Coaching Contract	
		Asst.				250 Spring 2011	Coaching Contract	
Boys Golf		Head				1388 Spring 2011	Coaching Contract	
		Coach				1387 Spring 2011	Coaching Contract	
Boys & Girls Swim		Head Boys				2775 Spring 2011	Coaching Contract	
		Head Girls				2775 Spring 2011	Coaching Contract	
Boys Volleyball		Head Varsity				2973 Spring 2011	Coaching Contract	
		Asst. Varsity				2230 Spring 2011	Coaching Contract	
		Head JV				2230 Spring 2011	Coaching Contract	
Boys Tennis		Head Varsity				2500 Spring 2011	Coaching Contract	
		Head JV				1178 Spring 2011	Coaching Contract	
		Asst.				1178 Spring 2011	Coaching Contract	
Assistant Athletic Director							2775 Spring 2011	Coaching Contract

Appendix B
SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT
FACILITIES REPORT
February 2011

1. Delta High School Construction Projects

C2004 DHS Continuation School Replacement – WWCOT Architects

- Phase 2 work performed this period includes lawn irrigation, landscaping, and fencing on the Clark Road side of the campus.
- Phase 2 project substantial completion is now anticipated to occur during March 2011 pending completion of remaining landscaping and cleanup activities.

2. Ernest Righetti High School Construction Projects

C2004 ERHS Administration Building Renovation – Westberg + White Architects

- Finish work continued in communications, electrical, plumbing, painting. Fencing modifications and flooring installation also progressed.
- The project anticipated substantial completion date is now expected in late March 2011 pending the completion of finish work and the mobile file system installation.

3. Santa Maria High School Construction Projects

C2004 SMHS New Pool – Rachlin Architects

- Request for bids were issued February 28, 2011 with the bid opening currently scheduled for April 4, 2011.
- The project is estimated to complete May 5, 2012.

SMHS 4 Portables South Campus Relocation – Rachlin Architects

- Document and plan reviews continue for the relocation of 4 portables in preparation for construction on the New Pool project.
- The bid period is expected to commence in March with issuance of contracts in May. Site work is to be completed during summer break.

C2004 SMHS Ethel Pope Auditorium Renovation – Rachlin Architects

- A meeting was held with the architect on December 8 to review assessments, preliminary scope of work options, and potential costs. Early reviews indicate the scope of work which drives the cost would vary significantly dependent upon the type and level of desired use specifications.
- Information regarding this item will be reviewed during the upcoming Board meeting scheduled for March 7, 2011.

C2004 SMHS New Classroom Building at Broadway – Rachlin Architects

- A meeting was held with the architect on December 8 to review previous design options, modifications to these options, and potential costs.
- Information regarding this item will be reviewed during the upcoming Board meeting scheduled for March 7, 2011.

SMHS 6 Portables at Lincoln Street – Westberg + White Architects

- Document and plan reviews including 2 previously located portables and the 4 portables being purchased from Glendale Unified School District are nearing completion.
- A request for bid is scheduled to be issued March 3, 2011 with the bid opening currently scheduled for April 6, 2011 depending on receipt of DSA final approval.

4. Pioneer Valley High School Construction Projects

PVHS Remediation HVAC System Installation – Westberg + White Architects

- The results of the revised pilot program have been received. The District is analyzing the data to determine what direction to take in completing the modifications to the HVAC units.

PVHS Remediation Phase 2: Building E, H, G, F, & J – Westberg + White Architects

- A request for bid was issued February 8, 2011 with the bid opening scheduled for March 15, 2011.
- The project is scheduled to complete August 5, 2011 in time for fall school start.

PVHS Remediation HVAC System Installation – Westberg + White Architects

- Following two evaluation periods, data analysis revealed that classroom CO2 levels can be controlled using existing fans and economizers. A quote is currently being prepared to install CO2 monitors, new unitary controllers, and energy management field controllers to be installed during the summer break.
- It appears that additional powered exhausters, high static fans, and upgraded economizers will not be needed to maintain acceptable CO2 levels.

PVHS Performing Arts Building Needs Assessment – Westberg + White Architects

- A preliminary programming analysis conducted by the architect to determine facility options, construction cost alternatives, and schedule estimates remains under review.
- Information regarding this item will be reviewed during the upcoming Board meeting scheduled for March 7, 2011.

Maintenance & Operations

PVHS

- Prepared varsity and junior varsity baseball fields for the new season.
- Relocated the infield water access point on the varsity softball field to reduce damage that has occurred during play.
- Cleared the storm water detention basin to ensure sufficient flow during spring storms.
- Repaired tears in the football stadium turf numbers.
- Replaced broken windows on glass entrance doors in two classroom buildings.
- Repaired damage to exterior display case at the administration building.
- Delivered and adjusted new stools for the art classrooms.
- Replaced eighteen damaged Plexiglas covers on fire extinguisher cabinets.
- Performed holiday shutdowns and start-ups for two three-day weekends. Energy manager audited all classrooms for energy conservation.
- Repaired floors scrubber in preparation for summer cleaning.
- Provided assistance to SMHS for HVAC preventive maintenance as their new Maintenance II technician began work on site.
- Cleaned all floor mats on campus.
- Setup "Respecting Me, Respecting You" seminar for approximately 100 students at the Edwards Center.
- Setup for academic awards night.
- Cleaned stairwells and handrails in the two-story classroom buildings.
- Spot cleaned carpets in the administration entry.
- Checked and replenished pool first aid kit.
- Researched network connectivity problem to activate security cameras at the pool.
- Installed additional electrical circuits for the welding shop.
- Repainted all baseball backstops
- Total work orders completed – 127
- Event setup hours – 121

RHS / DHS

- Installed computer projector wiring in five classrooms.
- Both locker rooms underwent a deep cleaning, including the drains.
- Installed electrical wire and cable for a new television in room 332.
- Replaced wind break around the varsity baseball field.
- Installed new speakers at Warrior Stadium.
- Replaced garbage disposals in the cafeteria.
- Installed new projection screen in room 600.
- Mounted projectors in rooms 122 and 124
- Painted bollards and poles at the driveway to the football stadium.
- Painted the backstops at Varsity Baseball, Junior Varsity Baseball, and Varsity Softball fields
- Performed holiday shutdowns and start-ups for two three-day weekends. Energy manager audited all classrooms for energy conservation.
- Continued painting classrooms 505 – 507.
- Replaced the digital video recorders (DVR) for all security cameras on campus. This will standardize the security system in the District.
- DHS – performed touch-up painting on classroom and office interiors.
- Total work orders completed – 65
- Event setup hours - 23

REGULAR MEETING

March 9, 2011

SMHS

- Prepared the softball fields for 2011 season.
- Relocated the spectator fence around the baseball field.
- Repaired outside lighting controls for the 440 building classrooms.
- Installed computer projectors in three classrooms.
- Relocated a television in room 332, Agriculture Science.
- Replaced fluorescent lights and ballasts in the cafeteria dining room.
- Repaired the make-up air ventilator in the band room.
- Replaced the water heater in Home Economics.
- Completed landscaping lawn and planter between the library and Arts building.
- Replaced the digital video recorders (DVR) for all security cameras on campus. This will standardize the security system in the District.
- Assembled and delivered new furniture to the Santa Maria Public Library for the Home School teachers.
- Total work orders completed – 175
- Event setup hours – 138

Graffiti & Vandalism

- **RHS** \$ 1,200
- **DHS** \$ 50
- **SMHS** \$ 650
- **PVHS** \$ 0

Reese Thompson
Director – Facilities and Operations

REGULAR MEETING
March 9, 2011

APPENDIX C Board Policies/ Administrative Regulations

The following policy is revised and is presented to the Board of Education for formal approval:

Students – Series 5000

Open Enrollment Act Transfers

BP/AR/E 5118

SANTA MARIA JOINT UNION HIGHT SCHOOL DISTRICT

Board Policy

Open Enrollment Act Transfers

BP 5118
Students

The Governing Board desires to offer enrollment options in order to provide children with opportunities for academic achievement that meet their diverse needs. Such options shall also be provided to children who reside within another district's boundaries in accordance with the Open Enrollment Act law SBX5, (E.C. 48350-48361), Board policy, and administrative regulation.

Whenever a student is attending a district school on the California Open Enrollment List of 1000 Persistently Low Performing Schools as identified by the Superintendent of Public Instruction, he/she may transfer to another school within or outside of the district, as long as the school to which he/she is transferring has a higher Academic Performance Index. (Education Code 48354, 48356) This Open Enrollment Act policy is distinct from the SMJUHS's Schools of Choice/Intradistrict Open Enrollment Policy already in effect in Board Policy 5116.1.

A parent/guardian whose child is attending a district school on the California Open Enrollment List of 1000 Persistently Low Performing Schools, and who wishes to have his/her child attend another school within the district shall apply for enrollment using BP/AR 5116.1 - Intradistrict Open Enrollment.

(cf. 5116.1 - Intradistrict Open Enrollment)
(cf. 5117 - Interdistrict Attendance)

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, the Board hereby waives the January 1 deadline in Education Code 48354 for all applications for transfer from nonresident parents/guardians of children attending a school on the Open Enrollment List in another district. Transfer applications shall be submitted between March 1 and March 31 of the preceding school year for which the transfer is requested.

(cf. 5111.1 - District Residency)
(cf. 5111.12 - Residency Based on Parent/Guardian Employment)

The Board may deny a transfer out of or into the district upon a determination by the Board that the transfer would negatively impact a court-ordered or voluntary desegregation plan in accordance with Education Code 48355.

Standards for Rejection of Transfer Applications

Pursuant to Education Code 48356, the Board has adopted the following standards for acceptance and rejection of transfer applications submitted by a parent/guardian of a student attending a school in another district on the Open Enrollment List. The Superintendent or designee shall apply these standards in accordance with Board policy and administrative regulation and shall ensure that the standards are applied uniformly and consistently.

As applicable, the Superintendent or designee may deny a transfer application under any of the following circumstances:

1. Upon a determination that approval of the transfer application would negatively impact the capacity of a program, class, grade level, or school building, including:
 - a. The class or grade level exceeding the district's limits pursuant to the state Class Size Reduction Program or the Morgan/Hart Class Size Reduction Program for Grades 9-12
 - b. The site, classroom, or program exceeding the maximum student-teacher ratio specified in the district's collective bargaining agreement
 - c. The site or classroom exceeding the physical capacity of the facility pursuant to the district's facilities master plan or other facility planning document
 - d. The class or grade level exceeding capacity pursuant to items #a-#c above in subsequent years as the student advances to other grade levels at the school

(cf. 6151 - Class Size)

(cf. 7110 - Facilities Master Plan)

2. Upon a determination that approval of the transfer application would have an adverse financial impact on the district, including:
 - a. The hiring of additional certificated or classified staff
 - b. The operation of additional classrooms or instructional facilities
 - c. Expenses incurred by the district that would not be covered by the apportionment of funds received from the state resulting in a reduction of the resources available to resident students

Appeal Process for Denials of Transfer Applications

A parent/guardian may appeal the district's denial of a transfer application to the Board by filing a written request of appeal with the Superintendent or designee within 10 days of the receipt of the written notification of denial. In addition, a parent/guardian who believes he/she has been subject to discrimination may file an appeal using the district's Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

The Board shall schedule an appeal hearing as soon as practicable at a regular or special meeting of the Board. At the hearing, the parent/guardian shall have the right to present oral or written evidence, rebut district evidence, and question any district witnesses. Unless the parent/guardian requests that the hearing be held in open session, the hearing shall be held in closed session in order to protect the privacy of students in accordance with law.

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall make its decision by the next regularly scheduled meeting and shall send its decision to all concerned parties. The Board's decision shall be final.

Program Evaluation

The Superintendent or designee shall collect data regarding the number of students who transfer out of the district pursuant to the Open Enrollment Act. He/she also shall collect data regarding the number of students who apply to transfer into the district, the number of requests granted, denied, or withdrawn, and the district schools and programs receiving applications.

When the Superintendent or designee anticipates that a particular school will receive a large number of transfer applications, he/she shall study the enrollment pattern at that school in order to anticipate future resident enrollment at the school and at the district schools into which those students would normally matriculate.

The Superintendent or designee shall regularly report to the Board regarding the implementation of this program.

Legal Reference:

EDUCATION CODE

200 Prohibition of discrimination

35160.5 District policies, rules, and regulations

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance

FAMILY CODE

6500-6552 Caregivers

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

CODE OF REGULATIONS, TITLE 5

4700-4703 Open Enrollment Act

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

Administrative Regulation

Open Enrollment Act Transfers

AR 5118
Students

Definitions

District of enrollment means the district, other than the district in which the student's parent/guardian resides, in which the parent/guardian intends to enroll his/her child. (Education Code 48352)

District of residence means the district in which the parent/guardian of a student resides and in which the student would otherwise be required to enroll pursuant to Education Code 48200. (Education Code 48352)

(cf. 5111.1 - District Residency)

Open enrollment school means a "low-achieving" school identified by the Superintendent of Public Instruction (SPI) pursuant to Education Code 48352 and 5 CCR 4701. (Education Code 48352; 5 CCR 4701)

Transfer Applications into a District School

Enrollment priority shall be available to students who reside within this district. No student who resides within a school's attendance area or who is currently enrolled in a school shall be displaced by a student who is transferring pursuant to Education Code 48350-48361 or 5 CCR 4700-4703. (Education Code 48354, 48356)

Applications shall be submitted within the deadlines established by Board policy.

However, the application deadline shall not apply to an application requesting a transfer if the parent/guardian with whom the student resides is enlisted in the military and was relocated by the military within 90 days prior to submitting the application. (Education Code 48354)

(cf. 6173.2 - Education of Children of Military Families)

The parent/guardian's application may request enrollment of his/her child in a specific school or program. Requests for admission to a magnet school or program designed to serve gifted and talented students shall be subject to the usual admission requirements established by the district for district students. Except for such specialized admission requirements, the Superintendent or designee shall not consider the student's previous academic achievement, athletic performance, physical condition, English language proficiency, family income, or any of the prohibited bases for discrimination listed in Education Code 200. (Education Code 48354, 48356)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 6172 - Gifted and Talented Student Program)

Students applying for open enrollment transfers shall be assigned priority for approval as follows: (Education Code 48356)

1. First priority for the siblings of students who already attend the desired school
2. Second priority for students transferring from a program improvement school ranked in decile 1 on the Academic Performance Index (API)

If the number of students who request a particular school exceeds the number of spaces available at that school, the Superintendent or designee shall conduct a lottery, in the group priority order identified in items #1 and #2 above, to select students at random until all of the available spaces are filled. (Education Code 48356)

Within 60 days of receiving the application, the Superintendent or designee shall provide written notification to the parent/guardian and the student's district of residence as to whether the application has been accepted or rejected. If the application has been rejected, the notice shall state the reasons for the rejection. If the application has been approved, the notification shall specify the particular school site and the school's address to which the student has been admitted. (Education Code 48357; 5 CCR 4702)

Terms of Approval

The Superintendent or designee shall ensure that the school to which the student is transferring has a higher API than the school in which the student was previously enrolled. (Education Code 48356)

The parent/guardian shall enroll his/her child on or before the first day of instruction or within 14 calendar days of receipt of the district's notice of approval of the application, whichever is later. If the parent/guardian fails to enroll his/her child within this timeframe, the district may decline to enroll the student. (5 CCR 4703)

Upon enrollment, the district shall grant the student any credits towards graduation that he/she received from his/her district of residence. The student shall be eligible for graduation from district schools upon completion of state and district graduation requirements. (Education Code 48358)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

A student admitted to a district school through this process shall be deemed to have fulfilled district residency requirements pursuant to Education Code 48204 and shall not be required to reapply for enrollment in that school, regardless of whether his/her school of residence remains on the Open Enrollment List. (Education Code 48356; 5 CCR 4702)

An Open Enrollment Act transfer student in grades K-8 shall reapply for an Open Enrollment Act transfer when entering the Santa Maria Joint Union high School District as a ninth grade student pursuant to the requirements of Board policy and administrative regulation.

Parents/guardians are responsible for transporting their children to school when granted a transfer under the Open Enrollment Act.

Transfers out of District Schools on the Open Enrollment List

Upon identification by the California Department of Education (CDE) that a district school is on the Open Enrollment List, the Superintendent or designee shall notify the parents/guardians of each student enrolled in the school of the option to transfer. This notice shall be provided by the first day of instruction. However, if the CDE has not notified the district whether a school is on the list by the first day of instruction, the notification shall be provided no later than 14 calendar days after the Open Enrollment List is posted on the CDE's web site. (Education Code 48354; 5 CCR 4702)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 5145.6 - Parental Notifications)

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SANTA MARIA JOINT UNION HIGH SCHOOL DISTRICT

Exhibit

Open Enrollment Act Transfers

E 5118
Students

The following exhibit provides a sample parental notification when a school has been placed on the Open Enrollment List. This letter should be modified to reflect district practice.

PARENTAL NOTIFICATION: OPTION TO TRANSFER

[Date]

To the parents/guardians of students at _____ School:

The purpose of this letter is to inform you that our school has been identified by the California Department of Education (CDE) as an Open Enrollment school for the _____ school year.

Why is our school on the Open Enrollment List?

The Open Enrollment Act, which became law in the spring of 2010, requires the CDE to annually create a list of 1,000 schools ranked by their Academic Performance Index (API). A school's API is a number that ranges from 200 to 1,000 and is calculated using the results for each school's students on statewide tests. The state has set 800 as the API target for all schools to meet. Schools that fall short of 800 are required to meet annual growth targets until that goal is achieved. Annual API growth targets will vary for each school.

For more information about how the Open Enrollment List is created, please visit the CDE's web site: <http://www.cde.ca.gov/sp/eo/op>.

What right does a parent have to request a transfer?

All parents/guardians of students attending a school on the Open Enrollment List have the option to request a transfer of their child to another school in this district or in another California district. The school to which your child transfers must have a higher API than the school your child is leaving. Our school's API is _____.

The following district schools are available to accept transfers: [List schools with space available and higher API scores.]

If you would like to transfer your child to one of the schools listed above, please contact that school for information about applying for intradistrict open enrollment. Information about the performance and academic achievement of each available school is enclosed.

If you would like to transfer your child to a school in another district, you must contact that school district for information regarding their application procedures and timelines. To find a school with a higher API, go to the CDE's website: <http://api.cde.ca.gov/reports>.

Parents/guardians are responsible for providing transportation to and from the new school.

We will keep you updated and informed about opportunities to discuss plans for our school. If you have questions, need additional information on how you can get involved in our school improvement efforts, or would like to discuss the school's instructional program, please feel free to call me and/or visit the school.

Sincerely,

[Name of Principal]