



**BOARD OF SCHOOL DIRECTORS
REGULAR MONTHLY BOARD MEETING
Held On: Monday, February 24th, 2025
Board Room of the Administration Building
Immediately following the Work Session**

~ AGENDA ~

- 1. Roll Call and Pledge of Allegiance**
- 2. Comments from the Public on Agenda**
- 3. Board Business and Communication**
 - a. **Approval of Agenda**
Motion to approve the February 20th, 2025, agenda as presented.
 - b. **Minutes**
Motion to approve the minutes of the meeting held on Monday, January 27th, 2025, as presented.
- 4. Financial**
 - a. Financial Report [January 2025]
 - b. Cafeteria Fund Report [December 2024 and January 2025]
 - c. MS/HS Activity Fund Report [January 2025]
 - d. Capital Reserve Fund Report [January 2025]
 - e. Treasurer's Report [January 2025]
 - f. Payment of Bills Due and Payable and Additional Bills Due and Payable
 - g. **Exoneration of Tax Collectors**
Approve the exoneration of Tax Collectors for the 2024 Real Estate and Per Capita taxes [Perry Township, Perry Borough, Lower-Tyrone Township, Jefferson Township, and Newell]. Report provided by the Business Office.
 - h. **Intermediate Unit One Budget**
Approve the IU1 General Operating Budget for the 2025-2026 school year in the amount of \$549,522.00. Frazier's contribution will be \$9,705.98. [Increase of \$148.77]
 - i. **Cypher & Cypher**
Accept the audit presented by Cypher & Cypher for year ending June 30, 2024, as presented.

5. **General Business**

a. **Field Trips/Conferences**

1. Scott Hazelbaker, Technology Director and Cari Capozza, Guidance Counselor
Keystone State Skyward User Conference
Greentree Hilton, Pittsburgh – Tuesday, April 15th and Wed., April 16th, 2025
Registration Cost - \$250.00 x 2 = \$500.00
Total cost to the district - \$500.00
2. David Columbus and Mike Smith - AP Physics Students
Kennywood, West Mifflin - STEAM curriculum – Kennywood Education Day
Friday, May 2nd, 2025
Two (2) Substitutes - \$220.00
Transportation - \$330.00
Registration - \$618.00
Total cost to the district - \$1,168.00
3. David Columbus, Robotics Sponsor and Seven (7) Students
BOTS Competition – Thursday, March 13th, 2025
Westmoreland County Community College
No registration costs
One (1) Substitute - \$110.00
Total cost to the district - \$110.00
4. Rachel Petyk, Mock Trial Sponsor and 12 Students
Washington County Courthouse - Saturday, March 1st, 2025
Transportation - \$275.00
Total cost to the district - \$275.00
5. Kris Levi, FBLA Sponsor, Cindy Marr, Chaperone and 13 Students
Hershey Hotel and Conference Center – FBLA Competition
Sunday, April 6th, 2025
Students cover their registration and lodging - \$6,616.00
One (1) school van and One (1) Nelson van needed – Estimated cost \$500.00
Two (2) substitutes x 3 days = \$660.00
Sponsor and Chaperone lodging - \$1,514.00
Sponsor and Chaperone registration - \$210.00
Total cost to the district: - \$2,884.00
6. Second Grade Classes (Number in Group 87)
Yogi Bear's Jellystone Park – Mill Run, PA
Wednesday, May 7th, 2025
Transportation paid for by the PTO
No substitutes needed
No cost to the district
7. Third Grade Classes (Number in group 84)
Laurel Caverns – Farmington, PA
Friday, May 23, 2025
Registration cost paid for by the student
Transportation paid for by PTO

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No substitutes needed
No cost to the district

8. Amanda Law and 65 Students (6th, 7th & 8th graders)
Career Exploration – Climate Change, Zoo Conservation programs and Animals
Pittsburgh Zoo & Aquarium – Monday, March 17th, 2025
Registration, transportation and substitute costs paid for by the Tugboat Grant
No cost to the district
9. Mrs. Amanda Law and Dr. Anne Stillwagon
SXSW EDU 2025 Conference – Austin, Texas
Monday, March 3rd – Wednesday, March 5th, 2025
Flight, hotel and registration covered by the Grable Foundation Grant
Total Grant funding - \$5,000 (no additional costs to the district)
10. Andrea Allen, 8 Autistic Support Students, and 7 Staff (which include
paraprofessionals)
Monessen High School – Wednesday, April 2nd, 2025
Sensory Friendly Play – The Little Mermaid, Jr.
No registration costs or substitute needed
School Van for transportation - \$200
Total cost to the district - \$200.00

b. **ESY Summer Program**

Approval of request submitted by Nick Damico, Special Education Director, to hold a summer ESY program the following days:

- June 16th & 18th
- June 30th & July 2nd
- July 14th & July 16th
- August 11th & August 13th

*Student hours 9:00 am to 11:45 am -Teacher hours – 8:45 am - Noon

One (1) Teacher and (4) four paraprofessionals will be needed. Teacher and paraprofessionals will be paid at the contracted rate of pay.

c. **United Concordia Dental Plan**

Effective March 1st, 2025, Frazier School District will be changing from the United Concordia Advantage Plan to the United Concordia Advantage Plus plan for all eligible employees at no additional cost to the district. The plan and rate are locked in through June 30, 2026.

d. **Superior Lawn Agreements**

Approval to accept the lawn service agreements from Superior Lawn Care for the following:

- Elementary School - \$1,906.50
- High School Complex - \$2,295.00
- Football Field - \$1,479.00

Total cost to the district: \$5,680.50

e. **Middle School Yearbook**

Approval of request to renew the Middle School Yearbook agreement with Varsity Yearbook for 2026.

- f. **Memorandum of Understanding (MOU)**
Motion to retroactively approve the MOU between the Frazier School District and the Frazier Education Association to accept the FID or Remote Learning Day agreement for the 2024-2025 school year, as presented.
- g. **Surface Use Agreement**
Approve the agreement with the Frazier School District and the Borough of Perryopolis to use the areas of the tennis and basketball courts to construct pickle ball courts to be used by district students and all residents of the Borough and District. At the termination of the 20-year agreement, the District shall own all improvements erected on its property and the Borough shall execute any and all documents that may be required. [The Borough will be required to obtain grant funding and/or other funding before access is permitted.]
- h. **Policies**
Approve the following revised policies:
-- Policy 304 – Employment of District Staff
-- Policy 323 – Tobacco and Vaping Products
-- Policy 815.3 – Use of Generative Artificial Intelligence in Education
- i. **Tennis**
Approval of request to permit a 10th grade cyber school student to participate in the Boys individual tennis singles under the Frazier School District name. Also, requesting approval for Mr. Ryan Taucher to serve as his coach for the 2025 tennis season.
- j. **Services Agreement**
Approve the service agreement between Frazier School District and New Story Schools to receive educational and related services for pupils of our district. [Tuition rates vary \$339 to \$506/day.]
- k. **Camp Commodore Program**
Approval to hold Camp Commodore the week of June 9th – 12th, 2025. Program is funded by Westmoreland Community College (WCCC) and the Benedum Center.
• Teachers will be hired & paid through WCCC - (4) teachers & (1) coordinator, (1) school nurse
 ○ 4 Camp days (June 9, 10, 11, 12)
• Teachers will develop their own activities / STEM Curriculum
 ○ No Transportation provided
 ○ Students will bring bagged lunches
- l. **Pre-K Counts Grant Program**
Approval for Dr. Anne Stillwagon to apply for the continuation of the Pre-K Counts grant for the 2025-2026 school year.
- m. **Kindergarten Registration 2025-2026**
Approval to post for the following staff positions:
Dates: June 10th, and 11th, 2025
Staff Needed:
(1) Nurse for screenings
(1) Speech Therapist for Screenings
(1) Teacher for Screenings:
(1) Paraprofessional for student escorts

n. **Kindergarten Readiness Program**

Approval to post for the following staff positions:

Planning day: July 31st, 2025

Dates of the program: August 4th and 5th, 2025

Staff needed:

(3) Teachers

(3) Aides

(1) Nurse

o. **Pre-K Readiness Program**

Approval to post for the following staff positions:

Planning Day: August 5th, 2025

Dates of the program: August 6th and 7th, 2025

Staff Needed:

(1) Teacher

(1) Aide

(1) Nurse

6. Personnel

a. **Election of Extracurricular Staff for the 2024-2025 School Year**

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|-----|------------------|--|
| 1. | Nick Damico | HS Volunteer, Softball Coach |
| 2. | Kevin Hiles | MS Head, Softball Coach |
| 3. | Jeff Ogradowski | 1 st Assistant, Football Coach |
| 4. | Tim Bukowski | MS Asst., Football Coach |
| 5. | Josh Stewart | 2 nd Asst., Football Coach (split salary) |
| 6. | Ryan Keebler | 3 rd Asst., Football Coach (pending clearances –split salary) |
| 7. | Dave Wojtanowski | 4 th Asst., Football Coach (clearances need updated–split salary) |
| 8. | Aaron Szackal | 5 th Assistant, Football Coach (pending clearances) |
| 9. | Matt Yartin | Volunteer, Football |
| 10. | Dakota Romantino | Volunteer, Football |

b. **List of Substitute Employees**

1. Kaelyn Shaporka – Paraprofessional (retroactive approval)
2. Tracy Angelo – Paraprofessional and Substitute Teacher (retroactive approval)
3. Leigh Anne Sidun – Paraprofessional
4. Ashley Bodnar – Paraprofessional
5. Melissa Kessler – Nurse Substitute

c. **Letter of Resignation**

Accept the letter of resignation from Tyler Kenney, Wrestling Head Coach, effective February 3rd, 2025.

d. **Letter of Resignation**

Accept letter of resignation from BethAnn Utz effective Friday, February 28th, 2025.

e. **Letter of Resignation**

Accept letter of resignation from Jessica Mattozzi, Paraprofessional, effective immediately.

f. **Transportation Drivers**

Approve the following coaches and track volunteers to drive the district van for co-curricular activities pending receipt of license verification:

1. Anna Stewart – Head Coach, Track
2. Isabella Kudyba – Volunteer Coach, Track

g. **Salary Adjustment**

Approval to retroactively compensate Elaine Lyons, part-time cafeteria worker (4 hours), union wages in accordance with the CBA, effective October 8th, 2024. [Due to the October 2024 board meeting being cancelled and rescheduled to November 2024.]

7. Comments from the Public

8. Adjournment