

# AGENDA

VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS

Public Meeting

Thursday, March 14, 2024 – 6:00 p.m.

Vernonia Schools Bldg., 1000 Missouri Avenue, Vernonia, OR 97064

**Public participation** on agenda items occurs at the discretion of the chair. Please indicate your interest by completing a “Public Comment Card” provided at the agenda table and give it to the Board Secretary or if attending virtually, email your interest to [bcarr@vernoniak12.org](mailto:bcarr@vernoniak12.org) 24 hours before the meeting. **Individual comments are limited to 3 minutes. Group comments are limited to 5 minutes.**

At 8:00 p.m., the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of agenda items. For special accommodations call 429-5891 at least 48 hours prior to the meeting.

## REGULAR SESSION

### 1.0 CALL TO ORDER .....Chair

1.1 Flag Salute

### 2.0 AGENDA REVIEW .....Chair

2.1 Action to Approve the Agenda

### 3.0 PUBLIC COMMENT ON NON-AGENDA ITEMS

This is a time for public comment on items on and not on the agenda. Normally the Board will not take any immediate action, but will refer concerns to the Superintendent and ask him to report to the Board. We would appreciate you keeping comments to 3 minutes per individual or 5 minutes if you are representing a group of patrons. Please note: Under Oregon Revised Statutes, we cannot discuss personnel concerns in a public meeting. If you have any concerns with school district personnel, please schedule a meeting with the Superintendent.

### 4.0 SHOWCASING OF SCHOOLS

4.1 Administrative Reports.....Administrators

### 5.0 BUSINESS REPORTS

5.1 Superintendent .....Jim Helmen

5.1.1 Calendar Update

5.2 Financial .....Marie Knight

5.2.1 Budget Committee Member Application

5.3 Maintenance .....Mark Brown

5.4 Winter Sports Report .....Athletic Director(s)

### 6.0 BOARD REPORTS / BOARD DEVELOPMENT.....Chair

6.1 Committee Reports

6.1.1 Safety Committee

6.1.2 Policy Committee

6.1.3 Scholarship Committee

### 7.0 OTHER INFORMATION and DISCUSSION

7.1 Staffing Update - New Hire – High School Science

7.2 2024-25 Instructional Calendar Options

**8.0 ACTION ITEMS**

**8.1 School Year Calendar Adjustment**

*I move to adjust the 2023-24 school year calendar by adding June 13, 2024 as a day of instruction and the last day of the year for students.*

**8.2 Budget Committee Appointment**

*I move to appoint Scott Laird to a 3- year term on the budget committee.*

**8.3 New Hire**

*I move to approve the Superintendent's recommendation to hire Jennifer Schram as VHS Science teacher.*

**9.0 MONITORING BOARD PERFORMANCE .....Chair**

**9.1 Expectations of Board members**

**10.0 CONSENT AGENDA .....Chair**

The Board, on an individual basis prior to the meeting, has reviewed all material. All financial reports are available for review by the public in the business office. All items listed are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion of these items at the time the board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.

**10.1 Minutes of the 02/08/2024 Regular Meeting**

*I move to approve the consent agenda as presented.*

**11.0 RECESS to EXECUTIVE SESSION** under O.R. S. 192.660 (2) (i) "To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff member...."

**12.0 RETURN to REGULAR SESSION**

**13.0 ACTION ITEMS**

**13.1 Licensed and Administrative Staff Contract Renewal**

*I move to approve Administrative Contract Extension resolution #2024-02 and Licensed Staff Extension resolution #2024-03 as presented.*

**13.2 Superintendent Annual Evaluation / Contract Extension**

*I move to approve the 2023-24 annual evaluation of Superintendent Jim Helmen and extend his contact.....*

**14.0 OTHER ISSUES ..... Chair**

**11.1 Next Agenda Setting Meeting**

**15.0 ADJOURN ..... Chair**

**UPCOMING DATES**

*(Dates and times are subject to change. Please check the district web site at [www.vernoniak12.org](http://www.vernoniak12.org) for the most up-to-date information)*

April 11, 2024 – School Board Meeting @ 6:00 p.m. at Mist Elementary.

March 25-29, 2024 – Spring Break

Vernonia School District 47J  
Mar. 1, 2023

	K	1	2	3	4	5	6	7	8	9	10	11	12	FE	Total	F&R	SpEd		
District																2			
Mist Elementary	4	5	7	4	4	6											30	12	4
																	40%	13%	
Vernonia Elem.	20	31	32	27	34	38											182	127	42
																	70%	23%	
a Family Academy	9	6	6	4	6	7											38		
Elementary Total	33	42	45	35	44	51											250	139	46
																	56%	18%	

Vernonia MS							38	38	24							100	66	16
f. Family Academy							9	7	12							28		
																128	52%	13%
Vernonia HS											29	35	29	25	5	123	81	24
											12	11	18	7	0	48		
																171		
																	47%	14%
Total	33	42	45	35	44	51	47	45	36	41	46	47	32	5	549	286	88	
																	52%	16%

as of 6/1/23) 554

October 1	35	44	46	35	45	50	52	45	35	42	48	48	33	5	563			
November 1	35	43	43	35	45	50	50	46	34	41	47	47	33	5	554			
December 1	35	42	45	35	44	51	50	46	36	42	47	48	33	5	559			
January 1	35	41	45	35	44	51	49	45	34	41	46	48	32	5	551			
February 1	34	41	45	35	43	51	48	46	34	41	48	47	32	5	550			
March 1	33	42	45	35	44	51	47	45	36	41	46	47	32	5	549			
April 1																0		
May 1																0		
June 1																0		

# VERNONIA AND MIST ELEMENTARY BOARD REPORT

March 14, 2024



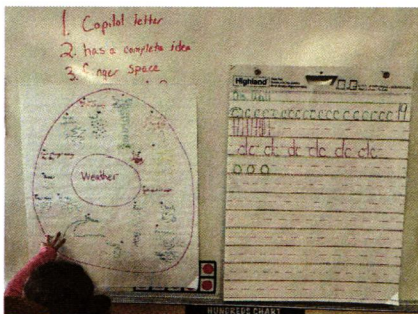
"Building Bridges, Clearing Paths"

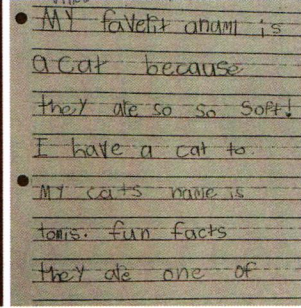
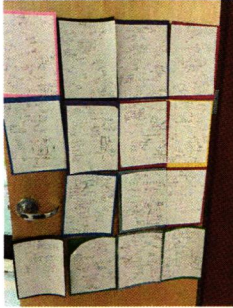
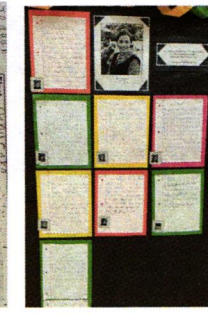
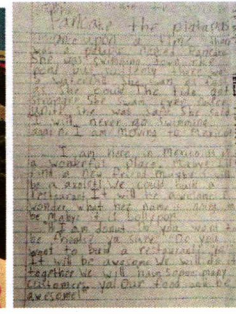
## 2023-2024 Elementary Goals

- Implement Step-Up to Writing and 6 +1 Traits of Writing
- Train on 5 Pillars Evaluation System & Walkthroughs
- Implement PLCs (Professional Learning Communities)
- Implement PBIS (Positive Behavior Intervention Systems)

## Step Up to Writing

Our staff engaged in writing PD with Neilia Solberg on Thursday, February 22nd. The PD focused on reviewing circle charts, 2 column notes and verbal rehearsal. A year long plan was also developed to support writing across the curriculum as well as how to support handwriting instruction for automaticity. The PD was impactful and we have seen immediate changes to writing at all grade levels.





Our staff will be engaged in more writing training with Neilia in March, April, May and June.

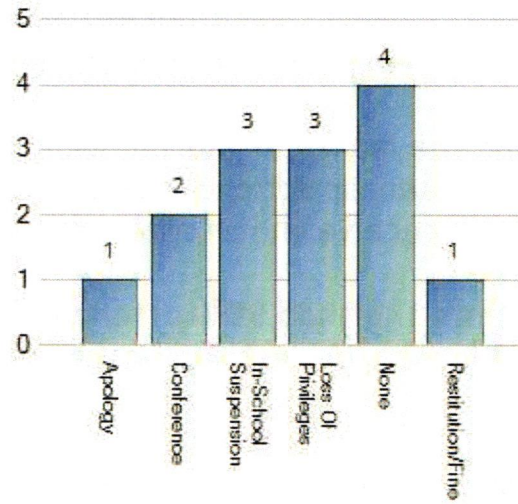
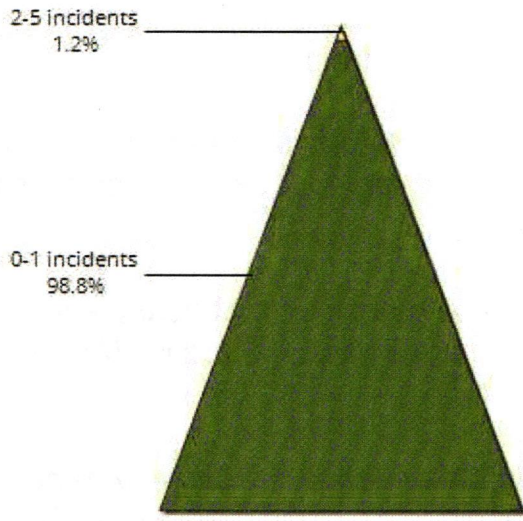
### 5 Pillar Walk Throughs

March Walk Throughs will be focused on High Expectations.

- I create a culture of high expectations and achievement in my classroom
- I consistently use data to promote student growth and achievement
- I consistently understand and meet the individual learning needs of all my students.

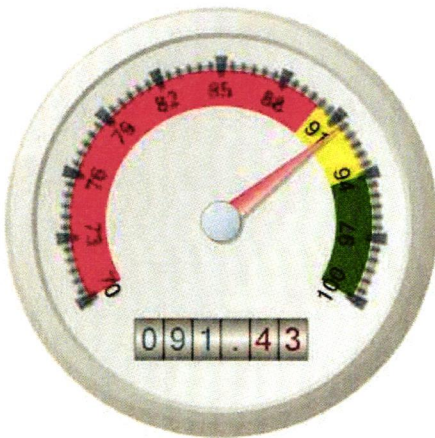
### Behavior Referrals for the Month of February 1- March 4, 2024

Behavior Incident Distribution      Incidents by Action

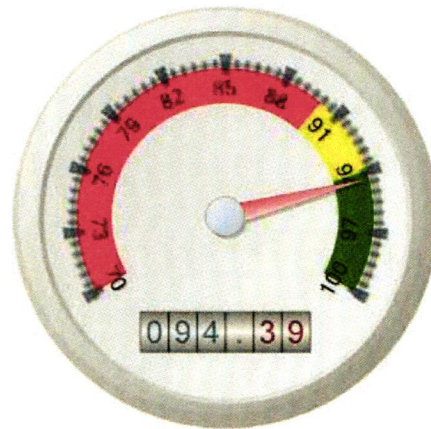


Average Attendance Percent: February 1- March 4, 2024

VES



Mist



PLCs

We have adjusted our schedule for PLCs to meet weekly on Mondays from 2:45-3:30 pm. Every week, teachers will bring their class writing samples to discuss next steps for writing instruction focused on 1 of the 6 writing traits.

PBIS

Our school wide goal is to earn 5,000 Loggers for a Masked Singer

Assembly. Students have earned 2,936 Loggers so far towards this reward. Overall, our students have earned 17,612 Loggers for the year for being safe, respectful, responsible and kind.

During the month of March, we will be engaging our students in a class March Madness Attendance competition. After 4 weeks, the class that wins will receive an ice cream sundae party.

Students that had 90% attendance for the month of February earned a cool logger drawstring backpack at our assembly on Friday, March 8th.

We also started a 100% classroom daily attendance initiative where classrooms will post a sign outside their room to show they have 100% attendance.

Our self manager program is growing and we will be onboarding our third grade self managers at the beginning of the fourth quarter. Our self managers participate in a host of jobs on a daily basis from helping in the cafeteria to assisting the office with lunch count and bus notes.



**March 2024  
VHS/VMS  
Board Report–**

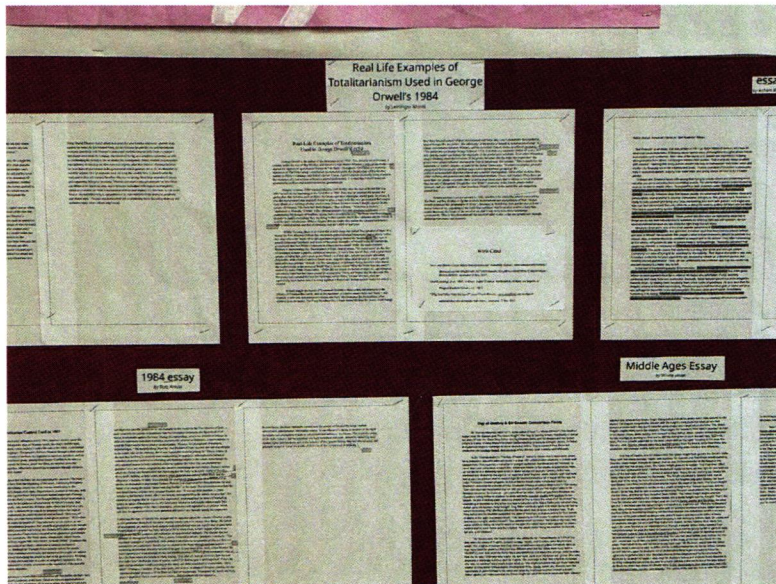
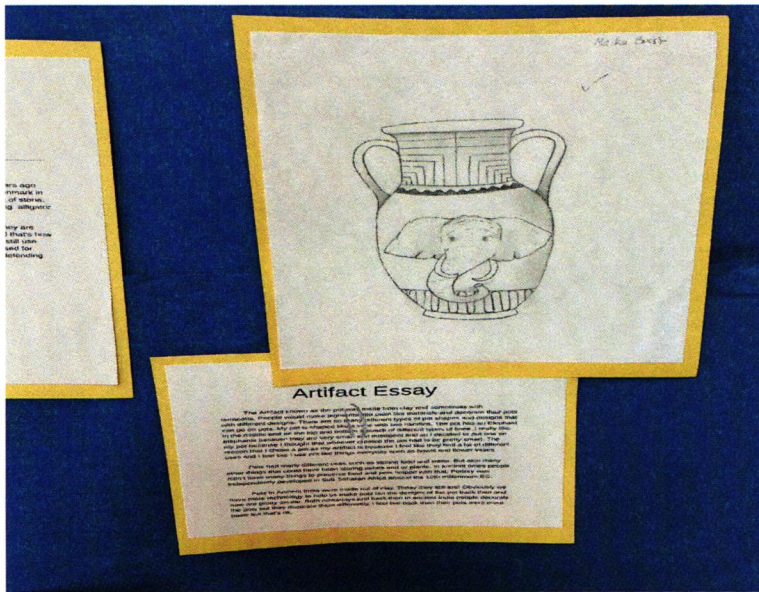
**Greetings Board!**

**March: Professional Development/Focus Areas**

- Continuation of “Writing” Focus
  - Six Point Scale
    - Ideas and Content
    - Organization
    - Voice
    - Word Choice
    - Sentence Fluency
    - Conventions
  - Universal Scoring Rubric
  - Universal vocabulary
  - Teaching strategies to support students
  - Writing Across the Curriculum
- STAR Testing
  - Round 2
    - Nearly Complete Grades 6-8
    - Beginning Feb 5, Grades 9-10
- VMS Tier II-Reading Intervention–early planning and implementation stage
  - This program introduced last month officially kicked off the week of March 5. As the program progresses, we anticipate adding more small support/enrichment groups
- With ongoing focus on Writing Across the Curriculum, some Writing Exemplars and various projects

MS Social Studies





HS Literature

### Government

#### General Welfare Clause

care products should be free.

Do Democrats and Republicans support

#### Interest groups




#### Will the president sign?

House of Representatives (plus 2 Delegates and 3 Electors)  
Senate (plus 3 Electors)


Democrats

Republicans

Sources



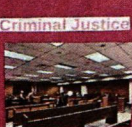


HS Government




#### SPECIAL INTEREST GROUP

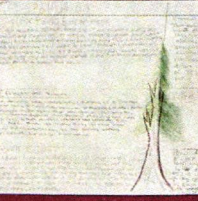
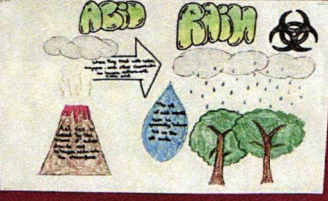
#### Criminal Justice

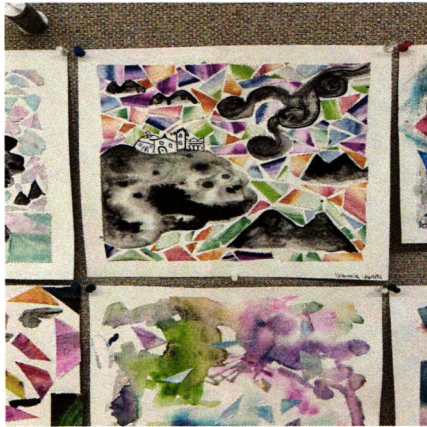


#### Acid Precipitation



#### Forestry





Art Projects



Career Education



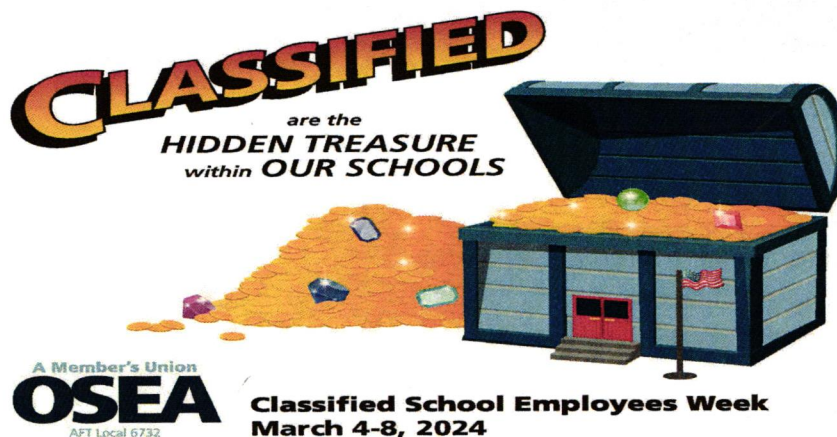
*Trevor Wolf*

pinning for the **State Title!!**

### Ongoing Incentives

- January-Winter Break to End of Semester
  - Passing All Classes
  - 90% Attendance
  - No Tardies
  - No Behavioral Referrals and/or trips to the OR
  - Congratulations to:
    - **6th grade**-Kyleigh Rau, Elsie Plummer, Orinthia O'Neill, Gracelyne Nelson, Jasper Mitchell, Alice Leach, David LaBelle, Peyton Hinkley, Emmerson Dennis, Tyler Bryson
    - **7th grade**-Abby Thorn, Zach Thompson, Emma Swart, Rneaud Smith, Lorri Shipley, Iris Schram, Jacob Roady, Abbygayle Morgan, Charlotte McIntyre, Afton McClellan, Taylor Leonnetti, Hayden Kofstad, Preslie Hartman, Makenlee Espinoza, Mika Borst
    - **8th Grade**-charlote Schlegel, naomi Pike, BellAnn Leach, Josh LaBelle, Kyler Koinig, Morgan Garner, Vincent Ezell

- **9th Grade**-Layla Aboott, Morgan Dennis, Heston Forster, Nova Gleason, Carolyn Glenn, Dayton Hurdsman, Koa Lininger, Ethan Martin, Curtis McIntyre, Jonathan Swart, Logan Vaughn, Summer Wheelock
- **10th Grade**-Ayden Baronas, Elam Cieloha, Zach Franco, Noah Gentry, Iandon Howland, Zoey Hurdsman, N ataliah Mandich, Rboyn Naron, Orran Peters, Emma Scheuerman
- **11th Grade**-Autumn-Soleil Baronas, Lucy Hyett, Momi Leininger, Jarryn Marine, Cannon McLeod, Logan Morgan, Ella Schram, Arlan Shipley, Beau Smith, Taylor Tripp, Matthew Taylor-Welch, Ayla Wilcox
- **12th Grade**-Rauan Ashim, Cristina Estaban, Johnny Law, Zach Maslen, Cyrus Mendelsohn, Signe Nielsen
- Month of February-Attendance—Mr. Ward and Mrs. Leonetti are gathering data for February.
  - Individual
  - Class Competition
- Classified Appreciation Week!---



We have a

tremendous Classified Staff. With little fanfare and not enough recognition, VSD's employees are the best, the heartbeat of the District! Thank you, thank you! You are loved and appreciated:

- **Alexis Scott, Alisa Hartman, Angie Budge, Brandi Abney, Brianna Warren, Camrin Eyrrick, Corey Parker, Crystal Smith, Debbie Johnston, Dianne Weller, Elizabeth Woosley, Glenda Delemos, Gretchen Stelzenmueller, Hillary Jensen, Jana Titus, Jared Alexander, Jared Heckathorn, John Murray, Julie James, Kara Weaver, Karen Roberts, Katelyn Hawley, Katie Budge, Katreasa Beattie, Kim Hathcoat, Kristen Godinho, Rachel Plummer, Rachel Weaver, Robin Knutson, Sabrina Albee, Sara Law, Stacy Adams,**

***Stacey Grady, Summer Gonzales, Theresa Gray, Teresa Williams***

**Miscellaneous:**

- **MS Students of the Month**

- 6th Grade
  - Mario Espinoza
  - Alice Leach
  - Peyton Hinkley
- 7th Grade
  - Taylor Leonetti
  - Mackenlee Espinoza
  - Angie Shipley
- 8th Grade
  - Vincent Ezell
  - Morgan Garner

- **Fire Science/Forestry**

- Fire Science - Forcible Entry Lab at the Mist-Birkenfeld Fire Station
- Forestry - Tree Planting with City Council President Dale Webb at the Vernonia Wetlands



**HAVE A GREAT MONTH LOGGER NATION!**



"Building Bridges, Clearing Paths"

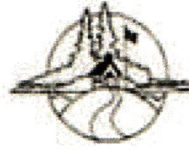
*VSD Special Education Report*  
*March 2024*

VSD Special Education Goals 2023-2024

- Develop Structured Learning Center K-12 classrooms
  - SLC staff continue to implement basic classroom procedures and support for students, such as consistent use of visual student schedules and individual incentive plans.
  - SLC recently had an instructional assistant resign due to a personal and family need. We are excited to interview applicants for the position.
- Develop special education department systems
  - Our special education team will soon begin work to improve our practices when writing IEPs. Our teachers already create compliant documents. However, we will work to maintain consistency across all case managers and ensure that our IEPs are not only compliant but maintain current best practices.
- Expand professional development offerings for special education licensed & classified staff
  - Special education teachers and instructional assistants will complete required training for the Smarter Balanced assessments in the next two weeks. This will ensure staff can deliver the state assessment and any accommodations required for special education students when the District offers the tests this spring.
  - Vernonia was recently awarded funds through a Safe Schools grant from ODE. This is a reimbursement-based grants that will allow our district to expand training, such as Safety Care, which prepares our staff to respond to challenging, even unsafe, student behavior.
- Implement Tier II Interventions at VMS
  - Reading groups are underway at the sixth grade level. We are wrapping up placement tests for the eleven participating students and will begin delivering intervention soon after.
  - On March 13<sup>th</sup>, I will attend day one or a two-day training with Dr. Anita Archer at NWRESA. During these sessions, Dr. Archer share information about explicit instruction tied to the Science of Reading, and provide training on walkthrough observation tools administrators and leadership teams can use while supporting teachers in the area of literacy instruction.



# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
March, 2024  
70-70-90

## **Celebrating Classified School Employees**

- Last week, we celebrated our classified employees during Classified Employee Week. Our Classified staff is the foundation of the Vernonia School District. They work tirelessly behind the scenes to ensure our students receive the support they need to succeed. Whether maintaining our buildings, preparing healthy meals, or providing direct instruction to our students, they always show up and give their all. Their dedication and commitment to our students, staff, and families are truly inspiring, and we are grateful for everything they do.

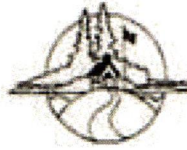
## **VSD Student Performers**

- I want to recognize the Vernonia High School Robotics Team, OHSET Equestrian Team, Boys and Girls Wrestling teams, Boys and Girls Basketball teams, and their coaches for their successful seasons. I also want to thank the senior athletes who competed with pride during winter sports, representing their school, family, and community. Thank you for your hard work and dedication!

## **State School Funding and Budget Planning (Outlook)**

- The state school fund is in its second year of the SSF Biennium, representing the second half ( 51%) of a statewide allocation of \$10.2 billion and 51% from the legislative proposed budget for 2023-25 across the state.
- We are reviewing 24-25 budget allocations and state school fund projections, input from staff and community budget surveys, and district-wide data to help us identify potential areas for district-wide programming adjustments or additions to meet our student educational needs.
- Our first Budget Committee Meeting is on Thursday, April 18, 2024, at 6:00 p.m. at the VSD Library. During the meeting, we will present the budget message and proposed budget.
- The district is still searching for three members to join its budget committee. Information has been distributed to the community.

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
March, 2024  
70-70-90

## **District-Wide Calendar Proposal**

- The district calendar team has released its recommendation for the 2024-2025 district calendar. Areas of Focus:
  - Increasing student's instructional days in November
  - Increasing Snow Days Options
  - District Start and End Dates

## **Camp Cedar Ridge**

- The VSD after-school program is running smoothly.
- The program averages 40-50 students in K-6.
- Kasey Wilson from CCR is planning around middle school program options this summer.
- Camp Cedar Ridge is organizing Spring Break Camp options for Vernonia students. Currently, 40 students have signed up, and the number is increasing.
- Summer Gonzalez is doing an incredible job managing the after-school program. Our students greatly benefit from this program.

## **District-Wide Academic and Behavior Outcome Data**

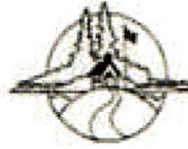
District-Wide STAR Reading and Math Data Outcomes

- 407 Star Reading Students Assessed in 23-24
- 455 Star Math Students Assessed in 23-24
- Grade levels assessed K-10

Reading: September 2023- January 2024

- 9 of 11-grade levels have shown 0.5 to 1.0 years of reading level growth.
- 7 of 11 grade levels exhibited more than one year's reading level growth.
- 281 of 390 (72.1%) students scored at or above typical growth (35th current SGP) from Fall to the given test period. This is up 4% from Fall to Winter 2022-2023.
- The correlation between STAR and SBAC outcomes is approximately 82%.

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
March, 2024  
70-70-90

- 195 of 409 students are estimated to score at or above the proficiency benchmark on the SBAC Reading state test. This is up 9% from Winter 2022-2023

Math: September 2023- January 2024

- 9 of 11-grade levels demonstrated 0.5 to 1.0 years of reading level growth.
- 5/11 grade levels exhibited more than one year's reading level growth.
- 283 of 417 (67.9%) students scored at or above typical growth (35th current SGP) from Fall to the given test period.
- 83 of 428 students are estimated to score at or above the proficiency benchmark on the SBAC Math state test. This is up 4% from Winter 2022-2023

\*\*Math and Reading interventions and enrichment opportunities occur at elementary and middle schools focused on increasing grade-level proficiency.

- Academic intervention programming K-12; Elementary: Title I programming, Walk to Read intervention, small group instruction. Middle School: Reading and Math Walk to Intervention programming, Power Hour. High School: Power Hour, small group supports, Check and Connect Programming.
- All staff supporting the 23-24 SBAC assessment will be trained on assessment assurances on 3/11/24.
- In March and April, we will begin SBAC interim assessments for grades 3-8 and 11 (ELA, Math, And Science).
  - Interim assessments by SBAC are helpful in multiple ways. They provide feedback to students, teachers, and parents, track student progress, familiarize students with the format of the summative test, provide practice with technology-enhanced items, and inform instructional decisions.

## Districtwide Attendance Initiative Data

- VSD Regular Attenders ( Students attending school greater than 90% of the time)
  - 22-23: 49% K-12; Oregon State Average: 51%

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
March, 2024  
**70-70-90**

- 23-24: 61% K-12; Oregon state Average: 62%

- **Average Daily Attendance**

- 22-23: 88% K-12
- 23-24: 90% K-12

\*\*The data indicates a significant improvement in student attendance, as evidenced by a 12% increase in Regular attendees district-wide.

### Districtwide Attendance Initiative Data

All behavior incidents are included (Tardies, skipping, ALL minor and major behavior infractions)

- 22-23 Behavior incidence distribution
  - 86.7% of all students have 0-1 infractions
  - 9% of all students have 2-5 infractions
  - 4% of all students have 6+ infractions
- 23-24 Behavior incidence distribution
  - 87% of all students have 0-1 infractions
  - 10% of all students have 2-5 infractions
  - 3% of all students have 6+ infractions

\*\*The data represents a healthy distribution of the number of behavior incidences districtwide associated with three Positive Behavior Intervention Supports (PBIS) Triangle tiers.

- Tier 1 Universal Who: All Students in All Settings. Includes: Expectations Signage, School-wide rewards, Social-Emotional Skills Lessons. ...
- Tier 2 Targeted/Selected Who: Classroom or Small Group Settings **(10-20% of Students)**
- Tier 3 Targeted/Intensive Who: Individual Interventions **(3-5% of Students)**

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
March, 2024  
70-70-90

\*\*This information helps each school identify and prioritize resources and service needs for student behavior support.

## **Vernonia School District Organizational Chart**

- We are currently updating the Vernonia School District Organizational Chart.
- District-wide Organizational charts help employees understand the structure within a district, improve coordination, streamline decision-making, allocate resources more effectively, identify gaps, and facilitate onboarding.

## **Oregon Legislation Impacting School Board Procedures**

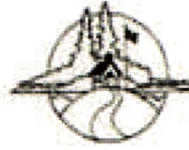
### **SB 1502**

On March 6, 2024, Oregon enacted Senate Bill 1502, which mandates school districts to record governing body meetings. If the public body's facilities do not have broadband internet access, they must make audio recordings instead and post the video or audio recordings, as applicable, on their official public body websites or social media sites. This requirement does not apply to districts with fewer than 50 students and excludes executive sessions. The recording requirements of SB 1502 will commence in January 2025. This bill aims to increase school board transparency and provide better access for public participation.

### **SB 1583 A**

- The bill prohibits discrimination when selecting public school textbooks, instructional materials, program materials, or library books. The amendment clarifies that provisions apply only to general elementary and secondary school library materials.
  - The proposed bill aims to prohibit school boards and other officials from denying or withdrawing library books or textbooks that feature the viewpoint of protected groups such as people of color, LGBTQ individuals, religious minorities, and others. This means that educators can only remove certain materials if they are authored by or contain the perspective of members of these groups.

# VERNONIA SCHOOL DISTRICT 47J



Jim Helmen-Superintendent  
Board Report  
March, 2024  
**70-70-90**

- The bill was introduced this year by state Sen. Lew Frederick, D-Portland, in response to a rise in school book challenges by parents around the country. Frederick says the proposal builds on existing laws banning discrimination in schools and doesn't block districts from pulling books that are not age-appropriate for students.

## **Administrator and Certified Contracts for the 24-25 school year**

- School administrators have completed the renewals of K-12 certified teacher recommendations.
- The superintendent has completed renewals for the K-12 administrators.

## **Columbia Health Services- Summer Options**

- Columbia Health Services will continue offering therapy services to students and families currently served throughout the summer. ( This will be a new service option for VSD)
  - If therapy slots become available during the summer, Georgia (VSD/CHS Therapist) will contact students and families on the established referral list.
  - We want to thank Columbia Health Services for continuing to partner with VSD to offer full-time Mental Health Therapist Services to our students and families.

# memo

## Vernonia School District 47J

To: Vernonia School District Board of Directors, Superintendent Jim Helmen  
From: Marie Knight  
Date: 3/14/2024  
Re: February 2024 financial information

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Comments: Hello!

Work on the budget for 2024-2025 is going well. Jim and I will have things ready for the budget committee meetings starting in April.

Currently I am working with the auditors on the Interim Audit for the current year. We usually work with them directly for a week in the spring, then again for another week in the fall to complete the audit work.

We continue to have an ending fund balance estimate of around \$500,000.

Thank you!

-Marie Knight

Business Manager, Vernonia School District 47J

**VERNONIA SCHOOL DISTRICT 47J  
FUND 100 (GENERAL FUND) 2023-2024**

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL	BUDGET	OVER (UNDER)
<b>REVENUES</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>EST</b>	<b>EST</b>	<b>EST</b>	<b>EST</b>	<b>EST</b>		<b>ACTUAL/EST.</b>
1111 Current Year Taxes	-				2,861,732	376,729	13,962	17,104	5,000	5,000	5,000		3,284,527	2,925,000	359,527
1112 Prior Year Taxes	-		10,596	10,432	14,965	2,559	3,630	2,355	2,000	2,000	2,000	-	50,536	75,000	(24,464)
1190 Penalties&Interest Income	-		137	31	70	3,928	415	260					4,842	-	4,842
1500 Interest Income	3,025	4,985	5,681	5,031	8,167	18,257	17,074	15,418	500	1,809	-	-	79,947	20,000	59,947
1710 Revenue - Admissions	-											13,000	13,000	13,000	-
1740 Revenue - Fees	-											30,000	30,000	30,000	-
1910 Rentals	-	1,100	550	550	720	850	550	650	1,000	1,000	1,000	1,080	9,050	10,000	(950)
1920 Donations	-			496	413	317	29	85,246					86,501	60,700	25,801
1960 Prior Year Refunds	193	1,580						74			3,228	15,000	20,075	20,000	75
1961 Current Year Refunds	-						764					10,000	10,764	10,000	764
1980 Fees Charged to Grants	-						250	154				46,500	46,904	46,500	404
1990 Miscellaneous	113		5	1,404	6,712	898						76,777	85,908	85,000	908
1994 Medicaid Admin Claim	-	15,535	1,878									57,587	75,000	75,000	(0)
1995 E-Rate	-											60,000	60,000	60,000	-
2101 County School Fund	-			10			7					20,000	20,017	20,000	17
2102 General Ed.Service Dist	-											61,032	61,032	61,032	-
2105 Natural Gas and Minerals	-											20,000	20,000	20,000	-
2201 NW ESD Credits	-												-	-	-
3101 State School Fund Grant	784,695	392,112	392,112	392,112	392,112	392,112	392,172	392,172	392,112	392,347	320,347	-	4,634,405	4,423,526	210,879
3103 Common School Fund	-							37,958				37,106	75,064	75,563	(500)
3104 State Timber Revenue	-				161,565			78,529				409,906	650,000	650,000	(0)
3199 Other Un-Restricted Grants-in-aid	-											-	-	35,000	(35,000)
3299 Other Restricted Grants-in-aid	-											-	-	50,000	(50,000)
5200 Transfer of Funds	-											-	-	-	-
5400 Beginning Fund Balance	811,918	-										-	811,918	800,000	11,918
<b>TOTAL REVENUE</b>	<b>1,599,942</b>	<b>415,312</b>	<b>410,959</b>	<b>410,065</b>	<b>3,446,456</b>	<b>795,650</b>	<b>428,852</b>	<b>629,920</b>	<b>400,612</b>	<b>402,156</b>	<b>331,575</b>	<b>857,988</b>	<b>10,129,487</b>	<b>9,565,321</b>	<b>564,166</b>
<b>EXPENDITURES</b>															
100-Salaries	44,767	75,217	348,136	340,019	322,855	326,725	326,627	333,327	325,000	325,000	325,000	900,000	3,992,675	4,128,820	136,145
200-Payroll Costs	23,371	42,268	190,014	184,497	160,499	226,962	189,906	190,263	190,000	190,000	190,000	500,000	2,277,781	2,395,891	118,109
300-Contracted Services	35,252	96,995	97,444	224,801	169,024	195,912	196,886	152,421	185,000	185,000	200,000	339,751	2,078,486	1,962,338	(116,148)
400-Supplies	11,459	77,640	52,744	52,903	16,137	41,159	16,736	10,365	10,000	10,000	5,000	90,457	394,600	254,309	(140,291)
500-Equipment	-			10,200	-							-	10,200	10,000	(200)
600-Other (ins., fees)	136,628	7,792	12,932	2,030	321	2,462	627	272	-	-	-	681	163,745	145,100	(18,645)
700-Transfers	-											168,863	168,863	168,863	-
contingency/unappropriated	-											500,000	500,000	500,000	-
<b>TOTAL EXPENDITURES</b>	<b>251,477</b>	<b>299,911</b>	<b>701,271</b>	<b>814,451</b>	<b>668,836</b>	<b>793,221</b>	<b>730,783</b>	<b>686,648</b>	<b>710,000</b>	<b>710,000</b>	<b>720,000</b>	<b>2,499,752</b>	<b>9,586,350</b>	<b>9,565,321</b>	
<b>PROFIT/LOSS</b>	<b>1,348,465</b>	<b>115,400</b>	<b>(290,312)</b>	<b>(404,385)</b>	<b>2,777,620</b>	<b>2,429</b>	<b>(301,931)</b>	<b>(56,728)</b>	<b>(309,388)</b>	<b>(307,844)</b>	<b>(388,425)</b>	<b>(1,641,764)</b>	<b>543,137</b>		
<b>RUNNING TOTAL</b>		<b>1,463,866</b>	<b>1,173,553</b>	<b>769,168</b>	<b>3,546,788</b>	<b>3,549,217</b>	<b>3,247,286</b>	<b>3,190,558</b>	<b>2,881,170</b>	<b>2,573,326</b>	<b>2,184,901</b>	<b>543,137</b>			

projected ending fund balance

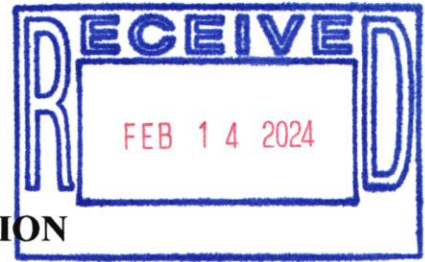
	EST	ACTUAL	% of BUDGET MORE(LESS)	
ADMr	549	549.00	1	-
ADMw	787.58	787.58	1	-





VERNONIA SCHOOL DISTRICT 47J

BUDGET COMMITTEE MEMBER APPLICATION



NAME: SCOTT LAIRD

HOME PHONE: \_\_\_\_\_

EMAIL: SCOTT@VERNONIASVOICE.COM

CELL PHONE: 503-367-0098

MAILING ADDRESS: 1325 BRIDGE ST. VERNONIA, OR 97064

OCCUPATION: NEWSPAPER PUBLISHER

YEARS YOU HAVE LIVED WITHIN THE BOUNDARIES OF VERNONIA SCH. DIST. 20

DO YOU HAVE CHILDREN OR GRANDCHILDREN ENROLLED IN OUR SCHOOLS? NO

PREVIOUS COMMITTEE / BUDGETARY / BOARD EXPERIENCE? CHAIR OF CITY OF

VERNONIA BUDGET COMMITTEE 2005-2010, CHAIR CITY OF VERNONIA

PARKS COMMITTEE 2004-2018

PLEASE STATE REASON(S) FOR APPLYING: WANT TO HELP FILL EMPTY

SEATS ON THE COMMITTEE, WANT TO BE MORE FAMILIAR WITH

THE DISTRICT BUDGET, WANT TO OFFER A COMMUNITY PERSPECTIVE

TO THE BUDGET DISCUSSION.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please use reverse side for additional space if needed.

MT.L  
SIGNATURE

2/12/24  
DATE



MEMBER APPLICATION

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_

YEARS YOU HAVE LIVED WITHIN THE BOUNDARIES OF VIRGINIA SCH. DIST. NO. \_\_\_\_\_  
PREVIOUS COMMITTEE BOARD EXPERIENCES \_\_\_\_\_

PLEASE STATE WHY YOU DESIRE MEMBERSHIP \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## February 2024 Maintenance Report

### Alarm Related Calls:

9

### Facility Use:

Winter sports/spring, Board meeting, school assemblies, stadium meeting, performing arts .booster use. Theater group.

### Projects/Work for the Month

- \*Board report.
- \*Fire Marshals report: Good.
- \*programming cards and keys for new employees added and changed a couple. Again.
- \*Schedule next fuel delivery for Biomass, again. We are almost out. Again.
- \*Adjusted lighting programs for longer days and save \$\$
- \* dealing with winter weather conditions. Snow removal and systems support during the storm..
- \*Repaired several clogged and leaking toilets, removed and replaced one in slc, had a clogand vapor lock.
- \*RT1 controllers down that supply Library. I did all I could. Had to call tech out.
- \*Serviced Biomass for fuel delivery
- \*Worked on the bad smell at Mist, located the issue and fixed it, nothing serious.
- \*Full district IPM inspection (getting better)
- \*Replace light bulb in senior hall
- \*Inspect grounds and facility after winter storm again.
- \* Repaired classroom door lock 246
- \*Tested pumps in lower basement pump room
- \*Remove damaged trees from the from grounds
- \*Repair card swipe cover
- \*work on budget items, get bds for blacktop and burg systems
- \*Meet with Staples: compare prices and service to see if I can save \$\$\$
- \*Fixed pump alarm for Logger snack shack
- \*Drill holes in signs and mount in commons
- \*Inspect and schedule concrete repair for platform off small gym
- \*Repaired parking lot sign
- \*Inspect a small gym floor for work that will need to be done this summer. Met with contractors for a bid.
- \*Change out door handles for sped office under stairs so it could function from the inside.
- \*Repair gate going to practice field.
- \*Install batting cage in big gym
- \*inspect grounds and dugouts for spring sports..... Then it snowed... 😞 get back to it next week.
- \*Pick up work for an open custodial position.

**Weekly/Monthly**

- \*Equipment repair; regular maintenance weekly
- \*AED inspections and testing
- \*Generator quarterly maintenance and testing.
- \*The lighting and security schedule changed about once a month as times change
- \*Shop work
- \*Custodial meetings
- \*Deliver lunches to mist daily & custodial work. (2 employees, two hours a day)
- \*IPM inspections
- \*Inspect roof units (weekly)
- \*Fire extinguisher inspection (Monthly)
- \*Generator testing (monthly)
- \*Playground inspections (Monthly)
- \*Paperwork (weekly)
- \*weekly biomass maintenance during winter months

**Miscellaneous:**

I check facilities/systems, check emails and handle miscellaneous or minor repairs. The remainder of the day I try to get caught up on any maintenance/grounds items and or assist staff, students and admin with day to day needs that arise. Along with ordering, reports and follow ups with customers and suppliers. Weekly/monthly /facility inspections. Cover custodial while we deliver lunch to Mist and do our daily custodial duties.

**Vandalism:**

Damage to bathroom fixture boys H/S

Thank you

Mark Brown

Facility/Maintenance/Grounds Supervisor/IPM Coordinator

Vernonia School District

971-297-6403

Option 1 of 2024-25: 3/6/24

July

JULY							Student Contact	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6		
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31				0	0

August

AUGUST							Student Contact	Contract Days
S	M	T	W	T	F	S		
				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24	0	
25	26	27	28	29	30	31	0	5
							0	5

September

SEPTEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	4	5
8	9	10	11	12	13	14	5	5
15	16	17	18	19	20	21	5	5
22	23	24	25	26	27	28	5	5
29	30						1	1
							20	21

October

OCTOBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	4	4
6	7	8	9	10	11	12	4	4
13	14	15	16	17	18	19	5	5
20	21	22	23	24	25	26	5	5
27	28	29	30	31			4	4
							22	22

November

NOVEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
					1	2	0	1
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	4	5
17	18	19	20	21	22	23	5	5
24	25	26	27	28	29	30	2	3
							15	19

December

DECEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	5	5
8	9	10	11	12	13	14	5	5
15	16	17	18	19	20	21	5	5
22	23	24	25	26	27	28	0	0
29	30	31					0	0
							15	15

January

JANUARY							Student Contact	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	0	0
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	5	5
19	20	21	22	23	24	25	3	5
26	27	28	29	30	31		5	5
							17	20

February

FEBRUARY							Student Contact	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	5	5
9	10	11	12	13	14	15	5	5
16	17	18	19	20	21	22	4	5
23	24	26	27	28	28		4	4
							18	19

March

MARCH							Student Contact	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	5	5
9	10	11	12	13	14	15	5	5
16	17	18	19	20	21	22	5	5
23	24	25	26	27	28	29	0	0
30	31						1	1
							16	16

April

APRIL							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	3	4
6	7	8	9	10	11	12	5	5
13	14	15	16	17	18	19	4	4
20	21	22	23	24	25	26	5	5
27	28	29	30				3	3
							20	21

May

MAY							Student Contact	Contract Days
S	M	T	W	T	F	S		
				1	2	3	2	2
4	5	6	7	8	9	10	5	5
11	12	13	14	15	16	17	5	5
18	19	20	21	22	23	24	4	4
25	26	27	28	29	30	31	4	5
							20	21

June

JUNE							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	5	5
8	9	10	11	12	13	14	0	2
15	16	17	18	19	20	21	0	0
22	23	24	25	26	27	28		
29	30							
							5	7

LEGEND:

	Holiday
	No School - Non contract day
	No School - Staff Development
	Early Release-Staff Development
	OPEN HOUSE K-12
	PM CONFERENCES K-12
	No School - AM Conferences K-12
	No School - Teacher Work Day
	End of Quarter
	No School - Snow Make Up Day

Total Student Days/Contract Days	168	186
Q1	42	
Q2	42	
Q3	42	
Q4	42	
<b>Total</b>	<b>168</b>	

Option 2 of 2024-25: 3/6/24

July

JULY							Student Contact	Contract Days
S	M	T	W	T	F	S		
	1	2	3	4	5	6		
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31				0	0

August

Kindercamp  
VHS Registration  
VMS Registration

AUGUST							Student Contact	Contract Days
S	M	T	W	T	F	S		
				1	2	3		
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24	0	
25	26	27	28	29	30	31	0	5
Staff Inservice/Meet the Family K-12							0	5

September

2 Labor Day  
3 School Begins K-12

SEPTEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	4	5
8	9	10	11	12	13	14	5	5
15	16	17	18	19	20	21	5	5
22	23	24	25	26	27	28	5	5
29	30						1	1
							20	21

October

11 No School-State Wide Inservice  
31 End of Q1

OCTOBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	4	4
6	7	8	9	10	11	12	4	4
13	14	15	16	17	18	19	5	5
20	21	22	23	24	25	26	5	5
27	28	29	30	31			4	4
							22	22

November

1 No School - Teacher Work Day  
6-7 Early Release PM Conferences  
8 No School - Trade Day  
11 No School - Veteran's Day  
27-29 No School - Thanksgiving Break

NOVEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
					1	2	0	1
3	4	5	6	7	8	9	4	5
10	11	12	13	14	15	16	4	5
17	18	19	20	21	22	23	5	5
24	25	26	27	28	29	30	2	3
							15	19

December

23-31 No School - Winter Break

DECEMBER							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	5	5
8	9	10	11	12	13	14	5	5
15	16	17	18	19	20	21	5	5
22	23	24	25	26	27	28	0	0
29	30	31					0	0
							15	15

January

1-3 Winter Break  
6 No School - Staff PD  
20 No School - Martin Luther King  
23 End of Quarter 2/Semester 1  
24 No School - Teacher Work Day

JANUARY							Student Contact	Contract Days
S	M	T	W	T	F	S		
			1	2	3	4	0	0
5	6	7	8	9	10	11	4	5
12	13	14	15	16	17	18	5	5
19	20	21	22	23	24	25	3	5
26	27	28	29	30	31	1	5	5
							17	20

February

17 No School - Presidents' Day  
28 No School Snow Make Up

FEBRUARY							Student Contact	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	5	5
9	10	11	12	13	14	15	5	5
16	17	18	19	20	21	22	4	5
23	24	25	26	27	28	29	4	4
							18	19

March

24-28 No School - Spring Break

MARCH							Student Contact	Contract Days
S	M	T	W	T	F	S		
						1	0	0
2	3	4	5	6	7	8	5	5
9	10	11	12	13	14	15	5	5
16	17	18	19	20	21	22	5	5
23	24	25	26	27	28	29	0	0
30	31						1	1
							16	16

April

3 End of Q3  
4 No School Teacher Work Day  
18 No School-Snow Make up Day

APRIL							Student Contact	Contract Days
S	M	T	W	T	F	S		
		1	2	3	4	5	3	4
6	7	8	9	10	11	12	4	4
13	14	15	16	17	18	19	4	4
20	21	22	23	24	25	26	5	5
27	28	29	30				3	3
							19	20

May

2 No School-Snow Make up Day  
9 No School-Snow Make up Day  
23 No School-Snow Make up Day  
26 No School - Memorial Day

MAY							Student Contact	Contract Days
S	M	T	W	T	F	S		
					1	2	1	1
3	4	5	6	7	8	9	4	4
10	11	12	13	14	15	16	5	5
17	18	19	20	21	22	23	4	4
24	25	26	27	28	29	30	4	5
							18	19

June

7 VHS Graduation  
10 VMS Promotion  
11 End of Quarter 4/Semester 2  
12-13 Teacher Work Day  
19 Juneteenth

JUNE							Student Contact	Contract Days
S	M	T	W	T	F	S		
1	2	3	4	5	6	7	5	5
8	9	10	11	12	13	14	3	5
15	16	17	18	19	20	21	0	0
22	23	24	25	26	27	28		
29	30							
							8	10

LEGEND:

	Holiday
	No School - Non contract day
	No School - Staff Development
	Early Release-Staff Development
	OPEN HOUSE K-12
	PM CONFERENCES K-12
	No School - AM Conferences K-12
	No School - Teacher Work Day
	End of Quarter
	No School - Snow Make Up Day

Total Student Days/Contract Days	168	186
	Q1	42
	Q2	42
	Q3	42
	Q4	42
	<b>Total</b>	<b>168</b>

# MEETING MINUTES

## VERNONIA SCHOOL DISTRICT BOARD of DIRECTORS Regular Meeting – February 8, 2024 Vernonia Schools Library, 1000 Missouri Avenue, Vernonia

- 1.0 CALL TO ORDER:** A Regular Meeting of the Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:05 p.m. by Scott Rickard. MEETING CALLED TO ORDER
- Board Present:** Joanie Jones, Amy Cieloha, Scott Rickard, Javoss McGuire, Greg Kintz, Stacey Pelster and Susan Wagner (virtually) BOARD PRESENT
- Board Absent:** None BOARD ABSENT
- Staff Present:** Jim Helmen, Superintendent; Nate Underwood, Middle/High School Principal (virtually); Michelle Eagleson, Elementary Principal; Susanne Myers, Special Education Director; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; and Kendra Schlegel, Licensed Staff. STAFF PRESENT
- Visitors Present:** Scott Laird, Tony Holmes, Emily Labelle, Jane Miller, Bradley Ralls, Silas Allen, Brayden Rand, Shannon Ralls, Sydney Allen, Andrew Carroll, Justin Rand, Rosalie McTaggart, and Janice McGuire. VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 2.0 AGENDA REVIEW:** The following items were added to the agenda: AGENDA REVIEW
- Item # 5.2.2 Financial Plan of Action
  - Item # 7.0 Athletic CoOp Agreement
  - Item # 8.4 Action Item for the Financial Plan of Action
  - Item # 8.5 Action Item for the Athletic CoOp Agreement
- It was also requested to move item 9.1 to immediately follow item 2.0 to accommodate guests in attendance.
- Stacey Pelster moved to approve the agenda as amended and discussed. Amy Cieloha seconded the motion. Motion passed unanimously.
- Mrs. Eagleson introduced some of her 5<sup>th</sup> grade leadership team in attendance. The students presented school board members with a gift of appreciation. BOARD MEMBERS PRESENTED WITH GIFT OF APPRECIATION
- 3.0 PUBLIC COMMENT:** None PUBLIC COMMENT
- 4.0 SHOWING CASING of SCHOOLS**
- 4.1 Administrative Reports:** Administrator reports were provided to the Board prior to the meeting. ADMINISTRATOR REPORTS
- Amy Cieloha asked Mr. Underwood about the student surveys. Is there a plan to implement anything as a result from the survey? Mr. Underwood explained that survey results were analyzed at the staff professional development in January. Things are being implemented in the classroom on a regular basis. The survey was sent to all students including VFA students.
- Amy Cieloha also asked how the new reading interventions will impact the rest of the school and the current IA placement. Mr. Helmen explained that this process will reallocate what we have available. Some IA's may begin to work with different students in the same classroom.
- Mr. Helmen highlighted that our current Special Education numbers are at 14% this year. The State only funds Districts for 11%. He recognized the Middle School Team and Mr. Underwood for doing a ton of work on the VMS Tier II Reading Intervention program.

**5.0 BUSINESS REPORTS:**

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5.1	<p>Superintendent Report: The superintendent report was provided to the Board prior to the meeting.</p> <p>A brief discussion regarding the state’s education budget was held. According to Mr. Helmen, the level of funding for education will remain flat. He is hearing that the Governor will likely prioritize homeless and mental health support. The State School Fund (SSF) estimates should come out at the end of February first part of March. The Board will be kept updated.</p> <p>Mr. Helmen also shared the District is moving forward with the ESSA paraprofessional requirement under Title IA. Susanne Myers will oversee and manage this. By the end of this school year, all instructional assistants will have gone through the process. If accommodation are needed, Susanne will work with staff over the summer.</p> <p>The Head Football Coach has resigned his coaching position. He is remaining on staff as a teacher. Assistant and head baseball coaches have been hired and assistant track and assistant softball hiring is in process.</p>	SUPERINTENDENT REPORT
5.1.1	<p><b>Calendar Update:</b> The three pre-determined snow make-up days (Mar. 1, Apr. 19, and May 24), have been converted to school days. If any additional days of instruction are missed going forward they will be added at the end of the year.</p>	SCHOOL YEAR ADJUSTMENT UPDATE
5.2	<p><b>Financial Report:</b> Marie Knight shared that she and Jim Helmen attended the Oregon Association of School Business Officials (OASBO) Budget Symposium this week. On her report, the projected ending fund balance is holding.</p> <p>It was shared with the Board that the annual SEI filing with the Oregon Ethics Commission opens up on March 15, 2024. Board members are required to fill this out and need to watch email for information.</p> <p>There were no questions on the financial report.</p>	FINANCIAL REPORT
5.2.1	<p><b>Budget Committee Meeting Calendar:</b> A proposed budget committee meeting calendar was shared. It is similar to the previous year. It was noted that there are vacancies on the budget committee and community members are needed.</p>	BUDGET COMMITTEE MTG CALENDAR PROPOSED / COMMITTEE VACANCIES NOTED
5.2.2	<p><b>Financial Plan of Action:</b> A result from the District’s 2022-23 audit regarding the District not being prepared at the scheduled date of the audit has resulted in a formal plan of action to be adopted by the Board and then filed with the Secretary of State.</p>	REQUIRED FINANCIAL PLAN of ACTION SHARED
5.3	<p><b>Maintenance Report:</b> Mark Brown’s report was provided to the Board prior to the meeting. There were no questions from the board.</p>	MAINTENANCE REPORT
6.0	<p><b>BOARD REPORTS/ BOARD DEVELOPMENT:</b></p>	
6.1	<p><b>COMMITTEE REPORTS</b></p>	COMMITTEE REPORTS
6.1.1	<p><b>Safety Committee</b> – meeting is next week, no report given</p>	
6.1.2	<p><b>Policy Committee</b> - the following policies are being presented for 2<sup>nd</sup> reading.  GCBDF/GDBDF – Paid Family Medical Leave Insurance  GCBDF/GDBDF-AR – Paid Family Medical Leave Insurance  GCPC/GDPC – Retirement of Staff  LBE – Public Charter Schools  LBEA – Resident Student Denial for Virtual Public Charter School Attendance</p>	
6.1.3	<p><b>Scholarship Committee</b> – no update provided</p>	
7.0	<p><b>OTHER INFORMATION and DISCUSSION</b></p>	OTHER INFORMATION
7.1	<p><b>Student Transfer Limits for 2024-25:</b> The limits pertain to students coming into the district and previously this number has been 3 students per grade. According to Mr. Helmen, there is always an exception and reviewed on a case-by-case basis. The outgoing limits for student to attend online charter schools is 3%.The District is not close to reaching that percentage.</p>	2024-25 STUDENT TRANSFER LIMITS



- 7.2 **Licensed Staff Contract Renewal:** Jim Helmen shared that by March 15<sup>th</sup> the contract renewal information will be presented to the Board. Currently, there are no staff that will be recommended for non-renewal. CONTRACT RENEWAL TO OCCUR PRIOR TO MARCH 15
- 7.3 **Athletic Coop Agreement:** Jim Helmen shared that the request is from Jewell for Baseball and Softball. ATHLETIC COOP FROM JEWELL SHARED
- 8.0 **ACTION ITEMS:**
- 8.1 **Budget Committee Calendar:** Stacey Pelster moved to approve the Budget Committee Calendar as presented. Greg Kintz seconded the motion. Motion passed unanimously. BUDGET COMMITTEE CALENDAR APPROVED
- 8.2 **Policy Approval:** Javoss McGuire moved to approve the policy updates as presented. Amy Cieloha seconded the motion. Motion passed unanimously. POLICIES APPROVED
- 8.3 **Student Transfer Limits:** Joanie Jones moved to set the student transfer limits to 3 students per grade for 2024-25. Stacey Pelster seconded the motion. Motion passed unanimously. STUDENT TRANSFER LIMITS SET FOR 2024-25
- 8.4 **Financial Plan of Action:** Greg Kintz moved to approve the District Financial Plan of Action as presented. Javoss McGuire seconded the motion. Motion passed unanimously. FINANCIAL PLAN OF ACTION APPROVED
- 8.5 **Athletic Coop Agreement:** Amy Cieloha moved to approve the athletic coop agreement with Jewell for softball and baseball as discussed. Stacey Pelster seconded the motion. Motion passed unanimously. ATHLETIC COOP with JEWELL FOR SOFTBALL & BASEBALL APPROVED
- 9.0 **MONITORING BOARD PERFORMANCE:** BOARD PERFORMANCE
- 9.1 **School Board Appreciation & Recognition** – This was moved to earlier in the agenda. See above.
- 9.2 **Potential Board Workshop on February 29<sup>th</sup>.** Scott Rickard opened the discussion regarding the need to have a board workshop on February 29<sup>th</sup>. Susan Wagner indicated she would not be available, others commented that they had nothing they felt required a meeting. It was the consensus of the board to not hold a workshop in February. BOARD AGREES TO NOT HOLD WORKSHOP ON FEB. 29.
- Greg Kintz shared that OSBA’s PACE day will be held on April 11<sup>th</sup>. This conflicts with the April board meeting and he will not be in attendance at that meeting. OSBA’s PACE DAY – APRIL 11
- 10.0 **CONSENT AGENDA:** CONSENT AGENDA
- 10.1 **Minutes of 01/11/2024 Regular Meeting**
- Stacey Pelster moved to approve the consent agenda as presented. Javoss McGuire seconded the motion. Motion passed unanimously. CONSENT AGENDA APPROVED
- 11.0 **RECESS To EXECUTIVE SESSION** under ORS 192.660 (2) (i) at 7:01 p.m. RECESS TO EXECUTIVE SESSION  
The Board held discussion on Superintendent Jim Helmen’s annual evaluation.
- 12.0 **RETURN To REGULAR SESSION** at 7:47 p.m. RETURNED TO REGULAR SESSION
- 13.0 **OTHER ISSUES:** The next agenda setting meeting will be Scott Rickard and Amy Cieloha at 5:00 p.m. on March 6<sup>th</sup>. This will be a virtual meeting. OTHER ISSUES
- 14.0 **MEETING ADJOURNED** at 7:50 p.m. ADJOURNED

Submitted by Barb Carr,  
Administrative Assistant to the Superintendent and Board of Directors

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Board Chair

\_\_\_\_\_  
District Clerk

02-08-2024