

Clatskanie School District 6J
PO Box 678
Clatskanie OR 97016

BOARD OF DIRECTORS' REGULAR BOARD MEETING
May 10, 2021, 6:30 pm via Zoom and in person at the Old Middle School Gym, 660 SW Bryant St
(see our main page at www.csd.k12.or.us for instructions on joining the meeting via Zoom)

BOARD MEETING MINUTES

Board Members Present: Megan Evenson-Board Chair, Kara Harris-Vice Chair, Ian Wiggins, Kathy Engel, Katherine Willis
Admin Team Present: Cathy Hurowitz-Superintendent, Mark Berghold-Business Manager, Jim Helmen-Director of Student Support and Innovation, Tami Burgher-Board Secretary, Sheila Roley-CMHS Interim Principal, Kara Burghardt-CES Principal
Guests: Cyndi Warren, Tim Erwin, Darcy Smith

- I. CALL TO ORDER: 6:30 pm
 - A. Agenda Review
 - B. Approve Agenda

A motion was made to approve the agenda.

K. Engel/K. Willis - UNANIMOUS

II. COMMUNICATIONS AND HEARINGS OF INTERESTED PARTIES

- A. Public Comment: None
This is the time for citizens to address the Board. All speakers should state their name prior to speaking. Speakers are asked to write their name, address, phone number and topic to be addressed on the registration card. Speaking time is limited to three minutes per speaker. Speakers may offer objective criticism of district operation and programs, but the Board will not hear any complaints concerning specific District personnel. The Chair will direct the visitor to the appropriate means for Board consideration and disposition of legitimate complaints involving individuals. The right to address the Board does not exempt the speaker from any potential liability for defamation.
- B. Student Body Report: Written.
- C. Oregon School Employees Association Representative Report: None
- D. Clatskanie Education Association Representative Report: None
- E. COVID Safety/Athletics Update - Ryan Tompkins: None

III. OLD BUSINESS

A.

IV. NEW BUSINESS

A.

V. SUPERINTENDENT'S REPORT

- A. K-6 Principal Report: Written.
- B. 7-12 Principal Report: Written.
- C. Student Services Report. Written.
- D. Superintendent Report. Written. C. Hurowitz addressed a question by K. Engel from the last meeting concerning what the middle school would look like and how will it be funded? C. Hurowitz responded that the district is able to make a middle school with the current staffing that we have. She explained the difference between a junior high school and a middle school. A middle school just needs the core classes, whereas the junior high would have electives. K. Engel explained that she had been asked this question regarding the bond and whether we could afford to staff the building, and she wanted to be able to assure people that that is the

case. In her report, C. Huowitz explained how they will support the middle school culture, with help from S. Roley. K. Engel asked if we will have a counselor or administrator for the middle school? C. Huowitz replied "not at this time". The number for a counselor in school is 400 to 1 and we are nowhere near that now. We may want to add a Dean of Students for MS in the future. M. Evenson commented that just because they have only core classes does not mean they can't take electives? That is correct. C. Huowitz responded that the goal of the middle school is get the students ready for the rigor of high school. S. Roley commented that the staff is trying to build a separate middle school culture. The staff had some good ideas, a few of those were discussed. I. Wiggins asked about what the summer programs may look like? C. Huowitz responded that she isn't sure yet. The district has a bunch of money that is allocated to summer programs only. The district has to match 25% of the funds for these grants. We will provide credit recovery for high school students and Kinder Kamp. The state prefers enrichment programs to help students get together and learn to socialize after the COVID break. This doesn't really apply to us since our kids have been back interacting since January. Our kids have gotten a lot of the social emotional piece that way. K. Willis commented that the credit recovery is for CMHS, but what about the elementary? Do you feel there is as big of a gap there? C. Huowitz thinks the elementary, with the five days and four hours per day of condensed learning, plus all of the other things they are doing, our kids won't be in deficit as much as other schools in the state. K. Burghardt, looking at the data, the kids have just taken off with their numbers and teachers are working very hard. We will still have areas we will need to focus on, but overall the level isn't as high. Summer funding programs were discussed in more detail. J. Helmen spoke about summer credit recovery at CMHS, usually you start right after school ends, while the kids are still fresh. For enrichment, you start a couple of weeks before school starts.

- Financial Report: K. Engel asked about the overage in salaries on his report, what is that from? M. Bergthold said he wasn't sure, but would look into it more. C. Huowitz thought it may have to do with COVID leave and paying substitutes for that leave. Please let the board know.

VI. BOARD MEMBERS REPORTS: K. Willis commented that she appreciated K. Burghardt's "Don't Laugh At Me" and the Cardiff Project (see the CES board report). It seemed really exciting and instilling that as a culture in students when they are young is important. "Glad that CMHS is trying to make graduation as normal as possible for the kids, such an important milestone, so thank you for that". I. Wiggins thanked K. Burghardt for the invitation to the PBIS assembly, it was nice to join in and scattergories was a lot of fun. He went and found his old game to play this weekend. K. Harris commented on the PBIS assembly as well. "Don't Laugh At Me" had her crying like a baby. It is so impactful for those kids too. She explained the premise of "Don't Laugh At Me". It's a country song along with a book. They asked students questions and had them stand if they could say "yes" to the question. Some questions were silly, some were serious. Everyone stood up at one point. To start that out in kindergarten is so impactful for kids. Super effective and watching the kids' faces, they took it really seriously. Recommends everyone going to the assemblies if you haven't. K. Willis went to a MS track meet. There were two other schools here and our school. What we are doing is working. The language was terrible and the kids from other schools were rude to one another. Our high schoolers were helping at the meet and they were encouraging. They were a really great group of kids and the other kids were not representing their schools well at all. It was neat to see. M. Evenson wished staff a Happy Teacher Appreciation week last week, we do appreciate all of the hard work and it has been a hard year. The finish line for the school year is coming and she hopes everyone can relax or teach summer school, either way! K. Engel commented that she supposed everyone knows that we have two finalists for the CMHS principal position? C. Huowitz responded that they are two men from out of state. One from Texas and the other from Arizona. She will send out some information tomorrow. It will be a full day, Thursday, for meeting the candidates and having them spend the whole day here. C. Huowitz is going to have them do a writing prompt. She has to make sure that whomever they hire must be able to communicate in writing and do it well. Board members can participate in lunch or dinner (if needed) with the candidates. There will be a community forum from 6 pm - 7 pm. Some details were discussed further.

VII. INFORMATION (no action needed)

A. Information on traveling and COVID: C. Huowitz discussed an issue that has come up. There were teaching staff that decided to take a vacation and travel out of state to be around a lot of people. There were concerns about the health and safety of our staff when they came back. She reached out to Michael Paul of our local health authority and he told us what their recommendations were for non essential travel. Nurse Annie helped develop this process. If staff are vaccinated, they come back to work. If unvaccinated, the best thing was for

them is to quarantine for 10 days and get tested after 7 days. Hopefully this won't happen again. The district could not keep the children out of the building, they don't have an opportunity to vaccinate. Any kids were able to go back to school. K. Willis asked if the missed work days come out of a COVID relief fund? No, if it is non essential travel, those days come out of their sick leave. Willis thought that may make people think twice, it was very impactful on a classroom to have a teacher gone that long.

- B. Enrollment Information: Written. The schools sent out a survey to all parents asking them to choose whether they would come back to brick and mortar or attend the academy(which won't look the same next year). At CES, from 187 responses, three are not returning to Clatskanie, three are choosing the academy and 181 want to come back to brick and mortar, so far. CMHS - S. Roley, as of Friday, no one was indicating the academy, looks like the majority will want to return to brick and mortar.
- C. Hiring of .56 FTE CES Custodian, James Helmen (effective 4/21/21)
- D. Transfer of CES Custodian, Caleb Warren, to CES Head Custodian (effective 4/12/21)
- E. Retirement of CES Media Tech, Connie Sims (effective 6/30/21)

VIII. CONSENT AGENDA

- A. Financial Report
- B. Resignation of CMHS Guidance Counselor, Joanne Kallunki (effective 6/30/21)
- C. Approve the 2021-2022 Board Meeting Calendar
- D. Approve the April 12, 2021 board meeting minutes

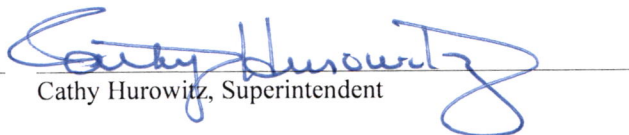
A motion was made to accept the consent agenda.

K. Harris/K. Willis - UNANIMOUS

NEXT BOARD MEETING: June 14, 2021

ADJOURNMENT: 7:09 pm


Megan Evenson, Board Chair


Cathy Hurowitz, Superintendent

Student Body Report 5-6-21

1. ASB and Class Elections are complete
 - a. Acceptance letters have been sent out and are due next week
2. Tiger News continues and is released weekly
3. Planning, Budgeting, Scheduling for "Homegoing Week"
 - a. Spirit Week running May 24-29 with activities, dress-up days, etc.
 - b. Activities w/ an extended Advisory schedule set with both in-person and online options
 - c. Prizes budgeted and approved by general council
 - d. Decorations, layouts, and budgets being finalized
 - e. Live Concert with Food Trucks May 27
 - i. Signed contract with "Running with Scissors" band
 - ii. Secured "The Lunch Box" and Kettle Corn merchant as event vendors
 - iii. Contingency plan for weather= Use the auditorium
 - f. Senior Formal Event May 29 (plan to honor last year's Prom court)
 - g. Both physical and virtual advertisements in development
4. Informational Bond Video Complete
5. *Envolve* Leadership Trainings Scheduled for May and June
 - a. May 10th, from 5-6pm
 - b. May 18th, from 5-6pm
 - c. June 2nd, from 10:10-10:40am
6. Teacher Appreciation Activities
 - a. Planning
7. ASB Constitution Review
 - a. Revisions discussed
 - b. Updates to be proposed and presented for voting by the end of the month
8. Executive Officer Transitions
 - a. June 4th during the Senior Awards Breakfast