

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

RECEIVED
TOWN CLERK



2023 JUN 20 A 8:07

DATE: June 20, 2023	NEW MILFORD, CT
TIME: 7:00 P.M.	
PLACE: Sarah Noble Intermediate School – Library Media Center	

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMPS Retirees: Jennifer Andrea, John Bailey, Tammy Bass, Lia Bauso, Jodi Beckett, Gloria Capone, Vahid Ceric, Susan Comito, Elizabeth Curtis, Elaine Donahue, Jean Ficke, John Green, Judy Grossenbacher, Angela Herdter, Yvonne Lynch, Annette Marcus, Jennifer Morrison, Lisa Mosey, Janice Perrone, Keli Solomon, Susan Sullivan, Joie Tauber, Susan Waldman, Nanci Zimmerman

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes:
 - 1. Regular Meeting Minutes May 16, 2023
 - 2. Ad Hoc Committee Meeting Minutes May 24, 2023

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. DISCUSSION AND POSSIBLE ACTION

A. Monthly Reports

- 1. Budget Position dated 5/31/23
- 2. Purchase Resolution: D-771
- 3. Request for Budget Transfers

B. Policies for Approval:

- 1. 5000 Non-discrimination (Students)
- 2. 5111 Student Attendance, Truancy and Chronic Absenteeism
- 3. 5125 Confidentiality and Access to Education Records

4. 5131 Student Discipline
5. 5131.6 Drug and Alcohol Use by Students
6. 5135 Chemical Health of Student Athletes
7. 5145.12 Policy Regarding Search and Seizure
8. 5145.45 Policy Regarding Students and Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act of 1990
9. 5145.7 Policy Regarding Title IX of the Education Amendments of 1972—
Prohibition of Sex Discrimination and Sexual Harassment (Students)
10. 5146 Child Sexual Abuse and Assault Response Policy and Reporting
11. 5156 Student Privacy (PPRA)
12. 5116 Pledge of Allegiance
13. 5131.81 Use of Private Technology by Students
14. 5141.23 Management Plan for Food Allergies and/or Glycogen Storage Disease
15. 5141.5 Suicide Prevention and Intervention
16. 5143 Policy Concerning Sunscreen Application in School
17. 5157 Physical Restraint and Seclusion and Exclusionary Time Out
18. 5159 Education Stability Procedures
19. 2110 Uniform Treatment of Recruiters
20. 4119 Prohibition on Recommendations for Psychotropic Drugs
21. 5142 Administration of Medication
22. 5160 Wellness
23. 5161 Field Trips
24. 6147 Parental Access to Instructional Materials
25. 6148 Parent-Teacher Communication
26. 6149 Promotion and Retention
27. 6159 IDEA—Alternate Assessments
28. 6151 Weighted Grading for Honors Classes
29. 6154 Homework
30. 6155 Credit for Online Courses
31. 5000 Non-Discrimination (Students)
32. 5131 Student Discipline
33. 5131.911 Bullying Prevention and Intervention
34. 5163 Transportation
35. 5164 School Fundraisers

C. Policies Recommended for Repeal Upon Approval of the Above Policies in Item B.

1. 5000 Equal Educational Opportunity
2. 5111 Admission, Placement, Age of Entrance
3. 5111.1 Foreign Exchange Students
4. 5112.3 School Attendance, Admission, Placement, Age of Entrance
5. 5113 Truancy
6. 5131 Student Conduct
7. 5131.1 Student Behavior on School Transportation
8. 5131.92 Corporal Punishment
9. 5141.27 First Aid/Emergency Medical Care
10. 5145.45 Section 504 Procedural Safeguards
11. 5145.5 Sexual and Other Unlawful Harassment of Students
12. 5145.7 Title IX Sexual Harassment of Students
13. 5131.6 Drugs, Alcohol and Tobacco
14. 5131.61 Inhalant Abuse
15. 5141.5 Suicide Prevention and Intervention
16. 5145.12 Student Search and Seizure
17. 5145.122 Search and Seizure: Use of Dogs to Search School Property
18. 5145.123 Search and Seizure: Use of Metal Detectors

19. 5145.2 Freedom of Speech/Expression
20. 5156 Research Involving Students
21. 5131.81 Electronic Devices
22. 5133 Behavior of Participants in Athletic Events
23. 5141 Student Health Services
24. 5141.22 Students with Chronic Infectious Diseases
25. 5141.23 Students with Special Health Care Needs
26. 5141.231 Psychotropic Drug Use
27. 5141.25 Students with Special Health Care Needs, Accommodating Students with Special Dietary Needs
28. 5141.3 Health Assessments and Immunizations
29. 5144 Discipline
30. 5144.3 Discipline of Students with Disabilities
31. 5145.14 Students—On Campus Recruitment
32. 5145.6 Student Grievance Procedures
33. 5157 Use of Physical Force and Seclusion
34. 6000 Concept & Roles in Instruction
35. 6010 Goals & Objectives
36. 6113 Released Time
37. 6114.1 Fire and Crisis Response Drills
38. 6114.3 Emergencies & Disaster Preparedness: Bomb Threats
39. 6115 School Ceremonies & Observations
40. 5131.1 Student Driving & Parking
41. 5141.21 Administration of Medication
42. 5145.111 Student/Probation/Police/Courts
43. 6111 School Calendar
44. 6121.1 Educational Opportunities to Promote Diversity Awareness
45. 6140 Curriculum
46. 6141.11 Curriculum Research/Experimental Projects
47. 6141.312 Migrant Students
48. 6141.322 Computers: Websites/Pages
49. 6141.324 Posting of Student Work
50. 6141.4 Independent Study
51. 6141.42 Student Volunteers & Community Service
52. 6141.5 Advanced College Placement
53. 6141.6 Weighted Grading for Advanced High School Courses
54. 6142.2 Student Nutrition and Physical Activity (Student Wellness)
55. 6145.2 Interscholastic/Intramural Activities
56. 6145.22 Sportsmanship
57. 6145.3 Development of Expansion of New Athletic Programs
58. 6145.5 Organizations/Associations
59. 6146 Graduation Requirements
60. 6146.2 Statewide Mastery Examinations
61. 6152 Grouping Policy
62. 6152 Field Trips
63. 6153.1 Educational Tours
64. 6154 Homework
65. 6156 Use of Technology in Instruction
66. 6259 Special Education
67. 6161 Textbooks and Other Learning Resource Materials Selection and Adoption
68. 6161.21 Fees, Fines & Charges
69. 6161.7 Use of Proprietary Software Products
70. 6161.51 Protection of Student Privacy Surveys, Certain Physical Examinations, and Parental Access to Information
71. 6162.6 Use of Copying Devices

- 72. 6164.12 Acquired Immune Deficiency Syndrome (AIDS)
- 73. 6172.6 Virtual/Online Courses/College/University Courses
- 74. 6173 Homebound Instruction
- 75. 6174 Summer School
- 76. 6176 Career & Vocational Education
- 77. 6177 Use of Community Produced Video Recordings
- 78. 6180 Evaluation of the Instructional Program
- 79. 6200 Adult Education
- 80. 3281 & 1324 School Fundraising
- 81. 3541 Transportation Services

D. Curriculum:

- 1. AP Microeconomics
- 2. CP Chemistry
- 3. Honors Chemistry
- 4. Advanced Algebra and Trigonometry
- 5. Honors Statistics
- 6. CP Geometry
- 7. Honors Geometry
- 8. Business and Personal Law
- 9. Algebra III
- 10. Modern America
- 11. CP Economics
- 12. Chorus Grade 6
- 13. Chorus Grade 7
- 14. Chorus Grade 8

E. Discussion and possible action concerning interview of candidate for the New Milford High School Assistant Principal Position. Executive session anticipated.

F. Discussion and possible approval of the employment and salaries of the Non-Bargaining Employees. Executive Session is anticipated. The Board may take action when it returns to public session.

10. ITEMS OF INFORMATION

A. Administrative Regulations in support of Policies in 9B

- 1. 5161 R Administrative Regulation Regarding Field Trips
- 2. 6111 R Administrative Regulation Regarding School Calendar
- 3. 6151 R Administrative Regulation Regarding Weighted Grading for Honors Classes
- 4. 5000 R Administrative Regulations Regarding Non-Discrimination (Students)
- 5. 5111 R Administrative Regulations Regarding Attendance, Truancy and Chronic Absenteeism
- 6. 5131 R Student Discipline
- 7. 5131.911 R Bullying Prevention and Intervention
- 8. 5141.3 R Administrative Regulations Regarding Health Assessments, Screening, and Oral Assessments
- 9. 5175 R Administrative Regulations Regarding Non Resident Students
- 10. 5164 R Administrative Regulations Regarding School Fundraisers
- 11. 6141 R Administrative Regulations Regarding Independent Study
- 12. 5000 Non-discrimination (Students)
- 13. 5111 Student Attendance, Truancy and Chronic Absenteeism
- 14. 5125 Confidentiality and Access to Educational Records
- 15. 5131 Student Discipline
- 16. 5145.12 Search and Seizure
- 17. 5145.45 Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990
- 18. 5145.7 Title IX of the Education Amendments of 1972—Prohibition of Sex Discrimination and Sexual Harassment (Students)
- 19. 5156 Student Rights (PPRA)
- 20. 5141.3 R Administrative Regulations Regarding Health Assessments, Screenings and

Oral Health Assessments

- 21. 5141.221 R Administrative Regulations Regarding Immunizations
 - 22. 5141.5 R Administrative Regulations Regarding Suicide Prevention and Intervention
 - 23. 5143 R Administrative Regulations Concerning Sunscreen Application in School
 - 24. 5157 R Administrative Regulations Regarding Physical Restraint and Seclusion and Exclusionary Time Out
- B. End-of-Year Projects Phase 2
 - C. Energy Program Update
 - D. Excess Cost Update
 - E. Projected End of Year Balance Update
 - F. Employment Report - June 2023
 - G. Enrollment Report - June 1, 2023
 - H. Central Office Update
 - I. NMHS Updates:
 - 1.) NMHS Woodshop HVAC
 - 2.) Roof Project
 - 3.) NMHS Gym
 - J. I-Ready Data Share
 - K. McCarthy Observatory Annual Report

10. **ADJOURN**

**New Milford Board of Education
Special Meeting Minutes
May 16, 2023
Sarah Noble Intermediate School Library Media Center**

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2023 MAY 18 PM 1: 23

NEW MILFORD CT

Present:	Mr. Pete Helmus, Chairperson Mrs. Wendy Faulenbach Mr. Eric Hansell Mrs. Tammy McInerney Mr. Tom O'Brien Mrs. Leslie Sarich Mrs. Sarah Herring Mr. Brian McCauley
Absent:	Mrs. Olga I. Rella

Also Present:	Dr. Janet Parlato, Superintendent of Schools Ms. Holly Hollander, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Matthew Cunningham, Facilities Director Mr. Jeffrey Turner, Technology Director Ms. Naomi Post, Student Representative Mr. Nicholas Carroccio, Student Representative Mrs. Teresa Kavanagh, Director of Human Services Mayor Pete Bass, Town of New Milford
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1.	A.	Call to Order Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:00pm by Mr. Pete Helmus, Chairperson. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	A.	Public Comment No public comment.	Public Comment
3.		PTO REPORT Ms. Byrd stated Hill and Plain had coffee with the principal on May 16th. Field day is scheduled for June 9th. Second grade send off is June 13th as well as the second grade chorus concert, which will include an ice cream truck. Yearbook sales have ended. Boosterthon has	PTO REPORT

	<p>begun Hill and Plain is having a dance-a-thon to kick it off on May 23rd. Northville will be doing Touch-a-Truck on June 2nd. June 8th will be the second grade send off. June 14th is field day.</p> <p>At Sarah Noble Intermediate School yearbook deadline was May 15th and they sold over 275 books. June 1st there will be an art show and ice cream social. June 14th is the third grade and 4th grade field day. Fifth grade send off is June 15th.</p> <p>Schaghticoke Middle School had their Boosterthon and raised over \$6,500 profit. The Spring Festival is this Friday, and the book fair will be open. Incoming sixth graders are invited. Book fair has kicked off and will run through next Thursday. There is a new student leadership club doing a week of spirit days. May 17th was Gray Day that was run in conjunction with a charity softball event, with the goal to bring awareness for brain tumors with proceeds going to the Brain Tumor Alliance. The eighth grade committee of parents is planning end-of-year events. June 13th will be the eighth grade send off. June 15th will be the eighth grade social. Eighth Grade Promotion is June 20th, and Field Day will be June 21st. There was no report from the high school.</p> <p>A clothing drive is going until the end of the month. May 18th is a half day of school. Tasty Waves is giving a portion of sales that day to the PTO Scholarship fund.</p>	
4.	<p>STUDENT REPRESENTATIVES' REPORT Mr. Carroccio stated at Northville the PTO held a "Spring Fling" last month, which included a book fair and big bubble machine. Field trips are happening. First grade went to Westconn to see Charlotte's Web, second grade went to the Ridgefield Playhouse to see The Ugly Duckling, the kindergarten students will be going to Bank Street Theater to see Stuart Little. Teacher Appreciation was last week and the teachers would like to thank the PTO for lunch. The cafeteria staff was celebrated on May 5th. Kindergarten registration is still open. Kindergarten Experience is being held Wednesdays in May. Teachers continue to get PD in science and reading though iReady.</p> <p>Ms. Post stated the first grade received a visit from critter garden. It gave the students an opportunity to</p>	<p>STUDENT REPRESENTATIVES' REPORT</p>

		<p>pet and handle the animals. Hill and Plain wants to thank the PTO for the annual read-a-thon. A recent PTO spirit day was “decades day” and the students had fun dressing up. Hill and Plain would like to thank the faculty for their hard work over spring break, giving the playground a refresh with new mulch. Registration day was held for incoming 2023/2024 kindergarten students. Students met faculty, and parents were able to file paperwork for registration. Future kindergarteners and families can participate in the “Mini-Kindergarten Experience” by getting a tour of the school and a short bus ride.</p> <p>Mr. Carroccio stated Sarah Noble Intermediate School’s concert season is in full swing. Students traveled to Schaghticoke Middle School and New Milford High School to perform in the orchestra and the jazz fest. The fifth grade chorus, intermediate band and advanced band also performed. The 18th year of the Walking Project kicked off this past Wednesday.</p> <p>Mr. Carroccio stated there was no report from Schaghticoke Middle School.</p> <p>Ms. Post stated New Milford High School's last activity day is May 22nd which will incorporate a chorus concert with Schaghticoke Middle School. There is no school on May 29th. May 31st is scholarship night for seniors. June 7th is field day. May 24th is the senior banquet. May 25th is the senior picnic at Harrybrooke Park. May 26th is the senior trip.</p>	
5.	A.	<p>APPROVAL OF MINUTES Approval of the following Board of Education Meeting Minutes: 1. April 25, 2023 Minutes <i>Mr. Hansell moved to approve the Minutes of April 25, 2023, seconded by Mr. McCauley.</i></p>	<p>APPROVAL OF MINUTES Approval of the following Board of Education Meeting Minutes: 1. April 25, 2023 Minutes <i>Motion made and passed unanimously to approve the minutes of April 25, 2023.</i></p>
6.	A.	<p>SUPERINTENDENT’S REPORT Presentation - New Milford High School Career Pathways</p>	<p>SUPERINTENDENT’S REPORT Presentation - New Milford High School Career Pathways</p>

	<p>Dr. Parlato stated that for the Superintendent's Report there is a presentation from New Milford High School. The presentation was given by members of New Milford High School's administration, teachers and students discussing the Career Pathways.</p> <p>Ms. Hollander stated that a lot of hard work is going on in the high school for the Career Pathways initiative. Some of this had already been discussed in the Committee on Learning meetings. Ms. Hollander introduced Kristie O'Neill, Dr. Meg Dwyer, Brooke Demauge, a freshman at New Milford High School, and Mr. Manka. Dr. Dwyer gave an overview of the presentation of Career Pathways and Freshman Academy, stating this had already been presented to the Committee on Learning back in December with great feedback. The goal is to look at what career connected learning is for all the students with a focus on reviewing career pathway initiatives, and setting up an action plan. This will allow to have attainable goals for now and in the future. Dr. Dwyer stated they have been fortunate to work with outside facilitators such as You Science Coaching, which has allowed staff to attend workshops. Freshman Academy is almost done with its first year. The focus moving forward is to provide communication of all stakeholders, and create goals that career path learning can have on all students. Over the summer, work will be put towards adding job shadowing and internship opportunities, thus taking life learning and folding it into school curriculums. There has also been a focus on leading this into what a vision of a graduate is, and making sure all seniors who leave New Milford High School have a vision of what they want to pursue in college and career. Dr. Dwyer showed statistics of the current job market and how students can learn earlier what they may want to pursue after graduation. This program aids students who are leaning towards a specific degree to receive real life exposure. With this program the goal is to provide future experiences and create a relevant career-connected learning for all. By looking at Powerschool, profiles of graduates, current courses and success rates, and other</p>	
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	<p>qualitative data, a connection can be made to a post-secondary planning phase. Great progress has been made with professional learning by establishing Freshman Academy and a vision for the future. Involvement and awareness has increased by using coaching models, attending leadership courses, working with Ready CT, connecting with local businesses/Chambers of Commerce, as well as seeing what other schools are doing. Freshman Academy has had a successful first year pilot. This past year had 71 students enrolled and next year there are 102 students enrolled. The staff has written curriculum and have been spearheading driving middle school awareness as to how freshman year decisions impact junior and senior year. Freshman Academy dives deep into what students like and comes up with a path for the future. By gathering feedback from current students, staff can recommend and anticipate paths for incoming students. In the presentation students were asked what they thought of Freshman Academy. The response was it helped them figure out what they want to do as they go on after high school.</p> <p>Brooke Demauge, a freshman student who has completed Freshman Academy gave a live testimonial of her experience. Ms. Demauge stated her parents run an HVAC company. Freshman Academy helped lay out a further career plan. Ms. Demauge stated this program is helpful for those who may not have role models to help them see what the working world is like. This program helps with dressing professionally and creating a resume. After completing Freshman Academy Ms. Demauge decided to talk to several businesses about what her career goals are. In doing so, it has opened doors, and increased her involvement in the community. Ms. Demauge's main takeaway is that all people in high school should have this opportunity.</p> <p>Visitors from the CSDE attended a freshman seminar where students created an app and demonstrated it. In the seminar the students were given immediate feedback on their presentation and how they presented.</p>	
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	<p>Dr. Dwyer stated, going forward, the plan is to continue to establish a more concrete pathway system. The immediate focus is on medical pathways, marketing, etc., then folding these pathways into existing classes so they are more tailored for students.</p> <p>Future considerations require expanded programing, increased community partnerships, involvement with Ready CT, and increased financial planning.</p> <p>Ms. Hollander stated amazing work is going on and this demonstrates the competitiveness of New Milford High School and how New Milford is becoming a model at the state level.</p> <p>Dr. Parlato added that this is a perfect example of exemplary work in our school district. The district is future focused, and needs to be future focused, to prepare the students for the world. Dr. Parlato thanked everyone for their hard work.</p>	
7.	<p>BOARD CHAIRMAN'S REPORT No report given.</p>	<p>BOARD CHAIRMAN'S REPORT</p>
8.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 4/30/23 2. Purchase Resolution: D-770 <p>Mr. Giovannone stated the bottom half of Purchase Resolution: D-770 outlines end-of-year projects and is tied to the Request for Budget Transfers.</p> <ol style="list-style-type: none"> 3. Request for Budget Transfers <p>Mr. Helmus stated Mr. Giovannone discussed this already when discussing the Purchase Resolution: D-770 line item.</p> <p><i>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated 4/30/23; Purchase Resolution: D-770; and Request for Budget Transfers, seconded by Mrs. McInerney.</i></p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 4/30/23 2. Purchase Resolution: D-770 3. Request for Budget Transfers <p><i>Motion made to approve monthly reports: Budget Position dated 4/30/23; Purchase Resolution: D-770; and Request for Budget</i></p>

	<p>B. Food and Nutrition Services</p> <p>1. Healthy Food Certification Statement (HFC) Statement for School Year 2023-24 Mr. Helmus stated I need a motion that, pursuant to C.G.S. Section 10-215f, the New Milford Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.</p> <p>Mrs. Faulenbach asked if this had been done already. Dr. Parlato stated it was voted last meeting but only one motion was done and there were three separate sections and motions needed.</p> <p><i>Mr. McCauley moved to approve the Healthy Food Certification Statement (HFC) Statement for School Year 2023-24, seconded by Mr. O'Brien.</i></p> <p>2. Food Certification Exemptions for School Fundraisers</p> <p>Mr. Helmus stated I need a motion that the New Milford Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; 3) the food items are not sold from a vending machine or school store. An</p>	<p><i>Transfers. Motion passed unanimously.</i></p> <p>B. Food and Nutrition Services</p> <p>1. Healthy Food Certification Statement (HFC) Statement for School Year 2023-24</p> <p><i>Motion made to approve the Healthy Food Certification Statement (HFC) Statement for School Year 2023-24. Motion passed unanimously.</i></p> <p>2. Food Certification Exemptions for School Fundraisers</p>
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	<p>“event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same places as the food sales.</p> <p><i>Mr. Hansell moved to approve the Food Certification Exemptions for School Fundraisers, seconded by Mr. O’Brien.</i></p> <p>3. Beverage Certification Exemptions</p> <p>Mr. Helmus stated I need a motion that the New Milford Board of Education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. The “school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same places as the beverage sales.</p> <p><i>Mr. O’Brien moved to approve the Beverage Certification Exemptions, seconded by Mr. McCauley</i></p> <p>C. Policies for Second Review:</p>	<p><i>Motion made to approve the Food Certification Exemptions for School Fundraisers. Motion passed unanimously.</i></p> <p>3. Beverage Certification Exemptions</p> <p><i>Motion made to approve the Beverage Certification Exemptions. Motion passed unanimously.</i></p> <p>C. Policies for Second Review:</p>
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	<ol style="list-style-type: none"> 1. 5116 Pledge of Allegiance 2. 5131.81 Use of Private Technology by Students 3. 5141.23 Management Plan for Food Allergies and/or Glycogen Storage Disease 4. 5141.5 Suicide Prevention and Intervention 5. 5143 Policy Concerning Sunscreen Application in School 6. 5157 Physical Restraint and Seclusion and Exclusionary Time Out 7. 5159 Education Stability Procedures 8. 2110 Uniform Treatment of Recruiters 9. 4119 Prohibition on Recommendations for Psychotropic Drugs <p>D. Policies Recommended for Deletion Upon Approval of the Above Policies in Item C.</p> <ol style="list-style-type: none"> 1. 5131.81 Electronic Devices 2. 5133 Behavior of Participants in Athletic Events 3. 5141 Student Health Services 4. 5141.22 Students with Chronic Infectious Diseases 5. 5141.23 Students with Special Health Care Needs 6. 5141.231 Psychotropic Drug Use 7. 5141.25 Students with Special Health Care Needs, Accommodating Students with Special Dietary Needs 8. 5141.3 Health Assessments and Immunizations 9. 5144 Discipline 10. 5144.3 Discipline of Students with Disabilities 11. 5145.14 Students—On Campus Recruitment 	<p>D. Policies Recommended for Deletion Upon Approval of the Above Policies in Item C.</p>
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	<p>12. 5145.6 Student Grievance Procedures</p> <p>13. 5157 Use of Physical Force and Seclusion</p> <p>14. 6000 Concept & Roles in Instruction</p> <p>15. 6010 Goals & Objectives</p> <p>16. 6113 Released Time</p> <p>17. 6114.1 Fire and Crisis Response Drills</p> <p>18. 6114.3 Emergencies & Disaster Preparedness: Bomb Threats</p> <p>19. 6115 School Ceremonies & Observations</p> <p>Dr. Parlato stated this process is part of an ongoing project to update the language of policies and aligning it with state statutes and this is why some policies are being deleted. They are not incorrect, but the language is being updated to align with state statutes. Mrs. Faulenbach agreed and stated the work is prudent and policies are being vetted to ensure they are not embedded in several other policies. Going through this process makes it more concise, easy to find and efficient for the community.</p> <p>Mr. Helmus stated he appreciated the clarification. Mrs. McInerney stated the goal is to make existing policies to the point and keep them in line with regulationS. RegulationS do not have to be passed by the Board, that is how the district is going to carry out the policy. Doing this allows regulation changes without policy change, and it is necessary to differentiate the two. Mrs. McInerney thanked Dr. Paddyfote for her help with this policy project.</p> <p>Discussion and possible action concerning proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 –</p>	<p>E. Discussion and possible action concerning proposed</p>
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	<p>Custodians/Maintainers covering the period from July 1, 2022 to June 30, 2026.</p> <p><i>Mrs. McInerney moved to enter into executive session to discuss the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 667 – Food and Nutrition Services Employees covering the period from July 1, 2022 to June 30, 2026 and the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers covering the period from July 1, 2022 to June 30, 2026. Invited into the executive session were Superintendent Janet Parlato, Director of Human Resources Teresa Kavanagh and Director of Fiscal Services Anthony Giovannone. Seconded by Mr. McCauley.</i></p> <p><i>The Board entered executive session at 7:40pm.</i></p> <p><i>The Board returned to public session at 8:00pm.</i></p> <p><i>Mr. McCauley moved the Board ratify the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers as discussed by the Board in Executive Session. Seconded by Mr. Hansell.</i></p>	<p>collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers covering the period from July 1, 2022 to June 30, 2026.</p> <p><i>Motion made to enter into executive session to discuss the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 667 – Food and Nutrition Services Employees covering the period from July 1, 2022 to June 30, 2026 and the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers covering the period from July 1, 2022 to June 30, 2026. Invited into the executive session are Superintendent Janet Parlato, Director of Human Resources Teresa Kavanagh and Director of Fiscal Services Anthony Giovannone. Motion passed unanimously.</i></p> <p><i>Motion made to approve the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers as discussed by the Board in</i></p>
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	<p><i>Mr. McCauley moved the Board to authorize the Chairperson of the Board to sign the successor collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers subject to any necessary further legal review as discussed by the Board in Executive Session. Seconded by Mr. O'Brien.</i></p> <p>Discussion and possible action concerning proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 667 – Food and Nutrition Services Employees covering the period from July 1, 2022 to June 30, 2026. Executive session anticipated.</p> <p>F.</p> <p><i>Mr. McCauley moved that the Board ratify the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 667 – Food and Nutrition Services Employees as discussed by the Board in Executive Session. Seconded by Mrs. Faulenbach.</i></p>	<p><i>Executive Session. Motion passed unanimously.</i></p> <p><i>Motion made to approve the Board to authorize the Chairperson of the Board to sign the successor collective bargaining agreement between the New Milford Board of Education and Teamsters Local 443 – Custodians/Maintainers subject to any necessary further legal review as discussed by the Board in Executive Session. Motion passed unanimously.</i></p> <p>F. Discussion and possible action concerning proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 667 – Food and Nutrition Services Employees covering the period from July 1, 2022 to June 30, 2026. Executive session anticipated.</p> <p><i>Motion made to approve the Board ratify the proposed collective bargaining agreement between the New Milford Board of Education and Teamsters Local 667 – Food and Nutrition Services Employees as discussed by the Board in Executive</i></p>
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	<p>G.</p> <p>Potential transfer of 50 East Street building to Town of New Milford</p> <p><i>Mrs. Faulenbach moved the Board of Education relinquish all statutory rights to the 50 East Street Building and property effective June 30, 2023. Seconded by Mr. Hansell.</i></p> <p>Mr. Helmus stated this situation has been discussed at length. The topic has been brought up by the town as to when the Board would relinquish the building. At this point the building is essentially empty, and Camella's Cupboard will vacate the building by June 30, 2023. Mrs. Faulenbach stated it is procedure for legal vetting during this process, as has been done in the past with the closing of a school and relinquishing of a building. Mrs. Faulenbach asked if proper legal procedures and vetting had been done, as well as the appropriate motions, constituted with state statute. Mr. Helmus stated yes. Mrs. Faulenbach asked if the release would be effective June 30th. Mr. Helmus stated yes. The release falls at the end of the fiscal year and there were no funds allocated for next year to maintain the building. Mrs. Faulenbach asked if it was the Board's pleasure to tie this into the discussion of central office. Mr. Helmus stated the topic would be brought up at the next meeting. Mrs. Faulenbach pointed out it was on the agenda under Items of Information. Mr. Helmus stated that it would be discussed when the Board started discussion on Items of Information.</p> <p><u>ITEMS OF INFORMATION</u></p> <p>9. A. Employment Report - May 2023 B. Enrollment Report - May 1, 2023</p> <p>Dr. Parlato stated it was stable and as expected.</p> <p>C. Administrative Regulations in support of Policies in 8C</p>	<p><i>Session. Motion passed unanimously.</i></p> <p>G. Potential transfer of 50 East Street building to Town of New Milford</p> <p><i>Motion made to approve the Board of Education relinquish all statutory rights to the 50 East Street Building and property effective June 30, 2023. Motion passed unanimously.</i></p> <p><u>9. ITEMS OF INFORMATION</u></p> <p>A. Employment Report - May 2023 B. Enrollment Report - May 1, 2023</p>
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	<p>1. 5141.3 R Administrative Regulations Regarding Health Assessments, Screenings and Oral Health Assessments</p> <p>2. 5141.221 R Administrative Regulations Regarding Immunizations</p> <p>3. 5141.5 R Administrative Regulations Regarding Suicide Prevention and Intervention</p> <p>4. 5143 R Administrative Regulations Concerning Sunscreen Application in School</p> <p>5. 5157 R Administrative Regulations Regarding Physical Restraint and Seclusion and Exclusionary Time Out</p> <p>D. IDEA Grant 2023-2025</p> <p>Dr. Parlato asked Mrs. Olson to give an update on the IDEA Grant. Mrs. Olson stated the IDEA grant is a 2-year, non-competitive federal grant. The grant outlines very detailed goals with action plans. The majority of the grant is salary, which is spread out as much as possible. The grant provides OT and PT services through grant 611, and grant 619 is allotted for preschool. Mrs. Olson stated the school system has always gotten approved for the grant and expects that again.</p> <p>E. Field Trip Report - May 2023</p> <p>Dr. Parlato stated she is glad the students are going out and seeing the world.</p> <p>F. Fundraising - May 2023</p> <p>G. Retirements/Resignations</p> <p>Mrs. McInerney asked why this list is on twice. Dr. Parlato agreed to collapse items 9.A and item 9.G.</p> <p>H. Central Office Update</p> <p>Dr. Parlato asked Mr. Cunningham to speak regarding this matter. Mr. Cunningham stated an RFP went out to bid for construction. There is a site visit scheduled for May 20th. Bids will be open Thursday, May 25th and RFPs will be known at that time.</p>	<p>C. Administrative Regulations in support of Policies in 8C</p> <p>D. IDEA Grant 2023-2025</p> <p>E. Field Trip Report - May 2023</p> <p>F. Fundraising - May 2023</p> <p>G. Retirements/Resignations</p> <p>H. Central Office Update</p> <p>I. NMHS Roof Update</p>
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	<p>Mrs. Faulenbach stated that at the last board meeting the Board made a motion that the funds come from capital reserves, and that request has been sent to the Mayor's office. It is the intent that that request go before the Town Council and the Board of Finance to draw on the capital reserve funds, not out of the current operational budget or end of year balance. This is what the board voted on. Mr. Helmus stated yes. Mrs. Faulenbach stated the preliminary request on November 28, 2022 went before town council and \$100,000 was approved to be used towards the move and temporarily be used for the project. That was granted and passed unanimously by both Town Council and the Board, then again voted unanimously by the Board of Finance. Mrs. Faulenbach stated that these steps were taken a while ago and now there seems to be some surprise as to this move happening. The preliminary request came in as early as November 2022. It has gone through three separate governing bodies. It has been on the full board agenda every single month since November 2022, including sub committee agendas for Facilities and Operations. This topic has been discussed in approximately twelve meetings. The funds from capital reserves are taxpayer dollars that were entrusted to the town for capital improvements of this nature. Mrs. Faulenbach stated that in her personal opinion she was a bit surprised that people were surprised. The initial cost was projected to be \$4,000,000 and it was reduced. Mrs. Faulenbach stated she herself met with the Mayor in February and March to get the numbers down. It was also put in concert with the SLR study (enrollment study) that was submitted in 2021. The Board has done their due diligence, and has worked with several people in town. There has been a lot of effort from the Board and the town. This did not come out of nowhere, and it is not money spent on furniture. Mrs. Faulenbach asked if in the last proposal if there was any furniture. Mr. Cunningham stated no furniture is in the proposal. Mrs. Faulenbach stated regardless of where the Board and administrative offices go, she hopes it is done on a collaborative basis. Mr. Helmus stated the move has been discussed as far back as 2010 and has been a topic of discussion for 13-14 years. Back</p>	
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in 2017, the previous Mayor requested the Board vacate East Street and go to Pettibone. This Board has acted with reasonable care. Staff had to move out of East Street because of conditions and something needed to be done. The plan went from \$4,500,000 to \$1,500,000 to \$750,000. It is a reasonable and fiscally responsible plan.

Mrs. Sarich asked it be put into public record as to why the Board is not going to Pettibone.

Mrs. Faulenbach noted Mayor Pete Bass was present and stated that herself and the Mayor have been to many of these meetings. In that time no one has stated that central office needs to be in one particular place. Studies that were done regarding Pettibone and East Street being more permanent places would cost a tremendous amount of money to bring to code. It is costly to take buildings from the 1920's and bring them up to compliance. Mrs. Faulenbach recalled when the move to Pettibone was proposed, at that particular time, it was closed. A previous administration wanted central office to move to Pettibone and the projected cost was over \$1,500,000. That cost was just for the move, not including building maintenance and upgrades, which included sidewalks, sprinklers, etc. The Board turned it down. Mr. McCauley stated Pettibone was decommissioned as a school and to move central office there, it would have meant bringing it up to standards as a school needs today. There was a lot involved and too much to do. Mrs. Faulenbach stated the administration changed and everything was put on hold. Mrs. Faulenbach also noted there have been two tragedies: Covid and the fires. Mr. Helmus stated there was the microburst as well. Mrs. Faulenbach stated a better job needs to be done explaining to the public why central office is at Sarah Noble Intermediate School. Mrs. Faulenbach stated she went through every single document sent to her today and was willing to share those documents. Mr. Helmus stated, to Mrs. Sarich's point, after reading the minutes from when Mayor Gronbach was in office, there was no agreement on whose budget manages the building since it was a town owned building. There were questions about

the finances and after the Mayoral change, the subject was dropped. Mrs. Faulenbach stated at that time, the Board had \$1,500,000 in the capital reserve and the MOU was over \$1,000,000, with the possibility the Board would be reimbursed in its capital reserve if they ever sold one of their buildings. There were a lot of "what if's" for a large dollar amount. Mrs. Faulenbach stated in agreement \$750,000 is a lot of money. Mr. Helmus stated it has been five years, and this is a reasonable plan. Mrs. McInerney stated there are no bells and whistles. Everything is being repurposed. The lockers are staying, walls are being put up to create privacy and a functioning central office. Mr. O'Brien stated he wanted to recognize Mr. Matt Cunningham for whittling down the price tag from \$4,000,000 to \$750,000. Some central office staff administrators have been at Sarah Noble for three years, working out of classrooms and they deserve suitable office space. Mr. O'Brien thanked Mr. Cunningham for making the project possible.

Dr. Parlato stated she would be remiss if she did not advocate for a functional and professional work space for central office. Privacy is of the utmost importance. Dr. Parlato agreed \$750,000 is a lot of money but would hate people to be resentful of the fact central office needs a professional workspace. Dr. Parlato stated she needs to advocate for the central office staff and administrators that work there.

Mrs. Faulenbach stated there are issues in the district, and other districts, that have to do with air conditioning and air quality. This is a coming issue, legislation is looking into it right now and one of the issues in the state is the age of the buildings. A lot of remediation has to take place not only for air conditioning but air quality, and it is costly. Every district will be looking at it, and the direction taken is important and can not go unnoticed.

I. NMHS Roof Update
Mr. Cunningham stated the standing seam metal roof will be complete this month. Spheres have returned back to the turrets. Currently, work is being

New Milford Board of Education
Special Meeting Minutes
May 16, 2023
Sarah Noble Intermediate School Library Media Center

		done on the drains, flaps for the low sloped roof that is about 58,000 square feet. The whole project should be completed this summer. Mr. Helmus stated it has been 5 years since the microburst. Mr. Faulenbach stated it is a lot to be proud of.	
10.		ADJOURN <i>Mrs. Faulenbach moved to adjourn the meeting at 8:24 pm, seconded by Mr. O'Brien and passed unanimously.</i>	ADJOURN <i>Motion made and passed unanimously to adjourn the meeting at 8:24pm</i>

Respectfully submitted:



Leslie Sarich
Secretary
New Milford Board of Education

**New Milford Board of Education
 Ad-Hoc Special Meeting Minutes
 May 24, 2023
 Sarah Noble Intermediate School Library Media Center**

RECEIVED
 TOWN OF NEW MILFORD
 MAY 25 2023
 4:18 PM
 NEW MILFORD, CT

Present:	Mr. Pete Helmus, Chairperson Mrs. Tammy McInerney Mr. Tom O'Brien
Absent:	

Also Present:	Dr. Janet Parlato, Superintendent of Schools
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1.	A.	Call to Order The meeting of the New Milford Board of Education Ad-Hoc Committee Special Meeting was called to order at 6:00pm by Mr. Pete Helmus, Chairperson.	Call to Order
2.	A.	Public Comment No public comment.	Public Comment
3.		Discussion and Possible Action A. Guidelines for the Superintendent Evaluation Process. <i>Mr. Helmus moved to enter into executive session to discuss the guidelines for the Superintendent Evaluation Process. Invited into the executive session is Superintendent Janet Parlato. Seconded by Mr. O'Brien.</i> <i>The Board entered executive session at 6:02 p.m.</i> <i>The Board returned to public session at 6:58 p.m.</i>	Discussion and Possible Action
4.		ADJOURN <i>Mr. O'Brien moved to adjourn the meeting at 6:58 p.m., seconded by Mr. Helmus and passed unanimously.</i>	ADJOURN <i>Motion made and passed unanimously to adjourn the meeting at 6:58 p.m.</i>

Respectfully submitted:



Tammy McInerney
 Assistant Secretary
 New Milford Board of Education



BUDGET POSITION DATED 5/31/23

RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	30,920,462	-284,405	30,636,057	30,196,548	176,424	263,084	99.14%
100'S	SALARIES - NON CERTIFIED	9,964,002	55,000	10,019,002	8,744,458	408,483	866,062	91.36%
200'S	BENEFITS	11,165,730	0	11,165,730	10,868,277	147,720	149,733	98.66%
300'S	PROFESSIONAL SERVICES	4,147,549	-134,495	4,013,054	3,443,670	267,518	301,867	92.48%
400'S	PROPERTY SERVICES	963,512	6,415	969,927	727,492	130,165	112,271	88.42%
500'S	OTHER SERVICES	9,535,698	176,000	9,711,698	8,733,166	902,521	76,011	99.22%
600'S	SUPPLIES	2,699,331	103,585	2,802,916	1,997,691	539,979	265,245	90.54%
700'S	CAPITAL	22,784	77,900	100,684	9,391	89,326	1,967	98.05%
800'S	DUES AND FEES	93,268	0	93,268	77,572	720	14,976	83.94%
900'S	REVENUE	-1,745,047	0	-1,745,047	-1,629,425	0	-115,622	93.37%
	GRAND TOTAL	67,767,289	0	67,767,289	63,168,840	2,662,856	1,935,594	97.14%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	535,390	0	535,390	370,607	0	164,783	69.22%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,188,657	0	2,188,657	2,094,780	12,488	81,389	96.28%
51202	SALARIES - NON CERT - SUBSTITUTES	971,737	0	971,737	968,305	0	3,432	99.65%
51210	SALARIES - NON CERT - SECRETARY	2,093,451	55,000	2,148,451	1,834,465	119,626	194,360	90.95%
51225	SALARIES - NON CERT - TUTORS	260,695	0	260,695	88,680	0	172,015	34.02%
51240	SALARIES - NON CERT - CUSTODIAL	1,971,159	0	1,971,159	1,706,980	174,266	89,913	95.44%
51250	SALARIES - NON CERT - MAINTENANCE	950,613	0	950,613	769,576	69,450	111,587	88.26%
51285	SALARIES - NON CERT - TECHNOLOGY	508,703	0	508,703	465,067	22,810	20,827	95.91%
51336	SALARIES - NON CERT - NURSES	483,597	0	483,597	445,998	9,843	27,756	94.26%
	TOTAL	9,964,002	55,000	10,019,002	8,744,458	408,483	866,062	91.36%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	622,565	0	622,565	543,828	0	78,737	87.35%
52201	BENEFITS - MEDICARE	531,498	0	531,498	501,829	0	29,669	94.42%
52300	BENEFITS - PENSION	929,692	0	929,692	929,692	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	33,000	0	33,000	7,069	4,931	21,000	36.36%
52810	BENEFITS - HEALTH INSURANCE	8,397,600	0	8,397,600	8,295,706	101,895	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	103,181	21,819	0	100.00%
52830	BENEFITS - LIFE INSURANCE	126,000	0	126,000	102,050	18,950	5,000	96.03%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	400,375	0	400,375	384,923	125	15,327	96.17%
	TOTAL	11,165,730	0	11,165,730	10,868,277	147,720	149,733	98.66%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	30,920,462	-284,405	30,636,057	30,196,548	176,424	263,084	99.14%
51200	NON-CERTIFIED SALARIES	9,964,002	55,000	10,019,002	8,744,458	408,483	866,062	91.36%
52000	BENEFITS	11,165,730	0	11,165,730	10,868,277	147,720	149,733	98.66%
53010	LEGAL SERVICES	238,553	75,000	313,553	260,901	0	52,652	83.21%
53050	CURRICULUM DEVELOPMENT	75,000	-34,000	41,000	34,902	1,096	5,002	87.80%
53200	PROFESSIONAL SERVICES	2,406,345	-66,612	2,339,733	1,898,380	231,833	209,521	91.05%
53201	MEDICAL SERVICES - SPORTS	52,700	-50,000	2,700	2,260	315	125	95.37%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	8,433	0	2,067	80.31%
53220	IN SERVICE	114,450	-39,065	75,385	71,243	0	4,142	94.51%
53230	PUPIL SERVICES	576,592	0	576,592	543,067	13,894	19,631	96.60%
53300	OTHER PROF/ TECH SERVICES	46,785	-3,542	43,243	30,986	3,699	8,559	80.21%
53310	AUDIT/ACCOUNTING	41,250	0	41,250	41,250	0	0	100.00%
53500	TECHNICAL SERVICES	238,871	-11,276	227,595	226,739	856	0	100.00%
53530	SECURITY SERVICES	228,503	0	228,503	216,773	11,730	0	100.00%
53540	SPORTS OFFICIALS SERVICES	118,000	-5,000	113,000	108,737	4,095	168	99.85%
54101	CONTRACTUAL TRASH PICK UP	93,016	0	93,016	83,525	7,939	1,552	98.33%
54301	REPAIRS & MAINTENANCE	475,762	8,594	484,356	395,495	70,377	18,484	96.18%
54302	FIRE / SECURITY MAINTENANCE	1,700	0	1,700	1,351	0	349	79.49%
54303	GROUND MAINTENANCE	12,700	0	12,700	8,620	0	4,080	67.88%
54310	GENERAL REPAIRS	43,170	-2,179	40,991	23,109	5,414	12,468	69.58%
54320	TECHNOLOGY RELATED REPAIRS	41,637	0	41,637	21,793	4,145	15,699	62.29%
54411	WATER	68,195	0	68,195	46,425	21,770	0	100.00%
54412	SEWER	15,559	0	15,559	15,559	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	211,773	0	211,773	131,614	20,520	59,639	71.84%
55100	PUPIL TRANSPORTATION - OTHER	175,790	0	175,790	175,790	0	0	100.00%
55101	PUPIL TRANS - FIELD TRIP	22,750	0	22,750	19,378	0	3,372	85.18%
55110	STUDENT TRANSPORTATION	5,053,987	346,000	5,399,987	5,003,006	396,981	0	100.00%
55200	GENERAL INSURANCE	306,689	0	306,689	306,689	0	0	100.00%
55300	COMMUNICATIONS	39,440	0	39,440	25,201	14,048	191	99.51%
55301	POSTAGE	32,750	0	32,750	14,339	18,411	0	100.00%
55302	TELEPHONE	80,966	0	80,966	71,893	9,073	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	8,000	0	8,000	3,578	728	3,694	53.83%
55505	PRINTING	31,210	0	31,210	16,877	4,989	9,345	70.06%
55600	TUITION - TRAINING	30,000	-20,000	10,000	2,400	0	7,600	24.00%
55610	TUITION - PUBLIC PLACEMENTS	1,129,164	-150,000	979,164	953,829	25,335	0	100.00%
55630	TUITION - PRIVATE PLACEMENTS	2,578,401	0	2,578,401	2,122,283	431,849	24,270	99.06%
55800	TRAVEL	46,551	0	46,551	17,904	1,108	27,540	40.84%
56100	GENERAL INSTRUCTIONAL SUPPLIES	168,026	0	168,026	128,381	21,409	18,235	89.15%
56110	INSTRUCTIONAL SUPPLIES	397,899	110,000	507,899	378,041	79,040	50,819	89.99%
56120	ADMIN SUPPLIES	31,918	0	31,918	15,142	7,845	8,932	72.02%
56210	NATURAL GAS	219,960	0	219,960	217,132	2,828	0	100.00%
56220	ELECTRICITY	1,021,171	0	1,021,171	612,552	307,871	100,748	90.13%
56230	PROPANE	4,251	0	4,251	0	0	4,251	0.00%
56240	OIL	238,503	0	238,503	237,118	1,385	0	100.00%
56260	GASOLINE	38,375	0	38,375	14,896	1,569	21,910	42.91%
56290	FACILITIES SUPPLIES	320,428	-13,414	307,014	213,349	71,308	22,356	92.72%
56291	MAINTENANCE COMPONENTS	16,475	0	16,475	7,207	7,602	1,666	89.89%
56292	UNIFORMS/ CONTRACTUAL	13,222	0	13,222	8,722	3,295	1,205	90.89%
56293	GROUNDKEEPING SUPPLIES	22,585	6,999	29,584	7,775	17,246	4,563	84.58%
56410	TEXTBOOKS	63,639	0	63,639	52,617	4,054	6,968	89.05%
56411	CONSUMABLE TEXTS	27,126	0	27,126	18,663	810	7,653	71.79%
56420	LIBRARY BOOKS	52,049	0	52,049	37,994	6,528	7,527	85.54%
56430	PERIODICALS	17,224	0	17,224	9,050	4,953	3,220	81.30%
56460	WORKBOOKS	1,900	0	1,900	0	0	1,900	0.00%
56500	SUPPLIES - TECH RELATED	44,580	0	44,580	39,052	2,237	3,291	92.62%
57345	INSTRUCTIONAL EQUIPMENT	7,154	77,900	85,054	6,393	78,480	181	99.79%
57400	GENERAL EQUIPMENT	2,500	0	2,500	1,406	485	609	75.62%
57500	FURNITURE & FIXTURES	13,130	0	13,130	1,593	10,361	1,176	91.04%
58100	DUES & FEES	93,268	0	93,268	77,572	720	14,976	83.94%
EXPENDITURE TOTAL		69,512,336	0	69,512,336	64,798,265	2,662,856	2,051,216	97.05%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-1,301,689	0	-1,301,689	-1,277,443	0	-24,246	98.14%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-108,575	0	48,068	179.44%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-25,114	0	-29,886	45.66%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-25,130	0	-2,822	89.91%
44800	REGULAR ED TUITION	-116,000	0	-116,000	-65,000	0	-51,000	56.03%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	-34,660	0	4,760	115.92%
49103	DCF TUITION	-85,000	0	-85,000	-37,503	0	-47,497	44.12%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-20,000	0	-5,400	78.74%
44861	PARKING PERMIT FEES	-41,700	0	-41,700	-36,000	0	-5,700	86.33%
	REVENUE TOTAL	-1,745,047	0	-1,745,047	-1,629,425	0	-115,622	93.37%

GRAND TOTAL	67,767,289	0	67,767,289	63,168,840	2,662,856	1,935,594	97.14%
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BOE Capital Reserve Acct #43020000-10101	
MUNIS Balance as of 7/1/22	3,039,825
Contribution Towards NMHS Roof Replacement	-450,000
Approved by BoF - 5 year Capital Withdraw 22/23	-980,030
Close and return of Security Grant Set-Asside	201,875
Wastewater Management Plan - SMS	-20,000
NMHS Woodshop	-233,980
Central Office to SNIS move	-100,000
Fiscal Year end 21/22 Deposit	2,816,025
New Security Grant Set-Asside	-139,800
TOTAL AS OF 5/31/23	4,133,915

Turf Field Replacement Acct #43020000-10130	
CONTRIBUTION - FROM BOE 17.18 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE 18.19 FYE BALANCE	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S & BANNER SALES	10,225
CONTRIBUTION - FROM TOWN DATED 6/4/20	50,000
CONTRIBUTION - FROM TOWN DATED 6/16/21	50,000
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 6/23/21	3,765
CONTRIBUTION - FROM BOE COLLECTED TEAM FEE'S 9/29/21	1,890
CONTRIBUTION - FROM BOE 20.21 FYE BALANCE	100,000
CONTRIBUTION - FROM TOWN DATED 6/9/22	50,000
CONTRIBUTION - FROM BOE 21.22 FYE BALANCE	50,000
TOTAL AS OF 5/31/23	415,880



WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
5 YEAR CAPITAL	IT	CDW	SMARTBOARDS WITH MOUNTS (42 UNITS) PLUS CHROMEBOOKS (2 UNITS)	\$ 95,928.00	57340
5 YEAR CAPITAL	IT	CDW	48-PORT SWITCHES (35 UNITS)	\$ 66,500.00	57340
GENERAL	SPED	CHILDREN'S CTR OF HAMDEN	TUITION FOR DCF PLACED STUDENT (1)	\$ 28,317.00	55630
5 YEAR CAPITAL	IT	DELL MARKETING	POWEREDGE R760 RACK SERVERS (2 UNITS)	\$ 25,000.00	57340
5 YEAR CAPITAL	IT	OMNI DATA LLC	ARUBA ACCESS POINTS (33 UNITS)	\$ 16,337.26	57340
GENERAL	NMHS	DATTCO	ATHLETIC BUSES FOR APRIL & MAY 2023	\$ 14,760.00	55100
GENERAL	IT	CDW	HARD DRIVES (18 UNITS) PLUS RACK STATION & KIT (2 UNITS)	\$ 7,930.00	56500
GENERAL	NMHS	CANDLEWOOD VALLEY COUNTRY CLUB	GOLF COURSE RENTAL FEES	\$ 6,113.00	54420
GENERAL	FACILITIES	NORTHEASTERN COMM INC	MOTOROLA SL300 PORTABLE RADIOS (12 UNITS)	\$ 5,493.65	57500
GENERAL	NMHS	ARROW LINES / PETER PAN	ATHLETIC BUSES FOR APRIL & MAY 2023	\$ 5,400.00	55100
GENERAL	DOI	BRIDGEPORT BOE	APRIL TUITION FOR STUDENTS (2)	\$ 5,400.00	55610

Purchase Orders listed above, in bold and italic font, will be processed by the Board of Education using grant funding.

Orders listed below are offered for consideration and approval as year end items.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	NMHS	BMI SUPPLY	NEW BACKSTAGE COMMUNICATION SYSTEM FOR THEATRE	\$ 23,325.00	56110
GENERAL	DOI	FRONTLINE	NEW EMPLOYEE EVALUATION TOOL	\$ 18,600.00	53200
GENERAL	DOI	COLLABORATIVE CLASSROOM	READING SUPPLEMENTS FOR INTERVENTION	\$ 15,650.00	56110
GENERAL	NMHS	MPS	AP TEXTS FOR STATISTICS	\$ 12,534.48	56410
GENERAL	SUPER	E-CORNELL	PROFESSIONAL LEARNING CREDITS (4 UNITS) - DIVERSITY, EQUITY, INCLUSION	\$ 10,357.20	53200
GENERAL	NMHS	MPS	AP TEXTS FOR AMERICAN GOVERNMENT	\$ 4,077.05	56410
GENERAL	NMHS	MPS	AP TEXTS FOR WORLD GOVERNMENT	\$ 3,239.46	56410
GENERAL	NMHS	BARNES & NOBLE	AP TEXTS FOR ENGLISH	\$ 2,736.20	56410
GENERAL	DOI	BARNES & NOBLE	PROFESSIONAL LEARNING BOOKS TO SUPPORT INSTRUCTION	\$ 2,070.15	56110



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3A-3
JUNE 2023 MEETING

DETAIL		FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Requesting Approval
Across MOC

DETAIL		FROM (-)			TO (+)			
#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
			NONE AT THIS TIME					

Informational
Within Major Object Code



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

Item of Information 4A
Operations Sub-Committee
June 2023

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 7, 2023
RE: End of Year Projects - Phase 2

Last month at the May meeting(s), we brought forward projects and items for the Board of Education to consider utilizing a portion of the projected 2022-23 Operating Fiscal Year End Balance in order to complete. These were approved and are underway.

This month, presented as part of the Monthly Reports on the Purchase Resolution D771 report, there are additional items that are included for consideration as end of year projects / items. These items are separated on the Purchase Resolution D771 in the chart on the lower section of the page and would need to be approved to move forward with these items.

It is important to note that any approved purchases of goods or authorized projects would need to be received and completed along with proper billing before June 30th, 2023.

All relevant Department Heads will be available to discuss these requests in person at both the Operations Subcommittee on 6/13/23 as well as the full Board of Education meeting on 6/20/23.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

Item of Information 4B
Operations Sub-Committee
June 2023

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 7, 2023
RE: Energy Program Update

The most recent Energy Program Update meeting was held virtually on June 6, 2023 to discuss the financial piece of this joint endeavor with the Town. The purpose of these routine meetings that take every 1st Friday of the month has been to discuss:

1. Construction Updates
2. Demand Response Savings
3. Eversource Incentives
4. Energy Savings

The 1st lease payment was due in December of 2022 and was funded via energy credits received from Eversource. This meant that the Board of Education did not have to make a contribution. Going forward, the lease payment must be satisfied with the subsequent savings realized through capital improvement efficiencies. The Town Finance Director, Mr. Osipow has created an internal service fund for the purpose of both paying and funding this project.

Representatives on the call from ESG agreed to an additional meeting this month which will take place on June 9, 2023 to provide a billing update.

When a determination has been made on the amount of the December 2023 payment that the Board of Education will be responsible for, I will bring this forward for approval.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
 25 Sunny Valley Road, Suite A
 New Milford, Connecticut 06776

Item of Information 4C
 Operations Sub-Committee
 June 2023

TO: Dr. Janet Parlato, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: June 7, 2023
RE: Excess Cost Update

The Special Education Excess Cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year.

The grant is split between two payments, the first of which was received during the month of March 2023 in the amount of \$1,277,44 and usually constitutes roughly 75% of the total we receive in any given fiscal year. We usually receive the second and the final of the two payments during the month of May but as of the date of this memo we have yet to receive it. We have been advised however, that we should be receiving it within the next week in the amount of \$385,643.

ORIGINAL BUDGET	1ST PAYMENT RECEIVED	2ND PAYMENT EXPECTED	PROJECTED YTD ACTUAL	TOTAL WE EXPECT TO RECEIVE OVER THE ORIGINAL BUDGET
-1,301,689	-1,277,443	-385,643	-1,663,086	-361,397

This is a very volatile line each year as it offsets the equally volatile expense lines for both out of district placement tuition and transportation. Further, the budget for these corresponding lines is developed many months ahead of the actual start of any given fiscal year during which time the placements very often change or may be resolved via settlement. While this is a budget variance that is larger than expected, it is in our favor. This will be reflected on the Budget Position attachment next month as we expect to receive the grant money during the month of June.

There continues to be discussions at the State level via legislative sessions regarding changes to Excess Cost funding to all districts across the State. On June 6, 2023, the Connecticut General Assembly adopted a new biennial state budget for fiscal years 2024 and 2025. Contained in the new State budget, which is scheduled to go into effect July 1, 2023, are numerous changes to policies and funding for K-12 education in Connecticut including Excess Cost. The Excess Cost grant is not fully funded at the statutory level but it is funded at \$25 million over FY 2023 levels in both years of the biennium. This additional amount may not be enough to cover all the reimbursements that may be requested of the State. As in past years this may lead to a cap under which future years reimbursements can potentially see reductions back to districts. I will alert you of any new developments in this area as we approach the first of two payments for next year in February of 2024.

Sincerely,
 Anthony J. Giovannone
 Director of Fiscal Services & Operations



Office of Fiscal Services & Operations
 25 Sunny Valley Road, Suite A
 New Milford, Connecticut 06776

Item of Information 4D
 Operations Sub-Committee
 June 2023

TO: Dr. Janet Parlato, Superintendent
 FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
 Date: June 7, 2023
 RE: Projected End of Year Balance Update

The chart below refreshes my projection originally shared at the April 2023 meeting(s). This is the most up to date snapshot of funds that we expect to end the 2022-23 year with taking into consideration all known variables at this time including end of year items and projects. The amounts shown constitute a projection only and are certain to change as we close out billing and go through the audit process.

MAJOR OBJECT CODE	PROJECTED YEAR END BALANCE PROVIDED IN APRIL	PROJECTED YEAR END BALANCE REVISED
SALARIES	\$928,055	\$703,055
BENEFITS	\$21,085	\$19,297
PROFESSIONAL SERVICES	\$226,085	\$93,498
PROPERTY SERVICES	\$117,012	\$115,923
OTHER SERVICES	\$0	\$0
SUPPLIES	\$278,493	\$194,405
CAPITAL	\$0	\$0
DUES AND FEES	\$5,105	\$14,976
REVENUE	\$253,172	\$253,172
TOTAL AMOUNT	\$1,829,007	\$1,394,326
PERCENTAGE UNSPENT	2.70%	2.06%

Historically, any amount unspent at the end of the fiscal year is at the Board's discretion to request of the Town Council and Board of Finance, that such funds be put into one of the following accounts (outside of COVID) pending the final audit:

- **Capital Reserve account for projects.** A revised and updated 5 year capital plan will be presented during the summer to show the needs across the district to fund improvements and maintain existing systems.
- **Contribution towards Turf Field Replacement.** Both the Town and the Board of Education have been working together by funding the eventual replacement of this asset when needed.

The 2nd page of this memo contains the 10 year history of fiscal year end balances for the Board of Education.



Office of Fiscal Services & Operations
25 Sunny Valley Road, Suite A
New Milford, Connecticut 06776

Item of Information 4D
Operations Sub-Committee
June 2023

10 YEAR BOE HISTORY OF FISCAL YEAR-END BALANCES

Budget Year	Total Budget	End of Year Balance	% of Budget	10 Year Average
2021/2022	\$65,846,024	\$3,017,825	4.58%	1.87%
2020/2021	\$64,464,776	\$3,098,775	4.81%	
2019/2020	\$64,040,692	\$2,910,100	4.54%	
2018/2019	\$63,010,586	\$365,213	0.58%	
2017/2018	\$62,810,586	\$327,903	0.52%	
2016/2017	\$61,686,660	\$194,315	0.32%	
2015/2016	\$61,178,808	\$264,406	0.43%	
2014/2015	\$60,961,778	\$237,262	0.39%	
2013/2014	\$59,634,148	\$680,562	1.14%	
2012/2013	\$57,557,533	\$770,807	1.34%	

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations

NEW MILFORD PUBLIC SCHOOLS

EMPLOYMENT REPORT

Regular Meeting of the Board of Education
New Milford, Connecticut
June, 2023

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS/RETIREMENTS**

1. **Jamie Colucci**, Math Teacher, Schaghticoke Middle School effective June 30, 2023 due to taking a position in another district.
2. **Mariza Davila-Madwid**, Spanish Teacher, New Milford High School effective June 30, 2023 due to personal reasons.
3. **Elizabeth Goldman**, Special Education Teacher, Schaghticoke Middle School effective June 9, 2023 due to taking a position in another district.
4. **Tracy Menzies**, Special Education Supervisor, Grades 6-12, effective June 30, 2023 due to taking a position in another district.
5. **Katelynn Oviatt**, Math Teacher, Schaghticoke Middle School effective June 30, 2023 due to taking a position in another district.
6. **Kimberly Shapiro**, .50 FTE Guidance Counselor, Sarah Noble Intermediate School due to personal reasons.

2. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **Kimberly Atlas**, Special Education Teacher, Northville Elementary School effective August 21, 2023.
2022-2023 Salary: \$58,061 (Step 1 MA60)
2. **Doreen Cherniske**, Art Teacher, Northville Elementary School effective August 21, 2023.
2022-2023 Salary: \$95,765 (Step 15 MA)
3. **Alexandra Clarke**, Special Education Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$69,320 (Step 8 MA30)
4. **Mitchell Kindred**, Social Studies Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$55,434 (Step 1 MA)
5. **Victor Moro**, Special Education Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$78,303 (Step 11 MA)

6. **Robert Munro III**, Business Teacher, New Milford High School effective August 21, 2023.
2022-2023 Salary: \$58,234 (Step 3 MA)
7. **Karin Rabatin**, Science Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$55,434 (Step 1 MA)
8. **Jared Russell**, Math Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$93,012 (Step 15 BA30)
9. **Nancy Stover**, French Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$97,622 (Step 15 MA30)
10. **Kathleen Warren**, Math Teacher, Schaghticoke Middle School effective August 21, 2023.
2022-2023 Salary: \$81,802 (Step 13 BA30)

3. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS/RETIREMENTS

1. **Corrine Colby**, General Worker for Food Services, New Milford High School effective June 5, 2023 for personal reasons.
2. **Kimberly Hopp**, Payroll Bookkeeper, Central Office, effective June 30, 2023 due to taking a position in another district.
3. **Jillian Murphy**, Paraeducator, Schaghticoke Middle School, effective June 21, 2023 due to finishing degree.
4. **Cindy Powell**, School Nurse, New Milford High School effective June 22, 2023 for personal reasons.
5. **Matthew Sheehy**, Groundskeeper, Sarah Noble Intermediate School for personal reasons.

4. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Carrie DeBellis**, Receptionist/Attendance Clerk, Sarah Noble Intermediate School effective August 16, 2023, moving from paraeducator position at Sarah Noble Intermediate School to secretarial position.
\$21.12 per hour, 8 hours per day, School year, Class III, Step 4
2. **Anastasia des Enfants**, Receptionist/Attendance Clerk, Schaghticoke Middle School effective August 16, 2023, moving from paraeducator

position at Sarah Noble Intermediate School to secretarial position.
\$19.80 per hour, 8 hours per day, School year, Class III, Step 2

3. **Ella Hovde**, Nutrition Manager, Food and Nutrition Services, effective August 14, 2023.
2022-2023 Salary: \$50, 000 (190 work days)
4. **Radhika Jain**, Adult Education Secretary. New Milford High School effective May 22, 2023.
\$15.00 per hour

5. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

6. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

7. STIPEND POSITIONS

b. APPOINTMENTS

1. None

8. STIPEND POSITIONS

a. RESIGNATIONS

1. None

9. COACHING STAFF

a. RESIGNATIONS

1. None

10. COACHING STAFF

b. APPOINTMENTS

1. None

RESIGNATIONS/RETIREMENTS

Certified Staff

Jamie Colucci, Math Teacher, Schaghticoke Middle School effective June 30, 2023 due to taking a position in another district.

Mariza Davila-Madwid, Spanish Teacher, New Milford High School effective June 30, 2023 due to personal reasons.

Elizabeth Goldman, Special Education Teacher, Schaghticoke Middle School effective June 9, 2023 due to taking a position in another district.

Tracy Menzies, Special Education Supervisor, Grades 6-12, effective June 30, 2023 due to taking a position in another district.

Katelynn Oviatt, Math Teacher, Schaghticoke Middle School effective June 30, 2023 due to taking a position in another district.

Kimberly Shapiro, .50 FTE Guidance Counselor, Sarah Noble Intermediate School due to personal reasons.

Non-Certified Staff

Corrine Colby, General Worker for Food Services, New Milford High School effective June 5, 2023 for personal reasons.

Kimberly Hopp, Payroll Bookkeeper, Central Office, effective June 30, 2023 due to taking a position in another district.

Jillian Murphy, Paraeducator, Schaghticoke Middle School, effective June 21, 2023 due to finishing degree.

Cindy Powell, School Nurse, New Milford High School effective June 22, 2023 for personal reasons.

Matthew Sheehy, Groundskeeper, Sarah Noble Intermediate School for personal reasons.

NEW MILFORD PUBLIC SCHOOLS



Facilities Subcommittee Report

June 13, 2023

Items for Information and Discussion

A. NMHS Updates

1. NMHS Woodshop HVAC

I have met with the architect Landmark Facilities Group onsite and provided drawings and details regarding the existing woodshop equipment. They are currently working on specs for a plan to address the HVAC and dust collection deficiencies and prepare an RFP for construction. We are scheduling a meeting with the Town Building Inspector to run the concepts by him before proceeding with a construction bid.

2. NMHS Batting Cages

Ground penetrating radar was performed at the location where the batting cages are to be placed. The report and site drawings both indicate the area is free from any underground utilities. The report has been shared with the Athletics Department who is working as liaison with the Diamond Club on the installation of the cages. No date for that project has been presented yet.

3. Roof Project

Belfor Property Restoration will be back after the conclusion of the school year. They are awaiting the arrival of the epoxy countertops for the science labs. Currently temporary counters have been installed.

Roofing contractor Greenwood Industries continues to finish detailed work on the standing seam metal roof. The panel installation is complete and work on collection boxes and snow rails is being conducted now. Additionally, roof drains are being resumped and a change order is being proposed for work on gutter seams which are known to leak. The low sloped roof work will begin after the end of the school year this month.

At the most recent Municipal Building Committee meeting it was revealed that there are concerns with panel work conducted by the first contractor, United Roofing. It is evident that some specified clips and fasteners were not installed. A plan on how to address these issues is still being developed.

4. NMHS Gym

An RFP for the refinishing of the New Milford High School main gym floor has been posted. Those bids were opened on May 12, 2023. The two bids had inflated numbers that far exceeded the amount allocated for the project. It was quite obvious that no industry standard was employed in calculating these figures and contractors were taking advantage of the compressed time frame for completing this project. Further discussion about this project will be revisited during capital improvement discussions in the near future.

B. NV5/ESG Update

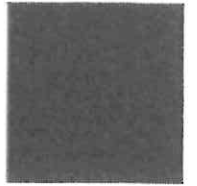
ESG has completed the physical installation of solar panels on Hill and Plain school. They are currently working on reconfiguring some panels at Sarah Noble that were creating accessibility issues with HVAC equipment on the roof. They have replaced a faulty engine for the COGEN system at the High School and this system was commissioned.

C. Central Offices

As of this writing New Milford Schools is submitting an alternative plan for temporary Administrative Offices at Sarah Noble. This plan calls for the reconfiguration of classroom space at the school to accommodate privacy concerns in several departments and differs in both original cost and scope of work. The only physical alterations planned are the addition of doors on both the first and second floors to separate the school space from office space.



John J. McCarthy Observatory



June 11, 2023

**Board of
Directors**

Roger Moore
Chairperson

Montgomery
Robson
President

Robert McCarthy
Vice President

Danielle Ragonnet
Secretary

Robert Lambert
Treasurer

John Gebauer
Chief
Technology
Officer

Kibby Ginn

Wendy Faulenbach

Susan Brofford

Elaine Green

William Cloutier

Marc Polansky

Ben Thompson

Mr. Pete Helmus
Chairperson, New Milford Board of Education

Dear Mr. Helmus,

I am proud to deliver the John J. McCarthy Observatory Corporation's 2022-2023 Annual Operations Report, per the Memorandum of Understanding between our organizations dated April 26, 2005.

While we worked hard to remain connected to our community throughout the COVID-era through remote and open air activities, this year represented a return to normal operations. The Report describes the successes and challenges we experienced as we made this evolution.

Notably, there are currently six high school students active with the observatory, three of who are from New Milford High School, and they are planning to form an Astronomy Club in the next school year.

The observatory remains a unique, dynamic and valuable asset to the New Milford School system and the regional community.

We thank you for renewing our Memorandum of Understanding for another year.

Sincerely,

Roger A. Moore
Chairperson
John J. McCarthy Observatory Corporation



2022-2023 ANNUAL
OPERATIONS REPORT

JOHN J. McCARTHY OBSERVATORY

IAU 932

**Space Shuttle Discovery
Main Landing Gear Tire**

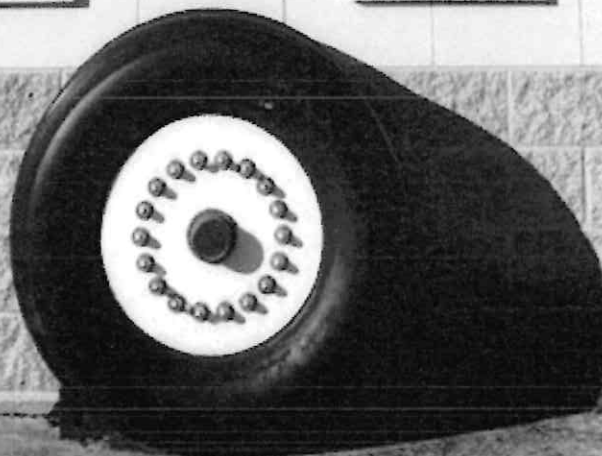
Presented to the observatory by the NASA Johnson Space Center on 10/12/2012. The tire was used on the Space Shuttle Discovery during its 28th mission, STS-133, on 28/04/2012.

Touchdown

February 24, 1969 at 10:34 AM EST on landing 16
of the Apollo 11 mission. The Apollo 11 lunar module.

**Flown Space Shuttle Tire
on loan from NASA**

Presented to the observatory by the NASA Johnson Space Center on 10/12/2012. The tire was used on the Space Shuttle Discovery during its 28th mission, STS-133, on 28/04/2012.





SUMMARY

While we are proud that we were able to adapt and find ways to continue fulfilling our mission throughout the pandemic, after more than two years of COVID-driven limitations, we are thrilled to report that the John J. McCarthy Observatory has returned to normal operations.

The all-volunteer staff is once again mentoring students, holding live face-to-face outreach events, conducting science projects, and promoting science literacy in our community.

This report will detail our accomplishments of the past year including the many tasks completed to make the long overdue and very welcome transition to a fully operational status.

TWENTY-TWO YEARS

Dedication of the McCarthy Observatory on December 2, 2000 was just the beginning. The physical facility and adjoining property has been transformed over the past twenty-two years, with each addition and upgrade designed and executed with the Observatory's mission in mind. While the infrastructure was built to last, any public facility is going to show some wear and tear from use, as well as its age (technologically).

The volunteers at the Observatory have been addressing these issues: patching and painting walls, cleaning and polishing the floors, and organizing its contents. Computers and software have been upgraded or replaced (an ongoing activity) so as to maintain a high level of proficiency in conducting science and educational pursuits.

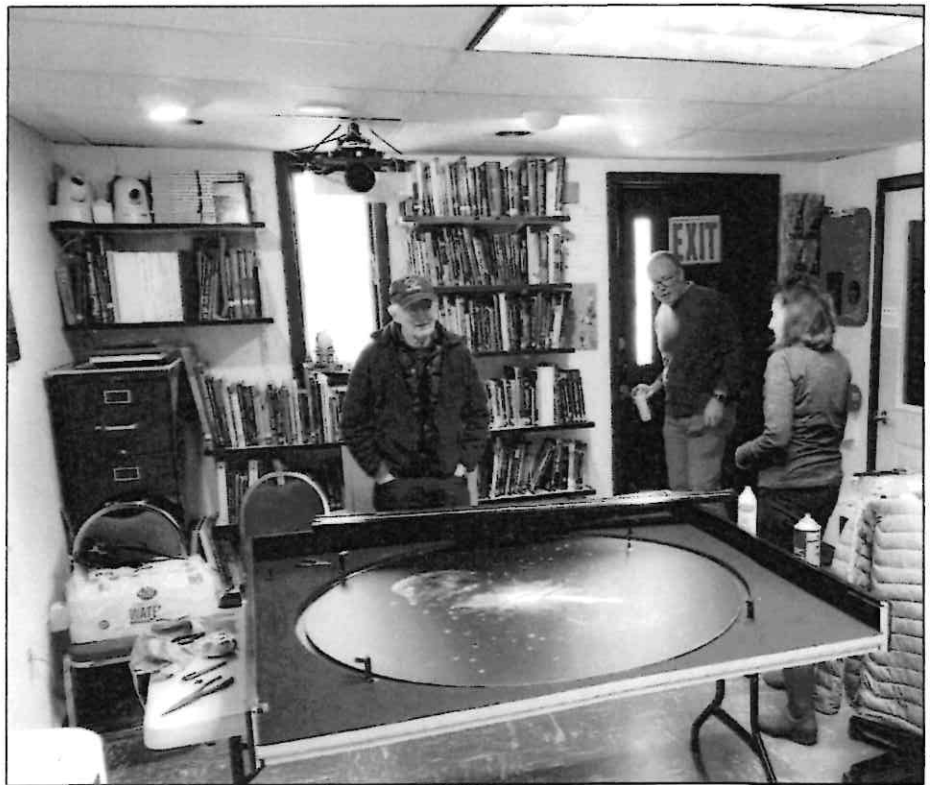


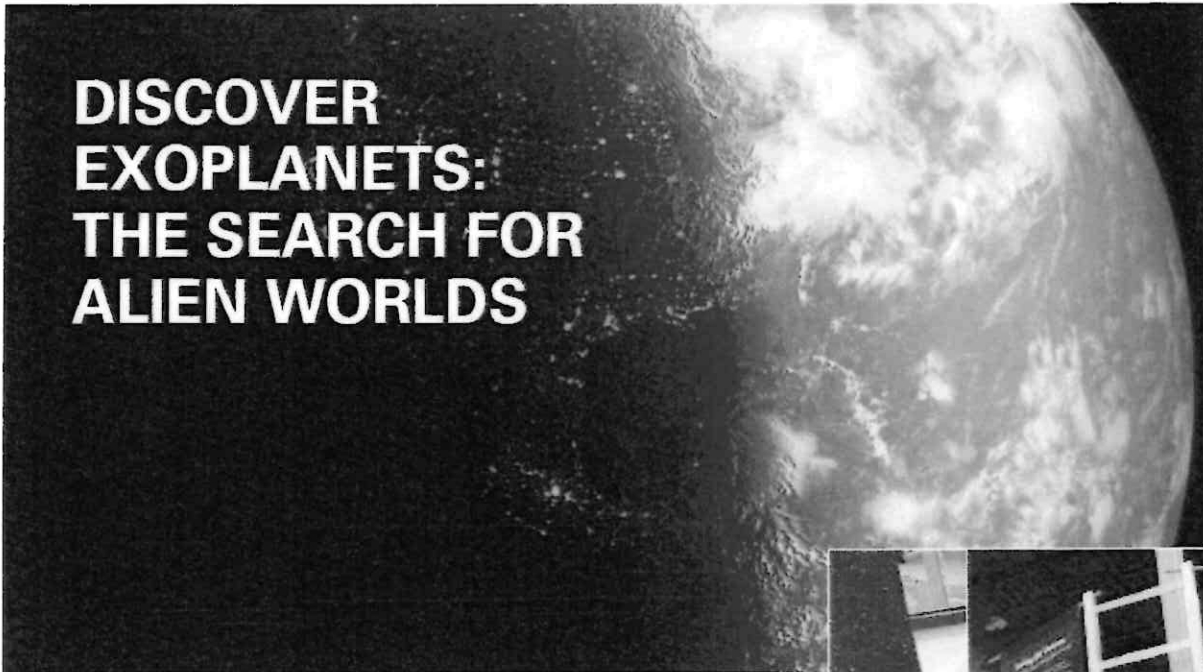
Photo: volunteers at the McCarthy Observatory disassembled the Chandra mirror exhibit for cleaning and to install new LED lighting before moving the only glass known to exist on Earth from the X-ray space telescope to a new location in the hallway under the dome. The four pairs of mirrors for the Chandra were polished at Raytheon Optical Systems in Danbury.

LOCAL AND NATIONAL COLLABORATION

The McCarthy Observatory was invited to partner with the Cyrenius H. Booth Library, in Newtown, for an opportunity to host the exhibit “Discover Exoplanets: The Search for Alien Worlds,” presented by the Space Science Institute and NASA’s Universe of Learning.

The library was notified in February that their application had been selected (one of only 10 libraries in the country). The 700 square foot exhibit will be arriving in March 2024 for a three month exhibition.

The Observatory has been working with the Program Director at the Library on possible outreach activities, including engaging students in actual research, e.g., the search/confirmation of planets orbiting nearby stars using the telescope and CCD camera at the Observatory. To increase public awareness, the Observatory’s Solar System Ambassador has been presenting monthly talks on space exploration and astronomical discoveries at the Library.



REACHING UNDERSERVED AUDIENCES

Volunteers from the McCarthy Observatory joined in celebrating the International Observe the Moon Night last Fall with several hundred students and their families from the Thurgood Marshall Middle School in Lynn, Massachusetts. Telescopes were brought to the High Rock Tower, overlooking Boston harbor, including the Observatory's antique telescope, for viewing the Moon and several planets. For many, this was their first opportunity to view the sky through an astronomical instrument.



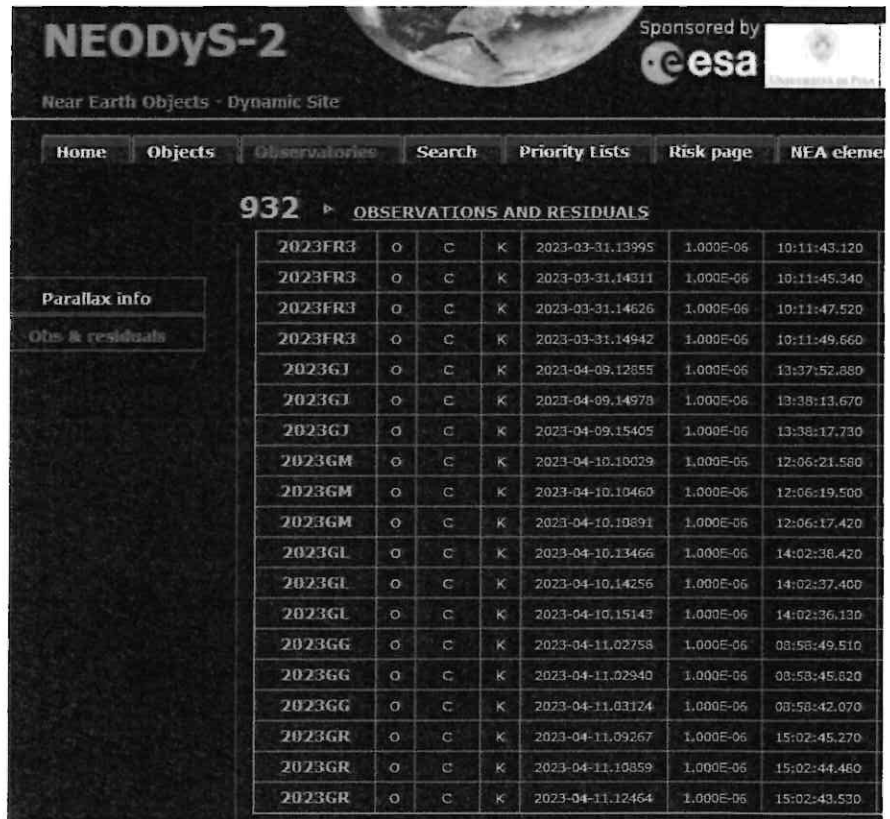
JAMES WEBB SPACE TELESCOPE PUBLIC RELEASE COLLABORATION

The McCarthy Observatory was an official participant in NASA's James Webb Space Telescope First Image Community Event in August 2022. Observatory volunteers received official briefings on the release and science behind the images. NASA provided educational material and poster-copies of the images for the event.



SCIENCE OPERATIONS RESUME

Covid restrictions and other misfortunes on the high school campus hampered science activities over the past year. The staff has since resumed observations of newly discovered Near-Earth Objects and Potentially Hazardous Objects with 41 observations of 11 asteroids submitted to the Minor Planet Center in 2023.



The screenshot shows the NEODyS-2 website interface. At the top, it says "NEODyS-2" and "Near Earth Objects - Dynamic Site". There is a navigation menu with "Home", "Objects", "Observatories", "Search", "Priority Lists", "Risk page", and "NEA elements". The main content area displays "932 OBSERVATIONS AND RESIDUALS". A table lists 20 observations for 11 different asteroids. The table has columns for asteroid ID, observation type (O), C, K, date, time, and magnitude. The observations are for asteroids 2023FR3, 2023GJ, 2023GM, 2023GL, 2023GG, and 2023GR.

Asteroid	Type	C	K	Date	Time	Magnitude
2023FR3	O	C	K	2023-03-31.13995	10:11:43.120	1.000E-06
2023FR3	O	C	K	2023-03-31.14311	10:11:45.340	1.000E-06
2023FR3	O	C	K	2023-03-31.14626	10:11:47.520	1.000E-06
2023FR3	O	C	K	2023-03-31.14942	10:11:49.660	1.000E-06
2023GJ	O	C	K	2023-04-09.12855	13:37:52.880	1.000E-06
2023GJ	O	C	K	2023-04-09.14978	13:38:13.670	1.000E-06
2023GJ	O	C	K	2023-04-09.15405	13:38:17.730	1.000E-06
2023GM	O	C	K	2023-04-10.10029	12:06:21.580	1.000E-06
2023GM	O	C	K	2023-04-10.10460	12:06:19.500	1.000E-06
2023GM	O	C	K	2023-04-10.10891	12:06:17.420	1.000E-06
2023GL	O	C	K	2023-04-10.13466	14:02:38.420	1.000E-06
2023GL	O	C	K	2023-04-10.14256	14:02:37.400	1.000E-06
2023GL	O	C	K	2023-04-10.15143	14:02:36.130	1.000E-06
2023GG	O	C	K	2023-04-11.02758	08:58:49.510	1.000E-06
2023GG	O	C	K	2023-04-11.02940	08:58:45.820	1.000E-06
2023GG	O	C	K	2023-04-11.03124	08:58:42.070	1.000E-06
2023GR	O	C	K	2023-04-11.09267	15:02:45.270	1.000E-06
2023GR	O	C	K	2023-04-11.10859	15:02:44.480	1.000E-06
2023GR	O	C	K	2023-04-11.12464	15:02:43.530	1.000E-06

Since the Observatory was assigned an International Astronomical Union observatory code by the Minor Planet Center in 2001, volunteers (along with students) have submitted over 2,100 accepted observations, with consistently high precision.

Asteroid observations contribute to refining the orbital characteristics of objects that pose a potential threat to Earth. The process of locating, imaging and conducting a photometric analysis of these space rocks can be used to introduce students to the methods and principles of the scientific process, while making a real contribution to an international effort..

PARKING LOT TALKS

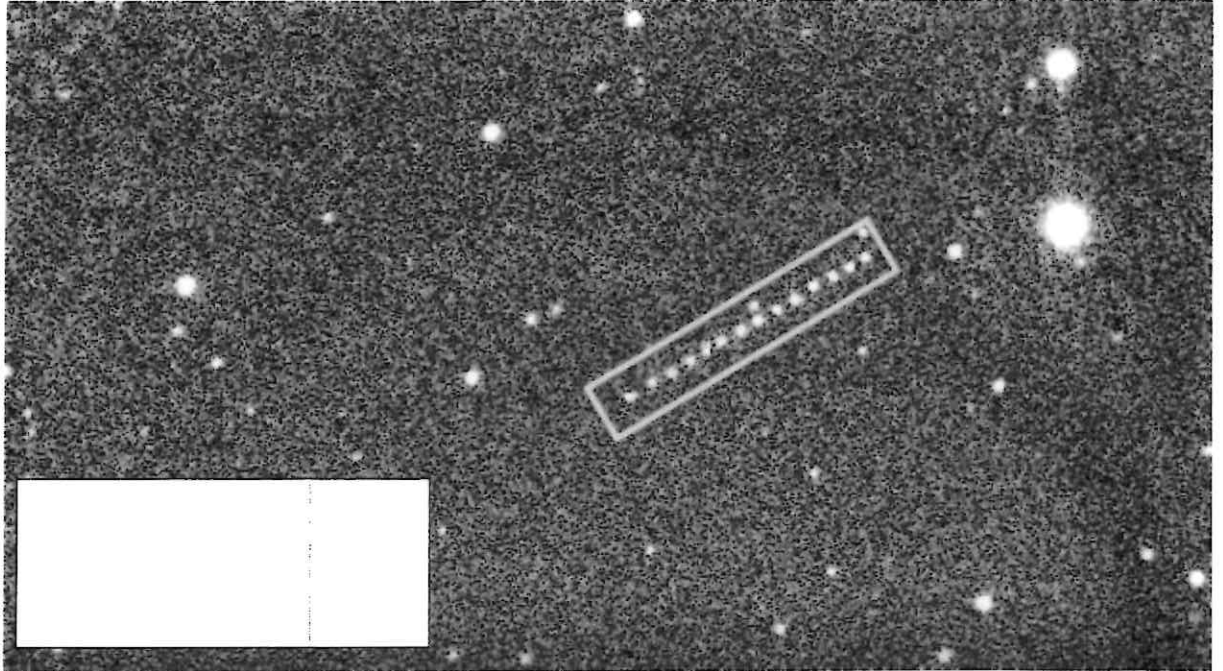
The McCarthy Observatory has held a public Open House on the second Saturday of every month since 2005 – “Second Saturday Stars” or “SSS.” The event typically includes a talk, by a subject matter expert, on a variety of astronomical subjects, in addition to having telescopes set up on clear nights for the public to enjoy. Overflow crowds were not unusual, particularly in the cramped confines of the Observatory’s classroom. With Covid, use of the Observatory’s indoor space was no longer practical or safe for members and volunteers with compromised immune systems or other health concerns.

Public outreach is critical to the Observatory’s mission - “to further science literacy, create scientific curiosity, and reinforce interest and skills in science.” To maintain that connection, the Observatory moved its SSS talks outside where the public could partake in presentations on enlightening and timely topics while maintaining social distancing. “Parking Lot Talks” were held throughout the winter months and, despite the chilly temperatures, were well attended by families and visitors.



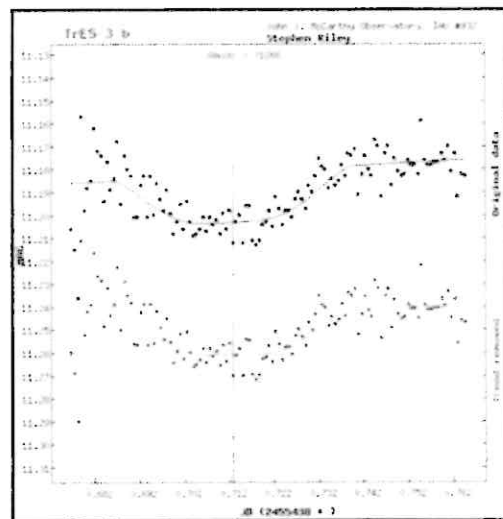
N.I.N.A.

The McCarthy Observatory is in the process of upgrading its observational and analytical capabilities with Nighttime Imaging 'N' Astronomy (N.I.N.A.) software and new hardware. The upgrade offers a broad variety of capabilities with toolsets that facilitate choosing, framing, focusing, centering and imaging one or multiple targets and much more.



The new proficiencies will allow students at the Observatory to take on new and advanced scientific studies, including the observation and confirmation of planets around other stars by detecting and measuring the slightest change in the intensity of starlight from a transiting planet.

The decrease in the light received from a distant star by an orbiting planet crossing in front of that star, as measured by a student at the McCarthy Observatory.






MISSION AWARENESS

Over the past year, the staff at the Observatory has been invited to present science and astronomy-related topics at numerous off-campus sites, including libraries, assisted living facilities, schools and other locations. Venues, local and as distant as in Litchfield, Waterbury, Stamford and Westchester have welcomed the Observatory's educational programs. These forums presented an opportunity to raise awareness of the Observatory's past achievements, current outreach activities, as well as its mission to new audiences and those that might not be familiar with this unique New Milford institution.

The McCarthy Observatory:
A Refuge for Science

Bill Cloutier
McCarthy Observatory



Return to
the Moon
with
Artemis

Thursday,
May 11th at
7:00pm via
Zoom



Join the Sherman Library for this remote program presented by Bill Cloutier of the McCarthy Observatory.

Westchester
Amateur Astronomers

WAA
Meeting & Virtual Meeting
Friday, November 11
7:30 PM

WAA – Meeting and Zoom Meeting - Friday
The Founding of the McCarthy Observatory.
 Bill Cloutier - McCarthy Observatory

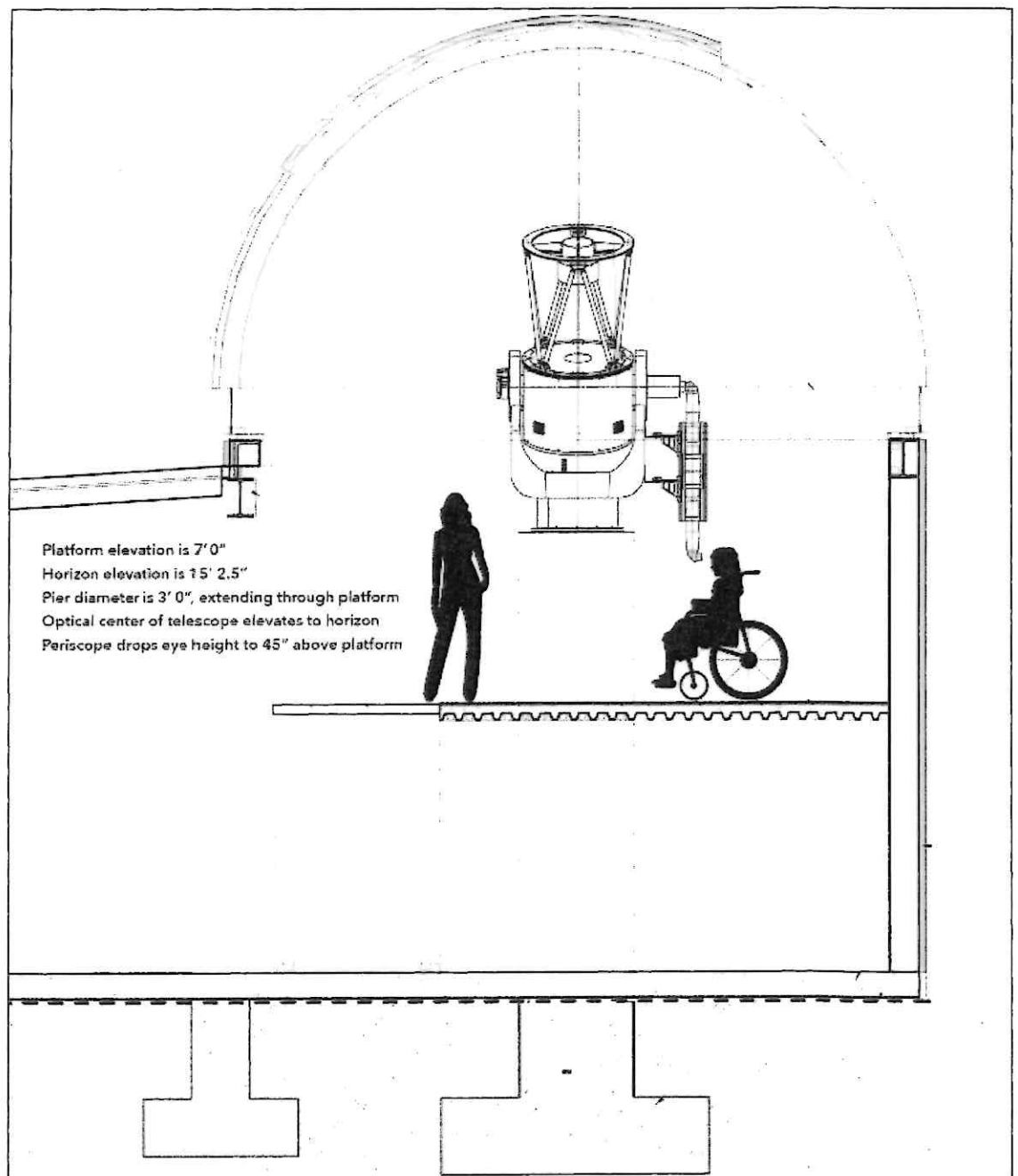
C.H.
BOOTH
LIBRARY

NASA Ambassador Series:
Planetary Protection and the
DART Mission

Thursday April 27 at 6:00 pm
Meeting Room & via Zoom

INFORMATION EXCHANGE

The staff at the McCarthy Observatory has shared the lessons-learned from building, operating and maintaining the facility, including building plans, with numerous groups and organizations, from as far away as Australia. During the past year, Bob Lambert has been consulting with the Physics & Astronomy department at the Sam Houston State University in Texas on the design and layout of their new observatory, particularly in the area of public accessibility. The department head has been most appreciative of the help with the latest design much improved. Bob has been invited to the dedication of the facility sometime this Fall.



TEACHING GARDENS

The gardens surrounding the McCarthy Observatory continue to mature with pollinator-friendly plantings and the addition of the new area funded through a “SustainableCT” initiative on the southeast side of the garden area. We do encourage the members of the Board of Education to visit and explore, either wandering it on your own or arranging with us for an educational tour.

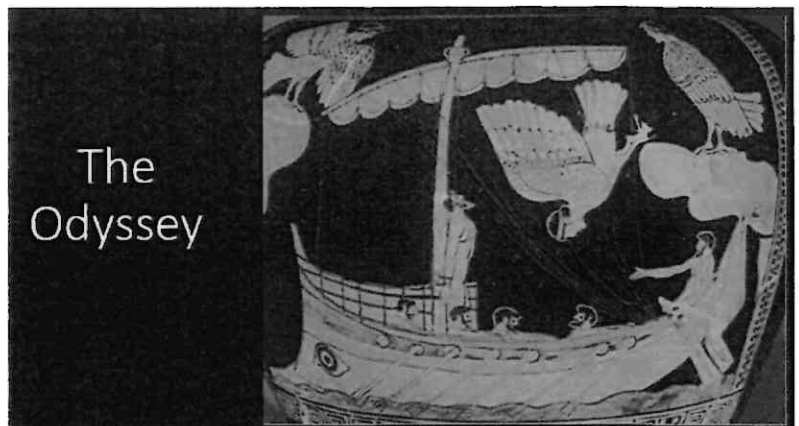
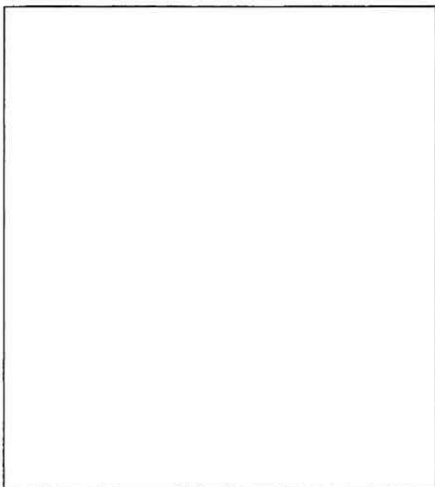
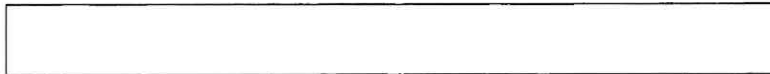
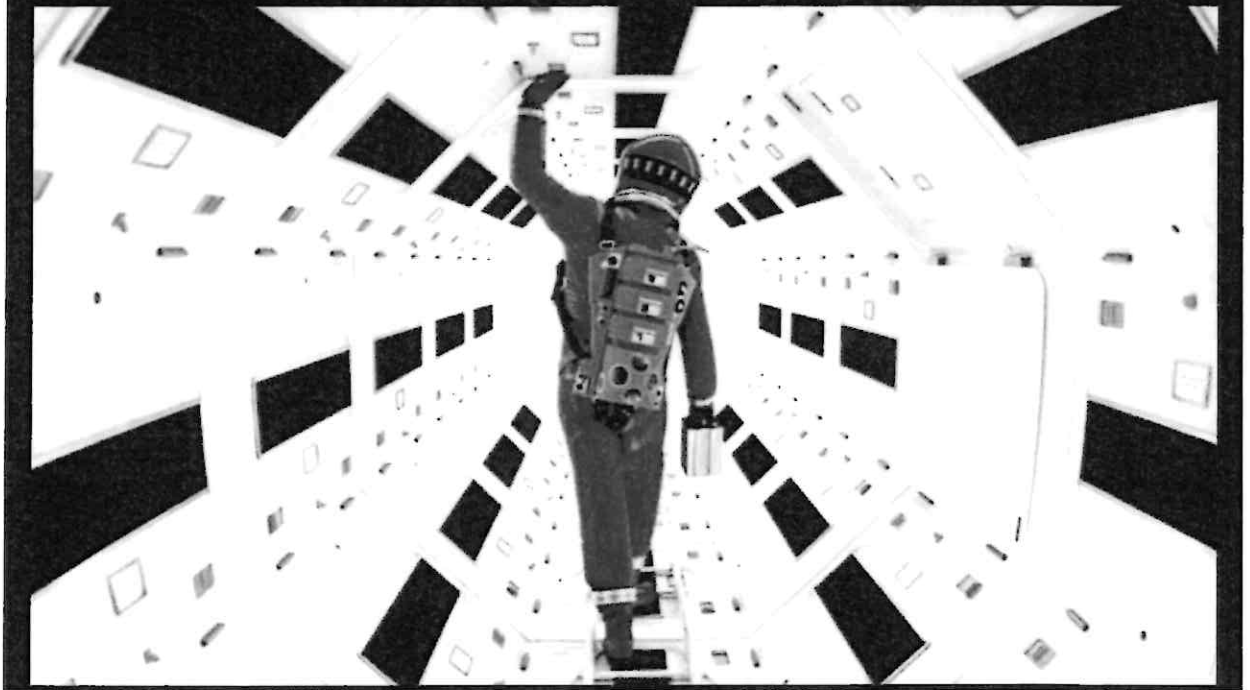
The completion of the garden extension as a pollinator destination was one of the key checklist components of New Milford earning “Silver” Certification with SustainableCT in 2021 (the highest level offered). We hope that our efforts in the quest to have true native pollinator meadows in New Milford will help stimulate expansion of this important mission in many locations in this very large community.



APPLICATION

The pandemic disrupted the relationship that had developed between the teachers at the High School and the Observatory staff. The confined classroom space at the Observatory remains a challenge, but workarounds such as dividing classes into smaller groups, for example, between the solar telescope, the garden area, and the classroom, has been effective.

It's Science Fiction Until It's Not





HELPING YOUNG WOMEN DREAM BIG AND AIM HIGH

The Observatory has acquired over the years a diverse and valued collection of NASA artifacts. Many of those are on display to the public. We have recently found some fascinating connections of two of the more noteworthy ones with the career of Commander Eileen Collins, an accomplished astronaut who was both a Pilot and a Mission Commander on historic space shuttle flights. The two artifacts are:

1. The mirror segment from the Chandra X-ray telescope, one of NASA's original, four Great Observatories. The Chandra X-ray space telescope mirror slice, is the only portion of the eight X-ray mirror barrels known to be on planet Earth. It is unique! The telescope was carried into orbit by the Columbia shuttle in July 1999 (mission STS-93).
2. The port outboard main landing gear tire, wheel and brake drum from mission STS-114. This mission was renowned as the "Return to Flight" for the shuttle program following a suspension of 907 days due to the tragic explosion of Columbia on re-entry on February 1, 2003. The International Space Station construction flight was launched on July 25, 2005 and accomplished by the Discovery orbiter.

We never connected the dots about these artifacts until very recently. The Mission Commander for both space shuttle missions (STS-93 and STS-114) was astronaut Eileen Collins. She became the first woman to serve as Space Shuttle Commander for mission STS-93, when the Columbia orbiter carried the heaviest payload (the Chandra X-ray telescope) ever launched aboard the shuttle.

She broke the glass ceiling for female astronauts in command positions for good, and is very well known for her excellence as a former air force flight instructor, test pilot, shuttle pilot and shuttle Mission Commander. In addition to the missions already mentioned, she piloted Discovery on mission STS-63 in 1995, as the first woman shuttle pilot, and she piloted Atlantis on the STS-84 mission in 1997. In total, she flew 4 missions, two as the Pilot and 2 as the Commander. That is beyond remarkable!

On April 15, we enjoyed the wonderful experience of having a brief meeting with Commander Collins at the NEAF astronomy event in New York State, where she was the keynote speaker. We showed her pictures of the only Chandra mirror segment in existence (on Earth), and the main landing gear wheel assembly from her last flight. Her first and last flights were on Discovery, and we also showed her a photo of the Discovery tire in front of JJMO. She was VERY interested, and asked that we forward additional information of how we acquired these historic artifacts from the two missions where she was Commander.

After her keynote talk, we were able to get her signature on three of her fine autobiography books, which she wrote to help young women understand that the sky is now the limit for their careers. A girl who grew up near Elmira, NY (about the same latitude as JJMO) was a true pioneer for females in challenging places.

These were presented to the three bright, young women student-volunteers currently active at the observatory with the hope of inspiring them further to pursue their dreams of becoming astrophysicists! Her message in signing these books: "Aim High!"



GOALS FOR THE UPCOMING YEAR



INCREASE PARTICIPATION

- Recruit new volunteers to ensure longevity
- Grow the size of Second Saturday Stars events



OBSERVATORY MAINTENANCE

- Complete painting refresh
- Repair and replace Sky Deck railings
- Install planisphere disk in garden



STUDENT INVOLVEMENT

- Coordinating observatory visits as part of curriculum
- 6 highly engaged student volunteers – 3 of whom are from New Milford
- New HS Astronomy club being planned for next school year

EQUIPMENT UPGRADES

JJMO's primary telescope, mount and CCD Camera have served us well for 22 years and have enabled our multi-faceted mission. There has been many technological advancements and the observatory is currently designing a next generation system that will serve us for our second 25 years. Significant fundraising activities will be necessary to complete this project.

EXOPLANET INITIATIVE

As discussed above, JJMO will be developing the capabilities to participate in exoplanet science and will be developing programs in conjunction with the NASA and the Newtown library to highlight this emerging and important area of research.

THE GREAT ECLIPSE OF 2024

On April 8, 2024, a total Solar Eclipse will be visible along a path that traverses from Texas to Niagara Falls. As we did during the 2017 Eclipse, the observatory will promote awareness of this event and will host an event the day of the eclipse.

The mission of the John J. McCarthy Observatory is even more relevant today than when we started and the volunteers are committed to continuing the work we started 22 years ago.

APPENDIX 1
EQUIPMENT PURCHASED AND DONATED TO THE NEW MILFORD BOARD
OF EDUCATION

- 1. ZWO ASI174MM Mini Guide Camera - \$399