

## Columbia School Board Meeting Minutes

<b>Date</b>	12/06/2022						
<b>Time</b>	4:30 p.m.						
<b>Location</b>	CAES Business Classroom						
<b>Chairperson</b>	Stacey Campbell						
<b>School Board Members</b>							
<b>School Board Members</b>				<b>Principal</b>		<b>SAU Members</b>	
P	Kristen Brooks	P	Carrie Klebe	P	Kim Wheelock	P	Debra Taylor
P	Stacey Campbell				Assistant Principal	P	Bridget Cross
				P	Ron Patterson		
					College Career & Technical Education Director		
				P	Tia Cloutier		
<b>Public in Attendance:</b> April Hand							

**Roll Call:** Chairman Stacey Campbell called the meeting to order at 4:30 pm.

**Hearing of the Public:** None

**Reading of the Minutes:**

**S.Campbell/C.Klebe:** Motion to approve the minutes of November 1, 2022.

**VOTE:** Motion Carries

**Special Reports:** None

**School Administrator's Report:** Kim Wheelock

- December Report –  
Kim reviewed her board report and noted upcoming performance and athletic events.  
Kim reviewed her report, noting that the current enrollment is 319 students. She highlighted activities of the prior month including building committee and leadership team meetings, PTO meetings, reports, observations and an educational conference as well as event planning for staff and students.  
School News and Updates:
  - We had a profit of \$2,300 from the Scholastic Book Fair.
  - This month is short with 16 student days.
  - During early release on Dec 9th, Jake Pelletier and I will do an ALICE training for staff, followed by PLC meetings for teachers.
  - Basketball season has begun.
  - Colebrook Rec drama students had a play the weekend of Dec 3rd.
  - We have a Holiday Lunch for parents on December 15th.
  - Tyler Young and Sawyer Larson will be the student School Board Representatives beginning in January and will attend the second meeting of every month.
  - Helping Hands donation selection process letter by Val Rella was shared.
 Colebrook School Newsletter was also shared in her letter.

Kim announced the appointment of: Sam Howe and Malik McKinnon as coaches. She also welcomed Brandi Covell as the new Student Assistant Program Specialist.

- Newsletter

Kim reviewed the parent newsletter.

#### **College Career & Technical Education Director – Tia Cloutier**

- December Report

Tia reviewed her report and highlighted upcoming student programs and events including student success as winners of the Culinary MRE regional competition.

#### **Superintendent's Report: Debra Taylor**

- December Report –

Debra reviewed her report highlighting activities in all three schools and SAU Board work.

Colebrook Building Project: - Update -

Debra reported that the public forum on the new addition and renovation project on December 1 was well attended. She noted that the building communication committee continues to meet weekly and has many more events on their calendar for public communication this month and into next including home basketball games, the school concert and a PTO sponsored event for parents.

Colebrook School Board is focusing on communication regarding the proposed Colebrook Academy and Elementary School Building Expansion and Renovation Project.

The School District was recently notified that the Colebrook Academy and North Point CTE program has been prioritized as Number 2 in the state for building aid by the New Hampshire Department of Education. The School Board action to proceed with the project, noted that it is contingent on Building Aid. With the aid, the estimated taxpayer impact is \$6.5 million, which is the same amount the town approved for the original elementary school project over 20 years ago. The scope of the project includes new construction including the New Colebrook Academy and North Point Career and Technical Education Center (CTE) along with a regulation sized high school gym.

The North Point CTE program began this fall with five programs including: automotive, culinary/hospitality, education, health sciences and information technology. The new building will accommodate the needed lab and classroom space for these programs.

The major goals of the new Colebrook Academy and North Point CTE are: Space, Safety and Spirit.

The New Colebrook Academy and North Point CTE will:

- Provide CTE programs to the region including Auto, Power Sports, Health Sciences, Culinary/Hospitality, Education, and Technology
- Include regulation sized high school gymnasium
- Provide adult education opportunities
- Provide expanded on site college course offerings beyond the 42 credits offered this year
- Be a community resource for indoor winter activities and gatherings
- Include dedicated high school areas
- Be fully handicapped accessible
- Give Colebrook Academy back the identity & home lost in 2019

The new building will provide more of a standalone high school area, giving students the feeling that they are moving into the next phase of their academic lives. The school expansion project is designed to provide much needed high school level education spaces, which also has the added effect of improving the existing elementary school by returning rooms designed for elementary and middle school learning back to their original classroom level. Additionally, the design creates a CTE wing, a high school sized gym with secure public entry and provides spaces for specialized learning designed for collaboration, intervention, and project-based learning.

The Board Building Communications Committee has reached out to various community organizations, including retired teachers, North Country Chamber of Commerce and the Kiwanis club, and Community Craft Fair. There will also be public information hearings where residents can

view floor plans and external renderings and ask questions. Voters will consider the proposed project at the Colebrook Annual School District Meeting on March 7 at 6:00 pm. Visit the School District website for more information on the proposed project: [https://csd.sau7.org/proposed\\_colebrook\\_academy\\_and\\_cte\\_center](https://csd.sau7.org/proposed_colebrook_academy_and_cte_center)

**Business Administrator's Report:** Bridget Cross

- Annual Report Discussion –

Bridget reviewed the proposed reorganization of the annual report focusing on required elements. She requested that the district vendor lists be removed. The Board agreed by consensus to make the suggested changes.

- Budget Analysis

The Board reviewed the budget analysis report and agreed that \$100,000. of the anticipated surplus from the 22-23 school year would be set aside for the 23-24 budget.

- Proposed Budget (23-24)

The Board reviewed the proposed budget and discussed projected pupil enrollment for the 23-24 school year. The board will continue discussion of the budget at their upcoming meeting on January 3, 2023.

**Unfinished Business:**

- Policies – Second Reading - Will be considered at the January Meeting.

**New Business:**

None

**Information:**

None

**Other Business:**

None

**Next Meeting Date:**

- SAU #7 Winter Board Meeting: Thursday, December 8, 2022, at 6:00 pm – CAES Cafeteria
- Columbia School Board Meeting: Tuesday, January 3, 2022 @ 4:30 pm – CAES Business Classroom

**Adjournment:**

**C.Klebe/K.Brooks** :Motion to adjourn the meeting at 6:01 pm.

**VOTE:** MOTION CARRIES

Approved: January 3, 2023