

PAULSBORO PUBLIC SCHOOLS

BOARD OF EDUCATION MEETING
PAULSBORO, NEW JERSEY

MINUTES

MONDAY, JANUARY 29, 2023

**Paulsboro Junior / Senior High School Auditorium
670 N. Delaware Street
Paulsboro, New Jersey 08066**

6:00 p.m.

Board of Education Executive Session

7:00 p.m.

Board of Education Meeting

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

MISSION STATEMENT

The mission of the Paulsboro School District is to work with students, parents, educators, and community to develop excellence in education while preparing each student to be viable and productive citizens in society. Our goal is to develop the unique potential of the whole student by creating a challenging and diverse learning climate that prepares students for the 21st Century and is rich in tradition and pride.

CALL TO ORDER

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on the original date of Wednesday, July 27, 2022, and Monday, September 26, 2022 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times, Secretary of Greenwich Township Board of Education and by posting the schedule of meetings in a public place reserved for such announcements by the Board of Education.

The 2023-2024 Board of Education schedule of meetings was readopted by the Board of Education at the Reorganization Meeting on January 2, 2024.

In addition, an announcement that this meeting would be conducted in public was placed on the district website, Facebook and Twitter. A phone blast announcement was sent to alert citizens that the information about the public meeting is available on the district website, Facebook, and Twitter. As usual, notice of the meeting was posted in Paulsboro Borough Hall and sent to the newspapers.

ROLL CALL

Theresa Cooper, Frank Damminger (absent), Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, Greenwich Township Representative Roseanne Lombardo, and Student Member Austin Willetts.

RESOLUTION:

A motion made by Mrs. Scott and seconded by Ms. Lombardo to approve Resolution Number #1-29-24-001.

A. Recommend approval of the following resolution:

RESOLUTION OF THE PAULSBORO BOARD OF EDUCATION INVOKING THE DOCTRINE OF NECESSITY DUE TO CONFLICTS OF INTEREST OF CERTAIN MEMBERS OF THE BOARD IN ACCORDANCE WITH THE "RESOLUTION ON INVOKING THE DOCTRINE OF NECESSITY" ISSUED BY THE NEW JERSEY SCHOOL ETHICS COMMISSION ON FEBRUARY 25, 2003.

WHEREAS, five (5) members of the Paulsboro Board of Education ("Board") have conflicts of interest making them ineligible to participate in the review and decision regarding the renewal or non-renewal of the Employment Agreement ("Contract") with the Superintendent of Schools; and

WHEREAS, the Board consists of ten (10) members due to a Send-Receive relationship with the Greenwich Township School District; and,

WHEREAS, prior to the enactment of the Accountability Regulations, certain of the Board members were permitted to participate in the review and decision regarding the renewal or non-renewal of the Contract with the Superintendent of Schools; and,

WHEREAS, Ms. Danielle Scott has an Aunt-in-Law and two (2) Cousin-in-Laws who are employed as a Student Assistant Coordinator, Teacher's Aide and Principal in the District; and,

WHEREAS, Ms. Tyesha Scott has an Aunt-in-Law and two (2) Cousins who are employed as a Nurse, Teacher's Aide and Principal in the District; and,

WHEREAS, Mrs. Theresa Cooper has a Niece, Sister-in-Law and Cousin-in-Law Cousins who are employed as a Teacher's Aide, Nurse and Principal in the District; and,

WHEREAS, Mr. Frank Damminger has a Cousin who is employed as a teacher in the District; and,

WHEREAS, Mr. Jack Henderson has two Grandsons who are employed as a teacher and a Playground Lunch Aide. in the District; and,

WHEREAS, as a result of said conflicts, the Board does not have a quorum and is therefore unable to discuss the Contract of the Superintendent of Schools; and

WHEREAS, the Doctrine of Necessity permits members of a public body who are otherwise in conflict to participate in the voting process where the public body would be unable to act without the participation of those members; and

WHEREAS, the New Jersey School Ethics Commission issued a "Resolution on Invoking the Doctrine of Necessity," which permits Boards of Education to invoke the Doctrine of Necessity in situations involving the approval of collective bargaining agreements; and

WHEREAS, the Board is satisfied that it is unable to discuss the renewal or non-renewal of the Contract with the Superintendent of Schools or act the renewal or non-renewal of the Contract with the Superintendent of Schools; and

WHEREAS, the Board has been provided with an opinion from its Solicitor stating that it is appropriate to invoke the Doctrine of Necessity under these circumstances.

NOW, THEREFORE, BE IT RESOLVED, by the Paulsboro Board of Education as follows:

1. The Board hereby declares that the Doctrine of Necessity must be invoked to permit the Board to take action on a pressing public issue and matters that the Board of Education are statutorily required to participate in and perform, the evaluation of the Superintendent of Schools and the review and approval of the Contract with the Superintendent of Schools.
2. The Board hereby declares that there is no alternative forum available to engage in the following actions:
 - a. Reviewing and determining whether to renew or non-renew the Employment Contract of the Superintendent of Schools; and,
 - b. Participate in executive session to discuss a. above.
3. The Board further declares that it will be unable to act without the members in conflict and invoking the Doctrine of Necessity.
4. Upon adoption of this Resolution the Doctrine of Necessity, all members of the Board will be permitted to participate in the specific actions listed above.
5. All resolutions or parts of resolutions inconsistent with the provisions hereof are repealed to the extent of such inconsistency.
6. This Resolution shall take effect immediately.

Resolution Number #1-29-24-001

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

POLICY: A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mrs. Scott and seconded by Ms. Lombardo to approve Policy A.

- A. Recommend approval of a second reading and final adoption of the following Board of Education Policies: (**Attachment**)

<u>Policy Number</u>	<u>Title</u>
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- | | |
|---|--|
| • | Policy #7250 School and Facility Names |
|---|--|

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

EXECUTIVE SESSION

BE IT RESOLVED: The Paulsboro Board of Education will adjourn to Executive Session to discuss Personnel, Contracts, and Legal matters the results of which may be made known upon return to regular session or when conditions warrant.

Roll Call Vote:

Theresa Cooper, Kyanna Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyessa Scott, and Greenwich Township Representative Roseanne Lombardo.

MOTION UNANIMOUSLY PASSED

Executive Session Start: 6:05 PM.

A motion was made by Mr. Haynes and seconded by Ms. Lombardo to Return to Open Session.

Roll Call Vote:

Theresa Cooper, Kyanna Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyessa Scott, and Greenwich Township Representative Roseanne Lombardo.

MOTION UNANIMOUSLY PASSED

Return to open session: 7:00 PM

PLEDGE OF ALLEGIANCE

PRESENTATIONS:

1. December's *Raider Report* presented by Loudenslager Elementary School Teachers Krista Lange and Tara Stahl.
2. Student of the Month Awards for November and December 2023:

Billingsport Early Childhood Center	Loudenslager Elementary School
<u>Preschool</u> November - Jayzeon Brown December - Brian Bundy III <u>Kindergarten</u> November - Haven Penquite December - Brayden Hollingsworth	<u>3rd Grade</u> November - Xi'Ann Conquest-Ford December - Brooklyn Tucker-Miller <u>4th Grade</u> November - Ayham Alsebebi December - Di'shon Rone

<p><u>1st Grade</u> November - Arthur Swierczynski December - Amaria Mickey-Rhea</p> <p><u>2nd Grade</u> November - Brooke Ortiz December - Trinity Thomas December - Olianys Romero</p>	<p><u>5th Grade</u> November - Laila Talley December - Layla Thomas</p> <p><u>6th Grade</u> November - Ayanna Jones December - Darrell Ealy</p>
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Following this presentation, the Paulsboro Education Association invites the families and the Board of Education Students of the Month for light refreshments in the cafeteria.

RESOLUTIONS:

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Resolution 1-29-24-002 to rename the STEAM Center at Loudenslager Elementary School.

A. Recommend adoption of the following resolution:

RESOLUTION TO APPROVE NAMING THE STEAM CENTER AT LOUDENSLAGER ELEMENTARY SCHOOL

WHEREAS, Dr. Walter C. Quint began his professional career in 1970 as a Physics teacher. He went on to earn his Doctorate at Temple University. In addition, to teaching in public schools, Dr. Quint served as a professor at a number of colleges before retiring from Rowan University, and

WHEREAS, Dr. Walter C. Quint has received a number of prestigious awards: The National Science Teachers' Award for Innovations in Science Teaching, Princeton University's Distinguished Teaching Award for New Jersey and the New Jersey Council of Education's Distinguished Educator Award, and

WHEREAS, Dr. Walter C. Quint received the Emeritus Award from Paulsboro High School, and

WHEREAS, Dr. Walter C. Quint served as Paulsboro's Superintendent of Schools from 1991 until 2001. He returned to Paulsboro as our Interim Superintendent of School from September 1, 2013, until August 31, 2015, and August 13, 2019, until August 28, 2020, and

WHEREAS, Dr. Walter C. Quint in April of 2017 as the founding president established the Pegasus Education Foundation. Since the foundation's inception Dr. Quint has served as the President of the Board of Trustees, and

WHEREAS, Dr. Walter C. Quint was the leading force in this effort and on September 24, 2018 the Paulsboro Board of Education voted to implement a Preschool-12 STEAM Academy. During the 2019-2020 school year, STEAM classes began for the students. The STEAM program continues today in the Paulsboro Public Schools offering two state-of-the-art STEAM Centers that provide a space for students to do hands-on projects, work in teams and create computer

programs, robots and other tools that will help them learn the essential skills needed to flourish in the 21st century, and

WHEREAS, without **Dr. Walter C. Quint's** leadership and guidance, the STEAM Program would not exist in Paulsboro Public Schools and thanks to his efforts, the STEAM programs are a success, and the Pegasus Education Foundation has established itself as a profitable fundraising organization for Paulsboro Public Schools, and.

WHEREAS, the naming of a facility is an appropriate recognition for such a distinguished person; and

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby names the Steam Center at Loudenslager Elementary School in honor of **Dr. Walter C. Quint**; and

BE IT FURTHER RESOLVED that the Board of Education directs that an appropriate ceremony be held to mark the naming of **The Dr. Walter C. Quint STEAM Center at Loudenslager Elementary School** on March 21, 2024.

Resolution Number #1-29-24-002

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

PUBLIC COMMENTS – ITEMS UNDER THE JURISDICTION OF THE BOARD OF EDUCATION

A Motion was made by Mrs. Scott and seconded by Mr. Haynes to open 1st Public Comments.

Roll Call Vote:

Theresa Cooper, Kyanna Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo.

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

PUBLIC COMMENTS: Were not recorded in logbook.

Close first Public Comments

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

ALL IN FAVOR

CORRESPONDENCE: None at this time.

SPECIAL MEETINGS:

A motion was made by Mr. Haynes and Mrs. Scott to approve the addition of special meetings for the months of February and March.

Special Meeting

**Friday, February 9, 2024, at
5:30p.m. in the
Paulsboro High School Auditorium**

Special Budget Meeting

**Monday, March 18, 2024, at
5:30p.m. in the
Paulsboro High School Auditorium**

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

NEW BUSINESS:

A. JANUARY 2024 IS THE NEW JERSEY SCHOOL BOARD RECOGNITION MONTH



Paulsboro Public Schools Staff and Community want to thank our Board Members for their vital role they serve in the lives of our children's education.

New Jersey's local boards of education play an essential role in our students' lives. They oversee 580 school districts, which in turn, operate nearly 2,500 public schools and provide educational services to nearly 1.4 million children. They set the policies for our schools and make important decisions affecting curriculum, financing, and staffing.

New Jersey's local school board members devote countless hours - with no compensation - to the oversight and advancement of our children's education.

January 2024 is the 23rd annual School Board Recognition Month in New Jersey, a time to raise public awareness of the role and responsibilities of local boards of education and to thank your community's school board members for their efforts.

Thank you!

OLD BUSINESS: – None at this time.

PENDING ITEMS: – None at this time.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

REPORT OF THE SUPERINTENDENT

NEXT MEETINGS OF THE BOARD OF EDUCATION

Regular Meeting

**Monday, February 26, 2024, at
7:00p.m. in the
Paulsboro High School Auditorium**

- The Board will take official action at this meeting.
- The meeting is open to the public and comments will be solicited from citizens in attendance.

REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

RECOMMEND APPROVAL OF A – C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Ms. Lombardo to approve the Report of the Board Secretary/Business Administrator.

Informational: The Report of the Secretary to the Board of Education as well as associated reports of accounts will be available for review at the meeting or in advance in the Office of the Business Administrator/Secretary to the Board of Education.

A. Approval of Minutes (**Attachments**)

Regular Meeting

December 18, 2023

Executive Meeting

December 18, 2023

Reorganization Meeting

January 2, 2024

B. Approval of the December 2023 transfers. (**Attachment**)

C. Approval for payment of the January bills that are duly signed and authorized. (**Attachment**)

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyeshia Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

REPORT OF THE SUPERINTENDENT OF SCHOOLS

**NOTE: ALL RECOMMENDATIONS IN THE REPORT OF THE SUPERINTENDENT ARE MADE
“UPON THE RECOMMENDATION OF THE SUPERINTENDENT.”**

PERSONNEL B - G: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve the Report of the Superintendent of Schools items B-G.

A. **Informational:** All people being recommended for employment and entities performing work for the Board of Education will make provisions to have their employees complete a Criminal History Background Review and meet certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

B. Recommend approval of the substitute teachers on the attached list from ESS (formally known as Source 4 Teachers). (**Attachment**)

Informational: The Board of Education has a contract with ESS to provide substitute teachers for the district. ESS verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

C. Recommend approval to grant the Superintendent authority to use a letter of intent to hire staff, as needed, prior to the February 26, 2024, meetings of the Board of Education.

Informational: “Letter of Intent” authority authorizes the Superintendent to offer positions to candidates prior to the next meeting of the Board of Education. At its next meeting, the

Superintendent will request the Board of Education to approve these appointments. The Superintendent will only use letters of intent when absolutely necessary. The letter of intent authority will not be used for administrative or supervisory positions.

- D. Recommended approval to accept the resignation of Bus Aide Lily Wood effective date will be January 17, 2024.

Informational: Mrs. Wood has served our district for 10 years.

- E. Recommended approval to accept the resignation of Paulsboro Junior / Senior High School Custodian Jennifer Ramos -Serrano effective date will be January 3, 2024.

Informational: Ms. Ramos -Serrano has served our district for 2 months.

- F. Recommend approval of Family and Medical Leave Act (FMLA) and New Jersey Family Leave of Absence (NJFLA) for Staff #1070, DOH 7/31/2017, with the following terms and conditions.

Dates of Leave

Terms and Conditions of Leave

Monday, April 22, 2024 to
Thursday, May 30, 2024

Paid with benefits and use of sick time
FMLA (28 days)

Friday, May 31, 2024 to
Friday, June 7, 2024

Unpaid with benefits, employee responsible for
Chapter 44 health benefit contributions FMLA (6 days)

Tuesday, September 3, 2024 to
Monday, November 25, 2024

Unpaid with benefits, employee responsible for Chapter
44 health benefit contributions NJFLA (57 days)

- G. Recommend approval for a \$5,000.00 stipend to be paid to the Director of School Safety and Security Brett Waller for assuming the responsibilities of the Director of Facilities.

Informational: Mr. Waller has assumed all responsibilities related to school facilities since the resignation of our former Director of Facilities on November 24, 2023. Mr. Waller has continued to respond to school facilities issues and emergencies.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

PERSONNEL H - T: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve the Report of the Superintendent of Schools items H-T.

- H. Recommended approval to accept the resignation of Paulsboro Junior High School Special Education Teacher Peter DiPol effective date will be January 12, 2024.

Informational: Mr. DiPol has served our district for 3 months.

- I. Recommend approval of Medical Leave of Absence for Staff #900, DOH 10/01/2013, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
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Monday, February 12, 2024 to Monday, February 26, 2024	Paid with benefits and use of sick time
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- J. Recommend approval of an unpaid Medical Leave of Absence for Staff #2202, DOH 10/13/2021, with the following terms and conditions.

<u>Dates of Leave</u>	<u>Terms and Conditions of Leave</u>
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Tuesday, January 2, 2024 to Friday, January 19, 2024	Unpaid with no medical benefits- waived
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- K. Recommend approval to provide professional development training for Grade 1 Staff on Wit and Wisdom. The workshop will occur on the half-day in-service on February 16, 2023, from 1:30 pm - 4:30 pm. This request also seeks approval for staff to be reimbursed for the time spent in this workshop outside of contracted hours at the rate of \$40.00 per hour agreed upon in the PEA Contract. The workshop fee and staff reimbursement will be funded through the ARP ESSER sub-grant for Accelerated Learning Coaching and Educator Support.

Informational: Wit and Wisdom is a comprehensive English Language Arts curriculum newly adopted by the Paulsboro Public Schools district to deliver reading and writing instruction. To ensure strong initial implementation as well as sustained success, professional development sessions are critical. This workshop will introduce staff to Wit and Wisdom's learning design, approach to knowledge building and complex texts, and module and lesson components. The total cost of this three-hour workshop and staff reimbursement will not exceed \$4,000.00 and will be paid for through ARP ESSER funds.

- L. Recommend approval for 33 sophomore education students attending Rowan College of Gloucester County to participate in two classroom observations at Loudenslager Elementary School in March of 2023.

Informational: Sophomore students enrolled in the education program at Rowan College of South Jersey are required to observe teachers and students in an inclusive classroom as part of their Foundations of Education course this spring. Loudenslager Elementary School has been identified as a school that is utilizing best practices for inclusive classroom settings and

a request was made to observe our teachers in these settings by faculty at RCSJ. These students will be supervised by RCSJ faculty while present at Loudenslager Elementary School.

Teacher candidates enrolled in this course are pursuing a course of study toward teacher certification and a bachelor's or master's degree in education. There are three major purposes of this field experience. First, it provides candidates with an opportunity to observe and reflect upon classroom instruction, interactions, organization, and management. Second, it provides candidates an opportunity to become directly involved with the instruction and activities occurring in the school and their assigned classroom. Third, it allows candidates to reflect on educational theory and policy in practice.

- M. Recommend approval for Loudenslager Elementary School Technology Teacher Shaun Darby to complete his Administrative Internship in the Paulsboro Public Schools from January 2024 - August 2024.

Informational: Mr. Darby is completing his master's degree in School Leadership at Wilmington University in Delaware. Loudenslager Elementary School Principal Matthew Browne will serve as the mentor for Mr. Darby.

- N. Recommended appointment of the following staff member to Annual School Plan (ASP) Team Lead Extra-Service Positions at Billingsport Early Childhood Center for the 2023-2024 School Year. Each of these extra-service positions are funded through School Improvement Funds (SIA) and are approved by the State of New Jersey.

<u>Position</u>	<u>Staff Member</u>	<u>2023-2024</u>	<u>Account #</u>
ASP Team Lead – K-2 Language Arts	Linda Coleman	\$1,500.00	20-233-100-101-03

Informational: Each ASP Team Leader will be tasked with coordinating and guiding common planning for their assigned team, monitoring progress toward goals related to their assigned content area and ensuring the proper implementation of the activities related to the state approved Smart Goals identified in the Annual School Plan. Funding for these positions is state-approved and will be paid for through School Improvement Funds (SIA).

- O. Recommend approval to post hourly positions for current Billingsport Early Childhood Center classroom aides with a substitute certification to serve as After-School Intervention Tutors during the 2023 - 2024 School Year.

Informational: Intervention After-School Tutors will provide support to students who qualify for Intervention Services with 1-2 hours of after-school support each week in the content areas of mathematics and language Arts. Funding for this position is state-approved and will be paid for through School Improvement Funds (SIA).

- P. Recommend approval to implement an Intervention After-School Tutoring Program at Billingsport Early Childhood Center starting January 2024. This recommendation includes approval for all classroom aides with a substitute certification at Billingsport Early

Childhood Center to serve as after school intervention tutors at their contractual rate of \$20.00 per hour.

Informational: Intervention After-School Tutors will provide support to students who qualify for Intervention Services with 1-2 hours of after-school support each week in the content areas of mathematics and language Arts. Funding for this position is state-approved and will be paid for through School Improvement Funds (SIA).

- Q. Recommend approval to apply the Elementary and Secondary Education Act (ESEA) carryover funds for the 2023-2024 school year to the following approved Title I grant funded salary:

Staff Member	Building	Salary	%	Grant Funded Amount
Sarah Bubnis	PJHS	\$50,437.00	30	\$15,107.00

Informational: Sarah Bubnis is currently employed by the Paulsboro Public Schools district. The portion of Ms. Bubnis' salary that was originally approved to be paid for via Title I funds was 18%. After applying the ESEA 2023-2024 carryover funds, this amount will increase to 30%.

- R. Recommend approval to apply the Elementary and Secondary Education Act (ESEA) carryover funds for the 2023-2024 school year to the following approved Title I grant funded salary:

Staff Member	Building	Salary	%	Grant Funded Amount
Aprilanne Young	Loud	\$50,237.00	95	\$47,900.00

Informational: Aprilanne Young is currently employed by the Paulsboro Public Schools district. The portion of Mrs. Young's salary that was originally approved to be paid for via Title II funds was 79%. After applying the ESEA 2023-2024 carryover funds, this amount will increase to 95%.

- S. Recommend approval to apply the Elementary and Secondary Education Act (ESEA) carryover funds for the 2023-2024 school year to the following approved Title IV grant funded salaries:

Staff Member	Building	Salary	%	Grant Funded Amount
Noreen DeMarco	PHS	\$59,437.00	68	\$40,454.00
Marcelina Guzman	Loud	\$89,494.00	8	\$7,366.00

Informational: Noreen DeMarco and Marcelina Guzman are currently employed by the Paulsboro Public Schools district. The portion of Mrs. Demarco's and Ms. Guzman's salary that was originally approved to be paid for via Title IV funds was 42% and 5%, respectively. After applying the ESEA 2023-2024 carryover funds, these amounts will increase to 68% and 8%, respectively.

- T. Recommend approval to appoint Laura Storms to the position of Preschool Teacher at Billingsport Early Childhood Center. Ms. Storms will earn prorated MA - Step B - \$52,637.00 as per the agreement with the Paulsboro Education Association. This recommendation is contingent upon completion of all required paperwork and the Criminal

History Background Review. Resume and /or application are on file in the Administration Building.

Informational: Ms. Storms has 2 years of educational experience. Interviews were conducted by Billingsport Early Childhood Center Principal Tina Morris and Supervisor of Curriculum and Instruction Dr. Phillip Neff.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott.

MOTION UNANIMOUSLY PASSED

STAFF AND CURRICULUM DEVELOPMENT A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Ms. Lombardo to approve Staff and Curriculum Development A.

- A. Recommend approval for Paulsboro High School Teacher and Yearbook Advisor, Brittany Toole to attend the Yearbook winter Workday with Jostens workshop on Friday, February 16, 2024, from 9:00 am – 2:00 pm in Sicklerville, NJ. The cost to the district for this workshop is \$120.00 plus reimbursement for mileage which will not exceed \$10.00.

Informational: The workshop is offered to support yearbook advisors and staff in the development of the school's yearbook. This is a working session in which attendees will work with Josten's to build layouts and pages and discuss fundraising and Ad revenue.

Roll Call Vote:

Theresa Cooper, Kyanna Evans, Lawrence Haynes, Sr., Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott.

MOTION UNANIMOUSLY PASSED

STAFF AND CURRICULUM DEVELOPMENT B: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Staff and Curriculum Development B.

- B. Recommend approval of the following Mentor / Buddy Teachers at Loudenslager Elementary School for the 2023 - 2024 School Year.

Location	Subject	New Staff Member	Buddy	Mentor
LES	5th Grade Language Arts Teacher	Julia Gibson		Gianna Verrecchio

Informational: When a novice teacher is hired, they are issued a Provisional Certificate. Upon the completion of two years of successful teaching, the Provision Certificate converts to a Standard Certificate. During the first year with a Provision Certificate, the teacher must be assigned a mentor teacher. The provisional teacher pays a stipend to the mentor.

Experienced teachers who begin work in the Paulsboro Public Schools are assigned a buddy teacher to help orient and guide them through their first year of service. This is a local requirement not one imposed by the state. The buddy teachers are not paid but rather serve as a professional courtesy to their colleagues.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tysha Scott.

MOTION UNANIMOUSLY PASSED

C. Informational - Enrollment and Class Size:

1. The following chart presents the enrollment data for Preschool -8:

Grade	Enrollment – January 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Pre- School Age 3 & 4	57	68	63	79	82	48	58	71	84
K	104	97	92	102	96	77	76	82	73
1	111	86	94	84	86	85	82	74	70
2	79	86	80	83	78	81	85	74	77
3	56	65	100	90	79	90	89	97	88
4	65	70	60	103	82	81	88	82	94
5	64	60	71	61	97	86	82	89	76
6	53	82	60	71	56	98	84	84	88
7	73	71	92	68	72	61	101	90	77
8	62	77	68	90	67	71	66	101	93
Self-Contained Special Education Billingsport/Loudenslager*	26*	27*	19*	20*	22*	13	26	27	25
Grand Totals	750	789	799	851	817	791	837	871	845

* At Loudenslager School, students in self-contained classes are included with general education students for the purposes of this report.

2. The following chart presents the enrollments for Paulsboro Senior High School:

Grade	Enrollment – January 15, 2024								
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
9	63	82	92	94	108	100	112	100	125
10	82	76	81	83	86	101	97	106	103
11	80	77	64	78	73	76	84	90	94
12	78	98	84	63	85	84	77	96	96
TOTAL	303	333	321	318	352	361	370	392	418

3. The following chart presents the class sizes for Billingsport Early Childhood Center and Loudenslager Elementary School:

Grade	Number of Students per Class as of January 15, 2024					
	Pre-School	14	14	12	15	14
Kindergarten	19	18	18	18		
1	18	18	17	17		
2	20	20	18	19		
3	19	24	21	21	3	
4	24	21	24	23	2	
5	15	17	18	22	4	
6	20	20	23	21	4	
Special Education		6	14	5		

INSTRUCTIONAL SERVICES A: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Ms. Lombardo and seconded by Ms. Evans to approve Instructional Services A.

A. Recommended approval to provide homebound for the following students Grades 9-12:

Case #	Grade:	Hours of Instruction
303249	11	The student was placed on Administrative Homebound Instruction for 60 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 9/25/2023- End Date TBD
261615	9	The student was placed on Medical Homebound Instruction for the remainder of the school year. This student will receive Home Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 11/6/23 - End Date 6/7/2024
261613	9	The student was placed on Medical Homebound Instruction for the remainder of the school year. This student will receive Home

Case #	Grade:	Hours of Instruction
		Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 11/6/23 - End Date 6/7/2024
273567	9	The student was placed on Administrative Homebound Instruction for 30 days. This student will receive Home Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/2/2024 - End Date TBD
273568	9	The student was placed on Administrative Homebound Instruction for 30 days. This student will receive Home Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/2/2024 - End Date TBD
270836	11	The student was placed on Administrative Homebound Instruction for 60 days. Homebound Instruction. For 60 days. This student will receive Home Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/2/2024- End Date TBD
273911	9	The student was placed on Administrative Homebound Instruction for 60 days. Homebound Instruction. For 60 days. This student will receive Home Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/2/2024- End Date TBD
273377	10	The student was placed on Administrative Homebound Instruction for 60 days. This student will receive Home Instruction from Paulsboro SD staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was - End Date TBD

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

INSTRUCTIONAL SERVICES B - D: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve Instructional Services B-D.

B. Recommend approval to provide homebound instruction for the following students Grades PK-8:

Case #	Grade:	Hours of Instruction
301688	7	The student was placed on Medical Homebound Instruction for 60 days. This student will receive Home Instruction from Inspira Memorial Hospital Adolescent Behavioral Health for a minimum of

Case #	Grade:	Hours of Instruction
		10 hours a week at a rate of \$40 hr. Start date was 1/2/2024 - End Date TBD
272216	8	The student was placed on Administrative Homebound Instruction for 30 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 12/20/2023- End Date 1/29/2024
280919	8	The student was placed on Administrative Homebound Instruction for 30 days. This student will receive Home Instruction from Paulsboro staff for a minimum of 10 hours a week at a rate of \$40 hr. Start date was 1/2/2024 - End Date 1/29/2024

- C. Recommend approval of a partnership with Gateway Head Start in Paulsboro through completing a Memorandum of Understanding (MOU). Through this partnership the Billingsport Early Childhood Center will gain a preschool classroom at the Paulsboro Head Start. Head Start is a federal program that promotes the school readiness of children ages birth to five from low-income families by enhancing their cognitive, social, and emotional development.

Informational: Head Start programs provide comprehensive services to enrolled children and their families, which include health, nutrition, social, and other services determined to be necessary by family needs assessments, in addition to education and cognitive development services. Head Start services are designed to be responsive to each child and family's ethnic, cultural, and linguistic heritage.

- D. Recommend approval for the following student to attend for the first time at Billingsport Early Childhood Center as a Professional Courtesy Student. This is the child of a member of the certificated staff.

Student	2024-2025 Grade	Note
Alivia Young	Kindergarten	If approved, will attend Billingsport Early Childhood Center for the first time during the 2024-2025 school year

Informational: The Board of Education has for many years welcomed the children of its employees who live outside of Paulsboro to attend the Paulsboro Public Schools. It is a tribute to the quality of the district when employees want their children to attend the schools where they work.

Roll Call Vote:

Theresa Cooper, Kyana Evans (Abstain from C), Lawrence Haynes, Sr., Jack Henderson (Abstain from C), Joseph Lisa, Markee Robinson, Danielle Scott, Tyasha Scott.

MOTION PASSED

STUDENT ACTIVITIES A - C: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Ms. Lombardo to approve Student Activities A-C.

- A. Recommend approval for the Paulsboro Wrestling Team to participate in the following trips for the 2024 post season. Source of Funds: Local funds

Group I Play-offs	February 7,9 & 11, 2024	
Meals	24 @ \$20.00	\$ 480.00
District Tournaments	February 17, 2024	
Meals	18 @ \$20.00	\$ 360.00
Region 7 Tournaments	February 23 -24, 2024	
Meals	14 @ \$ 40.00	\$ 560.00
Rooms	4 @ \$154.00	<u>\$ 616.00</u>
		\$1,176.00
State Tournament	March 1-4, 2024	
Rooms – approximately 4 rooms for 3 nights	@ \$218 per room	\$2,616.00
Meals - 12 @ \$59.00 for 3.5 Days		<u>\$2,478.00</u>
		\$5,094.00

- B. Recommend approval for the Paulsboro Junior-Senior High School students who earned Gold and Red Renaissance Cards to attend the annual “Pasta with the Principal” luncheon at the Paulsboro Sportsman’s Club in Paulsboro, New Jersey on Wednesday, February 21, 2024, between 11:15am and 1:00pm. Paulsboro High School Principal Paul Morina is in charge of this activity. The cost to the Board of Education will be \$145.00 for transportation.

Informational: The Renaissance Program recognizes students who have excellent grades, excellent attendance, and excellent behavior records. The Sportsman’s Club hosts the event free of charge. The Renaissance account is used to pay for the food and the meal is prepared by volunteers.

- C. Recommend approval to utilize NJ4S Acenda Integrated Health. NJ4S is a statewide, innovative hub-and-spoke model which supports youth mental wellness and promotes prevention of bullying, teen suicide, substance use, and more. Most importantly, the hub staff will connect students and their parents/caregivers to other services that support students’ social, emotional, and mental health and well-being.

They offer a variety of tiered services, in the form of workshops, parent and/or student presentations, community resource partnerships and individual and group counseling for students. While all the services provided through NJ4S are free, the tiering system allows us to provide more targeted and comprehensive support. Tier I services are universal and available to all students and families. These opportunities are usually community-based and are available in or local to Paulsboro. Tier II and III services fall into the prevention and intervention scope and would be offered to students during their school day. This could include brief counseling, SEL lessons and workshops and presentations from community

resource partners. Tier II and III services will always require a parent/guardian's consent before any in-school workshops or counseling can begin.

Informational: Acenda's longstanding commitment to the students and families in our communities, as well as our belief in trust-based partnerships, will be a great benefit to the NJ4S program. The health of the children we serve has always been our top priority, and we want to work with you to ensure they and their families are safe, well, and thriving.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

STUDENT ACTIVITIES D - G: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Ms. Scott to approve Student Activities D-G.

- D. Recommend approval for Loudenslager Elementary School to hold a Read Across America Day Program on Wednesday, March 6, 2024.

Informational: Read Across America Week is celebrated across the country from March 2, 2024 - March 7, 2024, and is dedicated to promoting and encouraging reading and to educate the community. For several years Loudenslager has invited members of the community to visit Loudenslager Elementary School and share both the importance and their love for reading with the students here at Loudenslager Elementary School.

- E. Recommend approval for Loudenslager Elementary School to hold the National Elementary Honor Society Induction Ceremony on Thursday, March 21, 2024.

Informational: The National Elementary Honor Society (NEHS) recognizes those 5th & 6th Grade students who demonstrate academic excellence, high moral character, and service to their community and is a prestigious nationally recognized program. The induction ceremony will be coordinated by Loudenslager Elementary School Principal Matthew Browne and NEHS Advisor Jennifer Hoffman.

- F. Recommend approval for the Paulsboro High School Jazz Band to play a concert at Loudenslager Elementary School on Wednesday, April 10, 2024.

Informational: The Paulsboro High School Band has visited Loudenslager Elementary School in previous years for a concert as a means to promote the music program at Paulsboro Junior/Senior High School. This music concert will be coordinated by Loudenslager Instrumental Band Teacher Brian Betz.

- G. Recommend approval for the Paulsboro Education Foundation (PEF) to hold a dedication ceremony for the Loudenslager Elementary School STEAM Center on Thursday, March 21, 2024.

Informational: The Loudenslager STEAM Center opened during the 2021 - 2022 School Year and provides every student that attends Loudenslager with exploratory educational opportunities related to Science, Technology, Engineering, Art, and Mathematics. The Loudenslager STEAM Center was funded through the collaborative efforts of the Paulsboro Public School District and the Paulsboro Education Foundation. This dedication ceremony was postponed due to the COVID-19 Pandemic.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott.

MOTION UNANIMOUSLY PASSED

JANUARY 2024 CONSTRUCTION UPDATES: None at this time.

FINANCE A -F: The Greenwich Township Representative may vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Ms. Lombardo to approve Finance A-F.

- A. Recommend approval of the Memorandum of Understanding (MOU) between the Borough of Paulsboro and the Paulsboro Public School District for the position of School Resource Officer (SRO) in the Paulsboro Public School District.

Informational: The Paulsboro Police Department was the recipient of a Community Oriented Policing Services (COPS) Grant that will provide funding to support the position of School Resource Officer for the Paulsboro Public School District. The Paulsboro Police Department and Paulsboro Public School District will share the cost of the school resource officer and will work together to establish responsibilities. The school resource officer will be stationed primarily at Paulsboro Junior/Senior High School but will also spend time at Loudenslager Elementary School and Billingsport Early Childhood Center.

- B. Recommend that the Paulsboro Board of Education approve the 2024 State of New Jersey Mileage Reimbursement rate for personal vehicles. State of New Jersey, Department of Treasury Circular 23-24 OMB establishes the 2023 mileage reimbursement rate for personal vehicles of \$0.47 per mile.

Informational: Use of a State-owned vehicle or a State-contracted rental vehicle is the preferred means of ground transportation. Mileage reimbursement for the use of a personal vehicle is not permitted when a State-owned vehicle is available or when a State-contracted rental vehicle is more cost effective.

If a State-owned vehicle is not available or a State-contracted rental vehicle is determined to be less cost effective on designated travel days, a personal vehicle may be used for official business.

Mileage allowance in lieu of actual expenses of transportation is allowed for an employee traveling by personal automobile on official business at the rate authorized by the State Appropriations Act. In accordance with the Fiscal Year 2024 Appropriations Act and until further notice, the mileage reimbursement rate shall be \$0.47 per mile.

It is recommended that Paulsboro Board of Education follow the guidance of the State of New Jersey regarding employee reimbursement for mileage when using personal vehicles for school business.

- C. Recommend adoption of the attached resolution authorizing the Business Administrator/ Secretary to the Board of Education to use an electronic (facsimile computer generated) signature on checks written against the Warrant Account, Student Activity Account, and the Payroll Account.

Informational: The attached resolution is required to allow the Business Administrator/ Secretary to the Board of Education to utilize an electronic signature on checks being written against the Warrant Account, the Student Activity Account, and the Payroll Account. This will allow the business office to operate more efficiently.

- D. Recommend adoption of the attached resolution authorizing the Superintendent to use an electronic (facsimile computer generated) signature on checks written against the Warrant Account, Student Activity Account, and the Payroll Account.

Informational: The attached resolution is required to allow the Superintendent to utilize an electronic signature on checks being written against the Warrant Account, Student Activity Account, and the Payroll Account. This will allow the office to operate more efficiently.

- E. Recommend adoption of the attached resolution authorizing the Board President to use an electronic (facsimile computer generated) signature on checks written against the Warrant Account.

Informational: The attached resolution is required to allow the Board President to utilize an electronic signature on checks being written against the Warrant Account. This will allow the office to operate more efficiently.

- F. Recommend approval that the Paulsboro Board of Education adopt the General Services Administration (GSA) guidance on reimbursement of travel expenditures for government employees.

Informational: The GSA sets the travel reimbursement rates for federal employees. In the absence of State Guidance, it is recommended that the Board follow the GSA guidance.

M&IE Total ¹	Continental Breakfast/ Breakfast ²	Lunch ²	Dinner ²	Incidental Expenses	First & Last Day of Travel ³
\$59	\$13	\$15	\$26	\$5	\$44.25

¹ This column lists the full daily amount federal employees receive for a single calendar day of travel when that day is neither the first nor last day of travel.

² The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

³ This column lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

FINANCE G - K: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mr. Henderson to approve Finance G-K.

- G. Recommend approval for Paulsboro Public Schools to authorize submission of a grant application to the Pegasus Education Foundation for the STEAM center at Billingsport Early Childhood Center. This recommendation includes approval for the Board of Education to provide \$5,035.00 to match the \$5,034.00 being paid by the Pegasus Education Foundation.

Informational: The Board of Education and Pegasus Education Foundation partnered to provide funding for STEAM programming. This is a matching funds agreement between Paulsboro Public Schools and the Pegasus Education Foundation (PEF). The 50% matching funds commitment was approved as part of the budget for the 2023-2024 school year. To receive PEF funding, the Board of Education must approve the submission of the grant application. The grant application is being written to help transform the physical space of the Billingsport Early Childhood Center technology room from a traditional classroom setting to

a flexible, experimental teaching and learning space. A necessary component includes electrical adjustments that enable the relocation of desktop computer/monitors.

- H. Recommend approval to accept the carryover funds for and submit an Amendment to the Elementary and Secondary Education Act (ESEA) applying these funds to currently approved grant funded staff.

Informational: Every year qualifying districts in the State of New Jersey submit their Elementary and Secondary Education Act (ESEA) grant application which outlines plans for spending the awarded federal funds. Each year, the State of New Jersey evaluates the ESEA grants and calculates carryover money for districts. District then are required to submit an amendment that outlines how the carryover money will be distributed. The Paulsboro Public Schools district intends to apply the carryover funds to the salaries of currently approved ESEA grant funded staff.

- I. Recommend approval to collaborate with the Borough of Paulsboro to implement a Kids Playground Design Day Session at Loudenslager Elementary School in January 2024.

Informational: The Borough of Paulsboro was the recipient of a Kaboom Playground Grant that will assist with funding a new playground on West Buck Street in Paulsboro. As part of the grant process, children from the community will be provided with the opportunity to participate in the design of the new playground. The Design Day Session will be implemented with 5th & 6th Grade students as part of the STEAM Curriculum at Loudenslager Elementary School. Sessions will also be provided for children in the community through the Boys & Girls Clubs of Gloucester County and for adults at the Paulsboro Municipal Building.

- J. Recommended approval to accept the donation of books for the educational project entitled Family Living Skills through anonymous donors through donorschoose.org. The donated items include STEAM related resources and materials that will be utilized as part of the STEAM Curriculum at Loudenslager Elementary School. The approximated value of this donation is \$150.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager Elementary School STEAM Teacher Rebecca Richardson.

- K. Recommended approval to accept the donation of books for the educational project entitled Construction Engineer through anonymous donors through donorschoose.org. The donated items include an architecture set including blueprints and materials that will be utilized as part of the STEAM Curriculum at Loudenslager Elementary School. The approximated value of this donation is \$200.00.

Informational: DonorsChoose.org is a non-profit organization that allows individuals to donate directly to public school classroom projects in the United States. This item was requested by Loudenslager STEAM Teacher, Rebecca Richardson.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott.

MOTION UNANIMOUSLY PASSED

SCHOOL SAFETY A: The Greenwich Township Representative may not vote on items in this section of the agenda.

A motion was made by Mr. Haynes and seconded by Mrs. Scott to approve School Safety A.

- A. Recommend that the Board of Education confirm the decision of the Superintendent of Schools for the following cases investigated as possible Harassment, Intimidation and Bullying (HIB) situations at Paulsboro Public Schools.

Case Number	Date of Incident	Status of Investigation	Names of Investigators	Type and Nature of Discipline Imposed
LOUD311716	Mid October	completed	Melba Moore-Suggs	Non-HIB No disciplinary action required.

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject, or modify his decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott.

MOTION UNANIMOUSLY PASSED

- B. Informational: Report of School Security Drills:

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
Fire Evacuation	Each school must conduct one per month	09/08/2023 10/19/2023 11/15/2023	09/22/2023 10/19/2023 11/17/2023	09/19/2023 10/05/2023 11/7/2023

Report of Paulsboro Public Schools Security Drills				
Type of Drill	Notation	Schools		
		Paulsboro Junior / Senior High	Loudenslager Elementary	Billingsport Early Childhood Center
			12/21/2023	12/08/2023
Communication Drill**	Optional			
Evacuation (Non-Fire)	Each school must conduct two annually	10/24/2023	10/23/2023	10/19/2023
Bomb Threat	Each school must conduct two annually		12/18/2023	
Lockdown / Active Shooter	Each school must conduct two annually	09/18/2023	09/12/2023	09/14/2023 11/29/2023
Shelter In Place (Hold)	Each school must conduct two annually	12/08/2023	11/30/2023	12/18/2023
Other Drills				
Bus Evacuation	School District (Annually)	11/29/2023		11/30/2023
Bus Evacuation	School Routes (2 Annually)	<u>Bankbridge Run</u> 11/28/2023 <u>Durand Academy</u> 09/15/2023 <u>P5</u> 12/01/2023		11/30/2023
Test of Emergency Communication System	Not required but conducted as an extra safety measure			
AED (Automated External Defibrillators) *	Not required but conducted as an extra safety measure	09/25/2023 10/30/2023 11/28/2023 12/20/2023	09/25/2023 10/30/2023 11/28/2023 12/20/2023	09/25/2023 10/30/2023 11/28/2023 12/20/2023

*The Administration Building AED testing is included with the Paulsboro Junior / Senior High School.

**Communication Drill is a test of the internal communications system will help identify the true capability of the school to effectively communicate on - campus emergencies (Optional)

It is anticipated adjustments will be made by schools to help reduce the likelihood of virus transmission during the upcoming school year.

These will take the form of implementing practices recommended by the CDC, NJ DOH, etc. such as practicing safe social distancing, wearing face coverings, etc.

C. Informational: Disciplinary Data as of December 31, 2023.

Billingsport Early Childhood Center - Disciplinary Actions				
<u>Disciplinary Actions</u>	<u>PreK</u>	<u>1st</u>	<u>2nd</u>	<u>Total</u>
Lunch Detention	0	0	0	0
After School Detention	0	0	0	0
In-School Suspension	0	0	0	0
Out of School Suspension	0	0	0	0

Loudenslager Elementary School - Disciplinary Actions					
<u>Disciplinary Actions</u>	<u>3rd</u>	<u>4th</u>	<u>5th</u>	<u>6th</u>	<u>Total</u>
Lunch Detention	4	5	15	8	32
After School Detention	0	0	0	0	0
In-School Suspension	0	0	0	0	0
Out of School Suspension	2	0	1	1	4

Paulsboro Junior High School - Disciplinary Actions			
<u>Disciplinary Actions</u>	<u>7th</u>	<u>8th</u>	<u>Total</u>
Lunch Detention	0	0	0
After School Detention # of Students/# of ASD Issued	7/14	16/32	23/46
In-School Suspension # of Students/# of Days	1/1	3/3	4/4
Out of School Suspension # of Students/# of Days	1/2	0/0	1/2

Paulsboro Senior High School - Disciplinary Actions					
<u>Disciplinary Actions</u>	<u>9th</u>	<u>10th</u>	<u>11th</u>	<u>12th</u>	<u>Total</u>
Lunch Detention	0	0	0	0	0

# of Students/# of ASD Issued			
In-School Suspension # of Students/# of Days	1/1	3/3	4/4
Out of School Suspension # of Students/# of Days	1/2	0/0	1/2

Paulsboro Senior High School - Disciplinary Actions					
Disciplinary Actions	9 th	10 th	11 th	12 th	Total
Lunch Detention	0	0	0	0	0
After School Detention # of Students/# of ASD Issued	13/26	18/40	14/25	8/14	53/105
In-School Suspension # of Students/# of Days	1/1	0/0	0/0	0/0	1/1
Out of School Suspension # of Students/# of Days	10/30	6/23	3/8	0/0	19/61

PUBLIC COMMENTS

A motion was made by Mr. Henderson and seconded by Ms. Scott to open public comments.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

MOTION UNANIMOUSLY PASSED

At this time, the public may address the Board of Education. Please record your name, address, and contact information in the red book on the table.

PUBLIC COMMENTS: none at this time.

Close Public Comments.

Roll Call Vote:

Theresa Cooper, Kyana Evans, Lawrence Haynes, Sr., Jack Henderson, Joseph Lisa, Markee Robinson, Danielle Scott, Tyesha Scott, and Greenwich Township Representative Roseanne Lombardo

ALL IN FAVOR

MOTION TO ADJOURN

ALL IN FAVOR

Meeting Adjourned.

RESPECTFULLY SUBMITTED,

William Thompson
 BOARD SECRETARY