

Augusta Independent Board of Education  
January 12<sup>th</sup>, 2023 6:00 PM  
207 Bracken Street  
Augusta, KY

Attendance Taken at: 6:00 PM

Present Board Members:

Mrs. Laura Bach  
Mrs. Dionne Laycock  
Mr. Shawn Hennessey  
Mrs. Julie Moore

Absent Board Members:

Ms. Chasity Saunders

1. Call to Order

Rational:

SCHOOL BOARD APPRECIATION MONTH

In appreciation for your dedicated service to our students, families, staff, and community!

Laura Bach: 22 service years  
Shawn Hennessey: 7 service years  
Dionne Laycock: 13 service years  
Julie Moore: 5 service years  
Chasity Saunders: 10 service years

Happy Birthday Board Member, Chasity Saunders!

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Election of 2023 Board Officers

Rational:

Shawn Hennessey nominated Laura Bach to serve as Board Chairperson and Dionne Laycock nominated Julie Moore as Vice-Chairperson and Laura Bach nominated Tim Litteral as Treasurer and Lisa McCane as Secretary.

**Order #22-914 - Motion Passed:** Approval of the Election of 2023 Board Officers as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

1.5. Approval of Agenda

**Order #22-915 - Motion Passed:** Approval of the Agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

## **2. Student/School Board Recognition**

### **Rationale:**

Congratulations Academic Achievers!

Top Quartile in Reading: Averil Brewer, Ally Moran, Jase Taylor

Improved a Grade-Level in Reading: Isabelle Brooks, Brantley Garrison, Erick Hurst, Mark Inoles, Gemma Litzinger, Ryker Mofford, Hannah Saunders, and Brooklyn Sizemore

Improved a Grade-Level in Math: Aaron Preston & Joshlyn Wilson

Augusta Police Department Badge Design Winner: Griffin Miller

### **2.1. \*Break**

## **3. Communications**

### **3.1. Principal's Report/Student Achievement**

#### **Rational:**

Principal, Robin Kelsch reported to board members the success of the newly implemented eWalk App for classroom observations and data collection, the GEAR-UP Panthers Success Agent Program, and the Terrice Metrics - Department of Justice Grant. Mr. Kelsch also informed the board the Breakfast Club Mentorship Program will begin on January 26<sup>th</sup>.

### **3.2. Superintendent's Report**

#### **Rationale:**

Superintendent, Lisa McCane announced to the board the district will be awarded \$150,000 over the next two fiscal years through a KDE district partnership for Predictors of Post-School Success for students with disabilities. Superintendent McCane also updated the board on the upcoming educational priorities for the current Legislative session, the district's intent to apply for a TENCO Youth Employment Grant, and the Augusta Independent Educational Foundation, Inc. upcoming donations to benefit early childhood literacy and phonics, the band/music department, and the athletic department sponsorship. According to Superintendent McCane, the School Resource Officer Contract Amendments were approved by the Augusta City Council and the Trauma Informed Plan was submitted to KDE.

### **3.3. Personal**

#### **Rationale:**

Robert H. Kelsch - Substitute Teacher

Joy Layman - Substitute Teacher

### **3.4. Attendance/Enrollment**

#### **Rationale:**

**December 2022**

#### **Enrollment**

P-12: 321

K-12: 302

Virtual: 5

#### **Attendance**

December: 87.99%

YTD: 92.92%

### **3.5. Citizens**

#### **Rationale:**

A citizen praised the board for publishing the board minutes in the Bracken County News citing limited technology usage was a barrier to stay informed on school board news.

### **3.6. Board Members**

#### **Rationale:**

Board Member, Dionne Laycock reported a safety light bulb out on the 2<sup>nd</sup> Street side gym exit/entrance.

## **4. Business Action/Discussion Items**

### **4.1. Approve Monthly Budget Report**

Rationale:

**December 2022 Budget Report**

**General Fund**

Revenue receipts through December totaled nearly \$988,000.

**Local Revenue:** \$162,000 was received in property tax collections. \$61,000 has been collected in utilities tax, while nearly \$15,000 was received in motor vehicle taxes. \$4,200 was received for reimbursement of expenses, while \$4,100 was received in refunds of prior year expenditures. \$3,300 was received for delinquent property taxes. \$2,000 was received for transportation reimbursement.

**State Revenue:** \$723,000 was received in SEEK funding. \$3,200 was received for revenue in lieu of taxes from the state.

**Federal Revenue:** \$9,300 was received for Medicaid reimbursement.

Expenditures through December totaled \$930,000.

**School Budget:** The school budget is \$27,413. \$11,700 was expended through the first half of the year. Expenses included \$3,400 on copier fees, \$3,300 on general supplies \$3,000 for technology resources, and \$1,000 on dues and fees.

**Maintenance Budget:** Expenses totaled \$162,000 through December. Expenses included \$44,000 on property insurance and \$44,000 on utility services, \$37,000 on salaries and benefits, \$19,000 on general supplies, \$9,500 on repairs and maintenance, \$4,700 on professional services, and \$600 machinery. 49% of the maintenance budget has been utilized.

**Transportation Budget:** Through December, costs totaled \$61,000. Salaries and benefits accounted for \$21,000. \$11,000 has been spent on vehicles (Suburban payment), while \$10,000 has been spent on diesel fuel/gasoline. Annual fleet insurance was \$6,300. \$5,700 has been expended on repair parts and tires. \$4,900 has been spent on vehicle repair. Professional services/drug testing accounted for \$1,000. 49% of the transportation budget has been utilized.

*For the general fund, year-to-date receipts exceeded expenditures by \$58,000.*

**Special Revenue Fund:** Nothing to report.

**Food Service Fund**

**Revenue:** \$5,800 was received in local revenue. \$99,000 was received for federal reimbursement. Food service started with a balance of \$89,000.

**Expenditures:** Expenses totaled \$125,000 through December including \$60,000 on food supplies, \$54,000 on salaries and benefits, \$3,400 on machinery, \$2,400 on equipment repair, \$1,800 on fixtures, \$1,500 on dues and fees, and \$900 on technology supplies. The food service balance as of December 30 was approximately \$78,000.

**Order #22-916 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

**4.2. Approve 2023-2024 Draft Budget**

Rationale:

**2023-2024 Draft Budget**

The Draft Budget is a preliminary projection for the upcoming fiscal year. There are still many variables that are yet to be finalized, and the legislative session may impact several parts of the budget. The Draft Budget provides a look at the budgetary situation based on data as we know it and gives an opportunity to plan in case the funding situation improves or does not improve. The Draft Budget is assuming an ending General Fund balance of \$825,638 for the current year.

**General Fund**

**Revenues**

Local tax revenues were increased overall by 3.27% (\$20,005). This increase encompasses all local tax, property, motor vehicles, and utilities tax. SEEK revenue is based on an ADA of 284 students and current at-risk and exceptional children's numbers are used in the projection. The Base funding level is increased to \$4200 per pupil. SEEK is budgeted at \$1,563,822, an increase of \$106,000. This is primarily a result of increased ADA as opposed to the Base increase. We are also budgeting \$236,939 to be transferred from Capital accounts to the General Fund. Total receipts are estimated to increase \$165,000 over current budget to \$3,366,286.

**Expenditures**

Salary and benefit costs are budgeted at a 3.5% increase for preliminary purposes Total salary and benefits are budgeted at a total of \$2,005,737, which comprises 81 % of the General Fund current expenditures.

Non-personnel costs are also budgeted at a 3.5% increase, at \$533,058. Total budgeted expenditures are \$3,352,749, which includes \$877,077 in on-behalf expenditures. Our fund balance is projected at \$839,175, a contingency of 20%. Revenue exceeds expenditures by \$13,537.

#### Special Revenue Fund

The Special Revenue Fund is not a part of the Draft Budget preparation. The budgets in the Special Revenue Fund are dictated by state and federal grant awards and hopefully this information will be available in time for inclusion in the Tentative Budget presented in May.

#### Capital Outlay Fund

Receipts of \$28,420 are budgeted in Capital Outlay, based on the projected average daily attendance of 284.2. This will be transferred to General Fund for current operating expense.

#### Building Fund

Receipts of \$305,395 (\$218,188 state/\$87,207 local) are budgeted for next year. The Building Fund revenues will be used to make debt payments of \$96,875. The remaining \$208,520 will be transferred to General Fund for current expenses.

#### Debt Service Fund

This is a transfer fund to record debt payments. The district local debt service requirements are \$96,875 next year compared to this year's \$99,530.

#### Food Service Fund

The Food Service Fund is budgeted with a beginning balance of \$110,425. Revenues are projected to exceed this year's budgeted levels by over \$30,000. Total current revenues are budgeted at \$289,054, while expenditures are projected at \$264,671. The 23-24 contingency is budgeted at \$134,808. The Tentative Budget will look at incorporating the charging of indirect cost to the Food Service Fund since the fund continues to increase fund balance.

**Order #22-917 - Motion Passed:** Approve 2023-2024 Draft Budget passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

#### **4.3. Approve to Hire Construction Manager for the Gymnasium Addition Project (BG22-521)**

##### **Rationale:**

Superintendent McCane stated the district sent three Letters of Interest for Construction Management Services and received two in return from Trace Creek Construction and Packs + Walker Construction.

Both companies are experienced and highly reputable companies. The board has worked on previous capital construction projects with Trace Creek Construction, and given the established relationship and closer proximity to Augusta, the board approved to hire Trace Creek Construction as the Construction Manager for the new gymnasium.

Once hired by the board, the Construction Manager will develop a more detailed cost data estimate, and work on a revised timeline schedule. Together, Trace Creek Construction and Architect, Craig Aosseay will revise some details and/or develop new details that will be most cost effective for the new gym project.

**Order #22-918 - Motion Passed:** Approve to Hire Trace Creek Construction as the Construction Manager for the Gymnasium Addition Project (BG22-521) passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

#### **4.4. Approve Monthly Facilities Report**

##### **Rationale:**

##### **Monthly Maintenance:**

- Repaired walk-in freezer
- Installed TV in gym
- Repaired HVAC in gym

- Repaired toilet in preschool classroom
- General cleaning over Christmas break

**Order #22-919 - Motion Passed:** Approve Monthly Facilities Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

#### 5. Business Consent Items

**Order #22-920 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

#### 5.1. Approve Previous Meeting Minutes

#### 5.2. Approve Acceptance of Donations

#### 5.3. Approve Bills

#### 5.4. Approve Treasurer's Report

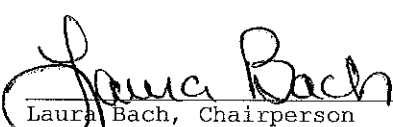
#### 6. Approve Adjournment


#### Rationale:

January 16th: No School - MLK Day  
 January 20th: Homecoming/Alumni Recognition Night  
 January 26th: Breakfast Club 9:00 A.M. (7th Grade Mentorship Program)  
 January 30th: Panthers vs. Bracken County @ Home  
 February 9th: Board Meeting 6:00 P.M.  
 February 20th: No School - Presidents' Day  
 February 24th-26th: KSBA Annual Conference @ Galt House in Louisville  
 March 9th: Board Meeting 6:00 P.M.

**Order #22-921 - Motion Passed:** Approve Adjournment passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Ms. Chasity Saunders	Absent

  
 Laura Bach, Chairperson

  
 Timothy Litteral, Acting Superintendent