

VACANCY  
HILLCREST HIGH SCHOOL

December 4, 2024

The Conecuh County Board of Education is now accepting applications for the following vacancy:

Secretary/Bookkeeper

Qualifications:

1. High School Diploma or higher degree in Accounting/Business or prior experience in Accounting/Business/Bookkeeping.
2. Ability to operate office equipment
3. Such alternatives to the above qualifications that the board may find appropriate and acceptable.

Salary: Per Current Salary Schedule

12-month position

Applications will be received through December 11, 2024 or until position is filled.

Applications are available online at [www.conecuh.k12.al.us](http://www.conecuh.k12.al.us) under human resources. You may email your application to [conecuh.applicants@conecuhk12.com](mailto:conecuh.applicants@conecuhk12.com). If you are currently employed you may submit a letter of interest.

Applicants will be notified by the Board of Education if selected for an interview.

