**Transition Skills Syllabus- Franklin County High School

Course Title**: Skills to Pay the Bills

**Course Description**: Transition Skills curriculum is a full-year course for high school students with limited reading abilities, including those with intellectual disabilities or autism. Companies have identified the following competencies as key to the success of young workers: Communication; Networking; Enthusiasm and Attitude; Teamwork; Problem Solving and Critical Thinking; and Professionalism. The course covers these areas to assist students as they prepare for employment.

**Teacher Introduction**: Kari Myers
Major–National University – Special Education
Masters- National University- Special Education

**Course Layout**:

**Communication**

1. What’s Your Point?

2. Flipping the Switch

3. Oh, Puh-leeeeeze!

4. Listen Hear!!

5. Quit Talkin’! I Know What To Do!

**Enthusiasm & Attitude**

6. Never Underestimate the Power of a PMA (Positive Mental Attitude)

7. Life is Full of Hard Knocks

8. A Super Ball and a Raw Egg

9. Believe it or Not: Your Attitude and Enthusiasm Just Might Get You the Job

10. Translating Features to Benefits

**Teamwork**

11. There is no “I” in Team

12. I’ll Give you Some of Mine if You Give me Some of Yours

13. The Good, the Bad, and the Reasonable

14. How Many Shapes Does it Take?

15. Teamwork on the Job

**Networking**

16. An Introduction to Networking

17. You Expect me to do WHAT? Talk to People?

18. Using Social Media to Network

19. Text vs. Email: Does it Really Matter?

20. It’s a Small World

**Problem Solving & Critical Thinking**

21. Praise, Criticism, or Feedback?

22. Workplace Ethics

23. Problem Solving on a Team

24. Perception vs. Reality

25. Tell Me About a Time When

**Professionalism**

26. Professionalism in Today’s Workforce

27. Professional Work Attitudes

28. Teamwork: An Essential Element of Professionalism

29. Is It Considered “Professional” to Have Friends in the Workplace?

30. Self-Reflection: Professional Problem Solving at its Best

**Assessment Types:**  May include the following: quizzes, lab process, journals, and projects.

**Class rules:**
1. Please be considerate of the other students in class.
2. Be prepared to work the entire class period.

**Consequences for failure to follow class rules and/or requirements:**
1. Conference with teacher.
2. Parents will be called if unacceptable behavior continues and may be asked to come to the
school to discuss problems in class.
3. Students with a pattern of disruptive behavior and/or failure to complete homework and
class assignments may be asked to report to the Assistant Principal for counseling and/or punishment.

**Grading system:** Points shall be awarded for cooperative leaning (group work), quizzes, and participation.

**Materials:**  Chrome book, composition notebook, pencil or ink pen, notebook paper

**Contact Information:** FCHS phone 967-2821; e-mail: Kari.myers@fcstn.net