# TOWN OF ROCKY HILL
# BOARD OF EDUCATION MEETING
# MINUTES/MOTIONS

**In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.**

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|---|---|---|
| NAME OF PUBLIC BOARD OR COMMISSION | Board of Education Meeting | |
| DATE MEETING AGENDA POSTED | November 17, 2026 | |
| LOCATION | Town Hall Council Chambers | |
| DATE OF MEETING | **November 19, 2026** | |
| TIME MEETING STARTED | 7:01 p.m. | |
| PERSON PREPARING MEETING MINUTES | Sandy Mal, Recording Secretary | |
| VERBATIM NOTES TAKEN | ☐ Yes | ☒ No |
| AUDIO/VIDEO/LIVE TRANSMISSION OF MEETING | ☒ Yes | ☐ No |

MEMBERS PRESENT AT MEETING

| | | |
|---|---|---|
| Ms. Jessica Loffredo, Chairperson | Mr. Bryan Addy | Ms. Jennifer Baron-Morfea |
| Mr. Jay Chhabra | Mr. Brian Clemens | Mr. Thomas Cosker |
| Ms. Kristen Dudanowicz | Ms. Amber Tucker | |
| ALSO PRESENT: Dr. Mark Zito, Superintendent of Schools, Dr. Scott Nozik, Asst. Supt. for Finance & Operations, Ms. Wendy Durand, Asst. Supt. for Curriculum & Instruction, Mr. Ryan Cleary, Director of Human Capital & Leadership Development, Dr. Mary Schaefer, Language Arts Coordinator, Mr. John Fote, Principal (RHHS), Mr. Daniel Trudeau, Athletic Director (RHHS), Mr. Jason Maziarz, Principal (GMS), Ms. Paige Weaver, Assistant Principal (GMS), Ms. Cara Quinn, Principal (West Hill), Cara Faucher, Assistant Principal (West Hill), Ms. Bethany Calado, Principal (Stevens), Mr. Ronald Lamontagne, Director of Facilities & Food Services, Coach McKinnon (GMS), Mr. Brian White, Incoming Superintendent (Effective January 1, 2027) | | |

NUMBER REQUIRED FOR QUORUM ___5___ QUORUM PRESENT ☒ Yes ☐ No

## Summary of Meeting

1. **Pledge of Allegiance** - Led by West Hill Student Representatives & the West Hill Civility Award Recipients

2. **Special Recognition:** GMS Cross Country Team & Coach McKinnon

3. **Audience Participation**
   - **Meeting Open to Public –** *No public comment*
   - **Report of Student Representatives –** *A Member of the high school student council reported on activities at Rocky Hill High School.*
   - **Report of Student Representatives from West Hill School -** *Student representatives from West Hill School reported on activities.*

4. **District Celebrations**
   - **West Hill School Civility Awards**

5. **Update on Fall Sports**
   Mr. Daniel Trudeau reported on Fall Sports

**By unanimous consent, the Board recessed for 5 minutes at 7:32 p.m. upon a motion by Ms. Jessica Loffredo**
**The Board meeting resumed at 7:49 p.m., called to order by Ms. Loffredo.**

6. **Approval of Minutes**
   - **October 15, 2026 -** Board of Education Meeting
   - **November 4, 2026 –** V.O.I.C.E. Committee Meeting
   - **November 12, 2026 –** Facilities Committee Meeting
   - **November 12, 2026 –** Curriculum Committee Meeting

7. **Correspondence**
   Dr. Zito reported that Mr. Everett Hillman, Special Education Teacher at RHHS, will be leaving the district, and Ms. Maureen Krauss will be retiring at the end of the school year.

8. **Consent Calendar**
   Approval to move forward with Noresco's comprehensive investment-grade energy audit
   Approval of 2 new Career Pathways at RHHS
   - Industrial Machinery
   - Financial Strategy & Investments

9. **Curriculum -** Ms. Dudanowicz gave an update on the 11-12-2026 meeting
10. **Finance -** no report
11. **Personnel & Negotiations -** will schedule a meeting for December
12. **Policy -** no report
13. **Special Education -** no report
14. **CREC Council -** Ms. Baron-Morfea gave an update
15. **School Safety -** no report
16. **Technology -** will schedule a meeting for December
17. **V.O.I.C.E -** Ms. Baron-Morfea gave an update; there is a meeting scheduled for January 11, 2027

18. **Proposed New Courses 2027-2028**

Ms. Durand gave an overview of the new courses that will be voted on tonight. The new courses will not need additional staffing.

- AP/Honors Cybersecurity
- PLTW Advanced Manufacturing
- Foundations of Emerging Technologies
- UConn ECE: Popular Music & Diversity in American Society
- Crime & Mystery – English
- UConn ECE: If You Love It, Teach It
- Unified Music
- Adaptive Music

19. **Review of Board of Education DRAFT Policy # 9401 Committees, 9503 Meeting Conduct, 6210 Instruction – Live Animals in School, 1400 Use of School Facilities**
    This is a first reading. No action anticipated; Vote anticipated at the December 2026 BOE meeting.

20. **Adoption of Proposed 2027-2028 School Year Calendar**
    The Board Adopted the 2027-2028 School Year Calendar.

21. **Director of Human Capital & Leadership Development's Report**
    Mr. Cleary reported that the state has approved the district's educator and leadership support plan. He also shared that all Safe School Plans have been uploaded to the Rocky Hill Public Schools website. Additionally, he was pleased to share that significant progress has been made in hiring, including the addition of five new substitute teachers. The district is also in a strong position regarding the new special education teacher opening. Looking ahead, he has signed up for spring job fairs and plans to reach out to additional universities for recruitment.

22. **Assistant Superintendent for Finance & Operations' Report**
    Dr. Nozik reported that there are no new projected deficits for the 2026–2027 budget. He also distributed the agenda for the upcoming Leadership Conference on December 10, 2026, and asked Board members to reach out if they are interested in attending.

23. **Assistant Superintendent for Curriculum & Instruction's Report**
    Assessment Data Update 2025-2026
    Ms. Wendy Durand gave a comprehensive update on the 2025-2026 assessment data. She credited the hard-working teachers in the district.

24. **Superintendent's Report**
    Dr. Zito reported on Governor Lamont's recent visit to Moser School. He also recognized Rocky Hill High School for four years of hosting the Unified Summit. Additionally, Dr. Zito noted that all district schools held Veterans Day programs, sharing that Moser School's assembly—which he personally attended—was very well done.
    In other news, the Royal Blues Marching Band had a record-breaking season, taking first place at the NFA, Lyman Hall and Bethel competitions. They also traveled to Allentown, PA, to compete in the USBands National Championship, placing sixth overall and second in New England.
    Finally, the GMS Drama Club will present *Shrek the Musical JR.* on November 21 and 22.

25. **Board Chairperson's Report**
    Ms. Jessica Loffredo reported that she, Ms. Durand, Dr. Zito, and Mr. White will be attending the CABE conference in Mystic on November 21, 2026. She also noted an upcoming student event: the GMS Drama Club will present *Shrek the Musical JR.* on November 21 and 22 with behind-the-scenes support from many RHHS

students. Additionally, Mr. Thomas Cosker noted that the Dream Café Holiday Bazaar will take place on December 5 from 9:00 a.m. to 1:00 p.m., featuring student-made gifts. Finally, on behalf of the Board, Ms. Loffredo wished the students, staff, and parents a Happy Thanksgiving.

TEXT MOTIONS AND RESULTS VOTES

1st MOTION ☒ Passed ☐ Failed ☐ Tabled

**By unanimous consent, the Board recessed for 5 minutes at 7:32 p.m. upon a motion by Ms. Jessica Loffredo**

**FAVOR: 8-0**
**MOTION CARRIED**

2nd MOTION ☒ Passed ☐ Failed ☐ Tabled

**Ms. Jessica Loffredo requested a motion to approve the minutes. The motion was moved by Mr. Jay Chhabra and seconded by Ms. Jennifer Baron-Morfea to approve the minutes:**

- **October 15, 2026 -** Board of Education Meeting
- **November 4, 2026 –** V.O.I.C.E. Committee Meeting
- **November 12, 2026 –** Facilities Committee Meeting
- **November 12, 2026 –** Curriculum Committee Meeting

**FAVOR: 8-0**
**MOTION CARRIED**

3rd MOTION ☒ Passed ☐ Failed ☐ Tabled

**Ms. Jessica Loffredo requested a motion to approve the Consent Calendar. The motion was moved by Mr. Jay Chhabra and seconded by Ms. Kristen Dudanowicz to approve the Consent Calendar:**

Approval to move forward with Noresco's comprehensive investment-grade energy audit
Approval of 2 new Career Pathways at RHHS
- Industrial Machinery
- Financial Strategy & Investments

**FAVOR: 8-0**
**MOTION CARRIED**

4th MOTION ☒ Passed ☐ Failed ☐ Tabled

**Ms. Loffredo requested a motion to approve the proposed New Courses 2027-2028. The motion was moved by Mr. Jay Chhabra and seconded by Ms. Jennifer Baron-Morfea to approve the proposed New Courses for 2027-2028:**

- AP/Honors Cybersecurity
- PLTW Advanced Manufacturing
- Foundations of Emerging Technologies
- UConn ECE: Popular Music & Diversity in American Society
- Crime & Mystery – English
- UConn ECE: If You Love It, Teach It

**FAVOR: 8-0**
**MOTION CARRIED**

5th MOTION ☒ Passed ☐ Failed ☐ Tabled

**Ms. Loffredo requested a motion for the Adoption of the proposed 2027-2028 School Year Calendar. The motion was moved by Mr. Jay Chhabra and seconded by Ms. Jennifer Baron-Morfea for the Adoption of the proposed 2027-2028 School Year Calendar.**

**FAVOR: 8-0**
**MOTION CARRIED**

6th MOTION ☒ Passed ☐ Failed ☐ Tabled

**Ms. Loffredo requested a motion to Adjourn the meeting. The motion was moved by Mr. Bryan Addy and seconded by Kristen Dudanowicz to adjourn the meeting at 9:25**

**FAVOR: 8-0**
**MOTION CARRIED**

TIME MEETING ADJOURNED: 9:25 p.m. TIME DELIVERED TO TOWN CLERK: _____
Date of BOE Approval: _____ Signature of BOE Secretary: _____