**Clay County**

**School Nutrition Program**

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The School Nutrition Department will use the tool developed by USDA to annually monitor compliance with revenue from non-program foods. The data necessary to complete the tool will be obtained from the State Agency reports generated in School Nutrition Online (SNO) module. At the end of each year the completed tool will be sent to the State Agency for review, approval, and documentation.

The SFA will ensure that the following requirements are met.

• Increase its adult lunch meal price to $ 5.25

* Include the cost of non-program foods sold.
* Will create plan to make sure Nonprogram food revenue tool is completed and turned into the state annually
* Will ensure procedure is in place to comply with the requirement to only hold enough revenues to cover 3 months of expenditure (7 CFR 210.19).

• Receive all revenues from nonprogram food sales that are available during the school day. These monies need to be deposited into the non-profit food service account in full.

• Record student sales and adult sales separately to track the revenue from non-program sales.

On a daily basis a report of adult sales is given to the site business office for

deposit into the non-profit food service account. The adult sales are recorded separate from

student sales on the SFA financials.

Lelar Williams - School Nutrition Manager

Clay County Schools