



CLARK-SHAW CARPOOL INSTRUCTIONS



Please familiarize yourself with our school's process for dropping off and picking up students. We want to be safe and efficient, so please adhere to these guidelines. Detailed videos can be found on our school's website. Thank you for your patience and cooperation (especially the first few weeks of school as new parents and students learn how carpool works).

TRAFFIC FLOW

All traffic is one-way, entering from Arlberg Street and exiting onto Ridgewood Drive. You cannot block driveways or intersections in the neighborhood. Please drive slowly and watch for students and other cars. Do not use your cell phone. Do not park your car and leave it unattended in the carpool lanes, and do not obstruct crosswalks. Please follow all directions of the staff member directing traffic into the lanes.

NOTE: Do not block Reams Drive. Residents can only enter/exit the neighborhood through this one street.

LANES

There are four lanes of traffic (see diagram on the back). However, in the mornings for drop-off, ONLY lanes 1 and 3 are used. During afternoon dismissal, all 4 lanes of traffic are used. Please use the lanes as directed by staff. Not everyone will be able to use lanes 1 and 2 closest to the school. Once you are in a lane, please do not change lanes unless directed by staff to do so.

DROP-OFF (AM)

Using lanes 1 and 3 only, please pull forward until traffic stops. If you are within the drop-off zone (the crosswalk on the end by the gym area), your student can exit your car, walk on the sidewalk, and proceed to breakfast in the cafeteria or their morning holding area. Do not stop or drop off in front of the cafeteria. We ask that you do not park in the parking lot but rather drop your student off in the carpool lanes. At drop-off, please make sure your child knows how they are getting home in the afternoon.

PICK-UP (PM)

Use lanes 1-4 as directed by staff. Please pull forward until traffic stops. 6th graders will be in front of the gym area. 7th and 8th graders will line up in front of the main building, and 9th graders will line up in front of the cafeteria area. To keep traffic moving, you should pull forward even if you have to pass where your student is waiting. Staff use radios to communicate and will call your child to the area where your car is. Use the hand signals below to communicate with staff. Also, be punctual, as any students not picked up on time during the school year will report to after-school care for a fee.

Hand Signals



THUMBS UP

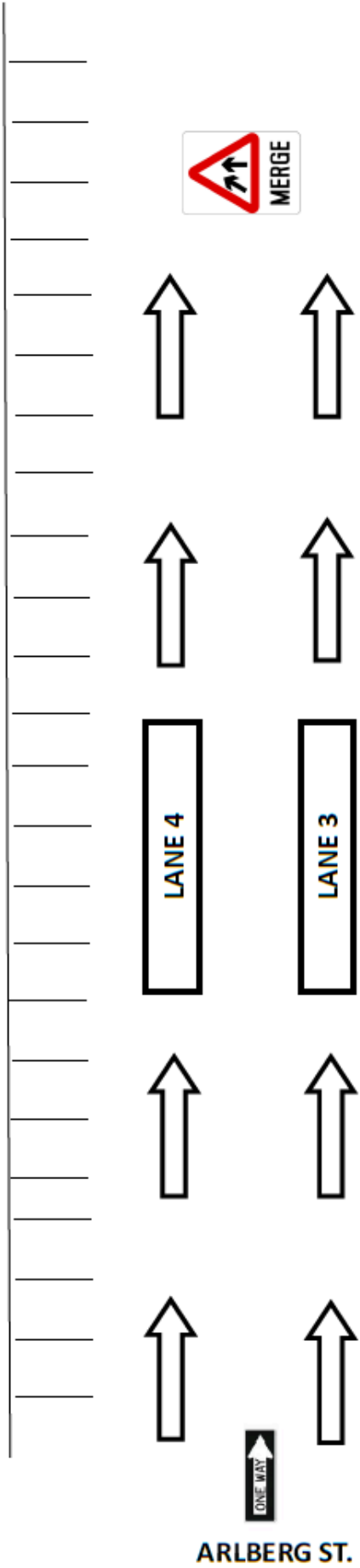
You have picked up your student and are ready to go



THUMBS DOWN

You don't have your student yet and need to wait.

EXIT TO RIDGEWOOD DR.



Parents who park along fence must meet students on grassy area to escort students to the car.

STUDENTS ARE ONLY ALLOWED TO CROSS AT CROSSWALKS!

Lanes 1 & 3 are required to load on passenger side of vehicle.

REAMS DR.



6th grade car dismissal

7th & 8th grade car dismissal

9th grade car dismissal

