

Public Participation in Board Meetings

It is the policy of the Board of Education to give careful attention to all communications, written or oral, addressed to it by any citizen of the community. The Board welcomes suggestions and questions and will take all these offered under consideration. However, the Board cannot devote its meeting to protracted discussion or debate. Thus the following procedures are established:

1. Following the opening of each regular meeting, the board will act upon the minutes of the previous meeting and will proceed to the next agenda item,
Communication to the Board-
 - a. Written
 - b. Oral
2. For a given citizen's question to be placed on the agenda as a specific item, the Board must have at least ten days notice, in writing, that the question is to be raised.
3. Requests for an item to be placed on the agenda of a Board meeting may be addressed in writing to any member of the Board, the Superintendent of Schools, or the School Principal. In any case, the request must be filed at least ten days before the next regular meeting. The recipient of such a communication shall notify the Chairperson prior to agenda planning.
4. The Board reserves the right to call a special meeting to consider any problem or problems which may require special deliberations.
5. Citizen participation in Board meetings is limited to the period of the agenda time, communications to the Board.
6. Any citizen who wishes to address the Board may do so during the verbal communication period, with or without prior notice. Any individual presentation of a question or comment may be limited to five minutes. Complaints regarding employees of the Board must be in writing as in #3 above.
7. A citizen addressing a question which may require information not readily available must realize that the Board reserves the right to seek out the information in detail and to reply to the question either in writing or as a Board at a subsequent meeting.

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NORTH CANAAN BOARD OF EDUCATION
North Canaan, Connecticut