

**MCPSS
TLA Division
Instructional Technology
Department**

Position: Instructional Technology Intern

Organization: Mobile County Public School System

Location: MCPSS Central Office - Instructional Technology Department

Number of Position(s): 1

Compensation: \$9.00/hr

Duration: June 3, 2024 – June 28, 2024

Time Requirements: Part time; 15 hours per week (Flexible Schedule)

Required Academy: None (Has a passion for teaching and/or using technology)

Desired GPA: None

Job Description:

Student will perform various instructional and technological related tasks which include but are not limited to:

- Assisting with Professional Development
- Running copies, sorting papers
- Miscellaneous office tasks

Qualifications:

- Able to work weekly hours (Flexible Schedule)
- Able to follow instructions
- Has Transportation

- Willing to learn