

Parent Association Board Meeting Minutes

Tuesday July 27, 2021 5:30 pm

JPII Conference Room

Attendees: Pam Bourque, Janet Pellegrino, Jennifer Geist, Liz Butler, Connie Anderson, Sharon Wieter, Stephanie Good, Colleen Caruso, Michelle Goebel

ZOOM Attendees: Dr. Russell, Melanie Sturgis, Jennifer Marx

1. Call to order: 5:39 pm
2. Welcome and Opening Prayer - Pam Bourque
3. Introduction of New Faces - Connie Anderson: Development Director; Colleen Caruso: 11th grade liaison; Michelle Goebel: 12th Grade liaison
4. Review of Past Minutes – Liz Butler. April 29, 2021 and May 20, 2021 Meeting Minutes were reviewed. Minutes approved.
5. Treasurer’s Report - Jennifer Geist
 - a. Balance: \$5748.90
 - b. Income: n/a
 - c. Expenses:
 - i. Upcoming: BOY Luncheon 7/30/2021. Update teacher/faculty count to 58 employees
6. JPII Administration - Dr. Russell
 - a. PA Gift Catalog: Received several donations.
 - b. PA By-Laws: Updates not approved. Board requests additional work to have FBC and PA use a common template.
 - c. Back-to-School changes:
 - i. Calendar changes: Updated to a 1-day orientation to be held August 4.
 - ii. Handbook changes: Dress code
 - iii. Diocesan form: Diocese addition Family Agreement form
 - iv. Covid: Masks will be required at start due to CDC guidance
7. PA Committee Reports
 - a. Hospitality Update- Melanie Sturgis
 - i. BOY Lunch Friday, July 30. Publix box lunches will be delivered.
 - b. 25th Anniversary Update-Sharon Patterson (Not available/Out of town)
 - i. Connie Anderson: New Development Director
 - ii. 25th Anniversary event will coincide with JPII Feast Day
 - iii. 3 events planned
 1. Alumni Event Oct 22
 2. Public/Family Event Oct 23 - variety of activities
 3. Dinner Feb 19
 - iv. PA’s role is to contact parents to keep them informed and to get volunteers for help as needed
8. Class Liaison Reports
 - a. Janet Pellegrino gave an overview of duties - mainly communicating with the parents. Sharon Wieter will provide email list for each liaison.
 - b. Class Liaisons:
 - i. 9th Grade – Jennifer Marx
 - ii. 10th Grade – Stephanie Good
 - iii. 11th Grade – Colleen Caruso
 - iv. 12th Grade – Michelle Goebel

9. PA Calendar (X indicates hospitality needed)

July

27 PA Board Meeting
30 Faculty Back to School Luncheon X

August

2 Parent Orientation 5-8 pm ?
26 PA Board Meeting

September

9 PA Out of Uniform Day for Membership
? Feeder School Visit Days X
? Grand Parents Tea X
23 PA Board Meeting
? Senior 530-630 PM/Junior 7-8 PM

October

14 PA Board Meeting
23 25th Anniversary Feast Day Festiva
? Sacred Arts Concert

10. Parent Orientation Monday August 2nd

- a. New Family 5-5:30 Library/All Parent MPR 7-8pm
 - i. Tables will be provided
 - ii. Membership Forms/Collect Family Dues/Table Volunteers
 - iii. 5 min slide presentation on PA.

11. Meeting adjourned 6:44 pm