

School-Level COVID-19 Management Plan  
Template For School Year 2022-23



**School/District/Program Information**


District or Education Service District Name and ID: \_\_\_Seaside School District\_\_\_1935

School or Program Name: \_\_\_Seaside Secondary School (Middle and High)\_\_\_\_\_

Contact Name and Title: \_\_\_Jeff Roberts\_\_\_\_\_

Contact Phone: \_\_\_503-738-5586\_\_\_\_\_ Contact Email: \_\_\_jroberts@seasidek12.org\_\_\_\_\_

**Table 1.**

	<p><b>Policies, protocols, procedures and plans already in place</b></p> <p>Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.</p>
<p><b>School District Communicable Disease Management Plan</b>  <a href="#">OAR 581-022-2220</a></p>	<p><a href="#">Updated SSD Communicable Disease Plan</a></p>
<p><b>Exclusion Measures</b>          Exclusion of students and staff who are diagnosed with certain communicable diseases  <a href="#">OAR 333-019-0010</a></p>	<p>Staff and students with known or suspected COVID-19 cannot remain at school and should return only after their symptoms resolve and they are physically ready to return to school. A student or staff member may return after 5 days if they have been fever-free for 24 hours and have reduced symptoms. It is recommended they wear a mask for five days after returning to school.</p>
<p><b>Isolation Space</b>          Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs.  <a href="#">OAR 581-022-2220</a></p>	<p>1. The building principal (or designee) will connect weekly with the school nurse on updates for plan and isolation measures taken to that point. 2. All students who become ill at school with excludable symptoms will remain at school supervised by staff until parents can pick them up. 3. Students will be provided a facial covering (if they can safely wear one). Staff are required to wear a facial covering when in medical settings and maintain physical distancing, but never leave a child unattended. 4. While exercising caution to maintain (ensure) safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family. 5. Staff will maintain student confidentiality as appropriate. 6. Daily logs must be maintained containing the following: Name of students sent home for illness, cause of illness, time of onset, as per designated communicable disease surveillance logs; and name of students visiting the office for illness symptoms, even if not sent home, as per routine health logs.</p>
<p><b>Educator Vaccination</b>  <a href="#">OAR 333-019-1030</a></p>	<p>Staff: Seaside School District worked collaboratively with the Clatsop County Health Department to provide vaccination clinics for the entire community, beginning in February. Our district offered the previous vacant high school building as the location for these clinics throughout the month of July until vaccination clinics became more consolidated. All district staff who chose to accept the vaccine completed their doses by the end of March. We have continued to work with the county to ensure vaccinations are available for employees.</p>



## Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

**Emergency Plan or  
Emergency Operations Plan**  
[OAR 581-022-2225](#)

[Emergency Response Plan](#)

**Additional documents  
reference here:**



## SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

**Table 2. Roles and Responsibilities**

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> <li>Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained.</li> <li>In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary.</li> </ul>	Jeff Roberts Principal	Jason Boyd Brandon Larson Wendy Crozier

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
	<ul style="list-style-type: none"> <li>Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners.</li> </ul>		
<p>School Safety Team Representative <i>(or staff member knowledgeable about risks within a school, emergency response, or operations planning)</i></p>	<ul style="list-style-type: none"> <li>Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures.</li> <li>Leads debrief of communicable disease events, informing continuous improvement of the planning, prevention, response, and recovery system.</li> </ul>	<p>Jeff Roberts Principal</p>	<p>Jason Boyd  Brandon Larson  Wendy Crozier  Susan Penrod  Sarah Shields</p>
<p>Health Representative <i>(health aid, administrator, school/district nurse, ESD support)</i></p>	<ul style="list-style-type: none"> <li>Supports building lead/administrator in determining the level and type of response that is necessary.</li> <li>Reports to the LPHA any cluster of illness among staff or students.</li> <li>Provides requested logs and information to the LPHA in a timely manner.</li> </ul>	<p>Tobi Boyd- School District RN  Meghan McKeown, Health Assistant</p>	<p>Susan Penrod  Sarah Shields</p>
<p>School Support Staff as needed <i>(transportation, food service, maintenance/custodial)</i></p>	<ul style="list-style-type: none"> <li>Advises on prevention/response procedures that are required to maintain student services.</li> </ul>	<p>Anna Borges- Transportation Supervisor  Jessica Smith- Food Service Supervisor  Chuck Loesch- Facilities Supervisor  ack Walker- Technology Coordinator  Greg Dotson- Technology Support Specialist</p>	<p>Susan Penrod  Sarah Shields</p>

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Communications Lead <i>(staff member responsible for ensuring internal/external messaging is completed)</i>	<ul style="list-style-type: none"> <li>Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health.</li> <li>Shares communications in all languages relevant to school community.</li> </ul>	Susan Penrod- Superintendent Leslie Garvin- Executive Administrative Assistant and Secretary to the Board	Sarah Shields
District Level Leadership Support <i>(staff member in which to consult surrounding a communicable disease event)</i>	<ul style="list-style-type: none"> <li>Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response.</li> <li>Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers.</li> </ul>	Susan Penrod- Superintendent Sarah Shields- Asst. Superintendent of Instruction	Toni Vandershule
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> <li>Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response.</li> <li>Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners.</li> </ul>	Tobi Boyd- School District RN Meghan McKeown, Health Assistant Susan Penrod- Superintendent	Sarah Shields
Others as identified by team			



## Section 2. Equity and Mental Health

### Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

#### Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation<sup>1</sup>, etc.)

- [NWRESD Equity Tool](#)



#### Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Oregon Data for Decisions Guide](#)
3. [Oregon's COVID-19 Data Dashboards](#) by Oregon Health Authority COVID-19
4. [Data for Decisions Dashboard](#)
5. [Community Engagement Toolkit](#)
6. [Tribal Consultation Toolkit](#)

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<sup>1</sup> Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

**Table 3.**

**Centering Equity**

OHA/ODE Recommendation(s)	Response:
Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.	Administrators, support staff, and counselors review absences, work completion, and access to medical services/supplies to ensure that all students and families understand what services are provided in the community, such as location of testing sites, vaccination clinics, food bank resources, and academic support.
Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.	Our Family and Community Partnerships Liaison reaches out to families who need support with community resources, assistance with translation, and ensuring students return to school when symptoms subside. In addition, they work with counselors and teachers to support students and families with academic plans so students don't fall behind.
What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.	Continued communication between administrators, teachers, support staff and counselors to ensure that personal contacts are made with students and families who need home tests and are absent due to a positive test.

**Mental Health Supports**

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)

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**Suggested Resources:**

1. ODE [Mental Health Toolkit](#)
2. [Care and Connection](#) Program
3. Statewide [interactive map of Care and Connection examples](#)
4. [Care and Connection District Examples](#)
5. Oregon Health Authority [Youth Suicide Prevention](#)

**Table 4. Mental Health Supports**

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	High School and Middle School held an orientation day for incoming 6th graders and 9th graders and new students to the district. The day was committed to relationship building. HS & MS have an advisory period (Colloquium & Home Room) built into their schedules that is time devoted to fostering relationships with students and building community. ●All staff have been or will be trained on conducting Empathy Interviews. Staff will meet with each student during Colloquium or Homeroom to conduct these interviews and compile data to evaluate. Data will be used to determine trends amongst students and allow schools to determine resources necessary to best support students. ●HS & MS staff will be provided activities they will be expected to incorporate in their classes with the intentional purpose of building relationships with staff. It will be communicated to staff that these activities are to take precedence over any academic work during the first weeks of students being back in the classroom
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	HS & MS have an advisory period (Colloquium & Home Room) built into their schedules that is time devoted to fostering relationships with students and building community. ●All staff have been or will be trained on conducting Empathy Interviews. Staff will meet with each student during Colloquium or Homeroom to conduct these interviews and compile data to evaluate. Data will be used to determine students' trends and allow schools to determine resources necessary to best support students. ●HS & MS staff will be provided activities they will be expected to incorporate in their classes with the intended purpose of building relationships with staff. It will be communicated to staff that these activities are to take precedence over any academic work during the first weeks of students being back in the classroom. ●Continuation of personal and group regulation spaces: The Zen Den & The Cove. ●HS & MS has added multiple new clubs as a result of student requests and to engage and motivate students



OHA/ODE Recommendation(s)	Response:
<p>Describe how you will link staff, students and families with culturally relevant health and mental health services and supports.</p>	<ul style="list-style-type: none"> <li>● Newsletters have been distributed to families that include community resources outlining services and supports in English and Spanish.</li> <li>The website includes community resources outlining services and supports.</li> <li>● Covid-19 protocols have been distributed to all staff and are shared with students and families.</li> <li>● Counseling staff provides information on available support to Home Room and Colloquium in the first weeks of school and continues to do so throughout the school year.</li> <li>● Family liaison to help facilitate the outreach to all families in the district to connect and provide information about available supports.</li> <li>● Build-in time for 1:1 counseling support and small-group counseling lessons based on student needs.</li> <li>● Onsite outside counseling services through CBH for students and families.</li> <li>● Hosted 2 vaccination clinics to prevent students from being excluded from school and improved Covid-19 and flu vaccinations.</li> </ul>
<p>Describe how you will foster peer/student lead initiatives on wellbeing and mental health.</p>	<p>High School and Middle School will have an orientation day for incoming 6th graders 9th graders and new students to the district. This day is committed to relationship building. This Link Crew and Shark day is heavily facilitated by peers and will include information on resources pertaining to wellbeing and mental health.</p> <ul style="list-style-type: none"> <li>● Student Leadership teams at both the MS and HS levels help to coordinate peer-led activities that build community and connection for students.</li> <li>● We are expanding the use of peer tutors in classrooms and support labs for grades 6-12</li> </ul>



### Section 3. COVID-19 Outbreak Prevention, Response & Recovery: Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.



#### Suggested Resources:

1. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
2. [Communicable Disease Guidance for Schools](#) which includes information regarding
  - Symptom-Based Exclusion Guidelines (pages 8-12)
  - Transmission Routes (pages 29-32)
  - Prevention or Mitigation Measures (pages 5-6)
  - School Attendance Restrictions and Reporting (page 33)
3. [COVID-19 Investigative Guidelines](#)
4. [Planning for COVID-19 Scenarios in School](#)
5. [CDC COVID-19 Community Levels](#)
6. [Supports for Continuity of Services](#)

**Table 5.**

**COVID-19 Mitigating Measures**

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
COVID-19 Vaccination	<p><i>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. Please include whether your school will offer COVID-19 vaccine clinics or notices about where to access vaccines in your community.</i></p> <p>Staff:Seaside School District worked collaboratively with the Clatsop County Health Department to provide vaccination clinics for the entire community, beginning in February. Our district offered the previous vacant high school building as the location for these clinics throughout the month of July until vaccination clinics became more consolidated. All district staff who chose to accept the vaccine completed their doses by the end of March. District Office staff have met with employees who submitted medical and religious exceptions to establish required steps to ensure the safety of staff and students. We have continued to work with the county to ensure vaccinations are available for employees.</p> <p>Students:The district has worked with the county health department to share all clinic information with families throughout the spring and summer. We have hosted clinics at the previous vacant high school building on Saturdays. We are also working with the county health department to host vaccine clinics this fall during planned events such as open house and conferences.</p>
Face Coverings	<p>Facial coverings are optional for students and staff. No student without a facial covering can be denied access to instruction.</p> <p><a href="#">SSd Mask Friendly</a></p>
Isolation	<p>1. Each school principal (or designee) will connect weekly with the school nurse on updates for plan and isolation measures taken to that point. 2. All students who become ill at school with excludable symptoms will remain at school supervised by staff until parents can pick them up. 3. Students will be provided a facial covering (if they can safely wear one). Staff are required to wear a facial covering and maintain physical distancing, but never leave a child unattended. 4. While exercising caution to maintain (ensure) safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family. 5. Staff will maintain student confidentiality as appropriate. 6. Daily logs must be maintained containing the following: Name of students sent home for illness, cause of illness, time of onset, as per designated communicable disease surveillance logs; and name of students visiting the office for illness symptoms, even if not sent home, as per routine health logs.</p>
Symptom Screening	<p>The district has put into practice: ● Pre-K-12th grade will be visually screened by staff upon entry each morning. ●Onsite testing and home tests are available if a student or staff member develops symptoms while on campus.. If there is a significant increase in COVID cases, these requirements may be amended</p>
COVID-19 Testing	<p>All students have been given test kits to use at home. They will be replenished, as needed. Staff may obtain a test in the school office, when requested.</p> <p>The trained staff member will then follow district-established protocol for reporting/isolation/exclusion determined by the test results. Reference SSD #10 Communicable Disease Plan</p>
Airflow and Circulation	<p>●All buildings have either new or updated ventilation systems due to the GO Bond capital improvement construction project completed in 2021. All HVAC systems are checked and maintained monthly specified by the manufacturer. ●In addition, each classroom is equipped with a portable air purifier. Interior classrooms at the elementary school are provided with two portable air purifiers since they do not have exterior windows. ●Windows that can be opened at any time to increase airflow</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	<b>BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?</b>
Cohorting	Cohorts will be used when possible to limit the number of students, teachers, and staff who come in contact with each other
Physical Distancing	Physical Distancing will be used when possible.
Hand Washing	The following handwashing, respiratory etiquette practices, and surface cleaning measures are recommended by the Oregon Department of Education: ● All people on campus should be advised and encouraged to wash their hands frequently. ● Hand sanitizer dispensers will be available near all entry doors and other high-traffic areas. ● All staff, students, and visitors will wash with soap and water for 20 seconds or use an alcohol-based sanitizer when entering/exiting school each day. ● Students will be directed to wash their hands before and after use of playground equipment. ● Students must wash their hands before meals and will be encouraged to do so after. ● Students will be reminded throughout the day through signage and verbal reminders from staff to wash hands and use cough etiquette. ● All staff who interact with multiple groups of students must wash/sanitize hands between interactions with different groups. ● Schools will work to clean, sanitize, and disinfect frequently touched surfaces between uses and maintain clean and disinfected environments including classrooms, cafeteria settings, restrooms and playgrounds
Cleaning and Disinfection	All frequently touched surfaces (e.g. door handles, sink handles, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned daily and during any major transitions. 2. Ventilation systems will be checked and maintained monthly by maintenance staff. 3. Air Purifiers will be provided to all staff with students in classrooms. 4. Custodial staff will be provided additional training in the area of COVID cleaning response along with a detailed map and timeline of clearing and disinfection protocol.
Training and Public Health Education	Health and safety protocols will be reviewed at the beginning of the year.  Superintendent, Director of Special Services and District Health Specialist will attend bi-monthly meetings with Clatsop Health Authority. This regular meeting includes representatives from OHA.

**Table 6.**

**COVID-19 Mitigating Measures**

OHA/ODE Recommendation(s) Layered Health and Safety Measures	<b>MEASURES DURING PERIODS OF HIGH TRANSMISSION*:</b> describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in-person learning?  *Within the community, high transmission is defined at the county level through <a href="#">CDC COVID-19 Community Levels</a> . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
	Staff:Seaside School District worked collaboratively with the Clatsop County Health Department to provide vaccination clinics for the entire community, beginning in February. Our district offered the previous vacant high school building as the location for these clinics throughout

<b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures	<b>MEASURES DURING PERIODS OF HIGH TRANSMISSION*:</b> describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in-person learning? <i>*Within the community, high transmission is defined at the county level through <a href="#">CDC COVID-19 Community Levels</a>. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</i>
COVID-19 Vaccination	the month of July until vaccination clinics became more consolidated. All district staff who chose to accept the vaccine completed their doses by the end of March. We have continued to work with the county to ensure vaccinations are available for employees.
Face Coverings	<p><i>CDC, OHA, and ODE recommend universal use of face coverings during periods of high transmission. Please include whether your school will implement this critical recommendation.</i></p> <p>Facial coverings are optional for students and staff. If a student or staff member tests positive they will be asked to wear a mask for the five days following their quarantine period.</p>
Isolation	<p>1. Each school principal (or designee) will connect weekly with the school nurse on updates for plan and isolation measures taken to that point. 2. All students who become ill at school with excludable symptoms will remain at school supervised by staff until parents can pick them up. 3. Students will be provided a facial covering (if they can safely wear one). Staff are required to wear a facial covering and maintain physical distancing, but never leave a child unattended. 4. While exercising caution to maintain (ensure) safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family. 5. Staff will maintain student confidentiality as appropriate. 6. Daily logs must be maintained containing the following: Name of students sent home for illness, cause of illness, time of onset, as per designated communicable disease surveillance logs; and name of students visiting the office for illness symptoms, even if not sent home, as per routine health logs</p>
Symptom Screening	The district has put into practice: ● Pre-K-12th grade will be visually screened by staff upon entry each morning. ● Onsite testing and home tests are available if a student or staff member develops symptoms while on campus. If there is a significant increase in COVID cases, these requirements may be amended
COVID-19 Testing	Onsite testing and home tests are available if a student or staff member develops symptoms while on campus.
Airflow and Circulation	Ventilation systems will be checked and maintained monthly by maintenance staff. All buildings have either new or updated ventilation systems due to the GO Bond capital improvement construction project completed in 2021. All HVAC systems are checked and maintained monthly specified by the manufacturer. ● In addition, each classroom is equipped with a portable air purifier. Interior classrooms at the elementary school are provided with two portable air purifiers since they do not have exterior windows. ● Windows that can be opened at any time to increase airflow.
Cohorting <sup>2</sup>	<p><i>Schools should notify their LPHA about unusual respiratory disease activity if the following absence thresholds are met and at least some students are known to have influenza or COVID-like symptoms:</i></p> <ol style="list-style-type: none"> <li><i>1. At the school level: ≥ 30% absenteeism, with at least 10 students and staff absent</i></li> <li><i>2. At the cohort level: ≥ 20% absenteeism, with at least 3 students and staff absent</i></li> </ol> <p>Cohorts will be used when possible to limit the number of students, teachers, and staff who come in contact with each other</p>

<sup>2</sup> Cohorting refers to establishing a consistent group of students that stay together for a significant portion of the school day. Examples include stable mealtime cohorts, classrooms, table groups, lunch bunches, and other group situations. Cohorts should be as small as feasible to minimize exposure.

<p><b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures</p>	<p><b>MEASURES DURING PERIODS OF HIGH TRANSMISSION*:</b> describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in-person learning? *Within the community, high transmission is defined at the county level through <a href="#">CDC COVID-19 Community Levels</a>. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>Physical Distancing</p>	<p>Physical Distancing will be used when possible.</p>
<p>Hand Washing</p>	<p>The following handwashing, respiratory etiquette practices, and surface cleaning measures are recommended by the Oregon Department of Education: ● All people on campus should be advised and encouraged to wash their hands frequently. ● Hand sanitizer dispensers will be available near all entry doors and other high-traffic areas. ● All staff, students, and visitors will wash with soap and water for 20 seconds or use an alcohol-based sanitizer when entering/exiting school each day. ● Students will be directed to wash their hands before and after use of playground equipment. ● Students must wash their hands before meals and will be encouraged to do so after. ● Students will be reminded throughout the day through signage and verbal reminders from staff to wash hands and use cough etiquette. ● All staff who interact with multiple groups of students must wash/sanitize hands between interactions with different groups. ● Schools will work to clean, sanitize, and disinfect frequently touched surfaces between uses and maintain clean and disinfected environments including classrooms, cafeteria settings, restrooms and playgrounds</p>
<p>Cleaning and Disinfection</p>	<p>All frequently touched surfaces (e.g. door handles, sink handles, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned daily and during any major transitions. 2. Ventilation systems will be checked and maintained monthly by maintenance staff. 3. Air Purifiers will be provided to all staff with students in classrooms. 4. Custodial staff will be provided additional training in the area of COVID cleaning response along with a detailed map and timeline of clearing and disinfection protocol.</p>
<p>Training and Public Health Education</p>	<p>Health and safety protocols will be reviewed at the beginning of the year. Superintendent, Director of Special Services and District Health Specialist will attend bi-monthly meetings with Clatsop Health Authority. This regular meeting includes representatives from OHA.</p>

**Table 7.**

**COVID-19 Mitigating Measures**

<p><b>OHA/ODE Recommendation(s)</b> Layered Health and Safety Measures</p>	<p><b>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</b></p>
<p>COVID-19 Vaccination</p>	<p>Staff: Seaside School District worked collaboratively with the Clatsop County Health Department to provide vaccination clinics for the entire community, beginning in February. Our district offered the previous vacant high school building as the location for these clinics throughout the month of July until vaccination clinics became more consolidated. All district staff who chose to accept the vaccine completed their doses by the end of March. We have continued to work with the county to ensure vaccinations are available for employees.</p>
<p>Face Coverings</p>	<p><i>CDC, OHA, and ODE recommend universal use of face coverings during periods of high transmission. Please include whether your school will implement this critical recommendation.</i> Facial coverings are optional for students and staff. If a student or staff member tests positive they will be asked to wear a mask for the five days following their quarantine period.</p>
<p>Isolation</p>	<p>1. Each school principal (or designee) will connect weekly with the school nurse on updates for plan and isolation measures taken to that point. 2. All students who become ill at school with excludable symptoms will remain at school supervised by staff until parents can pick them up. 3. Students will be provided a facial covering (if they can safely wear one). Staff are required to wear a facial covering and maintain physical distancing, but never leave a child unattended. 4. While exercising caution to maintain (ensure) safety is appropriate when working with children exhibiting symptoms, it is also critical that staff maintain sufficient composure and disposition so as not to unduly worry a student or family. 5. Staff will maintain student confidentiality as appropriate. 6. Daily logs must be maintained containing the following: Name of students sent home for illness, cause of illness, time of onset, as per designated communicable disease surveillance logs; and name of students visiting the office for illness symptoms, even if not sent home, as per routine health logs</p>
<p>Symptom Screening</p>	<p>The district has put into practice: ● Pre-K-12th grade will be visually screened by staff upon entry each morning. ● Onsite testing and home tests are available if a student or staff member develops symptoms while on campus. If there is a significant increase in COVID cases, these requirements may be amended</p>
<p>COVID-19 Testing</p>	<p>Onsite testing and home tests are available if a student or staff member develops symptoms while on campus.</p>
<p>Airflow and Circulation</p>	<p>Ventilation systems will be checked and maintained monthly by maintenance staff. All buildings have either new or updated ventilation systems due to the GO Bond capital improvement construction project completed in 2021. All HVAC systems are checked and maintained monthly specified by the manufacturer. ●In addition, each classroom is equipped with a portable air purifier. Interior classrooms at the elementary school are provided with two portable air purifiers since they do not have exterior windows. ●Windows that can be opened at any time to increase airflow.</p>
<p>Cohorting</p>	<p><i>Schools should notify their LPHA about unusual respiratory disease activity if the following absence thresholds are met and at least some students are known to have influenza or COVID-like symptoms:</i></p> <p>Cohorts will be used when possible to limit the number of students, teachers, and staff who come in contact with each other</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	<b>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</b>
Physical Distancing	Physical Distancing will be used when possible.
Hand Washing	The following handwashing, respiratory etiquette practices, and surface cleaning measures are recommended by the Oregon Department of Education: ● All people on campus should be advised and encouraged to wash their hands frequently. ● Hand sanitizer dispensers will be available near all entry doors and other high-traffic areas. ● All staff, students, and visitors will wash with soap and water for 20 seconds or use an alcohol-based sanitizer when entering/exiting school each day. ● Students will be directed to wash their hands before and after use of playground equipment. ● Students must wash their hands before meals and will be encouraged to do so after. ● Students will be reminded throughout the day through signage and verbal reminders from staff to wash hands and use cough etiquette. ● All staff who interact with multiple groups of students must wash/sanitize hands between interactions with different groups. ● Schools will work to clean, sanitize, and disinfect frequently touched surfaces between uses and maintain clean and disinfected environments including classrooms, cafeteria settings, restrooms and playgrounds
Cleaning and Disinfection	All frequently touched surfaces (e.g. door handles, sink handles, transport vehicles) and shared objects (e.g., toys, games, art supplies) will be cleaned daily and during any major transitions. 2. Ventilation systems will be checked and maintained monthly by maintenance staff. 3. Air Purifiers will be provided to all staff with students in classrooms. 4. Custodial staff will be provided additional training in the area of COVID cleaning response along with a detailed map and timeline of clearing and disinfection protocol.
Training and Public Health Education	Health and safety protocols will be reviewed at the beginning of the year.  Superintendent, Director of Special Services and District Health Specialist will attend bi-monthly meetings with Clatsop Health Authority. This regular meeting includes representatives from OHA.

## PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

[COVID Management Plans](#)

Date Last Updated: **8/26/22**

Date Last Practiced: **8/26/22**